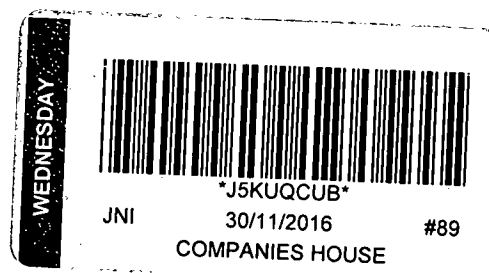




**VINE CENTRE LIMITED**

**TRUSTEES REPORT  
AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2016**



# **VINE CENTRE LIMITED**

(A company limited by guarantee)

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# **VINE CENTRE LIMITED**

(A company limited by guarantee)

## **REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2016**

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### **Trustees**

Rev. Dr. John Samuel Beattie Drennan, Chairman  
Mrs Roberta Irwin  
Mrs Barbara McIlwrath  
Mrs Rachel Wilson  
Mrs Evelyn Coleman  
Mr Thomas Dickson  
Mrs Anne Marie Simpson  
Mrs Gwen Simmons  
Mr Roland Watt  
Mrs Patricia Kennedy

### **Company registered number**

NI032293

### **Charity registered number**

NIC100608

### **Registered office**

193 Crumlin Road, Belfast, BT14 7DX

### **Company secretary**

Barbara McIlwrath

### **Chief executive officer**

Stephen Reid

### **Independent auditors**

UHY Hacker Young Fitch Limited, Gordon Street Mews, 27-29 Gordon Street, Belfast, Antrim, BT1 2LG

### **Bankers**

Ulster Bank, 11-16 Donegall Sq. East, Belfast, BT1 5UB

### **Solicitors**

Hewitt & Gilpin, Thomas House, 14 - 16 James Street South, Belfast, BT2 7GA

# VINE CENTRE LIMITED

(A company limited by guarantee)

## TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2016

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The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the audited financial statements of Vine Centre Limited (the company) for the ended 31 March 2016. The Trustees confirm that the Annual report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (effective 1 January 2015).

### Structure, governance and management

#### a. Constitution

The company was constituted under a Memorandum of Association dated 22 April 1997. This was amended, with the consent of the Charity commission, by a special resolution of members dated 26 February 2015.

The company is registered as a charity with the Charity Commission under the registration number NIC100608, and accepted by HMRC as a charity under the reference XR13743.

The charity's objects are to address the social, physical, economic and spiritual needs of people living in its catchment area, which is defined as being North and West Belfast.

#### b. Method of appointment or election of Trustees

All of the directors are members of the Company and guarantee to contribute £10 in the event of the company being wound up. None of the directors have any beneficial interest in the company.

The Board of Directors is comprised of the following:

- 3 representatives nominated by the congregation of Immanuel Presbyterian Church;
- 3 representatives nominated by the congregation of Crumlin Road Presbyterian Church;
- 3 representatives nominated by affiliated organisations;
- 2 user representatives nominated by the individual members of the Centre;

These nominations are subject to the approval of members at the Annual General Meeting. In the case of affiliated organisations and user representatives, if the number of nominations exceeds the number of vacancies there shall be an election to determine who amongst the nominees is appointed.

At each Annual General Meeting, one third of the Directors, being those who have been longest in office since their election, are required to retire and submit themselves for re-nomination and re-election. Vacancies which arise through retirement or removal may be filled by the Directors at a general meeting. In the event of a casual vacancy, due to death or resignation, the Directors may appoint a replacement, who will be required to retire and seek re-election at the next Annual General Meeting. In addition, the Directors may co-opt individuals who have specific knowledge or skills which the board judge to be relevant to the charities ongoing activities, as long as such co-options do not exceed one third of the elected Directors.

#### c. Organisational structure and decision making

The Board of Directors is the ultimate controlling party of the charity, and is responsible for all aspects of corporate governance within the company. The Board meets a minimum of 10 times each year to define and agree strategic priorities for the charity, monitor progress and review the resources available to sustain the company. The day to day running of the charity is carried out by the Centre Manager, Stephen Reid.

#### d. Risk management

The directors continue to regularly review any major risks arising from or impacting on the activities of the charity. The directors are satisfied that the major risks identified have been adequately mitigated where necessary and consider that the financial systems and controls in place are appropriate to the size of the charity and the nature of its operations.

# **VINE CENTRE LIMITED**

(A company limited by guarantee)

## **TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2016**

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### **Objectives and Activities**

#### **a. Activities for achieving objectives**

##### **OVERVIEW**

The aim of the Vine Centre is to provide a wide range of programmes, activities and services, catering for a range of local need.

In financial terms, sustaining such a range of activity is dependent on our continued ability, not only to attract financial support in terms of grants and donations, but to generate income from our social economy initiatives which will not only sustain services but contribute to the overall sustainability of the Centre as a whole.

During the year the Centre has continued to deliver a broad range of programmes, activities and services which meet identified local need and enhance the lives of those living in our catchment area.

The following gives an overview of the various programmes, activities and services provided by the Centre during 2015/16.

##### **ADVICE SERVICES**

The Vine Centre has been providing advice to people living in the North Belfast and Shankill areas since 1970.

Since, we have been working in collaboration with other independent advice providers in this part of the city, through the North Belfast Advice Partnership, to ensure that local people can benefit from a service which is comprehensive in provision, easy accessible, reflects local needs, and delivered to a high standard.

##### **Generalist Advice Services**

At the core of the Centre's work is its generalist advice service, which provides advice and information on benefit entitlement, employment rights, housing and consumer issues.

In addition to the service available at the Centre, staff also provide advice on an outreach basis at a number of locations across North Belfast and the Shankill, which include:

- Carlisle House;
- Gray's Court;
- Greater Whitewell Community Surgery;
- Grove Wellbeing Centre;
- Mountcollyer City Mission;
- Mount Vernon Community House;
- Shankill Integrated Services;
- Shankill Women's Centre;
- Whitecity Community Centre.

The majority of our clients come from North Belfast and the Shankill. Many referred to our service by local GP's, other health professionals or the Social Security Agency, although we find that word of mouth is the main driver in terms of demand. A high proportion of our clients would have mental health issues, addictions or long term debilitating health problems.

During the year, staff dealt with 6,378 queries on behalf of 5,089 clients.

91% of those enquiries were benefit related, and the core work of advisors remains identifying potential benefit entitlement and filling in forms on behalf of clients. In 2015/16, where we know the outcome, this work resulted in a total of £1,605,877 in additional benefit entitlement being secured for local people.

# **VINE CENTRE LIMITED**

(A company limited by guarantee)

## **TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2016**

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Maximizing household income can alleviate financial pressures on families, allow those with disability or limiting illness to access additional support, or help older people continue to live independently.

In addition to the service they provide directly to clients, staff also refer or signpost clients to a wide variety of other support that may be appropriate to their circumstances. This includes specialist advice services, such as the Belfast Citywide Tribunal Service and Housing Rights Service, as well as a range of other community based provision ranging from counselling to employability support.

### **Debt Action NI**

For the past four years, the Centre has been actively involved in Debt Action NI, a regional money and debt advice service co-ordinated by our membership organization, Advice NI.

The Centre employed one worker through the project, with Advice NI seconding a second worker to help meet the demand for debt advice across North Belfast and the Shankill. There is no doubt that demand for this service was largely the result of it being very closely aligned with generalist advice services in the area.

Sadly, funding for the service came to an end on 31 March 2016.

In its last year of operation, the two staff dealt with 339 clients, and debts totalling £2,074,148. Work on behalf of clients can include budgeting advice, negotiating with creditors on repayment, and assistance with financial planning.

We also received funding from the Belfast Outcomes Group, for a home based debt management service for families with children under 18, which accepts referrals from the Family Support Hubs operating across North Belfast and the Shankill.

### **Volunteer Development Programme**

The Centre has also continued to co-ordinate the delivery of the Advice Partnership's Volunteer Development Programme, which has been funded by the Office of First and Deputy First Minister through the North Belfast Strategic Good Relations Programme.

The aim of the programme is to provide a shared learning environment for participants, who are drawn from a variety of community backgrounds, and to promote active citizenship by offering the opportunity for volunteers to contribute to the delivery of a truly shared service, which is available to everyone living in North Belfast.

10 local people took part in the programme, where they received a range of appropriate training and had the opportunity to shadow advisors and gain practical experience of advice delivery. As well as gaining new skills, which can enhance their employability, we have also found that participants also gain a knowledge of key issues facing people across North Belfast, and an increased willingness to work with others across perceived barriers to address those issues.

Through this funding, we also delivered 12 Welfare Reform information sessions to 180 local people on a cross community basis, at a number of venues across North Belfast. In addition to making people aware of the potential impact that changes to the benefit system would have on individuals and families, these sessions also encouraged those attending to recognize that the impact of these changes would be faced by both communities, and the benefits of a shared response to supporting those who would be directly affected.

### **Quality Assurance**

Towards the end of the year, the Centre participated in a pilot project, developed by Advice NI under the auspices of the Northern Ireland Advice Services Consortium, to establish a single quality standard for advice provision across Northern Ireland.

# **VINE CENTRE LIMITED**

(A company limited by guarantee)

## **TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2016**

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We became the first independent advice provider to successfully complete the model standard, which seeks to ensure that the advice provided to clients is appropriate to their circumstances, properly documented and subject to regular review.

### **BULRUSH DAY NURSERY**

Childcare provision is the main social enterprise operated by the Vine Centre.

Bulrush Day Nursery, which provides childcare for families of children up to primary school age, opened in November 2004, with the support of the Belfast Local Strategy Partnership, and has been trading as a sustainable social business since June 2006.

Our aim is to provide locally accessible, affordable childcare for people in an area where there has historically been a lack of provision, and to contribute to the economic regeneration of the area by providing employment opportunities for local people. We currently employ 13 people in childcare and ancillary roles.

We also work in partnership with schools, colleges and local training and employment agencies to provide placements which provide students and trainees who are studying for childcare qualifications to gain practical experience in a daycare setting as part of their training.

In addition to the service we offer to working parents, we also provide places to the Belfast Health & Social Care Trust through the Sponsored Daycare Scheme.

We are currently registered by the Trust for 39 places.

Over the year, we provided childcare for 85 children and 76 local families benefitted from the service.

At the end of March 2016, we had a total of 68 children on our register.

We aim to provide an environment that is warm, welcoming, friendly and, above all, child centred. The children's wellbeing is promoted and their care, developmental and play needs are met through a broad range of play and other activities designed to promote each child's physical, social, emotional and intellectual development.

All meals are prepared freshly on the premises each day, and we have a 5 star rating from Belfast City Council's Food Hygiene Rating Scheme.

Management and staff are committed to continuously improving our setting, and over the past year staff have accessed a wide range of training and other developmental support.

During the year, we continued to work in partnership with Shankill Sure Start, promoting their 'Message of the Month' within our own childcare setting and the local community. This is displayed on our premises and in our Nursery newsletter.

### **AFTERSCHOOLS CLUB**

The Vine Centre has been providing Afterschools activity since 1993.

Our aim is to provide parents with a professional, reliable service, whilst promoting the positive benefits of play activity for the children who attend.

We are registered for a maximum of 48 children each day, and over the year we had 79 children attending from 74 local families who accessed our service.

At the end of March 2016 there were 46 children on our register.

# **VINE CENTRE LIMITED**

(A company limited by guarantee)

## **TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2016**

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Afterschools is open on a part time basis during term time, and on a full time basis during periods of school closure. We currently provide our service to parents whose children attend 10 local primary schools across North Belfast and the Shankill.

During term time, we collect children from school and bring them to the Centre. Activity within Afterschools is very much child led, with children free to choose from a wide variety of toys, games and other activities.

During the summer, when we are open from 7.30am to 6.00pm each day, we offer a broader range of activity, which includes trips out to local parks, visits to the cinema, Lazer Quest and Clip'n'Climb.

Afterschools staff were also responsible for delivering an evening programme for 5-11 year olds, funded by the Belfast Trust's Outcomes Group.

This programme was intended to offer children who are not having regular opportunities to positively interact with other children within their age group in a non-school setting, where families may be experiencing a range of other pressures, or to provide a regular period of respite for families.

In addition to play activity, staff provided some basic personal development support for children attending around issues such as bullying, relationships, body image, nutrition & health, and online safety.

Our aim is to build the confidence and resilience of those children attending, to improve their capacity to interact positively with other children and adults, to build their capacity to make more informed decisions about their own behaviour, and to articulate their own feelings and views in a constructive way.

### **FAMILY SUPPORT**

Towards the end of the year, the Vine Centre became the lead body for the Upper North Belfast Family Support Hub.

Family Support Hubs are an initiative established by the Children & Young People's Strategic Partnership, to provide early intervention family support services to families with children under 18 years old.

All families encounter difficulties from time to time; the loss of a job, the end of a relationship, or the daily challenges that come with coping with a child with challenging behaviour or a physical disability can all place a family under stress, especially when they have no idea where to go to get practical support.

The aim of the Hubs is to provide a simple referral mechanism whereby people who find themselves in need of such support can be directed to the services which are best able to meet their specific needs, and to promote greater co-ordination and awareness of those services which are available to support families.

There are currently 29 Hubs across Northern Ireland. The Upper North Belfast Hub was the last of these to be established, becoming operational in January 2016. In Belfast, there are 10 Hubs across the city, which are overseen by the Early Intervention Support Team from the Belfast Health & Social Care Trust.

The Upper North Hub covers the area roughly bounded by the Crumlin Road to the south, and the Antrim Road to the east, and includes areas such as Ardoyne, Ballysillan, Cliftonville, Ligoniel and Lower Oldpark. We work closely with the Lower North Belfast Hub, which is lead by Ashton Community Trust, as we are often dealing with families whose children attend the same schools and accessing the same range of services on their behalf.

The Hub itself is very much a coalition of the willing, bringing together a variety of organizations who want to improve outcomes for families. This includes local schools, statutory agencies and local and citywide community organizations, many of whom have services which they are willing to offer through referrals from the Hub. At the end of March 2016, we had a total of 40 core and associate members.

The Centre's role as lead body is to develop the Hub's capacity to meet the needs of families, and to manage the referral process. We employ a Co-ordinator on behalf of the Hub to do this; Karen McClean took up post in January and has been responsible for implementing.



# VINE CENTRE LIMITED

(A company limited by guarantee)

## TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2016

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Whilst the Hub had only been fully operational for three months by the end of March 2016, we had already received 61 referrals from a variety of sources, including schools, other local community organizations, and families themselves.

Those 61 referrals resulted in a total of 88 services being provided to families. Those services include mentoring programmes and social activities for children, counselling services, debt advice, childcare to provide respite for families with a disabled child, and home based family support programmes.

In the short period that the Hub has been operational, a number of key issues have already emerged. Perhaps the most important of these is the very high demand for support from families who are coping with the challenging behaviour of a child. These families are very often awaiting a formal assessment of their child's behaviour, which might result in a diagnosis for ADHD or autism, but can often take many months to complete.

On 23 March, the two Family Support Hubs in North Belfast were formally launched in the recently opened Girdwood Hub.

A short formal launch event was followed by a Family Information event, which brought together a wide range of organizations offering services to families, and attracted over 500 local people during the course of the afternoon.

### **LIFELONG LEARNING**

The Vine Centre has a longstanding commitment to ensuring that local people have access to learning opportunities, whether they want to improve their knowledge or skills, gain qualifications to improve their employability, help their children their homework, or simply keep their minds active in retirement.

#### **Essential Skills**

We operate in an area with one of the highest percentages of working age adults with no or low qualifications in Northern Ireland, and whilst there has been a steady improvement in attainment amongst those local school leavers in recent years, many older working age adults lack the formal qualifications that employers increasingly require for jobs.

Over the past year we have worked with Belfast Metropolitan College to deliver a range of Essential Skills courses at the Centre, covering English, Maths and Information Technology.

Enrolment is free for participants, and the College provides a tutor for each class.

In addition to providing an easily accessible venue, the Centre's role is to support individuals throughout their learning. Staff assist them to identify appropriate courses, help develop their study skills, liaise with tutors and generally provide support and encouragement to people who may be returning to a learning environment for the first time since their school days.

The importance of such support is reflected in the fact that 75% of those who enrolled with us last year completed their course and gained a qualification as a result. Of the 52 people who enrolled on courses, 39 gained a qualification.

#### **Employability Support**

In January, we launched a weekly Work Club to provide support for local people who are seeking employment.

The Club opens on a 'drop in' basis every Thursday morning between 10.00am and 12.00noon. We provide access to computers, and assist callers with setting up email accounts if they don't already have one, searching for and identifying suitable vacancies, completing applications forms or preparing a CV, and interview skills. For those who require additional support, or who cannot come along on a Thursday, we also offer appointments for one-to-one support.

# **VINE CENTRE LIMITED**

(A company limited by guarantee)

## **TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2016**

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Whilst the Club has only been operating a short time, initial results have been encouraging, with 3 local people gaining employment after accessing support.

We anticipate that demand for this service will increase in the coming year, particularly with the implementation of Welfare Reform in Northern Ireland.

### **Healthy Living**

Learning is not only about employability. In the case of our Healthy Living Group, it can also be about promoting the knowledge and skills which can help people achieve good physical and mental wellbeing.

The Group continued to meet over the year, with a regular attendance of 19 local women of varying ages, who gather in the Centre each Monday morning to enjoy a varied programme of activity.

In the past year, this has included physical activities delivered by the Belfast Community Sports Development Network, as well as a

### **Homework Club**

We have continued to provide a weekly Homework Club for primary aged schoolchildren over the past year.

Each Thursday afternoon during term time, we provide a quiet, relaxed environment in which children attending can complete their homework with the assistance of staff and volunteers.

Average attendance at each session over the past year has been 12, with a total of 24 local children registered.

### **Little Sparks Mums & Tots**

We have also enjoyed another successful year with our Little Sparks Mums & Tots group, with each week seeing on average 15 babies and toddlers, accompanied by mums, aunts or grannies.

Whilst the children play together, the ladies get a chance a chance to socialize over tea, coffee and toast.

As in previous years, play development staff from Belfast City Council have been along to offer sensory play sessions and arts and craft activity for the children.

### **PASTORIAL SUPPORT**

The Vine Centre's Pastoral Support programme has been operating since 2008.

The aims of the programme are to reach out beyond those who currently access the various programmes, activities and services offered by the Centre; to provide a more focused response to families and individuals which recognizes their individual needs and circumstances; and to recognize that those needs can be emotional and spiritual, as well as practical.

As a service, Pastoral Support is about befriending, listening, encouraging and supporting, with a particular emphasis on those experiencing bereavement, personal crisis or isolation.

The issues that many people face in their daily lives are often compounded by the fact that they find it difficult to share what they are experiencing, even with family or close friends, or have nobody they can turn to at all.

### **Visitation**

Visitation therefore remains central to the work of pastoral care, and during the year our Pastoral Support Worker, David Surgenor, made a total of 389 visits to 91 individuals.

# **VINE CENTRE LIMITED**

(A company limited by guarantee)

## **TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2016**

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Visits take place in a variety of locations, which range from homes and nursing homes, to hospitals, hostels and prisons. In some cases, the Pastoral Support Worker will be the only person calling to see someone in their home on a regular basis.

This is particularly true in the case of many elderly people whom he visits, many of whom are living alone after the loss of a partner, whose family are no longer living locally, or who may have no family at all.

Visiting someone in hospital can often be done in circumstances where someone who has been ill is making a recovery and can look forward to returning home; but it can also be at a time when someone is coming to terms with the implications of serious illness, or when family are faced with the loss of a loved one.

Referrals for visitation come from a variety of sources, including family members, staff and users at the Centre, and local health professionals.

In the last year, the Worker has continued to provide support to a number of individuals who are dealing with the impact of substance or alcohol misuse.

This work is done in partnership with Carlisle House, a local organization which provides a treatment programme for those wishing to address their addiction to drugs or alcohol.

The Worker can provide support to an individual in making the decision to seek treatment, in preparing for admission to Carlisle House, and in helping them deal with the challenges which will inevitably present themselves once they are 'clean'.

In all these cases, the Pastoral Support Worker also signposts or refers those he engages with to other practical support that may be available to them. In the past year, this has involved linking with Community Addiction Teams, referring people to New Life Counselling, and making referrals to Storehouse, and city centre based organization which can provide food and household items to those in crisis.

### **Christmas Appeal**

The Pastoral Support Worker also co-ordinates our annual Christmas appeal.

Each year, the Centre receives generous donations of foodstuffs, clothing, vouchers, toys and gifts from a number of Presbyterian churches, which staff then package into hampers and distribute to families and individuals living in the area.

In 2015, 48 families and individuals received hampers.

### **Grapevine Senior Citizens Lunch Club**

The Pastoral Support Worker is responsible for running our Senior Citizens Lunch Club, which operates throughout the year, apart from a short break each July.

This year there were 27 people registered for the Club, and a regular attendance of 24 each week.

The Club provides an opportunity for older people living in the area to enjoy a two course meal, socialize with others in similar circumstances, and take part in a varied programme of activity.

This includes quizzes, floor games, crafts and speakers on a variety of topics. The programme also includes a number of trips each year, notably to Dundonald Icebowl for a Ten Pin Bowling competition, and annual bus run, and a trip to Killinchy Presbyterian Church, where the local Presbyterian Women group provide tea and a short programme of entertainment.

In the past few months, the Club has seen an increase in attendance, with a group of residents from Hemsworth Court, and supported Housing complex in the Shankill, coming along each week.

# **VINE CENTRE LIMITED**

(A company limited by guarantee)

## **TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2016**

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### **Jesus A Friend For All**

Over the past year, we have continued to run our weekly JAFFA (Jesus A Friend For All) Bible Club for primary aged schoolchildren, with an average of 14 children attending each week.

The Club is very much focused on providing children who attend with a basic understanding of Jesus' life and ministry, drawing on Bible lessons, but also using quizzes, crafts and games.

### **b. Grant making policies**

The Trustees make grants to third parties inline with the terms of their letter of offers.

### **Achievements and performance**

#### **a. Going concern**

After making appropriate enquiries, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

### **Financial review**

#### **a. Reserves policy**

The results for the year are set out in the attached financial statements. The results for the year and the financial position were considered satisfactory by the directors who expect growth in the foreseeable future.

During the year and at the year end all the general funds under the control of the charity were unrestricted income funds. Restricted funds are used for specific purposes as laid down by the donor. Restricted funds are accounted for separately. The Board confirm that the charity's assets are available and adequate to fulfil the obligations of the charity and that the funds are not excessive, given the assets, commitments and size of the charity.

### **Trustees' responsibilities statement**

The Trustees (who are also directors of Vine Centre Limited for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

# **VINE CENTRE LIMITED**

(A company limited by guarantee)

## **TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2016**

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The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Disclosure of information to auditor**

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

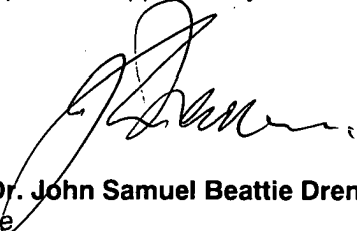
- so far as that Trustee is aware, there is no relevant audit information of which the charitable company's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any information needed by the charitable company's auditors in connection with preparing their report and to establish that the charitable company's auditors are aware of that information.

### **Auditor**

On the 20th December 2015 our auditors Fitch Audit Limited changed their name to UHY Hacker Young Fitch Limited. The auditors, UHY Hacker Young Fitch Limited, have indicated their willingness to continue in office. The Board of Trustees will propose a motion re-appointing the auditors at a meeting of the Board.

In preparing this report, the Trustees have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the Trustees on 29 September 2016 and signed on their behalf by:



**Rev. Dr. John Samuel Beattie Drennan, Chairman**  
Trustee

## VINE CENTRE LIMITED

### BELFAST

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27-29 Gordon Street  
Belfast BT1 2LG

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Web [www.uhy-uk.com/belfast](http://www.uhy-uk.com/belfast)

## INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF VINE CENTRE LIMITED

### LONDON

222 The Quadrangle  
Cambridge Square  
London W2 2PJ

Phone 020 7305 7489  
Fax 020 7305 7490  
Web [www.uhy-uk.com/westminster](http://www.uhy-uk.com/westminster)

We have audited the financial statements of Vine Centre Limited for the year ended 31 March 2016 set out on pages 14 to 27. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective January 2015) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinion we have formed.

### Respective responsibilities of Trustees and auditors

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

We have undertaken the audit in accordance with the requirements of APB Ethical Standards including APB Ethical Standards - Provisions Available for Small Entities, in the following circumstances:

- In common with many other businesses of this size and nature, the company uses our firm to assist with the preparation of the financial statements.

### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

UHY Hacker Young Fitch is a trading name of UHY Hacker Young Fitch Limited.  
UHY Hacker Young Fitch Limited registered in Northern Ireland (NI51815).

Registered to carry on audit work in the UK and Ireland and regulated for a range of investment business activities by Chartered Accountants Ireland.  
A list of directors is kept at 27-29 Gordon Street, Belfast BT1 2LG.

A member of the UHY Hacker Young Group of independent UK partnerships.  
A member of UHY International, a network of independent accounting and consulting firms.

*Helping you prosper*



# VINE CENTRE LIMITED

(A company limited by guarantee)

## INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF VINE CENTRE LIMITED

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### Opinion on the financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2016 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements.

### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and to take advantage of the small companies' exemption from the requirement to prepare a Strategic report or in preparing the Trustees' report.



Michael Fitch (Senior statutory auditor)

for and on behalf of

**UHY Hacker Young Fitch Limited**

Registered Auditor

Gordon Street Mews  
27-29 Gordon Street  
Belfast  
Antrim  
BT1 2LG  
29 September 2016

# VINE CENTRE LIMITED

(A company limited by guarantee)

## STATEMENT OF FINANCIAL ACTIVITIES (incorporating income and expenditure account) FOR THE YEAR ENDED 31 MARCH 2016

	Note	Restricted funds 2016 £	Unrestricted funds 2016 £	Total funds 2016 £	Total funds 2015 £
<b>Incoming resources</b>					
Incoming resources from generated funds:					
Voluntary income	2	19,933	3,605	23,538	28,846
Activities for generating funds	3	-	388,421	388,421	378,947
Incoming resources from charitable activities	4	605,128	-	605,128	439,043
Other incoming resources	5	19,120	30,921	50,041	24,809
<b>Total incoming resources</b>		<b>644,181</b>	<b>422,947</b>	<b>1,067,128</b>	<b>871,645</b>
<b>Resources expended</b>					
Costs of generating funds:					
Costs of generating voluntary income	6	-	304,669	304,669	308,689
Charitable activities		656,411	107,202	763,613	600,252
Governance costs	9	942	3,342	4,284	4,200
<b>Total resources expended</b>	<b>12</b>	<b>657,353</b>	<b>415,213</b>	<b>1,072,566</b>	<b>913,141</b>
<b>Movement in total funds for the year - Net income/(expenditure) for the year</b>		<b>(13,172)</b>	<b>7,734</b>	<b>(5,438)</b>	<b>(41,496)</b>
Total funds at 1 April 2015		1,286,126	226,183	1,512,309	1,553,805
<b>Total funds at 31 March 2016</b>		<b>1,272,954</b>	<b>233,917</b>	<b>1,506,871</b>	<b>1,512,309</b>

The notes on pages 17 to 27 form part of these financial statements.



# VINE CENTRE LIMITED

(A company limited by guarantee)

## SUMMARY INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2016

	Note	Restricted funds 2016 £	Unrestricted funds 2016 £	Total funds 2016 £	Total funds 2015 £
Total income		644,181	422,947	1,067,128	871,645
Less: Total expenditure		657,353	415,213	1,072,566	913,141
Net (expenditure)/income for the year	19	(13,172)	7,734	(5,438)	(41,496)

The notes on pages 17 to 27 form part of these financial statements.

## STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES FOR THE YEAR ENDED 31 MARCH 2016

	Note	Restricted funds 2016 £	Unrestricted funds 2016 £	Total funds 2016 £	Total funds 2015 £
Net (expenditure)/income for the year	19	(13,172)	7,734	(5,438)	(41,496)
Total gains and losses recognised since 1 April 2015	19	(13,172)	7,734	(5,438)	(41,496)

There is no difference between the (expenditure)/income on ordinary activities for the year stated above and its historical cost equivalent.

The notes on pages 17 to 27 form part of these financial statements.

# VINE CENTRE LIMITED

(A company limited by guarantee)

REGISTERED NUMBER: NI032293

## BALANCE SHEET AS AT 31 MARCH 2016

	Note	£	2016 £	As restated 2015 £
<b>Fixed assets</b>				
Tangible assets	16		1,282,275	1,305,605
<b>Current assets</b>				
Debtors	17	46,611		41,163
Cash at bank		210,205		188,456
		<u>256,816</u>		<u>229,619</u>
<b>Creditors:</b> amounts falling due within one year	18	(32,220)		(22,915)
<b>Net current assets</b>			<u>224,596</u>	<u>206,704</u>
<b>Total assets less current liabilities</b>			<u>1,506,871</u>	<u>1,512,309</u>
<b>Charity funds</b>				
Restricted funds	19		1,272,954	1,286,126
Unrestricted funds	19		233,917	226,183
<b>Total funds</b>			<u>1,506,871</u>	<u>1,512,309</u>

The financial statements have been prepared in accordance with the special provisions applicable to small companies within Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Trustees on 29 September 2016 and signed on their behalf, by:



Rev. Dr. John Samuel Beattie Drennan, Chairman  
Trustee

The notes on pages 17 to 27 form part of these financial statements.

# VINE CENTRE LIMITED

(A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016

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### 1. Accounting policies

#### 1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Companies Act 2006.

#### 1.2 Company status

The company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

#### 1.3 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

#### 1.4 Incoming resources

All incoming resources are included in the Statement of financial activities when the company has entitlement to the funds, certainty of receipt and the amount can be measured with sufficient reliability.

Donated services or facilities, which comprise donated services, are included in income at a valuation which is an estimate of the financial cost borne by the donor where such a cost is quantifiable and measurable. No income is recognised where there is no financial cost borne by a third party.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

# VINE CENTRE LIMITED

(A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016

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### 1. Accounting policies (continued)

#### 1.5 Resources expended

Expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Support costs are those costs incurred directly in support of expenditure on the objects of the company and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the company and compliance with constitutional and statutory requirements.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

All resources expended are inclusive of irrecoverable VAT.

#### 1.6 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Freehold property	-	2% Straight line
Fixtures & fittings	-	20% Straight line

#### 1.7 Debtors

Known bad debts for day-care and other fees are written off and a provision is made for any considered to be doubtful.

### 2. Voluntary income

	<b>Restricted funds 2016 £</b>	<b>Unrestricted funds 2016 £</b>	<b>Total funds 2016 £</b>	<b>Total funds 2015 £</b>
Donations	19,933	3,605	23,538	28,846

# VINE CENTRE LIMITED

(A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016

### 3. Activities for generating funds

	Restricted funds 2016 £	Unrestricted funds 2016 £	Total funds 2016 £	Total funds 2015 £
<b>Charity trading income</b>				
Rental income	-	9,450	9,450	6,163
Nursery Fees	-	229,170	229,170	193,020
Afterschools Fees	-	114,263	114,263	141,862
Sponsored Daycare Scheme: BH&SCT	-	35,538	35,538	37,902
	-	388,421	388,421	378,947
Net income from activities for generating funds	-	388,421	388,421	378,947

### 4. Incoming resources from charitable activities

	Restricted funds 2016 £	Unrestricted funds 2016 £	Total funds 2016 £	Total funds 2015 £
Grants received for specific projects	605,128	-	605,128	439,043

# VINE CENTRE LIMITED

(A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016

### Grants received for specific projects

	2016 £	2015 £
Belfast City Council: Sports Developments Grant	528	-
Belfast City Council/Department of Social Development: Advice Funding	241,153	90,617
Belfast City Council: Revenue Grant	12,484	-
Belfast City Council: Summer Scheme Funding	1,750	1,800
Belfast Health & Social Care Trust: Belfast Outcomes Group	10,220	15,989
Belfast Health & Social Care Trust: Including Children with Additional Needs	2,016	4,032
Belfast Health & Social Care Trust: Family Support Hub	14,583	-
Belfast Regeneration Office: North Belfast Advice Partnership	122,355	123,602
Belfast Health & Social Care Trust: Children with Special Needs	-	3,919
Belfast Regeneration Office: Crumlin Ward Neighbourhood Renewal Initiative	151,665	150,400
Department of Enterprise, Trade & Investment (via Advice NI): Money & Debt Advice	26,133	25,747
Department of Enterprise, Trade & Investment (via Advice NI): Hosting Costs	3,000	3,000
Office of First & Deputy First Minister: North Belfast Strategic Good Relations Programme	18,041	17,449
Social Security Agency: Innovation Fund/Benefit Uptake Work	-	1,388
Belfast Education & Library Board: Annual Grant & Summer Scheme Funding	850	1,100
Northern Ireland Electricity: Grant Funding	350	-
<b>Total</b>	<b>605,128</b>	<b>439,043</b>

Included in the figures above are grants which were paid to third parties inline with the related Letters of Offer. Refer to note 7 for details to whom these grants were disbursed to.

### 5. Other incoming resources

	Restricted funds 2016 £	Unrestricted funds 2016 £	Total funds 2016 £	Total funds 2015 £
Other income	19,120	30,921	50,041	24,809

### Other incoming resources analysis

	Restricted funds 2016 £	Unrestricted funds 2016 £	Total funds 2016 £	Total funds 2015 £
Other income	66	17,846	17,912	16,392
Admin charges income	6,440	11,667	18,107	7,109
Lunches income	-	1,408	1,408	1,308
Advice income	12,614	-	12,614	-
<b>Total</b>	<b>19,120</b>	<b>30,921</b>	<b>50,041</b>	<b>24,809</b>

# VINE CENTRE LIMITED

(A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016

### 6. Costs of generating voluntary income

	Restricted funds 2016 £	Unrestricted funds 2016 £	Total funds 2016 £	Total funds 2015 £
Voluntary income advertising and publicity costs	-	2,105	2,105	1,733
Voluntary income staff costs	-	302,564	302,564	306,956
	-	304,669	304,669	308,689

### 7. Grants to individuals

	Number	Total 2016 £	Number	Total 2015 £
Grants to third parties	8	300,132	3	154,518

#### Grants paid to third parties on behalf of Belfast Regeneration Office and Belfast City Council

	2016 £	2015 £
Ballysillan Community Forum: North Belfast Advice Partnership	28,824	28,871
Ligoniel Improvement Association: North Belfast Advice Partnership	59,400	59,301
Lower Old Park Community Association: Community Development & Relations	68,153	66,346
Ardoyne Association: North Belfast Advice Consortium	32,690	-
Ballysillan Community Forum: North Belfast Advice Consortium	18,178	-
Tar Isteach: North Belfast Advice Consortium	19,254	-
Ligoniel Improvement Association: North Belfast Advice Consortium	5,762	-
North Belfast CAB: North Belfast Advice Consortium	67,871	-
Total	300,132	154,518

# VINE CENTRE LIMITED

(A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016

### 8. Expenditure by charitable activity

#### Summary by fund type

	Restricted funds 2016 £	Unrestricted funds 2016 £	Total funds 2016 £	Total funds 2015 £
Local community programme activities	656,411	107,202	763,613	600,252

#### Summary by expenditure type

	Staff costs 2016 £	Depreciation 2016 £	Other costs 2016 £	Total 2016 £	Total 2015 £
Local community programme activities	256,237	37,291	470,085	763,613	600,252

### 9. Governance costs

	Restricted funds 2016 £	Unrestricted funds 2016 £	Total funds 2016 £	Total funds 2015 £
Direct costs - Governance	942	3,342	4,284	4,200

### 10. Direct costs

	Governance £	Charitable activities £	Total 2016 £	Total 2015 £
Activities and outings	-	37,782	37,782	37,789
Course expenses	-	27,918	27,918	36,066
Audit costs	4,284	-	4,284	4,200
Wages and salaries	-	179,304	179,304	166,422
National insurance	-	9,950	9,950	10,468
Pension cost	-	1,905	1,905	-
	4,284	256,859	261,143	254,945



# VINE CENTRE LIMITED

(A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016

### 11. Support costs

	Charitable activities £	Total 2016 £	Total 2015 £
Activities and outings	30,830	30,830	22,480
Running expenses	73,423	73,423	76,956
Wages and salaries	60,863	60,863	54,326
National insurance	4,215	4,215	4,435
Depreciation	37,291	37,291	36,792
	<u>206,622</u>	<u>206,622</u>	<u>194,989</u>

### 12. Analysis of resources expended by expenditure type

	Staff costs 2016 £	Depreciation 2016 £	Other costs 2016 £	Total 2016 £	Total 2015 £
Costs of generating voluntary income	302,564	-	2,105	304,669	308,689
<b>Costs of generating funds</b>	<u>302,564</u>	<u>-</u>	<u>2,105</u>	<u>304,669</u>	<u>308,689</u>
Charitable activities	256,237	37,291	470,085	763,613	600,252
Governance	-	-	4,284	4,284	4,200
	<u>558,801</u>	<u>37,291</u>	<u>476,474</u>	<u>1,072,566</u>	<u>913,141</u>

### 13. Analysis of resources expended by activities

	Activities undertaken directly 2016 £	Grant funding of activities 2016 £	Support costs 2016 £	Total 2016 £	Total 2015 £
Charitable activities	<u>256,859</u>	<u>300,132</u>	<u>206,622</u>	<u>763,613</u>	<u>600,252</u>

# VINE CENTRE LIMITED

(A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016

### 14. Net income / (expenditure)

This is stated after charging:

	2016 £	2015 £
Depreciation of tangible fixed assets:		
- owned by the charity	37,291	36,792
Auditors' remuneration	4,284	4,200
Pension costs	1,905	-
	<u>43,480</u>	<u>41,000</u>

During the year, no Trustees received any remuneration (2015 - £NIL).

During the year, no Trustees received any benefits in kind (2015 - £NIL).

During the year, no Trustees received any reimbursement of expenses (2015 - £NIL).

### 15. Staff costs

Staff costs were as follows:

	2016 £	2015 £
Wages and salaries	525,900	509,997
Social security costs	30,996	32,610
Other pension costs	1,905	-
	<u>558,801</u>	<u>542,607</u>

The average monthly number of employees during the year was as follows:

2016 No.	2015 No.
30	32

No employee received remuneration amounting to more than £60,000 in either year.

# VINE CENTRE LIMITED

(A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016

### 16. Tangible fixed assets

	Freehold property £	Fixtures & fittings £	Total £
<b>Cost</b>			
At 1 April 2015	1,737,498	347,044	2,084,542
Additions	4,000	9,961	13,961
At 31 March 2016	1,741,498	357,005	2,098,503
<b>Depreciation</b>			
At 1 April 2015	441,239	337,698	778,937
Charge for the year	34,757	2,534	37,291
At 31 March 2016	475,996	340,232	816,228
<b>Net book value</b>			
At 31 March 2016	1,265,502	16,773	1,282,275
At 31 March 2015	1,296,259	9,346	1,305,605

### 17. Debtors

	2016 £	2015 £
Other debtors	17,923	16,927
Prepayments and accrued income	11,011	3,197
Grants Receivable	17,677	21,039
	46,611	41,163

### 18. Creditors: Amounts falling due within one year

	2016 £	2015 £
Bank loans and overdrafts	13,995	16,643
Other taxation and social security	792	514
Other creditors	9,582	2,920
Accruals and deferred income	7,851	2,838
	32,220	22,915

#### Deferred income

Resources deferred during the year	4,549
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# VINE CENTRE LIMITED

(A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016

### 19. Statement of funds

	Brought Forward As restated £	Incoming resources £	Resources Expended £	Carried Forward £
<b>Unrestricted funds</b>				
General Funds	226,183	422,947	(415,213)	233,917
<b>Restricted funds</b>				
Restricted Funds	1,286,126	644,181	(657,353)	1,272,954
Total of funds	1,512,309	1,067,128	(1,072,566)	1,506,871

### Summary of funds

	Brought Forward As restated £	Incoming resources £	Resources Expended £	Carried Forward £
General funds	226,183	422,947	(415,213)	233,917
Restricted funds	1,286,126	644,181	(657,353)	1,272,954
	1,512,309	1,067,128	(1,072,566)	1,506,871

### 20. Analysis of net assets between funds

	Restricted funds 2016 £	Unrestricted funds 2016 £	Total funds 2016 £	As restated Total funds 2015 £
Tangible fixed assets	1,225,979	56,297	1,282,276	1,305,605
Current assets	74,979	181,837	256,816	229,619
Creditors due within one year	(28,004)	(4,217)	(32,221)	(22,915)
	1,272,954	233,917	1,506,871	1,512,309

### 21. Pension commitments

The company operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £1,905 (2015 - £Nil).

# VINE CENTRE LIMITED

(A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016

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### 22. Operating lease commitments

At 31 March 2016 the company had annual commitments under non-cancellable operating leases as follows:

	2016 £	2015 £
<b>Expiry date:</b>		
Between 2 and 5 years	720	720

### 23. Controlling party

The charity is controlled by the Board of Trustees.

### 24. Going concern review

The company's charitable activities, together with the factors likely to affect its future development, performance and position are set out in the Trustees' Report. The financial position of the charity, along with its policies and processes for maintaining current activity, managing its funding and its financial risk management are also set out in the Trustees' Report.

The charity meets its day to day working capital requirements through third party funding and its own activities for generating funds. The current economic conditions create some uncertainty over the levels of the funding that will be available in future periods, although the Trustees are of the opinion that the charity's own activities for generating funds will continue to provide adequate funds.

The charity's forecasts and projections, taking account of reasonably possible changes in operating performance, show that the company will be able to operate within its current facilities and offer letters. The company has ongoing discussions with funders and at this stage no matters have been drawn to its attention to suggest that funding renewals may not be forthcoming on acceptable terms.

After making enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operation for the foreseeable future. Accordingly the Trustees continue to adopt the going concern basis in preparing the annual report and accounts.

### 25. PASE disclosure

In common with many other businesses of this size and nature, we use our auditors to assist with the preparation of the financial statements.