



*Companies House*  
— for the record —

**AR01** (ef)

**Annual Return**



XXWE8LNK

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*Company Name:* **BUSINESS DICTATION LIMITED**

*Company Number:* **02021177**

*Date of this return:* **21/06/2010**

*SIC codes:* **5185**

*Company Type:* **Private company limited by shares**

*Situation of Registered Office:* **KENLEY HOUSE 28 STATION ROAD  
WEST OXTED SURREY  
RH8 9EU**

### Single Alternative Inspection Location (SAIL)

*The address for an alternative location to the company's registered office for the inspection of registers is:*

**KENLEY HOUSE 28 STATION ROAD WEST  
OXTED  
SURREY  
UNITED KINGDOM  
RH8 9EU**

*The following records have moved to the single alternative inspection location:*

Register of members (section 114)  
Records of resolutions and meetings (section 358)

## Officers of the company

*Company Secretary* *1*

|                                                         |                       |
|---------------------------------------------------------|-----------------------|
| Type:                                                   | Person                |
| Full forename(s):                                       | MRS JACQUELINE SHEILA |
| Surname:                                                | NOLAN                 |
| Former names:                                           |                       |
| Service Address recorded as Company's registered office |                       |

*Company Director*      **1**

*Type:*                              **Person**  
*Full forename(s):*              **MR DENNIS FREDERICK**  
*Surname:*                        **ATTLESEY**  
*Former names:*  
*Service Address recorded as Company's registered office*  
*Country/State Usually Resident:*   **UNITED KINGDOM**  
  
*Date of Birth:*   **16/08/1944**                      *Nationality:*   **BRITISH**  
*Occupation:*     **SALES DIRECTOR**

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*Company Director*      **2**

*Type:*                              **Person**  
*Full forename(s):*              **MR DAVID STEWART**  
*Surname:*                        **COATES**  
*Former names:*  
*Service Address:*              **STONEHOUSE FARM**  
                                         **ROTHERFIELD**  
                                         **EAST SUSSEX**  
                                         **TN6 3QU**  
  
*Country/State Usually Resident:*   **UNITED KINGDOM**  
  
*Date of Birth:*   **21/01/1926**                      *Nationality:*   **BRITISH**  
*Occupation:*     **DIRECTOR**

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*Company Director*      **3**

*Type:*                      **Person**

*Full forename(s):*        **MRS JACQUELINE SHEILA**

*Surname:*                **NOLAN**

*Former names:*

*Service Address:*        **THREE CHIMNEYS GRAVELLY HILL  
CATERHAM  
SURREY  
CR3 6ES**

*Country/State Usually Resident:*   **UNITED KINGDOM**

*Date of Birth:*   **29/02/1952**                      *Nationality:*   **BRITISH**

*Occupation:*    **MANAGING DIRECTOR**

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## Statement of Capital (Share Capital)

|                               |                 |                                |             |
|-------------------------------|-----------------|--------------------------------|-------------|
| <b>Class of shares</b>        | <b>ORDINARY</b> | <i>Number allotted</i>         | <b>8500</b> |
|                               |                 | <i>Aggregate nominal value</i> | <b>8500</b> |
| <i>Currency</i>               | <b>GBP</b>      | <i>Amount paid per share</i>   | <b>0</b>    |
|                               |                 | <i>Amount unpaid per share</i> | <b>0</b>    |
| <i>Prescribed particulars</i> | <b>NONE</b>     |                                |             |

## Statement of Capital (Totals)

|                 |            |                                      |             |
|-----------------|------------|--------------------------------------|-------------|
| <i>Currency</i> | <b>GBP</b> | <i>Total number of shares</i>        | <b>8500</b> |
|                 |            | <i>Total aggregate nominal value</i> | <b>8500</b> |

### *Full Details of Shareholders*

The details below relate to individuals / corporate bodies that were shareholders as at 21/06/2010 or that had ceased to be shareholders since the made up date of the previous Annual Return

*A full list of shareholders for a private or non-traded public company are shown below*

*Shareholding* : 1

**500 ORDINARY Shares held as at 21/06/2010**

*Name:* **DENNIS FREDERICK ATTLESEY**

*Address:*

*Shareholding* : 2

**8000 ORDINARY Shares held as at 21/06/2010**

*Name:* **JACQUELINE SHEILA NOLAN**

*Address:*

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*Authorisation*

*Authenticated*

*This form was authorised by one of the following:*

Director, Secretary, Person Authorised, Charity Commission Receiver and Manager, CIC Manager, Judicial Factor.