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## **COMPANY REGISTRATION NUMBER 05631195**

# SAGE PROCUREMENT SERVICES LIMITED ABBREVIATED ACCOUNTS 31 OCTOBER 2015



## **LOWSON WARD**

Chartered Accountants 292 Wake Green Road Birmingham B13 9QP

# **ABBREVIATED ACCOUNTS**

# YEAR ENDED 31 OCTOBER 2015

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## **ABBREVIATED BALANCE SHEET**

#### **31 OCTOBER 2015**

	2015			2014
	Note	£	£	£
FIXED ASSETS Tangible assets	2		474	280
CURRENT ASSETS				
Debtors		1,384		4,212
Cash at bank and in hand		79,102		51,173
		80,486		55,385
CREDITORS: Amounts falling due within one y	ear	18,102		9,447
NET CURRENT ASSETS			62,384	45,938
TOTAL ASSETS LESS CURRENT LIABILITI	ES .		62,858	46,218
CAPITAL AND RESERVES	_		_	_
Called up equity share capital	3		2	2
Profit and loss account			62,856	46,216
SHAREHOLDERS' FUNDS			62,858	46,218

For the year ended 31 October 2015 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

## Director's responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The director acknowledges his responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These abbreviated accounts have been prepared in accordance with the special provisions applicable to companies subject to the small companies regime.

These abbreviated accounts were approved and signed by the director and authorised for issue on 3 May 2016.

Mr D Sage Director

Company Registration Number: 05631195

The notes on pages 2 to 3 form part of these abbreviated accounts.

## NOTES TO THE ABBREVIATED ACCOUNTS

#### YEAR ENDED 31 OCTOBER 2015

#### 1. ACCOUNTING POLICIES

#### Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

#### Turnover

The turnover shown in the profit and loss account represents amounts invoiced during the year, exclusive of Value Added Tax.

In respect of long-term contracts and contracts for on-going services, turnover represents the value of work done in the year, including estimates of amounts not invoiced. Turnover in respect of long-term contracts and contracts for on-going services is recognised by reference to the stage of completion.

#### Fixed assets

All fixed assets are initially recorded at cost.

#### **Depreciation**

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Equipment

40% p.a. reducing balance

#### Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

#### Pension costs

The company operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the company. The annual contributions payable are charged to the profit and loss account.

### Financial instruments

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the entity after deducting all of its financial liabilities.

# NOTES TO THE ABBREVIATED ACCOUNTS

# YEAR ENDED 31 OCTOBER 2015

# 2. FIXED ASSETS

					Tangible Assets
	COST At 1 November 2014 Additions				3,190 510
	At 31 October 2015				3,700
	<b>DEPRECIATION</b> At 1 November 2014 Charge for year				2,910 316
	At 31 October 2015				3,226
	NET BOOK VALUE At 31 October 2015				474
	At 31 October 2014				280
3.	SHARE CAPITAL				
	Authorised share capital:				
	1,000 Ordinary shares of £1 each		·	2015 £ 1,000	2014 £ 1,000
	Allotted, called up and fully paid:				
	Ordinary shares of £1 each	2015 No 2	£ 2	2014 No 2	£ 2