Registration number: 04591205

# Building & Administration Services Ltd

Unaudited Abbreviated Accounts for the Year Ended 31 March 2008



John Holmes-AIMS Accountants for Business 3 Vermont Grove Royal Learnington Spa Warwickshire CV31 1SE

# Building & Administration Services Ltd Contents

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The following reproduces the text of the accountants' report in respect of the company's annual financial statements, from which the abbreviated accounts (set out on pages 2 to 4) have been prepared.

# Accountants' Report to the Directors on the Unaudited Financial Statements of Building & Administration Services Ltd

In accordance with the engagement letter dated 9 April 2003, and in order to assist you to fulfil your duties under the Companies Act 1985, we have compiled the financial statements of the company which comprise the Profit and Loss Account, the Balance Sheet, and the related notes from the accounting records and information and explanations you have given to us.

This report is made to the Company's Board of Directors, as a body, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the Company's Board of Directors that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's Board of Directors, as a body, for our work or for this report.

You have acknowledged on the balance sheet as at 31 March 2008 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 1985. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

John Holmes-AIMS Accountants for Business

27 January 2009

3 Vermont Grove Royal Leamington Spa Warwickshire CV31 1SE

# Building & Administration Services Ltd Abbreviated Balance Sheet as at 31 March 2008

		2008		200	2007	
	Note	£	£	£	£	
Fixed assets Tangible assets	. 2	,	1,125		1,125	
Current assets Debtors Cash at bank and in hand	<u>-</u>	74,060 26,123 100,183		25,659 3,806 29,465		
Creditors: Amounts falling due within one year Net current assets	3 _	(60,692)	39,491	(2,017)	27,448	
Total assets less current liabilities Creditors: Amounts falling			40,616		28,573	
due after more than one year	3		(42,916)		(42,916)	
Net liabilities			(2,300)		(14,343)	
Capital and reserves Called up share capital Profit and loss reserve	4		(2,300)	and the same	50 (14,393)	
Shareholders' deficit			(2,300)		(14,343)	

For the financial year ended 31 March 2008, the company was entitled to exemption from audit under section 249A(1) of the Companies Act 1985; and no notice has been deposited under section 249B(2) requesting an audit. The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 221 of the Act and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the year and of its profit or loss for the financial year in accordance with the requirements of section 226 and which otherwise comply with the Companies Act 1985, so far as applicable to the company.

The abbreviated accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Approved by the Board on 27 January 2009 and signed on its behalf by:

ENS

# Building & Administration Services Ltd Notes to the abbreviated accounts for the Year Ended 31 March 2008

## 1 Accounting policies

### **Basis of preparation**

The full financial statements, from which these abbreviated accounts have been extracted, have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007).

#### Turnover

Turnover represents amounts chargeable, net of value added tax, in respect of the sale of goods and services to customers.

### Depreciation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

**Motor Vehicles** 

25.00% straight line

### Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

## 2 Fixed assets

	Tangible assets £
Cost	
As at 1 April 2007 and 31 March 2008	1,500
Depreciation	
Charge for the year	375
Net book value	
As at 31 March 2008	1,125
As at 31 March 2007	1,500

### 3 Creditors

Included in the creditors are the following amounts due after more than five years:

	2008	2007
	£	£
After more than five years not by instalments	42,916	42,916

# Building & Administration Services Ltd Notes to the abbreviated accounts for the Year Ended 31 March 2008

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# 4 Share capital

	2008 £	2007 £
Authorised		
<b>Equity</b> 1,000 Ordinary Shares shares of £1 each	1,000	1,000
Allotted, called up and fully paid		
Equity 50 Ordinary Shares shares of £1 each	50	50

\*\*\*\*\*ENTER\_DETAILS\_OF\_SHARE\_CAPITAL\_MOVEMENTS\*\*\*\*\*.