AP03

Appointment of secretary



You can use the WebFiling service to file this form online Please go to www companieshouse gov uk

What this form is for
You may use this form to appoint
an individual as a secretary

What this form is NOT for
You cannot use this form if y
appointing a corporate secre
To do this, please use form
AP04 'Appointment of corpoi
secretary'



01/02/2012 COMPANIES HOUSE

#58

Surname FERGUSON Married women do not need to give for business purposes Continue in section 6 if required New secretary's service address of please complete your service address below THE CONTINUY'S REGISTERIES OFFICE Building name/number Street Post town County/Region Postcode purposes in the past 20 years Married women do not need to give for business previously use for business previously use for business purposes Continue in section 6 if required Secretary's service address This is the address that will appear on the public record This does not have to be your usual residential address. Please state 'The Company's Registered Office' if your service address is recorded in the company register of secretaries as the company's registered office If you provide your residential address here it will appear on the public record			
Please complete in typescript or in bold black capitals All fields are mandatory unless specified or indicated by * 2 Date of secretary's appointment Date of appointment 3 New secretary's details Title* Full forename(s) Surname FERGUSON FORMER name(s) All fields are mandatory unless specified or indicated by * 9 Former name(s) Please provide any previous names which have been used for business purposes in the past 20 years Married women do not need to give for business purposes in the past 20 years Married women do not need to give for business purposes. Continue in section 6 if required 4 New secretary's service address 9 Please complete your service address below THE COMMAN'S REGISTERED OFFICE Building name/number Street Post town County/Region Post town County/Region Postcode	1	Company details	
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County/Region If you provide your residential address here it will appear on the public record			address is recorded in the company's
County/Region If you provide your residential address here it will appear on the public record	Post town		
public record	County/Region		If you provide your residential
Country	Postcode		
Country	Country		

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5	Signatures	
	I consent to act as secretary of the above named company	• Societas Europaea If the form is being filed on behalf
New secretary's signature	Signature X	of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership
Authorising signature	x Am Rom x	Person authorised Under either section 270 or 274 of the Companies Act 2006
	This form may be signed and authorised by Director 9 , Secretary, Person authorised 9 , Administrator, Administrative Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor	
6	Additional former names (continued from Section 3)	
Former names •		Additional former names Use this space to enter any additional names

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Presenter information	Important information
You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be	Please note that all information on this form will appear on the public record.
visible to searchers of the public record	☑ Where to send
Contact name Company name	You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below
Address	For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff
Post tawn	For companies registered in Scotland
County/Region Postcode Country	The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)
Telephone Checklist	For companies registered in Northern Ireland The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1
We may return forms completed incorrectly or	Further information
Please make sure you have remembered the following The company name and number match the information held on the public Register You have completed the date of appointment You have provided the service address The address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number You have included all former names used for business purposes over the last 20 years. The new secretary has signed the form. You have provided an authorising signature.	For further information, please see the guidance notes on the website at www.companieshouse.gov.uk This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk