AA01

Change of accounting reference date



You can use the WebFiling service to file this form online Please go to www.companieshouse.gov.uk

✓ What this form is for
You may use this form
to change the accounting reference
date relating to either the current, or
the immediately previous,
accounting period

What this form is NO You cannot use this fori

- change a period for w accounts are already
- extend a period beyon months unless the cor administration



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COMPANIES HOUSE

Company number
Company name in full

Date of accounting reference period

→ Filling in this form
Please complete in typescript or in
bold black capitals

All fields are mandatory unless specified or indicated by *

Date of accounting reference period

Please enter the end date of the current, or the immediately previous, accounting period

Accounting period ending on

© Date of period you wish to change

The current period means the present accounting period which has not yet come to an end

The immediately previous period means the period immediately preceding your present accounting period

New accounting reference date

Has the accounting reference period been shortened or extended?

The shortened Please complete 'Date shortened so as to end on'

Extended Please complete 'Date extended so as to end on'

Please enter the date the accounting reference period has been shortened to end on

Or Please enter the date the accounting reference period has been extended to Date Extended so as to end on

Date Extended so as to end on

The shortened so as to end on

T

New accounting reference date

If you wish to move the end of your
current or immediately previous,
reference period to an earlier date,
please insert the required date in the
box marked 'Shortened'

If you wish to move the end of your current or immediately previous, reference period to a later date, please insert the required date in the box marked 'Extended'

You cannot change a period for which the accounts are overdue

You cannot extend a period beyond 18 months unless the company is in administration

	this led your
five years? Please complete the section below No Please go to Section 5 Extending more than once in five years unless you fall into one of the following categories Please tick only one box The company is in administration You have specific approval from the Secretary of State (please enclose a copy) You are extending the company's accounting reference period to align	this led your
You may not extend periods more than once in five years unless you fall into one of the following categories. Please tick only one box The company is in administration You have specific approval from the Secretary of State (please enclose a copy) You are extending the company's accounting reference period to align	
European Economic Area You are submitting the form on behalf of an overseas company	
5 🗦 Signature	
I am signing this form on behalf of the company Signature Synature This form may be signed by Director , Secretary, Person authorised , Permanent representative on behalf of an overseas company, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor	E), please t details the person

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Presenter information	Important information
You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be	Please note that all information on this form will appear on the public record
visible to searchers of the public record	✓ Where to send
Contact name Company name	You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below
Address	For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff
Post town County/Region Postcode Courtry DX Telephane Chicklist We may return forms completed incorrectly or	For companies registered in Scotland The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post) For companies registered in Northern Ireland The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street,, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1
with information missing	Further information
Please make sure you have remembered the following The company name and number match the information held on the public Register You have completed section 2 You have entered the new accounting reference date in section 3 You have completed section 4 (if appropriate) You have signed the form Tou have checked your filing deadline through WebCHeck at www.companieshouse.	For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk