Change of registered office address

This form is part of the PROOF scheme. If your company is registered for PROOF, paper varsions of this form will be rejected and sent back to the registered office address. Avoid unnecessary rejection and file online. You can view your company's PROOF status on the WabRilling Menu Screan

You can use the WebFiling service to file this form online



A22 02/08/2013 **COMPANIES HOUSE**

What this form is for You may use this form to change a company's registered office address

Please go to www companieshouse gov uk

X What this form is NOT for You cannot use this form to change the registered office address of a Limited Liability Partnership (LLP) To do this, please use form LL AD01's Change of registered office address of

a limited liability partnership (LLP) Company details → Filling in this form Company number Please complete in typescript or in bold black capitals. Company name in full All fields are mandatory unless specified or indicated by ' New registered office address • The change in registered office address does not take effect until the Registrar • Change of registered office For England and Wales companies, has registered this notice the address provided can either be in England or Wales. A person may validly serve any document on the company at its previous registered office for 14 days from the date that a change of registered office is For Welsh companies, the address registered provided must be in Wales. For companies registered in Scotland Building name/number 213 or Northern Ireland, the address provided must be in Scotland or Street Northern Ireland respectively Post town dono County/Region GREEN WICH Postcode Signature O Societas Europaea I am signing this form on behalf of the company if the form is being filed on behalf of a Societas Europaea (SE), please Signature delete 'director' and insert details X of which organ of the SE the person signing has membership.

This forth may be signed by

Director O, Secretary, Person Authorised O, Liquidator, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor

Person authorised Under either section 270 or 274 of the Companies Act 2006

Presenter information You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form The contact information you give will be visible to searchers of the public record Contact name Company name Post town County/Region Postcode Country DX Telephone Checklist We may return forms completed incorrectly or with information missing Please make sure you have remembered the following

- ☐ The company name and number match the information held on the public Register
- ☐ You have provided the new registered office address in section 2
- The registered office is in the location where the company was registered e.g. England and Wales, Wales, Scotland, Northern Ireland
- ☐ You have signed the form

Important information

Please note that all information on this form will appear on the public record

Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales. The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland. The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1

Further information

For further information, please see the guidance notes on the website at www companieshouse gov uk or email enquiries@companieshouse gov uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk