# **Liquidator's Progress** Report

S.192

Pursuant to Sections 92A and 104A and 192 of the Insolvency Act 1986

To the Registrar of Companies

Company Number

05503145

Name of Company

Bridgen Training Services Limited

I / We

Geoffrey Paul Rowley, 2nd Floor, 110 Cannon Street, London, EC4N 6EU

Jason Daniel Baker, 2nd Floor, 110 Cannon Street, London, EC4N 6EU

the liquidator(s) of the company attach a copy of my/our Progress Report under section 192 of the Insolvency Act 1986

The Progress Report covers the period from 04/12/2014 to 03/12/2015

FRP Advisory LLP Jupiter House

Warley Hill Business Park

The Drive

**Brentwood** 

Essex

**CM13 3BE** 

Ref B1506LON/GPR/JDB/LJG/SMC/JEW/TE/KL

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21/01/2016 COMPANIES HOUSE

### Bridgen Training Services Limited (In Liquidation) Joint Liquidators' Abstract of Receipts & Payments

Statement of Affairs	From 04/12/2014 To 03/12/2015
ASSET REALISATIONS	
Book Debts	2,046 00
Transfer from Administration	75,355 94
Bank Interest Gross	70 75
Supplier refund	264 00
Rate refund	4,000 92
	81,737 61
COST OF REALISATIONS	
Liquidators' Remuneration	5,886 00
Administrators Remuneration	4,478 50
Administrators' Disbursements - Post a	17 75
Agents fees - Exacta plc	1,200 28
Tax advice	500 00
Commission - debt recovery	168 35
Storage Costs	48 00
Statutory & Other Advertising	169 20
Insurance of Assets	399 62
	(12,867 70)
UNSECURED CREDITORS	
Unsecured Creditors	62,529 52
	(62,529 52)
	6,340 39 ————————————————————————————————————
REPRESENTED BY	
Vat Recoverable - Floating	2,493 62
IB Current Floating	3,846 77
	6,340.39

Geoffrey Paul Rowley Joint Liquidator



# TO SHAREHOLDERS AND ALL KNOWN CREDITORS

FRP Advisory LLP

2nd Floor Phoenix House

32 West Street Brighton BN1 2RT

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Your ref:

Our ref: B1506LON/CVL 51a/J

Please Contact Russell Deen

Telephone Number: 01273 916686

Email Address: Russell Deen@frpadvisory.com

Date: 20 January 2016

Dear Sirs

## BRIDGEN TRAINING SERVICES LIMITED (IN LIQUIDATION) ("THE COMPANY")

Further to my appointment as Liquidator on 4 December 2014 I report on the progress of the liquidation for the period from my appointment to 3 December 2015 ("the period") in accordance with the Insolvency Rules 1986.

#### I attach

- Appendix A Statutory Information
- Appendix B Receipts and payments account
- Appendix C Details of my firm's time costs and disbursements including charge out rates
- Appendix D Statement of expenses

#### 1. Receipts and Payments

I attach at Appendix B my receipts and payments account detailing both transactions for the period, and also since my appointment as Liquidator, the content of which I trust is self-explanatory. However, I comment specifically on the following.

#### **Book Debts**

I instructed agents to assist with the collection of the Company's outstanding book debts. The sum of  $\pounds 2,046$  was collected and I have been advised that all collection efforts have now been exhausted. Funds were received on 23 December 2014. There will be no further realisations in this regard.

#### **Transfer from Administration**

The balance of £75,355.94 was transferred to the Liquidation upon conclusion of the prior Administration.

#### **Bank Interest Gross**

The sum of £70 75 has been realised by way of interest earned on the funds held in the Liquidation account

#### **Supplier Refund**

The sum of £264 was received by way of a refund from a pre-Administration supplier to the Company. No further refunds are expected

CVL 51a Record Book H (copy in J)

#### **Rate Refund**

Following an audit of the historic business rates for the Company's business premises by my agent's Exacta Ltd, the sum of £4,000.92 was received.

#### 2. Work Undertaken by the Liquidator During the Period

My statutory duties included holding notifying creditors of and advertising my appointment, and filing documents with the Registrar of Companies. I have also dealt with the realisation of the assets detailed above and dealt with the investigations into the affairs of the Company as detailed below.

In addition I have made a distribution to unsecured creditors as detailed in paragraph 4.

#### 3. Investigations

Part of my duties include carrying out proportionate investigations into what assets the Company has, including any potential claims against directors or other parties, and what recoveries could be made. I have reviewed the Company's books and records and accounting information, requested further information from the directors, and invited creditors to provide information on any concerns they have concerning the way in which the Company's business has been conducted. Having considered the information received no further investigations have been necessary

My report on the conduct of the Directors was filed with the Department for Business Innovation and Skills on 11 July 2014.

#### 4. Dividend to Creditors

#### **Secured Creditors**

Whilst there are two registered charges to Bank of Scotland and Lloyds TSB Commercial Finance, we are not aware that any facilities are currently provided to the Company or any sums are outstanding.

#### **Preferential Creditors**

I have not received or been made aware of any potential preferential claims in this matter, all staff were transferred to the purchaser under TUPE.

#### **Unsecured Creditors**

I have received claims totalling £200,882.22 from unsecured creditors who have proved their debts in these proceedings.

A first and final dividend of 31 13 pence in the pound was paid to unsecured creditors on 2 March 2015.

Pursuant to the Insolvency Rules 1986 no further dividend will be declared to unsecured creditors as the funds realised were distributed, used or allocated for defraying the expenses of the administration.

#### 5. Prescribed Part

In accordance with the Enterprise Act 2002, the prescribed part is an element of net realisations due to the floating charge holder which is made available for unsecured creditors (subject to the floating charge post-dating 15 September 2003).

As there is no floating charge the prescribed part does not apply in this instance.

CVL 51a Record Book H (copy in J)

#### 6. Liquidator's Remuneration, Disbursements and Expenses

Turning to my own costs in this matter, my remuneration as Liquidator is based on computerised records of all time spent on the administration of this case. Matters dealt with during the assignment are dealt with by different members of staff depending on the level of complexity and experience required. Time is charged to the case in maximum of 6 minute units. Charge-out rates are based on individual expertise, qualification and grade. The costs of the firm's support staff are not directly charged to the estate unless dealing with directly identifiable case specific matters. Charge out rates are reviewed at least annually, details of FRP Advisory LLP charge out rates together with a breakdown of the time costs and disbursements incurred during the period of this report and cumulatively, in accordance with Statement of Insolvency Practice 9 are attached at appendix C.

During the course of the prior Administration, at the creditors meeting held on 12 April 2014, creditors passed a resolution that our remuneration should be calculated on a time cost basis I have drawn outstanding Administrators remuneration of £4,478.50 exclusive of VAT and Liquidators remuneration of £5,886 exclusive of VAT.

The Liquidators' disbursements are a recharge of actual costs incurred by the Liquidators on behalf of the Company Mileage payments made for expenses relating to the use of private vehicles for business travel, which is directly attributable to the insolvency estate, are paid by FRP Advisory at the HMRC approved mileage rate prevailing at the time the mileage was incurred. Details of disbursements incurred during the period of this report are attached at appendix C

I attach at appendix D a statement of expenses that have been incurred during the period.

Creditors have a right to request further information from the Liquidator and further have a right to challenge the Liquidator's remuneration and other expenses which are first disclosed in this report, (For ease of reference these are the expenses incurred in the under the Insolvency Rules 1986 reporting period as set out in Appendix D only) Further details of these rights can be found in the Fees access using the Creditors' Guide to which you can http://creditors frpadvisory com/feesguide htm and selecting the one for liquidations. Alternatively a hard copy of the relevant guide will be sent to you on request Please note there is a time limit for requesting information being 21 days following the receipt of this progress report. There is a time limit of 8 weeks following the receipt of this report for a Court application that the remuneration or expenses are excessive

If you have any queries about this report or the progress of the liquidation, please do not hesitate to contact Russell Deen of this office

Yours faithfully

Geoff Rowley
Joint Liquidator

Licensed in the United Kingdom by the Insolvency Practitioners Association bound by the Insolvency Code of Ethics

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#### Appendix A

#### **Bridgen Training Services Limited**

#### STATUTORY INFORMATION

**Company Details:** 

Other trading names:

None

Date of incorporation:

8 July 2005

Company number:

05503145

Registered office

2nd Floor

110 Cannon Street

London EC4N 6EU

Previous registered office:

Unit 22

Horndon Industrial Estate

Station Road West Horndon

Essex CM13 3XD

Business address:

Unit 22

Horndon Industrial Estate

Station Road West Horndon

Essex CM13 3XD

**Liquidator Details:** 

Liquidators:

Geoffrey Paul Rowley & Jason Daniel Baker

Address of Liquidators:

FRP Advisory LLP

2nd Floor

110 Cannon Street

London EC4N 6EU

Date of appointment of Liquidators:

4 December 2014

CVL 51a

Record Book H (copy in J)

# Bridgen Training Services Limited (In Liquidation) Joint Liquidators' Abstract of Receipts & Payments To 03/12/2015

£	£	of A £
		ASSET REALISATIONS
	2,046 00	Book Debts
	75,355.94	Transfer from Administration
	70 75	Bank Interest Gross
	264 00	Supplier refund
	4,000.92	Rate refund
81,737.61	<del></del>	
		COST OF REALISATIONS
	5,886 00	Liquidators' Remuneration
	4,478.50	Administrators Remuneration
	17.75	Administrators' Disbursements - Post
	1,200.28	Agents fees - Exacta plc
	500.00	Tax advice
	168.35	Commission - debt recovery
	48 00	Storage Costs
	169 20	Statutory & Other Advertising
	399.62	Insurance of Assets
(12,867 70)	<del></del>	
		UNSECURED CREDITORS
	62,529 52	Unsecured Creditors
(62,529 52)		
6,340.39		
		REPRESENTED BY
2,493 62		Vat Recoverable - Floating
3,846.77		IB Current Floating
6,340.39		



Bridgen Training Services Limited (In Liquidation)

Total!Xburs						
	Appointment Takers /	Takers / Managers / Directors	Other Brokesissis	Total House	Total Cost	Average Hrly Rafe 9
Administration and Planning	0 20	1 40	8 50	10 40	2,728 50	262 36
Case Accounting			0 75	0 75	131 25	175 00
Case Control and Review	0 20	1 40	3 75	5 65	1,754 75	310 58
Case Accounting - General			3 70	3.70	776 50	209 86
General Administration			0 30	0 30	00 99	220 00
Asset Realisation		1 90		1 90	614 00	323.16
Asset Realisation		1 60		160	512 00	320 00
Freehold/Leasehold Property		0 30		0 30	102 00	340 00
Creditors	0 20	0 30	9 50	10 30	2,949 50	286 36
Unsecured Creditors	0 20	0 30	9 50	10 30	2,949 50	286 36
Investigation			1.00	100	250 00	250 00
Investigatory Work			0 20	0 20	112 50	225 00
CDDA Enquines			0 20	0 20	137 50	275 00
Statutory Compliance	0 20		3 00	3 50	1,072 50	306 43
Statutory Reporting/ Meetings	0 20		3 00	3 50	1,072 50	306 43
Total Hours	1 50	3 60	22 00	27 10	7,614 50	280 98
Total Cost £	742 50	1,192 00	2,680 00			
Average Hrly Rate £	495 00	331 11	258 18			

From	1st July 2013	artner 1 395-495 <sub>1</sub>	320-455	175-275	Support 100-150
FRP Charge out rates	Grade	Appointment taker / Partner	Managers / Directors	Other Professional	Junior Professional & Support

# BRIDGEN TRAINING SERVICES (IN LIQUIDATION) STATEMENT OF EXPENSES FOR THE 12 MONTH PERIOD ENDED 3 DECEMBER 2015

Expenses	Total Expenses for the 12 months ended 03 December 2015 £
Liquidators' Remuneration	7,615
Administrators' Remuneration	4,479
Administrators' Disbursements - Post	18
Agents Fees - Exacta	1,200
Tax Advice	500
Commission - Debt Recovery	168
Storage Costs	48
Statutory & Other Advertising	169
Insurance of Assets	400
Total	14,596