UNAUDITED ABBREVIATED ACCOUNTS
30 NOVEMBER 2015

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## **ABBREVIATED ACCOUNTS**

## YEAR ENDED 30 NOVEMBER 2015

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CHARTERED ACCOUNTANTS' REPORT TO THE DIRECTORS ON THE PREPARATION OF THE UNAUDITED STATUTORY ACCOUNTS OF ULTRA PROCUREMENT SERVICES LIMITED

#### **YEAR ENDED 30 NOVEMBER 2015**

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the abbreviated accounts of Ultra Procurement Services Limited for the year ended 30 November 2015 which comprise the Balance Sheet and the related notes from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at icaew.com/regulations.

This report is made solely to the Board of Directors of Ultra Procurement Services Limited, as a body, in accordance with the terms of our engagement letter. Our work has been undertaken solely to prepare for your approval the abbreviated accounts of Ultra Procurement Services Limited and state those matters that we have agreed to state to them, as a body, in this report in accordance with AAF 02/10 as detailed at icaew.com/compilation. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Ultra Procurement Services Limited and its Board of Directors, as a body, for our work or for this report.

It is your duty to ensure that Ultra Procurement Services Limited has kept adequate accounting records and to prepare statutory abbreviated accounts that give a true and fair view of the assets, liabilities, financial position and profit of Ultra Procurement Services Limited. You consider that Ultra Procurement Services Limited is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the abbreviated accounts of Ultra Procurement Services Limited. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory abbreviated accounts.

**MENZIES LLP** 

**Chartered Accountants** 

Midas House 62 Goldsworth Road Woking Surrey GU21 6LQ 12 Augur 214

### **ABBREVIATED BALANCE SHEET**

**30 NOVEMBER 2015** 

	2015			2014	
	Note	2015 £	£	£	£
FIXED ASSETS Tangible assets	2		316		422.
CURRENT ASSETS Debtors Cash at bank and in hand		35,140		2,890 54,032	
CREDITORS: Amounts falling due within one	e year	35,140 14,819		56,922 27,027	
NET CURRENT ASSETS			20,321	<del></del>	29,895
TOTAL ASSETS LESS CURRENT LIABILITIES			20,637		30,317
CAPITAL AND RESERVES			•		
Called up equity share capital Profit and loss account	4		10 20,627		10 30,307
SHAREHOLDERS' FUNDS			20,637		30,317

For the year ended 30 November 2015 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

### Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These abbreviated accounts have been prepared in accordance with the special provisions applicable to companies subject to the small companies regime.

These abbreviated accounts were approved by the directors and authorised for issue on .... 9 Que carbolle, and are signed on their behalf by:

M F Killin

Company Registration Number: 8794799

### **NOTES TO THE ABBREVIATED ACCOUNTS**

#### YEAR ENDED 30 NOVEMBER 2015

#### 1. ACCOUNTING POLICIES

#### **Basis of accounting**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

#### Turnover

The turnover shown in the profit and loss account represents amounts receivable for goods and services provided during the year in the normal course of business, net of trade discounts, VAT and other sales and related taxes.

#### Fixed assets

All fixed assets are initially recorded at cost.

### Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Equipment

25% reducing balance

#### **Financial instruments**

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the entity after deducting all of its financial liabilities.

#### 2. FIXED ASSETS

	Tangible Assets £
COST	_
At 1 December 2014 and 30 November 2015	562
	_
DEPRECIATION And Department and 2014	140
At 1 December 2014 Charge for year	140 106
At 30 November 2015	246
NET DOOK VALUE	
NET BOOK VALUE At 30 November 2015	316
ACSO HOTELINE 2013	=
At 30 November 2014	422

### 3. RELATED PARTY TRANSACTIONS

The company was under the control of Mr M F Killin throughout the current year. Mr M F Killin is the managing director and majority shareholder.

As at 30 November 2015 the director's current account stood at £1,477 and is shown within other creditors in note 6 to the accounts.

Dividends of £55,500 were paid to Mr M F Killin during the year (2014: £55,500).

#### 4. SHARE CAPITAL

### Allotted, called up and fully paid:

£	No.	£
10	10	10