

Company registration number: 07293521
Charity registration number: 1138908

Wigan and Leigh Carers Centre

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2015

P A Hull & Co
Chartered Accountants
23 Ladies Lane
Hindley
Wigan
WN2 2QA

WEDNESDAY



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COMPANIES HOUSE

Wigan and Leigh Carers Centre

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Wigan and Leigh Carers Centre
Reference and Administrative Details

Charity name	Wigan and Leigh Carers Centre
Charity registration number	1138908
Company registration number	07293521
Principal office	3-5 Frederick Street Hindley Wigan WN2 3BD
Registered office	3-5 Frederick Street Hindley Wigan WN2 3BD
Trustees	Mrs M C Wareing, Retired Mrs M Robinson, Retired Mr K Wheeler, Retired (Deceased 29 April 2014) Mr S Dawber, Engineer Mrs A Hough, Retired (Resigned 1 August 2014) Mrs M Murphy, Retired (Resigned 1 August 2014) Mr P S Walton, Printer Ms A Kiney Mrs J Mason Mr B Stubbs, Retired D E Whitaker, Retired (Appointed 24 June 2014)
Secretary	Mr K Wheeler, Retired (Deceased 28 April 2014)
Solicitor	Stephensons Solicitors LLP 1st Floor Sefton House Northgate Close Horwich Bolton BL6 6PQ
Accountant	P A Hull & Co 23 Ladies Lane Hindley Wigan WN2 2QA

Wigan and Leigh Carers Centre

Trustees' Report

Governing document

The Charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Risk Management

The trustees recognise their responsibility to identify and review the risks to which the Charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error

Objectives and activities

The aim of Wigan and Leigh Carers Centre is to provide support to adults and young people, who are identified as carers and live within the metropolitan borough of Wigan and the surrounding area.

The Centre delivers advice, information, practical and emotional support and training to people who may be in danger of, or who are struggling physically mentally and financially with the demands of being a carers.

Significant activities

The Charity identifies the necessity for its services to be accessible to a diverse range of people and continues to offer a daily drop-in service and has further increased its outreach locations within clinical and community settings offering home visits when requested.

The Charity recognises the benefits of appropriate partnerships in delivering cost effect and efficient services and is committed to working with the Local Authority, Wigan Borough CCG and the Voluntary Sector in Wigan, to develop such partnerships that benefit carers across Wigan Borough.

Achievements and Performance.

In September 2014 the Charity benefited from a grant award of approx. £400,000 from the Big Lottery to deliver their 'Prepared to Care' Project, a holistic approach identifying the needs of carers to continue safer and longer in their caring role. This award enabled the Charity to employ two full time family support workers delivering one to one support. A full time Debt and Welfare Benefits Officer who has supported carers in claiming £190,000 - most of which would have been unclaimed benefit - and in addition has had £100,000 of debt written off/rescheduled. A part time development/training officer, who has delivered 190 hours of training, including caring with confidence, lifting and handling, condition related training, and supporting carers back into work and/or education and training.

Charitable activities.

635 new carers have registered with the centre in the period - an increase of 70% over the previous year's achievement.

The Charity continues to evaluate all services it has provided - recent results evidencing 85% of users describing the Centre as 'excellent; with 97% of people stating that the Charity has had a positive effect on their Health and Wellbeing as well as their ability to continue to care.

During the year the Charity has facilitated in excess of 24,000 respite hours for carers, by means of coffee mornings, social events, Therapies and Podiatry.

The Charity recognises and highly values the importance of its volunteers, who are key to the continuity of its growth and maintenance of quality of service. During the year volunteers contributed in excess of 4,500 hours in various roles equating to a monetary value of approximately £49,500. These hours do not include the valuable contribution and support given by the loyal and hardworking trustees.

Small company provisions

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

Wigan and Leigh Carers Centre

Trustees' Report

Small company provisions

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

Approved by the Board on 29 September 2015 and signed on its behalf by:

.....

Mrs M C Wareing
Trustee

Independent Examiner's Report to the Trustees of Wigan and Leigh Carers Centre

I report on the accounts of the company for the year ended 31 March 2015, which are set out on pages 5 to 14.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

~~M T Hothersall~~ P A Hull & Co
M T Hothersall FCA
P A Hull & Co
Chartered Accountants

29 September 2015

23 Ladies Lane
Hindley
Wigan
WN2 2QA

Wigan and Leigh Carers Centre
Statement of Financial Activities (including Income and Expenditure Account) for the
Year Ended 31 March 2015

		Unrestricted Funds	Total Funds 2015	Total Funds 2014
	Note	£	£	£
Incoming resources				
Incoming resources from generated funds				
Voluntary income	2	207,894	207,894	273,353
Activities for generating funds	4	32,071	32,071	22,919
Investment income	5	-	-	59
Total incoming resources		<u>239,965</u>	<u>239,965</u>	<u>296,331</u>
Resources expended				
Costs of generating funds				
Fundraising trading: cost of goods sold and other costs	6	214,909	214,909	134,597
Total resources expended		<u>214,909</u>	<u>214,909</u>	<u>134,597</u>
Net movements in funds		25,056	25,056	161,734
Reconciliation of funds				
Total funds brought forward		233,874	233,874	72,140
Total funds carried forward		<u>258,930</u>	<u>258,930</u>	<u>233,874</u>

The notes on pages 7 to 14 form an integral part of these financial statements.

Wigan and Leigh Carers Centre (Registration number: 07293521)

Balance Sheet as at 31 March 2015

		2015		2014	
	Note	£	£	£	£
Fixed assets					
Intangible assets	11		2,311		1,541
Tangible assets	12		<u>1,012</u>		<u>1,349</u>
			3,323		2,890
Current assets					
Debtors	13	1,452		423	
Cash at bank and in hand		<u>308,622</u>		<u>298,522</u>	
		310,074		298,945	
Creditors: Amounts falling due within one year	14	<u>(54,467)</u>		<u>(67,961)</u>	
Net current assets			<u>255,607</u>		<u>230,984</u>
Net assets			<u>258,930</u>		<u>233,874</u>
The funds of the charity:					
Unrestricted funds					
Unrestricted income funds			<u>258,930</u>		<u>233,874</u>
Total charity funds			<u>258,930</u>		<u>233,874</u>

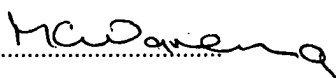
For the financial year ended 31 March 2015, the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Approved by the Board on 29 September 2015 and signed on its behalf by:



 Mrs M C Wareing
 Trustee

The notes on pages 7 to 14 form an integral part of these financial statements.

Wigan and Leigh Carers Centre

Notes to the Financial Statements for the Year Ended 31 March 2015

1 Accounting policies

Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities (SORP 2005)', issued in March 2005, the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Companies Act 2006.

Fund accounting policy

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Further details of each fund are disclosed in note 17.

Incoming resources

Voluntary income including donations and grants that provide core funding or are of a general nature is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Income derived from events is recognised as earned (that is, as the related goods or services are provided).

Investment income is recognised on a receivable basis.

Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Costs of generating funds are the costs of trading for fundraising purposes.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Fixed assets

Individual fixed assets costing £0 or more are initially recorded at cost.

Amortisation

Amortisation is provided on intangible fixed assets so as to write off the cost, less any estimated residual value, over their expected useful economic life as follows:

Computer Software	10% straight line
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Depreciation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Plant and machinery	25% reducing balance
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Wigan and Leigh Carers Centre

Notes to the Financial Statements for the Year Ended 31 March 2015

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Research and development expenditure

Development expenditure incurred on an individual project is carried forward when its future recoverability can reasonably be regarded as assured. Any expenditure carried forward is amortised in line with the expected future sales from the related project.

Operating leases

Rentals payable under operating leases are charged in the statement of financial activities on a straight line basis over the lease term.

2 Voluntary income

	Unrestricted Funds £	Total Funds 2015 £	Total Funds 2014 £
Donations and legacies			
Appeals and donations	2,244	2,244	2,089
Grants			
Grants - other agencies	205,650	205,650	271,264
	<u>207,894</u>	<u>207,894</u>	<u>273,353</u>

3 Grants receivable

	Unrestricted Funds £	Total Funds 2015 £	Total Funds 2014 £
Grants - other agencies	217,650	217,650	272,759

Wigan and Leigh Carers Centre
Notes to the Financial Statements for the Year Ended 31 March 2015

..... *continued*

4 Activities for generating funds

	Unrestricted Funds £	Total Funds 2015 £	Total Funds 2014 £
Running of the carers centre			
Grants - other agencies	12,000	12,000	1,495
Fundraising	3,631	3,631	6,190
Therapy & podiatry income	6,473	6,473	7,821
Room hire	9,864	9,864	7,413
Interest on cash deposits	103	103	-
	<u>32,071</u>	<u>32,071</u>	<u>22,919</u>

5 Investment income

	Unrestricted Funds £	Total Funds 2015 £	Total Funds 2014 £
Interest on cash deposits	-	-	59
	<u>-</u>	<u>-</u>	<u>59</u>

Wigan and Leigh Carers Centre

Notes to the Financial Statements for the Year Ended 31 March 2015

..... continued

6 Total resources expended

	Running of the carers centre	Total
	£	£
Direct costs		
Employment costs	159,175	159,175
Establishment costs	17,528	17,528
Office expenses	1,930	1,930
Sundry and other costs	15,158	15,158
Advertising and promotion	2,097	2,097
Bank charges	258	258
	<u>196,146</u>	<u>196,146</u>
Support costs		
Repairs and maintenance	2,271	2,271
Office expenses	4,653	4,653
Printing, posting and stationery	7,520	7,520
Accountancy fees	1,453	1,453
Legal and professional costs	1,759	1,759
Amortisation of intangible fixed assets	770	770
Depreciation of tangible fixed assets	337	337
	<u>18,763</u>	<u>18,763</u>
	<u>214,909</u>	<u>214,909</u>

7 Trustees' remuneration and expenses

No trustees received any remuneration during the year.

8 Net income

Net income is stated after charging:

	2015 £	2014 £
Depreciation of tangible fixed assets	337	449
Amortisation	<u>770</u>	<u>243</u>

Wigan and Leigh Carers Centre

Notes to the Financial Statements for the Year Ended 31 March 2015

..... *continued*

9 Employees' remuneration

The aggregate payroll costs of these persons were as follows:

	2015 £	2014 £
Wages and salaries	<u>157,502</u>	<u>96,349</u>

10 Taxation

The company is a registered charity and is, therefore, exempt from taxation.

Wigan and Leigh Carers Centre

Notes to the Financial Statements for the Year Ended 31 March 2015

..... continued

11 Intangible fixed assets

	Development costs £
Cost	
As at 1 April 2014	2,432
Additions	1,540
As at 31 March 2015	<u>3,972</u>
Amortisation	
As at 1 April 2014	891
Charge for the year	770
As at 31 March 2015	<u>1,661</u>
Net book value	
As at 31 March 2015	<u>2,311</u>
As at 31 March 2014	<u>1,541</u>

12 Tangible fixed assets

	Plant and machinery including motor vehicles £	Fixtures, fittings and equipment £	Total £
Cost			
As at 1 April 2014 and 31 March 2015	<u>2,259</u>	<u>544</u>	<u>2,803</u>
Depreciation			
As at 1 April 2014	1,250	204	1,454
Charge for the year	252	85	337
As at 31 March 2015	<u>1,502</u>	<u>289</u>	<u>1,791</u>
Net book value			
As at 31 March 2015	<u>757</u>	<u>255</u>	<u>1,012</u>
As at 31 March 2014	<u>1,009</u>	<u>340</u>	<u>1,349</u>

Wigan and Leigh Carers Centre
Notes to the Financial Statements for the Year Ended 31 March 2015

..... *continued*

13 Debtors

	2015 £	2014 £
Trade debtors	<u>1,452</u>	<u>423</u>

14 Creditors: Amounts falling due within one year

	2015 £	2014 £
Trade creditors	53,174	66,668
Accruals and deferred income	<u>1,293</u>	<u>1,293</u>
	<u>54,467</u>	<u>67,961</u>

15 Members' liability

The charity is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £nil towards the assets of the charity in the event of liquidation.

Wigan and Leigh Carers Centre
Notes to the Financial Statements for the Year Ended 31 March 2015

..... continued

16 Related parties

Controlling entity

The charity is controlled by the trustees who are all directors of the company.

17 Analysis of funds

	At 1 April 2014	Incoming resources	Resources expended	At 31 March 2015
	£	£	£	£
General Funds				
Unrestricted income fund	233,874	239,965	(214,909)	258,930

18 Net assets by fund

	Unrestricted Funds	Total Funds 2015	Total Funds 2014
	£	£	£
Intangible assets	2,311	2,311	1,541
Tangible assets	1,012	1,012	1,349
Current assets	310,074	310,074	298,945
Creditors: Amounts falling due within one year	(54,467)	(54,467)	(67,961)
Net assets	258,930	258,930	233,874

Wigan and Leigh Carers Centre

Statement of financial activities by fund Year Ended 31 March 2015

	Unrestricted income fund 2015	Unrestricted income fund 2014
	£	£
Incoming resources		
Incoming resources from generated funds		
Voluntary income	207,894	273,353
Activities for generating funds	32,071	22,919
Investment income	-	59
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