

Return of Final Meeting in a
Creditors' Voluntary Winding Up
Pursuant to Section 106 of the
Insolvency Act 1986

S106

To the Registrar of Companies

For Official Use

--	--	--

Company Number

03500728

Name of Company

ALEXANDER CATERING (EVENTS) LTD

I / We

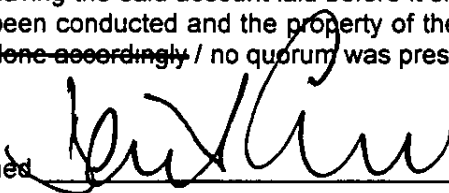
Dermot Coakley
2nd Floor, Tunsgate Square
98-110 High Street
Guildford
Surrey, GU1 3HE

Michael Bowell
Second Floor, Tunsgate Square
98-110 High Street
Guildford
Surrey, GU1 3HE

give notice

- 1 that a general meeting of the company was ~~held on~~/summoned for 31 January 2012 pursuant to section 106 of the Insolvency Act 1986, for the purpose of having an account (of which a copy is attached) laid before it showing how the winding up of the company has been conducted, and the property of the company has been disposed of and that ~~the same was done accordingly~~ / no quorum was present at the meeting
- 2 that a meeting of the creditors of the company was duly ~~held on~~ / summoned for 31 January 2012 pursuant to section 106 of the Insolvency Act 1986 for the purpose of having the said account laid before it showing how the winding up of the company has been conducted and the property of the company disposed of and that ~~the same was done accordingly~~ / no quorum was present at the meeting

Signed



Date 31 January 2012

MBI Coakley Ltd
2nd Floor, Tunsgate Square
98-110 High Street
Guildford
Surrey, GU1 3HE

Ref 153/DC/MB/SC/ME

Insolv

FRIDAY

For Official Use



A19

A11VKT54

03/02/2012

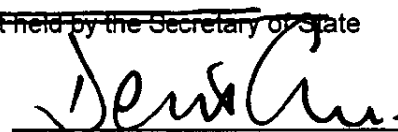
#130

COMPANIES HOUSE

ALEXANDER CATERING (EVENTS) LTD
(In Liquidation)
Joint Liquidators' Abstract of Receipts & Payments
From 14 June 2010 To 31 January 2012

S of A £		£	£
	ASSET REALISATIONS		
20,220 27	Cash at Bank	20,191 66	
	Bank Interest Gross	9 38	
	Bank Interest Net of Tax	(1 14)	
			20,199 90
	COST OF REALISATIONS		
	Liquidators' Fees	7,413 00	
	Liquidators' Expenses	1,840 26	
	Corporation Tax	1 86	
	Statutory Advertising	76 50	
			(9,331 62)
	PREFERENTIAL CREDITORS		
(5,076 92)	Employee Holiday Pay	3,092 30	
			(3,092 30)
	UNSECURED CREDITORS		
(9,291 13)	Trade & Expense Creditors	7,746 23	
(34,040 76)	Employees - Notice and Redundancy	29 75	
(10,000 00)	Director's Loan	NIL	
(119,430 47)	HM Revenue & Customs - PAYE/NIC	NIL	
(12,756 27)	HM Revenue & Customs - VAT	NIL	
			(7,775 98)
	DISTRIBUTIONS		
(10,000 00)	Ordinary Shareholders	NIL	
			NIL
(180,375.28)			0.00
	REPRESENTED BY		
	Vat Receivable		1,328 99
	Fixed Ch Vat Receivable		457 60
	Vat Control Account		(1,786 59)
			0.00

I confirm that the above account has been reconciled with the account held by the Secretary of State


Dermot Coakley
Joint Liquidator

Private and Confidential
ALEXANDER CATERING (EVENTS) LIMITED
In Liquidation

**ALEXANDER CATERING (EVENTS)
LIMITED ["the Company"]
In Creditors' Voluntary Liquidation**

**Final Report to the Members and
Creditors
Pursuant to S106 Insolvency Act 1986,
Rule 4.49D and Rule 4.126 (1E) Insolvency
Rules 1986
Dated 31 January 2012**

1. Report

In accordance with the relevant provisions, I present the Final Report to the members and creditors of the Company. The purpose of the report is to provide you with an account of the Liquidators' acts and dealings and the conduct of the winding up during the liquidation.

Attached to this report are the following documents:

- Appendix A - Summary of Liquidators' Final Receipts and Payment Account to 31 January 2011
- Appendix B - Summary of Liquidators' time costs
- Appendix C - Supplementary Information
- Appendix D - MBI Coakley Ltd Fees and Disbursements Policies
- Notices of Final Meetings of the Members and Creditors
- Proxy form for use at the meetings, if appropriate

Please note a copy of a Creditors' Guide to Liquidators' Fees is also available online at <http://www.mbiccoakley.co.uk/important-docs.html> by clicking on the link titled Liquidation.

I comment further on progress in the liquidation below.

2. Summary Receipts and Payments Account

The contents of the summary receipts and payments account [Appendix A] are largely self explanatory, however, I report further on certain items below.

2.1. Receipts

As advised in my last report, the Estimated Statement of Affairs affirmed by the Directors at the date that the Company went into liquidation did not estimate that there would be any realisations in the liquidation other than the balance in hand in the Company's bank account. The balance at bank realised slightly less than estimated due to the application of bank charges and costs.

2.2 Payments

Payments consist of costs associated with the winding up of the Company and the settlement of creditor claims

Private and Confidential
ALEXANDER CATERING (EVENTS) LIMITED
In Liquidation

- 2.2.1. **Liquidators' Fees** - This represents fees drawn on account of time properly spent by the Liquidators and their staff. Further information on the Joint Liquidators' time costs is given later in this report and at Appendix B.

3. Matters requiring further investigation

The Liquidators' as part of their duties are required to carry out certain investigations into the affairs of the Company. The report on the conduct of the directors has been filed with the Department for Business Innovation & Skills as required by statute.

This investigation revealed no other source of funds available for distribution to creditors.

4. Creditors' Claims

Creditors' non-preferential claims, which have been received by the Liquidator amount to £253,335 against a statement of affairs figure of £185,518. Claims from preferential creditors amount to £3,092 against a statement of affairs figure of £5,076.

5. Dividend Prospects

5.1 Secured Creditors

There are no charges registered against the Company and it follows that there are no secured creditors.

5.2 Preferential Creditors

The preferential creditors' in the Liquidation are the Employees and the National Insurance Fund for Employees' holiday and pay arrears to the date of Liquidation.

I can confirm that the claims of preferential creditors' have been satisfied in full.

5.3 Non-Preferential Creditors

Under the provisions of Section 176A of the Insolvency Act 1986, the Liquidators must report on the amount of funds distributed to unsecured creditors in respect of the prescribed part.

There are no Qualifying Floating Charges ["QFL"] that post date the 15th of September 2003 and therefore the provisions of section 176A of the Act relating to the Prescribed Part do not apply.

With the funds available, I was able to pay a first and final dividend of 3.07p in the £ to all creditors whose non-preferential claims have been admitted for dividend purposes and agreed.

Private and Confidential
ALEXANDER CATERING (EVENTS) LIMITED
In Liquidation

6. Liquidators' Remuneration

Resolutions relating to the basis of the Liquidators' remuneration were approved by Creditors at the first meeting, as previously reported. A summary of the time spent is attached as Appendix B in accordance with Statement of Insolvency Practice (SIP 9), for the information of the members and creditors. Additional information in relation to Office Holders' Fees [Appendix D] setting out this firm's policies on disbursements and current charge out rates is attached.

Final remuneration was drawn in respect of the winding up of the company is summarised below:

	£
Liquidators' Fees	2,288 00
Photocopying, Postage & Fax	24 93
Storage and Destruction of Books and Records	1,025 00
Statutory Advertising	76 50

I attach as Appendix C a statement detailing expenses incurred by the Liquidators since the last Progress Report.

A statement of the creditors' and members' rights to request further information and challenge the Liquidators' remuneration and expenses is available online at <http://www.mbicoakley.co.uk/important-docs.html> by clicking on the link titled Liquidation

7. Final Meetings

The Liquidators are now in a position to conclude the liquidation and cease to act.

Notice of the final meetings of the Members and Creditors and proxy forms are attached for your use. The resolutions to be proposed at the meetings are set out in the notice. Please note that this report will be presented at the meetings. Please advise my office if you are to attend the meeting in person.

8. Conclusion

If any creditor or member requires any further information or clarification on any matter relating to the liquidation of the Company, please contact this office.

For your information my authorising body is the Institute of Chartered Accountants in England & Wales and that of my Joint Liquidator, Mr Bowell, is the Insolvency Practitioners Association

Private and Confidential
ALEXANDER CATERING (EVENTS) LIMITED
In Liquidation

Please contact me if you require any further information.

A handwritten signature in black ink, appearing to read 'Dermot Coakley'.

Dermot Coakley

Joint Liquidator

ALEXANDER CATERING (EVENTS) LIMITED In liquidation

APPENDIX A

ALEXANDER CATERING (EVENTS) LTD (In Liquidation)

SUMMARY OF JOINT LIQUIDATORS' FINAL RECEIPTS AND PAYMENTS ACCOUNT

	Estimated to realise £	From 14/06/2010 To 13/06/2011 £	From 14/06/2011 To 31/01/2012 £	Total £
RECEIPTS				
Cash at Bank	20,220 27	20,191 66		20,191 66
Bank Interest Gross		7 95	1 43	9 38
VAT Refund			1,786 59	1,786 59
	<u>20,220 27</u>	<u>20,199 61</u>	<u>1,788 02</u>	<u>21,987.63</u>
PAYMENTS				
Joint Liquidators' Fees on account		2,500 00	4,913 00	7,413 00
Joint Liquidators' Disbursements		674 95	63 81	738 76
Storage and Box Destruction			1,025 00	1,025 00
Statutory Advertising			153 00	153 00
Repayment of Interest Paid in Error			1 14	1 14
Corporation Tax		1 57	0 29	1 86
Vat Receivable		555 62	1,230 97	1,786 59
		<u>3,732 14</u>	<u>7,387 21</u>	<u>11,119 35</u>
DISTRIBUTION TO CREDITORS				
Preferential Creditors				
Employee Claims Dividend of 100p in the £		3,092.30		3,092 30
Non-Preferential Creditors				
Unsecured Creditors Claims Dividend of 3 07p in the £			7,775 98	7,775 98
		<u>6,824 44</u>	<u>15,163 19</u>	<u>21,987.63</u>



Dermot Coakley
Joint Liquidator

APPENDIX B

Time Entry - SIP9 Time & Cost Summary

153 - ALEXANDER CATERING (EVENTS) LTD
Project Code POST
From 14/06/2010 To 31/01/2012

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Admin & Planning	1.20	0.80	24.75	0.00	26.75	4,287.75	160.29
Case Specific Matters	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Creditors	0.80	5.70	9.20	0.00	15.70	3,140.50	200.03
Investigations	0.40	0.10	1.70	0.00	2.20	403.00	183.18
Realisation of Assets	0.00	0.00	0.40	0.00	0.40	58.00	145.00
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Hours	2.40	6.60	36.05	0.00	45.05	7,889.25	175.12
Total Fees Claimed						7,413.00	
Total Disbursements Claimed						1,840.26	

2

Time Entry - SIP9 Time & Cost Summary

Category 2 Disbursements

153 - ALEXANDER CATERING (EVENTS) LTD
 Project Code POST
 From 14/06/2010 To 31/01/2012

Other amounts paid or payable to the office holders firm or to party in which the office holder or his firm or any associate has an interest.

Transaction Date	Type and Purpose	Amount
24/09/2010	Natwest Letter	0.25
11/01/2011	Postage - Notice of Disclaimer letters (x3 - land reg, landlord registrar)	0.75
21/01/2011	Letter to Registrar of Companies	0.25
11/01/2011	Postage - Waverley Borough Council letter	0.25
18/07/2011	Photocopies - Annual Report	24.20
28/11/2011	Storage of Books & Records 146 weeks (from 18/6/2010 to date + 15 months) *10 25p * 25 boxes	912.50
28/11/2011	Photocopying Final Report, Dividend and closure docs (14 credits * 12 pages * 10p per page + copy to Reg of Co)	18.00
28/11/2011	Destruction of Books and Records 25 boxes at £4.50 per box	112.50
28/11/2011	Faxes Courts Advertising and HMRC	0.20
Total		1,068.90

APPENDIX C

ALEXANDER CATERING (EVENTS) LTD (In Liquidation) Supplementary Information

Registered Office

MBI Coakley Ltd, Second Floor, Tunsgate Square
98-110 High Street
Guildford
GU1 3HE

Registered Number

03500728

Appointment Details

Joint Liquidator - Dermot Coakley
Second Floor, Tunsgate Square
98-110 High Street
Guildford
Surrey, GU1 3HE

Appointment Date - 14/06/2010

Joint Liquidator- Michael Bowell
Second Floor, Tunsgate Square
98-110 High Street
Guildford
Surrey, GU1 3HE
Appointment Date - 14/06/2010

Changes to Office Holders

None

Additional Information

Dividends / Distributions / Consigned Funds

Dividend Type	Date	Admitted	Paid	p in £
Preferential Creditors	06/06/2011	3,092 30	3,092 30	100
Non-Preferential Creditors	28/11/2011	253,335 11	7,775 98	3 07

Unrealisable Assets

There are no unrealisable assets

Details of Basis of Remuneration

At the meeting of Creditors held on 14 June 2010, Creditors passed a resolution that the fees of the Liquidators be based on time properly spent in dealing with the winding up of the Company's affairs

The Liquidators were also authorised to draw Category 2 disbursements in accordance with the Fees and Disbursement Policy of MBI Coakley Ltd

8

ALEXANDER CATERING (EVENTS) LTD
(In Liquidation)
Statement of Remuneration / Expenses
For period 14/06/2011 to 31/01/2012

Account	Incurred In Period	Accrued In Period For Last Period	Accrued In Period	Total In Period
Bank Interest Net of Tax	1 14	0 00	0 00	1 14
Liquidators' Fees	4,913 00	0 00	9 50	4,922 50
Liquidators' Expenses	1,165 31	0 00	0 00	1,165 31
Corporation Tax	0 29	0 00	0 00	0 29
Statutory Advertising	76 50	0 00	0 00	76 50
	<u>6,156 24</u>	<u>0 00</u>	<u>9 50</u>	<u>6,165 74</u>

1

APPENDIX D

ALEXANDER CATERING (EVENTS) LTD IN LIQUIDATION

ADDITIONAL INFORMATION IN RELATION TO OFFICE HOLDER'S FEES PURSUANT TO STATEMENT OF INSOLVENCY PRACTICE 9 (SIP9)

In accordance with best practice, we provide below details of the policy of MBI Coakley Ltd ["MBI"] in respect of fees and expenses for work in relation to the above insolvency. The policy covers the following:

- 1 Staff allocation and the use of subcontractors
- 2 Professional advisers
- 3 Disbursements
- 4 Charge out rates and work performed

1. Staff allocation and the use of subcontractors

The general approach to resourcing assignments is to allocate staff with the skills and experience appropriate to meet the specific requirements of the case, having regard to its nature and complexity. The case team will usually consist of a Director, Manager and Administrator.

It is not our general policy to utilise the services of subcontractors and no subcontractors have been used on this case.

2. Professional Advisers

On this assignment we have used the services of the professional advisers listed below. We have also indicated the basis of our fee arrangement with them, which is subject to periodic review.

Name of Professional Adviser	Basis of Fees
None	

When choosing professional advisers, we take into consideration their experience and ability to perform the type of work required, the complexity of the assignment, their suitability for the particular case and the basis of the fee arrangement.

3. Disbursements

It is the policy of MBI to charge and recover all actual disbursements [Category 1 Disbursements] incurred and full records of those disbursements are retained and are available, together with an explanation as to why they have been incurred, to all creditors. Category 1 disbursements do not require specific approval by creditors. This type of disbursement generally comprises of external suppliers of services identifiable to a specific case, such as postage, statutory advertising, room hire, and document collection. In addition, any properly reimbursed expenses of the Office Holders and of their staff will be recovered.

The recovery of Category 2 Disbursements requires the approval of creditors before they can be paid. It is also our policy in all insolvencies to charge the following Category 2 Disbursements at the rates shown:

Travel - Motor Vehicles are charged at 55p per mile and all other forms of travel are charged at actual cost.

Company Records Storage - 40p per week per archive box, £6 per box destruction
 Photocopying/Facsimiles - 10p per sheet
 Room Hire - meetings held at MBI's offices £150 Meetings at any other venue at actual cost

VAT is chargeable on all disbursements at the prevailing rate

4. Charge-out Rates

The current hourly charge-out rates per staff involved in working on the insolvency are set out below, together with the rates for the previous year.

Grade	Year 2011 £	Year 2010 £
Office Holder	325	325
Manager 1	265	265
Manager 2	235	235
Administrator 1	165	165
Administrator 2	145	145

The rates charged by MBI are reviewed in January of each year and are adjusted to take account of inflation and the firm's overheads

Time spent on casework is recorded directly to the relevant case using a computerised time recording system and the nature of the work undertaken is recorded at that time In accordance with best practice, time is charged in 6 minute units

A description of the work performed under the main activity codes shown on the SIP9 summary attached, are as follows

Activity	Description
Administration & Planning	Includes case planning, statutory returns, maintenance of bank accounts and estate records, appointment notification, administrative set-up, maintenance of records, matters relating to tax, general correspondence, general legal advice, meetings
Investigations	Includes statutory duty of investigation into company's affairs, investigating generally, CDDA reports, legal advice
Realisation of Assets	Includes realisation of assets, identifying, securing and insuring of assets, costs associated with sale of business and assets, debt collection, legal advice
Trading	Includes time on site, ordering and supply of goods, supervision of staff, debt collection management of trading operations, accounting for trading, on-going employee issues, legal advice
Creditors	Includes correspondence and meetings with creditors, pension issues and employees, reporting to creditors, retention of title, adjudicating on creditor claims, employee matters, legal advice

Notice to Creditors of Meeting of Creditors

ALEXANDER CATERING (EVENTS) LTD

A meeting of creditors of the above-named company has been summoned by the

(a) Joint Liquidators

(a) Delete as
applicable

(b) Insert relevant
section

(a) Final Meeting under section 106 of the Insolvency Act 1986 for the purposes mentioned in Section 106 of the said Act, i.e. having an account laid before them by the Liquidator, showing the manner in which the winding up of the Company has been conducted and the property of the Company disposed of, and of hearing any explanation that may be given by the Liquidator

The meeting will be held as follows -

Date 31 January, 2011

Time 10 45am

Place Second Floor, Tunsgate Square
98-110 High Street, Guildford, Surrey GU1 3HE

(c) Insert date and
time by which proxy
is to be lodged
(12 00 hours on the
business day before
the date fixed for the
meeting)

A proxy form is enclosed which must be lodged with me not later than

30 January 2011

to entitle you to vote by proxy at the meeting (a) [together with a completed proof of debt form if you have not already lodged one]

Dated _____

Signed _____

Joint Liquidator
DERMOT COAKLEY
MBI Coakley Ltd
2nd Floor, Tunsgate Square
98-110 High Street
Guildford
Surrey, GU1 3HE

NOTE: Insert any further details which by the nature of the meeting need to be stated

Proxy (Members' or Creditors' Voluntary Winding Up)
IN THE MATTER OF ALEXANDER CATERING (EVENTS) LIMITED

Please give full name
and address for
communication

Name of creditor/member _____

Address _____

Please insert name of
Person (who must be 18
or over) or the 'chairman
of the meeting' (See note
below) If you wish to provide
for alternative proxy-holders
in the circumstances that your
first choice is unable to
attend please state the
names of the altern-
atives as well

Name of proxy-holder

1 _____

2 _____

3 _____

Please delete words in brackets
if the proxy holder is only
to vote as directed ie he has no
discretion

I appoint the above person to be my/the creditor's/member's proxy-holder at the meetings of creditors/members to be held on 31 January 2011 or at any adjournment of that meeting The proxy-holder is to propose or vote as instructed below [and in respect of any resolution for which no specific instruction is given, may vote or abstain at his/her discretion]

Voting instructions for resolutions

*Please delete as appropriate	1 That the Liquidators' Proposed Final Receipts and Payments Account be approved	*For/Against
	2 That the Liquidators' Final report be approved	*For/Against
	3 That the Liquidators' release from office be approved	*For/Against
Any other resolutions which the proxy-holder is to propose or vote in favour of or against should be set out in numbered paragraphs in the space opposite		

This form must be
signed

Signature

Date

Name in CAPITAL LETTERS

Only to be completed if
the creditor/member has
not signed in person

Position with creditor/member or relationship to creditor/member or other authority for signature

Please note that if you nominate the chairman of the meeting to be your proxy holder he will be the current liquidator

Remember there may be resolutions on the other side of this form