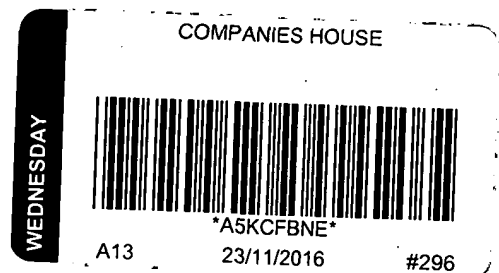


**SERENITY (BOURNEMOUTH)**  
Company limited by guarantee

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 AUGUST 2016**

**CHARITY NUMBER : 1130905**  
**COMPANY NUMBER: 5896754**



**SERENITY (BOURNEMOUTH)**  
Company limited by guarantee

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**The following pages do not form part of the statutory accounts**

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**SERENITY (BOURNEMOUTH)**  
Company limited by guarantee

**Report of the Trustees for the year ended 31 August 2016**

The Trustees submit their annual report and financial statements for the year ended 31 August 2016. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Charity name:** Serenity (Bournemouth)

**Charity number:** 1130905

**Company number:** 05896754

**Trustees:** M Cummings  
E M Gray  
M J Royles  
K L Gilbert

**Address:** 1 Albert Road  
Bournemouth  
Dorset  
BH1 1BZ

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

The charity is governed by memorandum and articles of association incorporated 4 August 2006 as amended by special resolution 6 July 2009.

The trustees of the charity are responsible for the management and administration of the charity's funds and continue to monitor the transactions incurred

Trustees are selected and recruited to reflect the diverse range of experience and skills needed for the Board. Serenity (Bournemouth) has an induction and training programme to support their duties under law, personal development, staff relations and overall strategic planning and monitoring.

**OBJECTIVES AND ACTIVITIES**

The charity's objects are:

1. To promote the relief of sickness, and the protection and preservation of good health, of persons in the area of benefit who are abusing, or at risk of abusing such substances as alcohol, solvents, illicit and prescribed drugs, by the provision of information, advice, counselling and of support calculated to alleviate their needs, to such persons and to their families and friends.
2. To promote the protection and preservation of the good health, and the advance of the education of the public in the area of benefit, by the provision of information and advice concerning the prevention of the misuse and abuse of alcohol, solvents, illicit and prescribed drugs, and other substances which are capable of misuse in a manner harmful to health.

The Trustees confirm that they have referred to the information contained in the Charity Commission's general guidance on public benefit when reviewing the Trust's aims and objectives.

*Volunteers*

The charity is grateful for the unstinting efforts of its volunteers who are involved in service provision and administration.

**ACHIEVEMENT AND PERFORMANCE**

The Statement of Financial Activities for the period is set out on page 4 of the financial statements.

**SERENITY (BOURNEMOUTH)**  
Company limited by guarantee

**Report of the Trustees for the year ended 31 August 2016**

**FINANCIAL REVIEW**

*Income Generation*

The charity's main source of income is the receipt of donations in furtherance of the charity's objects.

*Investment policy and returns*

The charity holds no investments other than a deposit account holding any excess funds. Interest arising on this account is accounted for as it is received.

*Resources expended and services*

The charity continues to incur expenditure, which is monitored by the trustees, in carrying out the objects of the charity.

*Reserves policy*

The reserves of the charity are set out on the balance sheet. Restricted funds represent reserves utilised in carrying out projects for which specific grants have been received. Unrestricted funds represent the utilisation of all other reserves in furtherance of the charity's objects.

It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level equating to at least 4 months unrestricted expenditure. This provides sufficient funds to cover management and administration and support costs and provides the level of stability that the charity requires. Unrestricted funds were maintained at this level throughout the period.

**Statement of Trustees' responsibilities**

The charity trustees (who are also the directors for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Company law and the law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Small company provisions**

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

This report was approved by the board on 18<sup>th</sup> November 2016 and signed on its behalf by

  
M Cummings  
Trustee

SERENITY (BOURNEMOUTH)  
Company limited by guarantee

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2016

In accordance with the terms of the engagement we have prepared, without carrying out an audit or Independent Examination, the accounts on pages 4 to 10 from the accounting records of the charity and information and explanations supplied to us.

This report is made to you, in accordance with the terms of our engagement. Our work has been undertaken to enable us to prepare the accounts on your behalf and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's board of trustees, as a body, for our work or for this report.

We have carried out this engagement in accordance with best practice guidance issued by the Institute of Chartered Accountants in England and Wales and have complied with the ethical guidance laid down by the Institute.

You have acknowledged on the balance sheet for the year ended 31 August 2016 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view.

We have not been instructed to carry out an audit or Independent Examination of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

Ward Goodman

Ward Goodman  
Chartered Accountants  
Wareham  
Dorset

Date: 22/11/16

**SERENITY (BOURNEMOUTH)**  
Company limited by guarantee

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2016**

**Statement of Financial Activities for the year ended 31 August 2016**  
**(incorporating the income and expenditure account)**

	Notes	2016 £	2015 £
<b>Income and endowments</b>			
Donations and legacies	2	6,345	13,906
Charitable activities	3	497	1,931
Investments	4	2	3
<b>Total</b>		<b>6,844</b>	<b>15,840</b>
<b>Expenditure</b>			
Charitable activities	5	6,552	17,482
Other	5	672	660
<b>Total</b>		<b>7,224</b>	<b>18,142</b>
<b>Net income/(expenditure)</b>		<b>(380)</b>	<b>(2,302)</b>
<b>Reconciliation of funds</b>			
Total funds brought forward at 1 September 2015		2,127	4,429
Total funds carried forward at 31 August 2016		1,747	2,127

All of the above results are derived from continuing activities. All gains and losses recognised in the year are included above.

The notes form part of these financial statements.

**SERENITY (BOURNEMOUTH)**  
Company limited by guarantee

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2016**

**Balance Sheet as at 31 August 2016**

		2016		2015	
	Notes	£	£	£	£
<b>Fixed assets</b>					
Tangible assets	10		214		267
<b>Current assets</b>					
Cash at bank and in hand		1,851		3,687	
Other debtors		-		222	
		<u>1,851</u>		<u>3,909</u>	
<b>Creditors: amounts falling due within one year</b>	11	(318)		(2,049)	
<b>Net current assets</b>			<u>1,533</u>		<u>1,860</u>
<b>Net assets</b>			<u>1,747</u>		<u>2,127</u>
<b>Funds:</b>					
Unrestricted funds	12		<u>1,747</u>		<u>2,127</u>
<b>Total funds</b>			<u>1,747</u>		<u>2,127</u>

The balance sheet continues on the following page.

The notes form part of these financial statements.

**SERENITY (BOURNEMOUTH)**  
Company limited by guarantee

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2016**

**Balance sheet (continued)**

**Trustees statements required by the Companies Act 2006  
for the year ended 31 August 2016**


In approving these financial statements as trustees of the company we hereby confirm:

- (a) that for the year stated above the company was entitled to the exemption conferred by section 477 of the Companies Act 2006 ;
- (b) that no notice has been deposited at the registered office of the company pursuant to section 476 of the Companies Act 2006 requesting that an audit be conducted for the year ended 31 August 2016.
- (c) that we acknowledge our responsibilities for:
  - (1) ensuring that the company keeps proper accounting records which comply with section 386 of the Companies Act 2006, and
  - (2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the year then ended in accordance with the requirements of sections 394 and 395, and which otherwise comply with the provisions of the Companies Act relating to financial statements, so far as applicable to the company.

These financial statements are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements on pages 3 to 9 were approved by the Trustees on 18<sup>th</sup> November 2016  
and signed on their behalf by:

  
M Cummings  
Trustee

  
E M Gray  
Trustee

The notes form part of these financial statements.



**SERENITY (BOURNEMOUTH)**  
Company limited by guarantee

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2016**

**Notes forming part of the financial statements for the year ended 31 August 2016**

**1 PRINCIPAL ACCOUNTING POLICIES**

**1. Accounting policies**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

**1.1. Basis of accounting**

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015), the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in July 2014 (SORP) and the Companies Act 2006.

**1.2. Income**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

Gifts donated for resale are included as incoming resources within activities for generating funds when they are sold.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

Income from investments is included in the year in which it is receivable.

**1.3. Resources expended**

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

**1.4. Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Equipment - 20% reducing balance

**SERENITY (BOURNEMOUTH)**  
Company limited by guarantee

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2016**

**Notes forming part of the financial statements for the year ended 31 August 2016**

<b>2</b>	<b>Donations and legacies</b>			<b>2016</b>	<b>2015</b>
				<b>£</b>	<b>£</b>
	Monthly donations			2,445	2,761
	One-off donations			3,900	11,145
				<hr/>	<hr/>
				6,345	13,906
				<hr/>	<hr/>
<b>3</b>	<b>Charitable activities</b>			<b>2016</b>	<b>2015</b>
				<b>£</b>	<b>£</b>
	Fundraising events			210	1,931
	Sale of cards			287	-
				<hr/>	<hr/>
				497	1,931
				<hr/>	<hr/>
<b>4</b>	<b>Investments</b>			<b>2016</b>	<b>2015</b>
				<b>£</b>	<b>£</b>
	Bank interest			2	3
				<hr/>	<hr/>
<b>5</b>	<b>Expenditure</b>				
		<b>Staff costs</b>	<b>Other direct costs</b>	<b>2016 Total</b>	<b>2015 Total</b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
	Charitable activities	1,141	5,411	6,552	17,482
	Other	-	672	672	660
		<hr/>	<hr/>	<hr/>	<hr/>
		1,141	6,083	7,224	18,142
		<hr/>	<hr/>	<hr/>	<hr/>
<b>6</b>	<b>Net expenditure for the year</b>			<b>2016</b>	<b>2015</b>
				<b>£</b>	<b>£</b>
	Net expenditure is stated after charging:				
	Depreciation and other amounts written off tangible fixed assets			53	67
	Accountancy			432	432
	Indemnity insurance			240	228
				<hr/>	<hr/>

**SERENITY (BOURNEMOUTH)**  
Company limited by guarantee

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2016**

**Notes forming part of the financial statements for the year ended 31 August 2016**

**7 Trustees emoluments**

The following trustees have received remuneration in respect of duties carried out during the year other than as a trustee:

	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
M Cummings	1,141	12,552

There were no other payments made to any trustees in the year in respect of remuneration or expenses. (2015:£ni)

**8 Employees**

There were no employees during the year apart from the trustees.

**9 Taxation**

The charity's activities fall within the exemptions afforded by the provisions of the Income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.

**10 Tangible fixed assets**

	<b>Equipment</b>	<b>Total</b>
	<b>£</b>	<b>£</b>
<b>Cost</b>		
At 1 September 2015 and		
At 31 August 2016	1,687	1,687
<b>Depreciation</b>		
At 1 September 2015	1,420	1,420
Charge for the year	53	53
At 31 August 2016	1,473	1,473
<b>Net book values</b>		
At 31 August 2016	214	214
At 31 August 2015	267	267

**11 Creditors**

Amounts falling due within one year

	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
Accruals and deferred income	,318	2,049

**SERENITY (BOURNEMOUTH)**  
Company limited by guarantee

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2016**

**Notes forming part of the financial statements for the year ended 31 August 2016**

**12 Analysis of net assets between funds**

	<b>Unrestricted funds £</b>	<b>Total funds £</b>
Fund balances at 31 August 2016 as represented by:		
Tangible fixed assets	214	214
Current assets	1,851	1,851
Current liabilities	(318)	(318)
	<hr/>	<hr/>
	1,747	1,747
	<hr/>	<hr/>

**13 Unrestricted funds**

	<b>At 1 September 2015 £</b>	<b>Incoming resources £</b>	<b>Outgoing resources £</b>	<b>At 31 August 2016 £</b>
Unrestricted funds	2,127	6,844	(7,224)	1,747
	<hr/>	<hr/>	<hr/>	<hr/>

The general fund represents the free funds of the charity which are not designated for particular purposes and are expendable at the discretion of the Trustees in the furtherance of the objects of the charity.

**14 Company limited by guarantee**

Serenity (Bournemouth) is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

SERENITY (BOURNEMOUTH)  
Company limited by guarantee

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2016

**Detailed statement of financial activities  
for the year ended 31 August 2016**

	2016		2015	
	£	£	£	£
<b>Income and endowments</b>				
<i>Donations and legacies</i>				
Monthly donations	2,445		2,761	
Quarterly donations	-		-	
One-off donations	3,900		11,145	
	<hr/>		<hr/>	
		6,345		13,906
<i>Charitable activities</i>				
Fundraising events	210		1,931	
Sale of cards	287			
	<hr/>		<hr/>	
		497		1,931
<i>Investment income</i>				
Bank interest receivable		2		3
		<hr/>		<hr/>
<b>Total</b>		6,844		15,840
 <b>Expenditure (see page 12)</b>				
Charitable activities	6,552		17,482	
Other	672		660	
	<hr/>		<hr/>	
		7,224		18,142
		<hr/>		<hr/>
<b>Net expenditure for the year</b>		(380)		(2,302)
		<hr/>		<hr/>

This page does not form part of the statutory financial statements

**SERENITY (BOURNEMOUTH)**  
Company limited by guarantee

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2016**

**Resources expended  
for the year ended 31 August 2016**

	2016 £	2015 £
<b>Charitable activities</b>		
Trustees remuneration	1,141	12,552
Trustees employers NIC	-	-
Rent	3,808	3,808
Office equipment	399	-
Repairs and renewals	74	86
Telephone	500	439
Printing, postage and stationery	128	170
Depreciation	53	67
Broadband and internet costs	281	254
General expenses	168	106
	<hr/>	<hr/>
	6,552	17,482
	<hr/>	<hr/>
<b>Other costs</b>		
Insurance	240	228
Accountancy fees	432	432
	<hr/>	<hr/>
	672	660
	<hr/>	<hr/>

This page does not form part of the statutory financial statements