

Charity Registration No. 1095077

Company Registration No. 04480767 (England and Wales)

**THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM
EXECUTIVE BOARD'S REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2015**

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THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

EXECUTIVE BOARD'S REPORT

FOR THE YEAR ENDED 31 MARCH 2015

The executive board present their report and accounts for the year ended 31 March 2015.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing documents, applicable law and the requirements of the SORP 2005, Accounting and Reporting by Charities.

Structure, governance and management

The charity, The Solidiers Of Gloucestershire Museum (Charity number 1095077, Company number 4480767), is a company limited by guarantee. It is governed by its Memorandum and Articles of Association.

The executive board, who are also the directors for the purpose of company law, and who served during the year were:

Colonel S.J. Oxlade, M.B.E

C.H. Ryland

Major S.D.E. Parsons, T.D

Captain R. Mullings

Major General R.D. Grist, C.B, O.B.E

Major G.E.C. Woodcock

Lieutenant Colonel D.R. Dixon

General N. Welch, O.B.E., Q.V.C.S., M.A.

Colonel E.D. Brown

(Resigned 5 December 2014)

Lieutenant Colonel R.H. Stephenson

Lieutenant Colonel P.R.H. Clifford, T.D, M.F.H

R. Hale

G. Streatfield

(Appointed 19 November 2014)

Ms J. de Vries

(Appointed 19 November 2014)

Lieutenant Colonel A.D.F. Hodson, T.D., D.L.

(Appointed 19 November 2014)

Major J.O.M. Stanion

(Appointed 19 November 2014)

The executive board consists, 1 ex officio member, 4 nominated members and 12 ordinary members.

The ex officio member is The Colonel The Rifles South, for the time being. The nominated members are appointed by the Royal Gloucestershire Hussars Trustees, for a period of 4 years or, if the appointment is being made to fill a casual vacancy, the unexpired term of the appointee's predecessor. Ordinary members are appointed by the executive board for a period of 4 years.

The executive board would draw your attention to note 16 to the financial statements, giving details of the transactions between this charity and charities which have trustees, who are also members of executive board of this charity.

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

EXECUTIVE BOARD'S REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

Objectives and activities

Broadly speaking, the objects of the charity are:

- to promote the efficiency and to advance the education of the general public in the history of The Gloucestershire Regiment, The Royal Gloucestershire Hussars and The Royal Gloucestershire, Berkshire and Wiltshire Regiment, or the immediate or any successive legal successor unit or sub-unit under any Army Order, or equivalent thereof, by the protection, preservation, maintenance, restoration and exhibition of uniforms, medals, pictures, books, manuscripts, maps, documents, equipment, machinery, apparatus, buildings, structures and all other items of militaria.
- to provide a memorial to all those who have served in the regiments listed above, particularly those who have died or been wounded in the service of the Crown.

Specifically, the charity carries out these objects by:

- the provision and maintenance of premises for a public museum to exhibit to the public regimental collections and chattels. The museum also incorporates a shop, selling associated souvenirs. In addition the charity has a website, containing regimental collections and chattels, together with valuable research material and which also makes internet sales.
- providing, where possible, from the Gloucestershire Regimental archives, detailed information to the public in response to specific queries about individuals who have served in the Regiment or its antecedents.

Public benefit statement

In planning the charity's activities for the year, the executive board has kept in mind the Charity Commission guidance on public benefit at its board meetings.

The focus of the charity's activities has remained the provision of the museum and website. In April 2014 the museum reopened after an extensive project, with a grant from the Heritage Lottery Fund, to update and refresh the museum, was carried out. This has enabled the museum to improve its ability to provide valuable education on the Gloucestershire Regiments. These changes will allow the museum to provide an improved service to schools and young people, which encourages young people to take up a career in the Army and become the soldiers of tomorrow. The website remained open throughout the closure. The charity has also developed a programme of talks and provided speakers to outside organisations on request. The museum is supported by the Friends of the Soldiers of Gloucestershire Museum.

The executive board have complied with the duty in section 17 of the 2011 Charities Act, to have due regard to guidance published by the Charity Commission.

Achievements and performance

A summary of the main activities and achievements of the charity during the year is:

	£
Main sources of income to enable the Charity to meet its objectives:	
Voluntary income	25,315
Heritage Lottery Fund grants re museum redevelopment	303,607
Museum admission fees, shop sales and room hire	69,987
	<hr/>
	398,909
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THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

EXECUTIVE BOARD'S REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

Main areas of expenditure achieved by the charity in the year:

Costs incurred in maintaining and running the museum (including cost of shop sales)	122,410
Museum fund expenditure, including museum redevelopment expenditure charged against income	108,783
	<u>231,193</u>

Financial review

Readily realisable reserves of the charity are held at such a level to enable it to continue to maintain the museum, were trading income to cease. At 31 March 2015, readily realisable reserves stood at £117,997 (2014 £2,297).

The Trading fund remains in deficit at 31 March 2015, at an amount of £53,182 (2014 £34,678). The deficit has increased in the year. It is hoped that, with the redevelopment of the museum now complete, the museum will achieve increased visitor numbers, which will reduce the deficit accordingly.

The executive board would draw to your attention the following notes to the financial statements: note 8, Tangible fixed assets and the review of depreciation and amortisation of fixed assets and note 15, Donated services and facilities and their non inclusion in the Statement of Financial Activities.

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.



Lieutenant Colonel D.R. Dixon
board member

Dated: 3 Dec 2015

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2015

	Notes	Trading fund: Unrestricted income funds £	Museum fund: Unrestricted income funds £	Restricted income funds £	Total 2015 £	Total 2014 £
<u>Incoming resources from generated funds</u>						
Voluntary income	2	22,249	3,066	303,607	328,922	311,444
Investment income	3	-	-	-	-	135
		22,249	3,066	303,607	328,922	311,579
Incoming resources from charitable activities:	4	69,987	-	-	69,987	49,668
Total incoming resources		92,236	3,066	303,607	398,909	361,247
<u>Resources expended</u>						
Charitable activities						
Costs incurred in meeting charitable objectives	5	121,654	9,179	99,604	230,437	124,454
Governance costs		756	-	-	756	744
Total resources expended		122,410	9,179	99,604	231,193	125,198
Net (outgoing)/incoming resources		(30,174)	(6,113)	204,003	167,716	236,049
Exceptional loss on disposal of fixed assets due to museum redevelopment		-	-	-	-	(72,637)
Net (outgoing)/incoming resources before transfers		(30,174)	(6,113)	204,003	167,716	163,412
Gross transfers between funds re depreciation		11,670	(10,170)	(1,500)	-	-
Net (outgoing)/incoming resources		(18,504)	(16,283)	202,503	167,716	163,412
Other recognised gains and losses						
Gains on investment assets		-	5,980	-	5,980	2,679
Net movement in funds		(18,504)	(10,303)	202,503	173,696	166,091
Fund balances at 1 April 2014		(34,678)	427,903	296,455	689,680	523,589
Fund balances at 31 March 2015		(53,182)	417,600	498,958	863,376	689,680

All recognised gains and losses have been included in the Statement of Financial Activities.

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

All operations are continuing operations.

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

SUMMARY INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2015

	2015 £	2014 £
Total income	398,909	361,247
Total expenditure from income funds	231,193	197,835
Net income for the year	167,716	163,412

The summary income and expenditure account is derived from the statement of financial activities on pages 5 and 6 which, together with the notes on pages 10 to 19, provides full information on the movements during the year on all funds of the charity.

STATEMENT OF RECOGNISED GAINS AND LOSSES

Net income for the year	167,716	163,412
Unrealised gains on investment assets held by income funds	5,980	2,679
	173,696	166,091

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

BALANCE SHEET

AS AT 31 MARCH 2015

	Notes	2015 £	£	2014 £	£
Fixed assets					
Tangible assets	8		745,379		687,383
Investments	9		69,999		64,019
			<u>815,378</u>		<u>751,402</u>
Current assets					
Stocks		10,866		9,226	
Debtors	10	72,234		40,619	
Cash at bank and in hand		47,082		74,962	
		<u>130,182</u>		<u>124,807</u>	
Creditors: amounts falling due within one year	11	(82,184)		(186,529)	
Net current assets/(liabilities)			<u>47,998</u>		<u>(61,722)</u>
Total assets less current liabilities			<u><u>863,376</u></u>		<u><u>689,680</u></u>
Income funds					
Museum funds:					
Restricted funds	12		498,958		296,455
Unrestricted funds			417,600		427,903
Total Museum fund	13		<u>916,558</u>		<u>724,358</u>
(including revaluation reserve £46,001 (2014 £40,021))					
Trading fund:					
Unrestricted funds	13		(53,182)		(34,678)
			<u><u>863,376</u></u>		<u><u>689,680</u></u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2015. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

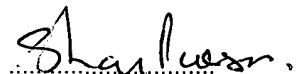
These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

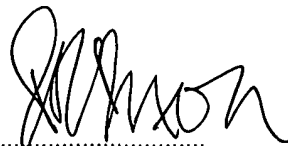
BALANCE SHEET (CONTINUED)

AS AT 31 MARCH 2015

The accounts were approved by the Board on 3/12/15



Major S.D.E. Parsons, T.D
board member



Lieutenant Colonel D.R. Dixon
board member

Company Registration No. 04480767

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2015

1 Accounting policies

1.1 Basis of preparation

The financial statements have been prepared under the historical cost convention, as modified to include the revaluation of investment assets and in accordance with applicable Law and Accounting Standards, in particular the SORP 2005, Accounting and Reporting by Charities.

1.2 Incoming resources

Donations, legacies, gifts and grants, museum admission fees and shop sales are accounted for in the period when the conditions for entitlement, certainty and measurement are met.

Investment income is accounted for when received.

1.3 Resources expended

Liabilities recognised as resources expended are included in the period when there is a legal or constructive obligation, committing the company to the expenditure. Their allocation is as follows:

Costs of running the museum and shop, running the website and archives and the costs of the museum redevelopment charged against income are included under charitable activities.

Costs of examining the accounts are included under governance costs.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Leasehold property	over remaining period of the lease
Fixtures and fittings	15% on cost

1.5 Investments

Investments are stated at market value.

Unrealised gains or losses are taken to the fund account.

1.6 Stock

Stocks are stated at the lower of cost and net realisable value.

1.7 Current assets

Current assets, other than investments, are stated at the lower of cost and net realisable value.

1.8 Liabilities

Liabilities are stated at settlement value.

1.9 Trading fund

The Trading fund relates to the capital derived/utilised during the day to day running of the museum and shop. This is an unrestricted income fund.

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

1 Accounting policies (Continued)

1.10 Museum fund

The Museum fund is the main capital fund of the company. This is partly restricted and partly unrestricted income funds. Restricted income funds are funds given for a specific purpose.

2 Voluntary income

	Trading fund: Unrestricted income funds £	Museum fund: Unrestricted income funds £	Restricted income funds £	Total 2015 £	Total 2014 £
Donations and gifts	14,249	3,066	-	17,315	119,931
Grants receivable for core activities	8,000	-	303,607	311,607	191,513
	<u>22,249</u>	<u>3,066</u>	<u>303,607</u>	<u>328,922</u>	<u>311,444</u>

Grants receivable for core activities include:

RGH and Canada	-	-	-	-	-
RGBW	8,000	-	-	8,000	20,500
Heritage Lottery Fund	-	-	303,607	303,607	161,013
Fundraising grant	-	-	-	-	10,000
	<u>8,000</u>	<u>-</u>	<u>303,607</u>	<u>311,607</u>	<u>191,513</u>

3 Investment income

	Total 2015 £	Total 2014 £
Interest on UK commercial cash deposits	-	135

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

4 Incoming resources from charitable activities:

	2015 £	2014 £
Museum admission fees and room hire	24,177	19,939
Shop and cafe sales	45,810	29,729
	69,987	49,668

5 Total resources expended

	Staff costs £	Depreciation and disposals £	Other costs £	Total 2015 £	Total 2014 £
Charitable activities					
<u>Costs incurred in meeting charitable objectives</u>					
Activities undertaken directly	71,367	92,397	66,673	230,437	197,091
Governance costs	-	-	756	756	744
	71,367	92,397	67,429	231,193	197,835

Total resources expended includes amounts to the accounts examiners of £756 (2014- £744) and £nil (2014- £nil) for other services.

Costs incurred in meeting charitable objectives are the costs of running the museum and shop (including depreciation), running the website and archives and costs of the redevelopment charged against income. These are further broken down as follows:

	2015 £	2014 £
Cost of shop sales	16,983	14,031
Redevelopment expenditure charged against income	28,056	10,703
Depreciation	92,397	11,670
Other costs	93,001	88,050
Exceptional loss on disposal of fixed assets due to museum redevelopment	-	72,637
	230,437	197,091

6 Executive Board

No executive board member received any reimbursed expenses, during the year.

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

7 Employees

Number of employees

The average monthly number of employees during the year was:

	2015 Number	2014 Number
Museum curator	1	1
Shop staff	4	3
	<u>5</u>	<u>4</u>

Employment costs

	2015 £	2014 £
Wages and salaries	68,483	53,002
Social security costs	2,884	2,232
	<u>71,367</u>	<u>55,234</u>

There were no employees whose annual remuneration was £60,000 or more.

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

8 Tangible fixed assets

	Leasehold prop imps £	Fixtures and fittings £	Total £
Cost			
At 1 April 2014	395,503	413,020	808,523
Additions	-	150,393	150,393
At 31 March 2015	395,503	563,413	958,916
Depreciation			
At 1 April 2014	111,627	9,513	121,140
Charge for the year	7,885	84,512	92,397
At 31 March 2015	119,512	94,025	213,537
Net book value			
At 31 March 2015	275,991	469,388	745,379
At 31 March 2014	283,876	403,507	687,383

In light of the current economic climate and in particular the budget cuts imposed on the Ministry of Defence, the executive board continues to review the depreciation and amortisation of fixed assets and in particular, their useful economic lives.

The property in which the Museum is based is owned by the Ministry of Defence and is partly leased to the Museum. At 31 March 2010, the lease had 40 years to run. Previously, the executive Board had a reasonable expectation that the Ministry of Defence might extend the lease or offer a new lease, once the existing lease ended. However, given the budget cuts mentioned above, this expectation was no longer valid and the useful economic life of the leasehold improvements was revised to 40 years, from 31 March 2010. In accordance with FRS 15, the written down value of leasehold improvements from 1 April 2010, has been amortised over the revised useful economic life.

The executive board is aware that the existing lease contains a clause, allowing the Ministry of Defence to terminate the lease. Were this to happen, it is unclear whether the Museum could continue and if it could, in what form. However, at the present time, the executive board is not aware of any intention, on the part of the Ministry of Defence, to terminate the lease. However, a statement of requirement to the Defence Infrastructure Association has been issued by the Museum, with a view to either obtaining a new lease or purchasing the building from the Ministry of Defence (if in a way affordable to the museum), when the Rifles head office move out of the building, at the latest by March 2018. Consequently, the revised useful economic life, referred to above, is considered reasonable.

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

9 Fixed asset investments

	Charishare CIF ACCM Black Rock £	Charibond FI CIF M and G £	Total £
Market value at 1 April 2014	39,557	24,462	64,019
Change in value in the year	3,396	2,584	5,980
Market value at 31 March 2015	42,953	27,046	69,999

Investments are held primarily to provide investment returns for the charity.

10 Debtors

	2015 £	2014 £
Other debtors	72,234	40,619

Other debtors includes £72,234 (2014 £40,619) due to the Museum fund, from the Trading fund, in respect of a short term loan. The loan is interest free and there are no specific repayment terms.

11 Creditors: amounts falling due within one year

	2015 £	2014 £
Trade creditors	4,122	140,781
Taxes and social security costs	699	-
Other creditors	74,935	43,320
Accruals	2,428	2,428
	82,184	186,529

Other creditors includes £72,234 (2013 £40,619) due to the Museum fund, from the Trading fund, in respect of a short term loan. The loan is interest free and there are no specific repayment terms.

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

12 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2014 £	Movement in funds		Balance at 31 March 2015 £
		Incoming resources £	Resources expended £	
Heritage Lottery Fund grant	210	303,607	(96,614)	207,203
Museum redevelopment	181,504	-	-	181,504
Modern Army Display	7,000	-	(1,500)	5,500
Friends re renovation to displays	4,000	-	(600)	3,400
Burma Room refurbishment	1,000	-	-	1,000
Fund Raising grant	739	-	-	739
Korean Museum donation	92,000	-	(2,390)	89,610
Smythe medal	5,964	-	-	5,964
Mullins re future development plans	4,038	-	-	4,038
	<u>296,455</u>	<u>303,607</u>	<u>(101,104)</u>	<u>498,958</u>

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

13 Fund balance breakdowns

Fund balances are made up as follows:

	2015	Trading fund	2015	Museum fund
	£	2014	£	2014
		£		£
Accumulated funds	(288,662)	(258,488)	1,152,038	948,168
Loans between funds	235,480	223,810	(235,480)	(223,810)
At 31 March 2015	<u>(53,182)</u>	<u>(34,678)</u>	<u>916,558</u>	<u>724,358</u>

Movement in accumulated funds for the year are:

	Trading fund	Museum fund
	£	£
At 1 April 2014	(258,488)	948,168
Net movement in funds	(18,504)	192,200
Depreciation transfer between funds	(11,670)	11,670
At 31 March 2015	<u>(288,662)</u>	<u>1,152,038</u>

Movement in loans between funds for the year are:

	Total	Long term loans	Fixed asset replace reserve (depn)	Fixed asset cost
At 1 April 2014	223,810	9,000	223,649	(8,839)
Depreciation in year	11,670	-	11,670	-
At 31 March 2015	<u>235,480</u>	<u>9,000</u>	<u>235,319</u>	<u>(8,839)</u>

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

14 Analysis of net assets between funds

	Trading fund: Unrestricted income funds £	Museum fund: Unrestricted income funds £	Restricted income funds £	Total £
Fund balances at 31 March 2015 are represented by:				
Tangible fixed assets	-	334,438	410,941	745,379
Investments	-	-	69,999	69,999
Current assets	29,002	83,162	18,018	130,182
Creditors: amounts falling due within one year	(82,184)	-	-	(82,184)
	<u>(53,182)</u>	<u>417,600</u>	<u>498,958</u>	<u>863,376</u>

15 Donated services and facilities

The executive board is aware that the company is receiving assistance from the Ministry of Defence, in the form of donated facilities and services. These take the form of rent and utility costs, together with the salary of a museum attendant. The executive board is unable to obtain or verify reasonable estimates for these figures (they believe them to be in the region of £40,000, but this excludes any rent, rates and maintenance costs). Because the benefit to the company is not reasonably quantifiable and measurable, these incoming resources have not been included in the Statement of Financial Activities.

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

16 Related parties

Certain members of the executive board are also trustees in the following charities:

The Royal Gloucestershire, Berkshire and Wiltshire Regimental Charities:

Colonel S.J. Oxlade, M.B.E

Colonel E.D. Brown, M.B.E

General N. Welch, O.B.E., Q.V.C.S., M.A.

The Gloucestershire Regiment Museum:

Colonel S.J. Oxlade, M.B.E

Major General R.D. Grist, C.B., O.B.E

General N. Welch, O.B.E., Q.V.C.S., M.A.

Colonel E.D. Brown

Lieutenant Colonel D.R. Dixon

Major G.E.C. Woodcock

The RGBW Wardrobe and Museum (The Rifles Wardrobe and Museum):

Colonel S.J. Oxlade, M.B.E

The following transactions occurred between the company and the above charities during the year:

	2015 £	2014 £
Grants received from The Royal Gloucestershire, Berkshire and Wiltshire Regimental Charities (specifically The Regimental Charity)	8,000	20,500

17 Control

The company is under the control of the executive board.