

REGISTERED COMPANY NUMBER. 2965530 (England and Wales)  
REGISTERED CHARITY NUMBER. 1042455



**Report of the Trustees and  
Financial Statements For The Year Ended 30 September 2009  
for  
Actomed  
(A Company Limited By Guarantee)**

David Lloyd & Co, Statutory Auditor  
Chartered Accountants  
100 Church Street  
Staines  
Middlesex  
TW18 4DQ

FRIDAY



A40	30/04/2010	531
COMPANIES HOUSE		
A37	24/04/2010	20
COMPANIES HOUSE		

**Actomed**  
**(A Company Limited By Guarantee)**

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**for the Year Ended 30 September 2009**

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**Actomed**  
**(A Company Limited By Guarantee)**

**Report of the Trustees**  
**for the Year Ended 30 September 2009**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 September 2009. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**  
2965530 (England and Wales)

**Registered Charity number**  
1042455

**Registered office**  
100 Church Street  
Staines  
Middlesex  
TW18 4DQ

**Trustees**  
R A Haas  
Ms A Clayton  
H Khosrowpanah

**Company Secretary**  
Ms A Clayton

**Auditors**  
David Lloyd & Co, Statutory Auditor  
Chartered Accountants  
100 Church Street  
Staines  
Middlesex  
TW18 4DQ

**Bankers**  
UBS AG  
1 Curzon Street  
London  
W1 Y 7FN

**Solicitors**  
Clayton Solicitors  
100 Church Street  
Staines  
Middlesex  
TW18 4DQ

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The charity's objects are the relief of such sickness, distress, hardship and need and suffering and such other solely charitable objects of general benefit to the community as the Directors of the charity shall from time to time decide.

**Recruitment and appointment of new trustees**

The board has the power to appoint additional trustees as it sees fit to do so.

**Actomed**  
**(A Company Limited By Guarantee)**

**Report of the Trustees**  
**for the Year Ended 30 September 2009**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Related parties**

None of the trustees has any beneficial interest in the company

**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The policies adopted in furtherance of these objects, are to rent out a community addiction centre to be used for the treatment of patients suffering from all types of addiction and apply the income received to charitable projects. There have been no changes in these policies during the year.

**Volunteers**

The charity does not use volunteers.

**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities**

The trustees consider that the performance of the charity this year has been satisfactory. The community addiction centre opened in 1996 and continues to be used by a variety of patients with problems of addiction.

**Fundraising activities**

There have been no fundraising activities during the year.

**FINANCIAL REVIEW**

**Reserves policy**

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six months' expenditure. The trustees consider that reserves at this level will ensure that in the event of a significant drop in funding they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

It is the policy of the trustees to accumulate reserves in anticipation of identifying worthy causes that meet the charity's objectives.

The long leasehold property was professionally revalued at 30 July 2009 by J R Cresswell BA (Hons) MSc MRICS of Fletcher King Chartered Surveyors under its restriction of use. The trustees undertake to revalue the property every three to five years.

**Actomed  
(A Company Limited By Guarantee)**

**Report of the Trustees  
for the Year Ended 30 September 2009**

**STATEMENT OF TRUSTEES RESPONSIBILITIES**

The trustees (who are also the directors of Actomed (A Company Limited By Guarantee) for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charity SORP,
- make judgements and estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS**

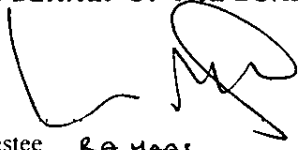
Each of the Directors has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditors are aware of such information.

**AUDITORS**

The auditors, David Lloyd & Co, Statutory Auditor, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

**ON BEHALF OF THE BOARD**



Trustee RA Haas

Date 23 April 2010

**Report of the Independent Auditors to the Members of  
Actomed  
(A Company Limited By Guarantee)**

We have audited the financial statements of Actomed (A Company Limited By Guarantee) for the year ended 30 September 2009 on pages six to ten. The financial statements have been prepared under the accounting policies set out therein and the requirements of the Financial Reporting Standard for Smaller Entities (effective April 2008).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

**Respective responsibilities of trustees and auditors**

The trustees' (who are also the directors of the charitable company for the purposes of company law) responsibilities for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and for being satisfied that the financial statements give a true and fair view are set out on page three.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view, are properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice and are prepared in accordance with the Companies Act 2006. We also report to you whether, in our opinion, the information given in the Report of the Trustees is consistent with those financial statements.

In addition, we report to you if, in our opinion, the charitable company has not kept adequate accounting records, if the charitable company's financial statements are not in agreement with the accounting records and returns, if we have not received all the information and explanations we require for our audit, or if certain disclosures of trustees' remuneration specified by law are not made.

We read the Report of the Trustees and consider the implications for our report if we become aware of any apparent misstatements within it.

**Basis of audit opinion**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

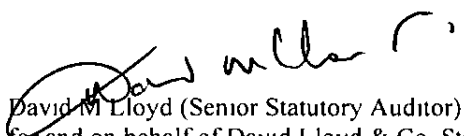
We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**Report of the Independent Auditors to the Members of  
Actomed  
(A Company Limited By Guarantee)**

**Opinion**

In our opinion

- the financial statements give a true and fair view of the state of the charitable company's affairs as at 30 September 2009 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended,
- the financial statements have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities,
- the financial statements have been prepared in accordance with the Companies Act 2006, and
- the information given in the Report of the Trustees is consistent with the financial statements



David M Lloyd (Senior Statutory Auditor)  
for and on behalf of David Lloyd & Co, Statutory Auditor  
Chartered Accountants  
100 Church Street  
Staines  
Middlesex  
TW18 4DQ

Date 23 April 2010

**Actomed**  
**(A Company Limited By Guarantee)**

**Statement of Financial Activities**  
**for the Year Ended 30 September 2009**

	Notes	30 9 09 Unrestricted funds £	30 9 08 Total funds £
<b>INCOMING RESOURCES</b>			
Incoming resources from generated funds			
Investment income	2	10,482	12,157
<b>RESOURCES EXPENDED</b>			
Governance costs	4	70,709	4,755
		<hr/>	<hr/>
<b>NET INCOMING/(OUTGOING)</b>			
<b>RESOURCES</b>		(60,227)	7,402
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward		212,631	205,229
		<hr/>	<hr/>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>152,404</u>	<u>212,631</u>

The notes form part of these financial statements



**Actomed**  
**(A Company Limited By Guarantee)**


**Balance Sheet**  
**At 30 September 2009**

	Notes	30 9 09 Unrestricted funds £	30 9 08 Total funds £
<b>FIXED ASSETS</b>			
Tangible assets	7	100,000	165,000
<b>CURRENT ASSETS</b>			
Debtors	8	9,255	8,813
Cash at bank		49,399	45,185
		<u>58,654</u>	<u>53,998</u>
<b>CREDITORS</b>			
Amounts falling due within one year	9	(6,250)	(6,367)
<b>NET CURRENT ASSETS</b>		<u>52,404</u>	<u>47,631</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>152,404</u>	<u>212,631</u>
<b>NET ASSETS</b>		<u>152,404</u>	<u>212,631</u>
<b>FUNDS</b>	10		
Unrestricted funds		<u>152,404</u>	<u>212,631</u>
<b>TOTAL FUNDS</b>		<u>152,404</u>	<u>212,631</u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved by the Board of Trustees on 23 April 2010 and were signed on its behalf by

  
Trustee RA Hans

  
Trustee A Clayton

The notes form part of these financial statements

Notes to the Financial Statements  
for the Year Ended 30 September 2009

1. ACCOUNTING POLICIES

**Accounting convention**

The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain assets and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities

**Exemption from preparing a cash flow statement**

Exemption has been taken from preparing a cash flow statement on the grounds that the charitable company qualifies as a small charitable company

**Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy

**Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources

**Tangible fixed assets**

The leasehold property has not been depreciated during the year as the directors sought a professional valuation of the property at 30 July 2009. The carrying value of £100,000 is consistent with that of the valuation. The trustees have adopted the policy of revaluing the leasehold land & buildings every 3 years

**Taxation**

The charity is exempt from corporation tax on its charitable activities

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements

2. INVESTMENT INCOME

	30 9 09	30 9 08
	£	£
Rents received	10,000	10,000
Interest receivable	482	2,157
	<u>10,482</u>	<u>12,157</u>

The aggregate rentals receivable during the year in relation to operating leases was £10,000

3. SUPPORT COSTS

	Other
	£
Governance costs	<u>66,208</u>

**Actomed**  
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**Notes to the Financial Statements - continued**  
**for the Year Ended 30 September 2009**

**4. GOVERNANCE COSTS**

	30 9 09	30 9 08
	£	£
Accountancy	1,551	1,525
Legal fees	750	-
Auditors' remuneration	2,200	2,125
Support costs	66,208	1,105
	<u>70,709</u>	<u>4,755</u>

**5 NET INCOMING/(OUTGOING) RESOURCES**

Net resources are stated after charging/(crediting)

	30 9 09	30 9 08
	£	£
Auditors' remuneration	<u>2,200</u>	<u>2,125</u>

**6 TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 30 September 2009 nor for the year ended 30 September 2008

**Trustees' Expenses**

There were no trustees' expenses paid for the year ended 30 September 2009 nor for the year ended 30 September 2008

**7 TANGIBLE FIXED ASSETS**

	Land and buildings £
<b>COST OR VALUATION</b>	
At 1 October 2008 and 30 September 2009	<u>2,068,529</u>
<b>DEPRECIATION</b>	
At 1 October 2008	1,903,529
Revaluation adjustments	<u>65,000</u>
At 30 September 2009	<u>1,968,529</u>
<b>NET BOOK VALUE</b>	
At 30 September 2009	<u>100,000</u>
At 30 September 2008	<u>165,000</u>

**Actomed**  
**(A Company Limited By Guarantee)**

**Notes to the Financial Statements - continued**  
**for the Year Ended 30 September 2009**

**8 DEBTORS. AMOUNTS FALLING DUE WITHIN ONE YEAR**

	30 9 09	30 9 08
	£	£
Trade debtors	8,688	8,813
Other debtors	567	-
	<u>9,255</u>	<u>8,813</u>

**9 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	30 9 09	30 9 08
	£	£
Taxation and social security	-	217
Other creditors	6,250	6,150
	<u>6,250</u>	<u>6,367</u>

**10. MOVEMENT IN FUNDS**

	At 1/10/08 £	Net movement in funds £	At 30/9/09 £
<b>Unrestricted funds</b>			
General fund	212,631	(60,227)	152,404
	<u>212,631</u>	<u>(60,227)</u>	<u>152,404</u>
<b>TOTAL FUNDS</b>	<u>212,631</u>	<u>(60,227)</u>	<u>152,404</u>

Net movement in funds, included in the above are as follows

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	10,482	(70,709)	(60,227)
	<u>10,482</u>	<u>(70,709)</u>	<u>(60,227)</u>
<b>TOTAL FUNDS</b>	<u>10,482</u>	<u>(70,709)</u>	<u>(60,227)</u>

**11 RELATED PARTY DISCLOSURES**

The company is ultimately controlled by Actona Limited a company incorporated in Liechtenstein

The leasehold land and buildings referred to are held on a long leasehold from Actona Limited. No consideration passes on an annual basis between Actomed Limited and Actona Limited

**Actomed**  
**(A Company Limited By Guarantee)**

**Detailed Statement of Financial Activities**  
**for the Year Ended 30 September 2009**

	30 9 09 £	30 9 08 £
<b>INCOMING RESOURCES</b>		
<b>Investment income</b>		
Rents received	10,000	10,000
Interest receivable	482	2,157
	<u>10,482</u>	<u>12,157</u>
<b>Total incoming resources</b>	<b>10,482</b>	<b>12,157</b>
<b>RESOURCES EXPENDED</b>		
<b>Governance costs</b>		
Accountancy	1,551	1,525
Legal fees	750	-
Auditors' remuneration	2,200	2,125
	<u>4,501</u>	<u>3,650</u>
<b>Support costs</b>		
<b>Other</b>		
Insurance	1,193	1,105
Sundries	15	-
Long leasehold	65,000	-
	<u>66,208</u>	<u>1,105</u>
<b>Total resources expended</b>	<b>70,709</b>	<b>4,755</b>
	<u></u>	<u></u>
<b>Net (expenditure)/income</b>	<b>(60,227)</b>	<b>7,402</b>

This page does not form part of the statutory financial statements