### Section 94

Return of Final Meeting in a Members' Voluntary Winding Up

Pursuant to Section 94 of the Insolvency Act 1986

To the Registrar of Companies

**S.94** 

Company Number

01194824

Name of	Company
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Sarkvale Limited

I/We

Paul Ellison, c/o KRE Corporate Recovery LLP, 1st Floor, Hedrich House, 14-16 Cross Street, Reading, RG1 1SN

Gareth Roberts, c/o KRE Corporate Recovery LLP, 1st Floor, Hedrich House, 14-16 Cross Street, Reading, RG1 1SN

Note The copy account must be authenticated by the written signature(s) of the Liquidator(s) give notice that a general meeting of the company was duly held on/summoned for 13 October 2016 pursuant to section 94 of the Insolvency Act 1986, for the purpose of having an account (of which a copy is attached) laid before it showing how the winding up of the company has been conducted, and the property of the company has been disposed of and that the same was done accordingly? no quorum was present at the meeting

The meeting was held at Reading Address, c/o KRE Corporate Recovery LLP, 1st Floor, Hedrich House, 14-16 Cross Street, Reading

The winding up covers the period from 31 December 2015 (opening of winding up) to the final meeting (close of winding up)

The outcome of the meeting (including any resolutions passed at the meeting) was as follows

Signed / C C

Date 13 (

13 October 2016

KRE Corporate Recovery LLP 1st Floor Hedrich House 14-16 Cross Street Reading RG1 1SN

Ref SARKV/PWE/GWR/LL/SM

SATURDAY

\*A5HMTN8R\*

22 15/10/2016 COMPANIES HOUSE #366

Software Supplied by Turnkey Computer Technology Limited Glasgow

## Sarkvale Limited

# (In Liquidation) Joint Liquidators' Abstract of Receipts & Payments From 31 December 2015 To 13 October 2016

<u></u>	£		SofA£
		ASSET REALISATIONS	
	928 14	Shares & Investments	
	1,472 31	Cash at Bank	1,722 00
	2,805 49	Contribution From Estate	
	0 14	Bank Interest Net of Tax	
5,206 08	<del></del>		
		COST OF REALISATIONS	
	2,000 00	Prov Liquidators Fees	
	2,000 00	Office Holders Fees	
	867 68	VAT	
	338 40	Statutory Advertising	
(5,206 08			
		UNSECURED CREDITORS	
	NIL	Trade & Expense Creditors	(1,431 00)
NII		·	,
		DISTRIBUTIONS	
	NIL	Ordinary Shareholders	(100 00)
NII		•	, ,
NIL			191 00
		REPRESENTED BY	
Nil			

Note

Paul Ellison Joint Liquidator

### Sarkvale Limited ("the Company") - In Members' voluntary liquidation

### JOINT LIQUIDATORS' FINAL REPORT TO MEMBERS

This is my final report on the progress of the Liquidation of the Company for the period from 31 December 2015 to 13 October 2016

### JOINT LIQUIDATORS' ACTIONS SINCE APPOINTMENT

Following my appointment, my time has been spent obtaining the Company's cash at bank, realising the Company's investments and corresponding with HMRC trying to achieve corporation tax clearance

HMRC has confirmed all outstanding tax returns have been paid and tax clearance has subsequently been received

### RECEIPTS AND PAYMENTS ACCOUNT

My Receipts & Payments Account for the period from 31 December 2015 to 13 October 2016 is attached at Appendix | All transactions are shown net of VAT

### **ASSETS**

### Cash at bank

Following my appointment as Liquidator I contacted the Company's pre-appointment bankers to close the account and forward the balance of £1,472

### **Shares & Investments**

The Company held shares in Lloyds Bank Group and I can confirm these shares were sold for the sum of £928

### **Contribution from Estate**

Prior to placing the Company, it was agreed with the members that the Estate would need to fund any shortfall if the Company's assets did not cover the costs of the Liquidation. The shortfall was £2,805 and these monies have been received

### **LIABILITIES**

### **Secured Creditors**

An examination of the Company's mortgage register held by the Registrar of Companies showed that the Company has no current charges over its assets

### **Preferential Creditors**

There are no preferential creditors in this matter

### Non-Preferential Unsecured Creditors

The Declaration of Solvency used figures from the last set of accounts which were prepared to March 2013 and this showed the Company had creditors of £1,431, however no claim was received in the liquidation

### **DIVIDENDS**

No distributions have been made to the members in this matter

### PRE-APPOINTMENT REMUNERATION

The Board previously authorised the payment of a fee of £2,000 for assistance with preparing the Declaration of Solvency, producing and circulating the notices for the meeting of members prior to my appointment at a meeting held on 31 December 2015

### JOINT LIQUIDATOR'S REMUNERATION

My remuneration was previously authorised by members at a meeting held on 31 December 2015 to be drawn on a time cost basis (capped at £2,000). My total time costs to 13 October 2016 amount to £3,738, representing 13 hours work at an average charge out rate of £297 per hour. I have drawn £2,000 to date and can confirm my residual time of £1,738 has been written off. A schedule of my time costs incurred to date is attached as Appendix 2.

A description of the routine work undertaken since my appointment as Joint Liquidator is as follows

### 1 Administration and Planning

- Preparing the documentation and dealing with the formalities of appointment
- Statutory notifications and advertising
- Preparing documentation required
- Dealing with all routine correspondence
- Maintaining physical case files and electronic case details on IPS
- Review and storage
- Case bordereau
- Case planning and administration
- Preparing reports to members
- Convening and holding meetings of members

### 2 <u>Cashiering</u>

- Maintaining and managing the Liquidator's cashbook and bank account
- Ensuring statutory lodgements and tax lodgement obligations are met

### 3 <u>Creditors</u>

- Dealing with creditor correspondence and telephone conversations
- · Preparing reports to members
- Maintaining creditor information on IPS
- Reviewing and adjudicating on proofs of debt received from creditors

### 4 Realisation of Assets

- Liaising with bank regarding the closure of pre-appointment bank account
- Selling the Company's investments in Lloyds Banking Group plc

A copy of 'A Members' Guide to Liquidators' Fees', together with an explanatory note which shows KRE Corporate Recovery LLP's fee policy are available at the link http://krecr.co.uk/creditors/ A hard copy of both documents can be obtained on request from the address below

### **JOINT LIQUIDATORS' EXPENSES**

I have incurred total expenses of £338 since my appointment as Liquidator and have drawn £338 to date

I have incurred the following expenses in the period since my appointment as Liquidator

Type of expense	Amount incurred in the reporting period
	<u> </u>
Statutory Advertising	338

No category 2 disbursements have been incurred in this matter

### SUMMARY

The winding up of the Company is now for all practical purposes complete and I am able to summon a final meeting of the Company's members on 13 October 2016 to receive my final report and to then obtain our release as Joint Liquidators

Members should note that when we obtain our release as Joint Liquidators, upon filing a final return at Companies House following the final meeting of members, our case files are placed in storage thereafter if members have any queries, they are asked to contact Lee Lloyd on 01189 479090 or <a href="mailto:info@krecr.co.uk">info@krecr.co.uk</a> before the meeting is held

At KRE Corporate Recovery LLP we always strive to provide a professional and efficient service However, we recognise that it is in the nature of insolvency proceedings for disputes to arise from time to time. As such, should you have any comments or complaints regarding the administration of this case, then in the first instance you should contact me at the address given in this letter.

If you consider that I have not dealt with your comments or complaint appropriately you, then put details of your concerns in writing to our complaints officer Rob Keyes, KRE Corporate Recovery LLP, 1st Floor, Hedrich House, 14-16 Cross Street, Reading, RG1 1SN. This will formally invoke our complaints procedure and we will endeavour to deal with your complaint under the supervision of a senior partner unconnected with the appointment.

Most disputes can be resolved amicably either through the provision of further information or following negotiations. However, in the event that you have exhausted our complaints procedure and you are not satisfied that your complaint has been resolved or dealt with appropriately, you may complain to the regulatory body that licences the insolvency practitioner concerned. Any such complaints should be addressed to The Insolvency Service, IP Complaints, 3rd Floor, 1 City Walk, Leeds, LS11 9DA, and you can make a submission using an on-line form available at www gov uk/complain-about-insolvency-practitioner; or you can email insolvency enquiryline@insolvency gsi gov uk, or you may phone 0300 678 0015 - calls are charged at up to 9p per minute from a land line, or for mobiles, between 8p and 40p per minute if you're dalling from the UK

Gareth Roberts
Joint Liquidator

Licensed in the United Kingdom to act as an insolvency practitioner by the ICAEW

# T Entry - SIP9 Time & Cost Summary

SAsarkvale Limited Procie POST Fro2/2015 To 08/09/2016

Clan of Work Function	Partner	Maringer	Other Sentor Professionats	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Nourly Rate (£)
Action	Ş	<b>8</b>		i i	:		
	21.7		80	800	8 70	2,848 00	Z POR
Carafestians	900	80	80	<b>06</b>	000	8	80
Cred	900	200	000	000	2 00	290 00	280 00
Итмен	000	000	80	000	000	000	000
Mark	000	000	80	000	000	00 0	000
Non te	000	080	000	0000	000	800	080
Resilvants	000	1 80	000	980	8	532 00	280 00
Tradi	0.00	00 0	000	0000	80	80	000
Total	2.10	10.50	90 0	85 0	12.80	3,738.00	290.67
Totalimed						0.00	
Total-ments Claimed						0.00	

### **APPENDIX II**

### Information Relating to the Joint Liquidators' Fees and Expenses

We use charge out rates appropriate to the skills and experience of a member of staff and the work that they perform. This is combined with the amount of time that they work on each case, recorded in 6 minute units with supporting narrative to explain the work undertaken.

### **Chargeout Rates**

Grade of staff	Current charge-out rate per hour, effective from 1 April 2015	Current charge-out rate per hour, effective from 1 January 2014
Partner – appointment taker	380	365
Manager and Senior Manager	280	260
Case Administrator and Assistant Manager	240	210
Support Staff	80	65

These charge-out rates charged are reviewed on 1 January each year and are adjusted to take account of inflation and the firm's overheads

### **Disbursements**

In accordance with Statement of Insolvency Practice 9 (SIP9) the basis of disbursement allocation in respect of disbursements incurred by the Office Holder in connection with the administration of the estate must be fully disclosed to creditors. Disbursements are categorised as either Category 1 or Category 2

Category 1 expenses are directly referable to an invoice from a third party, which is either in the name of the estate or KRE Corporate Recovery LLP in the case of the latter, the invoice makes reference to, and therefore can be directly attributed to, the estate. These disbursements are recoverable in full from the estate without the prior approval of creditors either by a direct payment from the estate or, where the firm has made payment on behalf of the estate, by a recharge of the amount invoiced by the third party. Examples of category 1 disbursements are statutory advertising, external meeting room hire, external storage, specific bond insurance and company search fees.

Category 2 expenses are incurred by the firm and recharged to the estate, they are not attributed to the estate by a third party invoice and/or they may include a profit element. These disbursements are recoverable in full from the estate, subject to the basis of the disbursement charge being approved by creditors in advance. Examples of category 2 disbursements are photocopying, internal room hire, internal storage and mileage.

It is proposed that the following Category 2 disbursements are recovered

Mileage Storage Photocopying Postage Postage 45p per mile £50 per box for the life of the case 5p per sheet 50p per small envelope 70p per large envelope

### Disbursements

Disbursements incurred during the period of this report and those reimbursed in the period are detailed below

	This period	
Disbursements	Incurred	Paid
Category 1	£	£
Statutory Advertising	338	338
Total	338	338

The above costs exclude VAT

Disbursements	This period	
	Incurred	Paid
Category 2	£	£
Total	Nil	Nil

The above costs exclude VAT