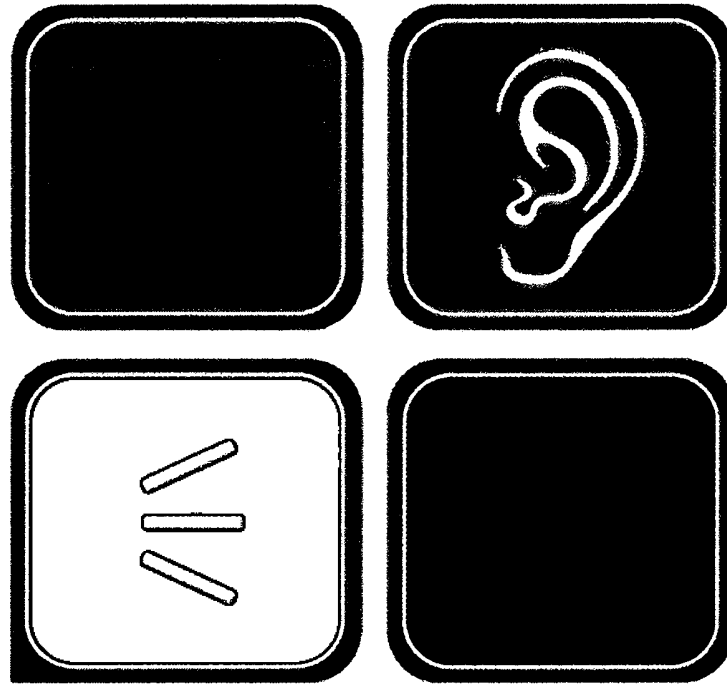


**TRUSTEES REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2016**



BATIAS



**Empowering people to lead a full and active life that reflects
personal choice**

Registered Charity no: 1016226

Company no: 2776330

REGISTERED COMPANY NUMBER: 02776330 (England and Wales)
REGISTERED CHARITY NUMBER: 1016226

**Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2016
for
Batias Independent Advocacy Service**

Shroff Accountancy
Excel House
1 Hornminster Glen
Hornchurch
Essex
RM11 3XL

Batias Independent Advocacy Service

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Batias Independent Advocacy Service

Report of the Trustees for the Year Ended 31 March 2016

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2016. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

02776330 (England and Wales)

Registered Charity number

1016226

Registered office

The Beehive
Voluntary & Community Resource Centre
West Street
Grays
Essex, RM17 6XL

Trustees

All Trustees give their time voluntarily and receive no remuneration or other benefits.

The Trustees retire and are re-elected onto the Board by full voting members at the AGM.

New Trustees can be appointed to the Board during the year, but they must also retire at the AGM and be re-elected. The minimum number of Board members is 3 with a maximum of 15. All Board members will be subject to a Disclosure Barring Service Check. Those who serve as trustees and are also directors of the company during the year were as follows:

C. Watts	- resigned 13.11.15
S. Wilsdon	
S. Fisher	
J. Myers	- resigned 12.11.15
S. Langsdale	
A. White	
T. Erinjogunola	- resigned 01.7.16
D. Atkins	
H. Fesshazion	- appointed 12.11.15
C. Talbot	- appointed 12.11.15

Company Secretary

S. Fisher

Independent examiner

Jimmy Shroff, Chartered Accountant
Shroff Accountancy
Excel House
1 Hornminster Glen
Hornchurch
Essex, RM11 3X

Batias Independent Advocacy Service

Report of the Trustees for the Year Ended 31 March 2016

REFERENCE AND ADMINISTRATIVE DETAILS

Bankers

Lloyds Bank plc
34, High Street
Grays
Essex
RM17 6LX

Operational Structure

Chief Executive Officer & Company Secretary (redundant March 2016)	Carole Cecil
Advocacy Manager and Volunteering Lead	Angie Cahill
Advocacy Manager and Formal Advocacy Lead	Eileen Carter
Grays Manager	Barbara Ward
Finance Manager	Sam Foster

BATIAS recruits Trustees through editorial in local papers, posts on community newsletters, social media and at promotional events, volunteer centres and VCS websites. Their participation and involvement with the service must not only reflect the skills and experiences that they can bring to the organisation but also their belief in the ethos of advocacy and the desire to make positive changes in the lives of the vulnerable people that are supported. As part of the review of the governance practices and procedures, any person wishing to become a Trustee will meet initially with the new Chief Officer (Barbara Ward) and the Manager leading on volunteering; they will be provided with an overview of the organisation, its operational structure, service provision and strategic aims.

Should they wish to progress their application further they will then be invited to observe at a Board meeting. The Chair will meet with them to discuss their reasons for wanting to support the charity and their understanding of the services that are provided and explain to the new volunteer the legal obligations of the post and the expectation and commitment required to be an effective Trustee.

Each Board member receives a detailed Handbook and is offered the opportunity to undertake both external and internal training. Sub-groups are established covering: Policies, Procedures and Guidelines; Health & Safety; Fundraising, Promotional Activities and Social Media. This enables more specific and focussed discussions to be held and sub-groups meet as required but at a minimum every 12 weeks prior to Board meetings. Any decisions taken in these groups are ratified at the full Board meetings.

The Chief Executive Officer is responsible for managing the service on a day to day basis; this includes maintaining regular contact with the management team as listed above, to ensure effective delivery of the BATIAS services. A report is submitted to the Board members at the six weekly Board meetings by the Chief Officer and senior Managers, which highlights progress on work streams, key issues of concern and decisions that require Board approval. An additional report from the Finance Manager covers the current financial status of the organisation and is tabled for discussion at every meeting.

The Staff Team work closely with a wide range of other organisations and services in Health, Social Care, Voluntary and Community Groups; BATIAS representatives participate in a range of professional meetings including the Learning Disability Partnership in Southend, the Disability Partnership in Thurrock, the Autism Partnership Board in Essex and the Thurrock Healthwatch Advisory Board.

Batias Independent Advocacy Service

Report of the Trustees for the Year Ended 31 March 2016

Statement of Trustees' Responsibilities

Company Law requires the trustees, who are also company directors, to prepare financial year-end figures which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that year. In preparing those financial statements the directors are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Risk Review

The Trustees recognise that it is best practice to conduct their own review of the major risks to which the charity is exposed and ensure systems are established to mitigate those risks. Internal risks have been minimised by the implementation of procedures for the authorisation of all transactions and projects. These procedures will be periodically reviewed to ensure that they still meet the needs of the charity. In addition to this, BATIAS has successfully completed the reassessment process for the National Advocacy Quality Performance Mark, an evidence-based quality assurance programme which is reassessed every 3 years. All of the Business procedures are reviewed on an annual basis to ensure that they still meet the needs of the charity and to consider whether any additional risks have become apparent. A Business plan has been written for 2015-18 to reflect the changing external environment and to ensure that the organisation continues to meet the requirements of the contracted service delivery.

Objectives

The Objects, as set out in the Memorandum of Association, are:

"To relieve young people and adults with learning difficulties and/or physical impairments and/or mental ill health who cannot realise their full potential and lead fulfilling lives without assistance, particularly by the provision of a service to (a) assist such persons to obtain their full rights and privileges as a citizen and (b) provide advice to such persons."

Review of Activities

In planning the on-going service provision, the Trustees have considered how the charity meets the Charity Commission's guidance on public benefit. BATIAS supports people with learning disabilities and vulnerable adults; this includes people with limited communication skills and complex physical impairments. The organisation provides a service to all people with impairments regardless of their personal background, faith, gender or personal circumstances. Our aim is to enable people, through informed decision making, to be empowered to have control over their lives and to become active members within their local community. Although primarily the service is focussed on the service users, benefits are gained through the advocacy support by parents, carers and the general community. Advocacy is provided free of charge and this year the charity has supported over 1000 people.

Batias Independent Advocacy Service

Report of the Trustees for the Year Ended 31 March 2016

The organisation appreciates the continued support of its funders and actively seeks to secure further funding which will enable it to not only provide its core service but to also develop projects that will meet specific needs of our service users.

Service Provision

BATIAS plans to strive to continue current advocacy services in the foreseeable future through the provision of formal, self and citizen advocacy, these services are defined as:

Formal advocacy

Delivered by professional advocates who work with the service users on specific issues or concerns, the aim of this advocacy provision to ensure that people are empowered to make informed choices, have their voices heard and their wishes and choices recognised on key issues in their lives. Advocacy provision covers a very broad spectrum of need from housing, finance, family issues and the more serious situations of child protection and safeguarding. All formal advocates receive regular updated training on the legal processes and follow the Southend, Essex and Thurrock (SET) Safeguarding Vulnerable Adults Guidelines and Procedures.

Current formal advocacy contracts are with:

Southend Borough Council- This contract was due to cease 31st March 2015, however the contract was extended twice throughout the year, with a third extension taking us to October 2016 to allow time for procurement processes to be put in place for future provision.

Independent Health Complaints Advocacy – BATIAS has continued to provide the NHS Health Complaints Advocacy as part of the Southend Healthwatch project, in partnership with Southend Association for Voluntary Services (SAVS). The contract is in its third year and is a free, independent advocacy service to support any person to make a complaint about their NHS care or treatment, including treatment in a private hospital or care home that is funded by the NHS. It is a full time post which is job shared by 2 advocates who are based at the Healthwatch offices in Southend.

In Essex, BATIAS is a partner in the Essex Advocacy Partnership of 8 organisations, led by Support, Empower, Advocate and Protect (SEAP). In its second year of the contract, BATIAS is subcontracted by SEAP to deliver the advocacy in South and West Essex for people with learning disabilities.

Across the above 3 contracts during this financial year advocacy was provided to 352 people covering a range of issues, with new challenges brought by the introduction of statutory Care Act Advocacy linked to the Mental Capacity Act which came into operation in April 2015. BATIAS Advocates have been supported to achieve the City and Guilds Care Act Advocacy Specialism, required to deliver Care Act Advocacy.

Self-advocacy

The principle behind self-advocacy is that through group participation, people gain confidence and develop greater communication skills through peer support. It also provides an opportunity for people to consider, over a longer period of time, issues or areas of concern which they can discuss on an equitable basis with like-minded people. This area of the service continues to be able to secure financial support through a range of providers.

BATIAS delivers self-advocacy group support in a range of locations across South Essex. In Thurrock and Essex the Keeping Safe projects have enabled participants to consider how best to increase their personal safety at home or in the community; there has been a particular focus on Hate Crime to empower individuals to speak out. The BATIAS Zero 5 Social Club in South Ockendon has gone from strength to strength, with members involved in most aspects of delivering the club. In Southend we continue to work in partnership with other voluntary organisations to provide advocacy group work in older people's homes and in Essex we have built on our successful partnership with Tendring Mental

Batias Independent Advocacy Service

Report of the Trustees for the Year Ended 31 March 2016

Health Services delivering the User Engagement Project to ensure the voices of the people who use services are part of the planning processes for the future. The BATIAS pictorial annual report provides an overview of the range of self-advocacy group activities that have taken place throughout the year and during the period 654 were involved.

Citizen advocacy and volunteering

A citizen advocate is a volunteer who is matched with a person with a learning disability to establish a long term partnership, aiming to enable a far greater level of social inclusion to take place with the citizen advocate supporting the individual to access the local community and its facilities on a regular basis. The Citizen advocate may be, in some cases, the only truly independent person who is not paid to be part of the individual's life, and with many of our service users with little or no family it is another way of ensuring that people are safe and well looked after.

Although this is a very important part of the BATIAS provision it can be challenging to recruit people to become citizen advocates as the commitment of time on a regular basis over many years can be extremely daunting and currently there are 7 active partnerships.

BATIAS also encourages volunteers to get involved with all aspects of the service providing additional support at promotional events, fundraising and helping out at self-advocacy groups. We are extremely grateful to all of volunteers who support the work of the organisation.

Service User involvement within BATIAS

Out of an average monthly staff team of 17, 5 are service user employees who assist at self-advocacy groups and community events. BATIAS has a very active service user Board member who is involved in key roles in other local groups for people with learning disabilities. She is supported in her role on the BATIAS Board by the Manager leading on volunteering and other managers who attend the Board meetings on a rotational basis. We are continuously looking at ways to effectively involve our clients and have an easy read Compliments/Complaints feedback form that is actively encouraged and regularly completed both after receiving a service and whilst attending self-advocacy groups.

Management Review

In December 2015 the organisation went through a management review and restructure process, leading to one management post becoming redundant. The new structure was agreed and is ready to begin delivery from 1st April 2016.

The BATIAS Management Team meets every 2 to 3 weeks to consider any operational or staffing issues. Regular line-management, casework and peer supervision, and thrice yearly Team Meetings are facilitated by the Management Team. Training is provided as required either on an individual basis or in group sessions.

External Environment

The external environment continues to be extremely challenging as central government initiatives and spending cut reviews come into force. Outcome based commissioning is now the direction of travel as any provision given must clearly evidence the difference that the support has made to a person's life. Some tenders are weighted towards price rather than quality which can give national providers, through their economies of scale, an advantage. BATIAS recognises that partnership and consortium working continue to be part of the present and future market place. More contracts are delivered where payment is made against services delivered as opposed to anticipated provision brings additional challenges.

Advocacy is clearly delivered against achieving the best possible outcomes for our clients and we have a range of innovative methods to capture this information but the staff recognise that these methods must be extended to cover all three types of provision.

Batias Independent Advocacy Service

Report of the Trustees for the Year Ended 31 March 2016

Funding and Social Media

The delivery of core advocacy provision continues to be funded by local authorities through commissioned contracts. BATIAS recognises that, in order to sustain a range of advocacy provision in addition to the statutory requirement, independent sources of income need to be secured to provide a level of financial sustainability.

A small level of community fundraising has always taken place but the Board recognises that this must become more strategic. The BATIAS Administrator leads on social media and regularly updates the website, Facebook page, and twitter account, supported by project staff using social media platforms to raise awareness of their specific areas of responsibility. The organisation receives very small levels of donations through the two registered on-line giving sites, Localgiving.com and virginmoneygiving.com.

Reserves Policy

96% (2015: 93%) of BATIAS's income is derived from grants/ service level agreements, of which none are guaranteed beyond their current agreement period. The Board have reviewed the level of reserves and agreed that at least 3 months expenditure will be ring-fenced in free reserves which will safeguard the continued provision of the services for a period long enough to obtain alternative sources of funding or take the necessary action to dissolve the organisation. With the increase in staff service and ages, BATIAS has re calculated the sum that should be ring fenced in case there is a need to make people redundant and this figure is now approximately £47,000 (2015: £44,000).

Financial results

There was a deficit of £29,600 for the financial year ending 31st March 2016, this compared to a deficit of £18,305 for the year 2015. When subtracted from the Company's reserves this provides a figure of £119,620. Total income for 2016, including bank interest received, was £333,377 (2015: £471,248). Total expenditure for the year was £362,977 (2015: £489,553). Deferred income shown in note 11 to the accounts, provides a breakdown against each project of the monies being taken forward.

Total reserves stood at £119,620 at 31st March 2016. (The corresponding amount for 2015 was £149,220). The total reserve includes designated funds of £50,000 (2015: £75,000) which are funds that would be required to meet the Charity's statutory obligation to its employees and other costs in the unlikely event that the charity is wound up.

The external environment going forward is one of uncertainty and change, it is therefore vitally important that BATIAS continues to maintain as wide an income base as possible.

The Trustees would like to thank the finance and administrative staff, Samantha Foster, and Erika McCusker for their assistance with finance, payroll and accounting matters.

Independent Examiners

The accounts have been independently examined by Shroff Accountancy of Hornchurch, duly authorised by the BATIAS Board of Directors and signed copies will be lodged with Companies House and the Charity Commission, as required by regulations and legislation. I recommend to the Board that Jimmy Shroff of Shroff Accountancy be appointed as Independent Examiner to BATIAS for the forthcoming year.


Batias Independent Advocacy Service

**Report of the Trustees
for the Year Ended 31 March 2016**

The accounts have been prepared in compliance with:

- The Companies Act 2006
- The requirements of the memorandum and articles of association
- The requirements of the Statement of Recommended Practice, applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015).

Approved by order of the board of trustees on 13/10/16 and signed on its behalf by:



David Atkins

Chair

Independent Examiner's Report to the Trustees of Batias Independent Advocacy Service

I report on the accounts for the year ended 31 March 2016 set out on pages five to thirteen.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of Chartered Accountant.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015)

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jimmy Shroff
Chartered Accountant
Shroff Accountancy
Excel House
1 Hornminster Glen
Hornchurch
Essex
RM11 3XL

J. Shroff

Date: *17/10/16*

Batias Independent Advocacy Service

Statement of Financial Activities for the Year Ended 31 March 2016

					2016	2015
		Unrestricted fund	Citizen Advice Bureau Big Lottery Fund	Big Lottery Fund, Can Do	Total funds	Total funds
	Notes	£	£	£	£	£
INCOME AND ENDOWMENTS FROM						
Donations and legacies		325,328	7,967	-	333,295	471,186
Investment income	2	<u>82</u>	<u>-</u>	<u>-</u>	<u>82</u>	<u>62</u>
Total		325,410	7,967	-	333,377	471,248
 EXPENDITURE ON						
Charitable activities	3					
Direct Charitable		<u>355,010</u>	<u>7,967</u>	<u>-</u>	<u>362,977</u>	<u>489,553</u>
 NET EXPENDITURE		(29,600)	-	-	(29,600)	(18,305)
 RECONCILIATION OF FUNDS						
Total funds brought forward		<u>149,220</u>	<u>-</u>	<u>-</u>	<u>149,220</u>	<u>167,525</u>
 TOTAL FUNDS CARRIED FORWARD		<u><u>119,620</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>119,620</u></u>	<u><u>149,220</u></u>

The notes form part of these financial statements

Batias Independent Advocacy Service

Balance Sheet At 31 March 2016

					2016	2015
		Unrestricted fund	Citizen Advice Bureau Big Lottery Fund	Big Lottery Fund, Can Do	Total funds	Total funds
	Notes	£	£	£	£	£
FIXED ASSETS						
Tangible assets	9	117	-	-	117	1,474
CURRENT ASSETS						
Debtors	10	8,416	-	-	8,416	43,838
Cash at bank		<u>134,873</u>	<u>-</u>	<u>-</u>	<u>134,873</u>	<u>170,240</u>
		143,289	-	-	143,289	214,078
CREDITORS						
Amounts falling due within one year	11	(23,786)	-	-	(23,786)	(66,332)
NET CURRENT ASSETS		<u>119,503</u>	<u>-</u>	<u>-</u>	<u>119,503</u>	<u>147,746</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>119,620</u>	<u>-</u>	<u>-</u>	<u>119,620</u>	<u>149,220</u>
NET ASSETS		<u>119,620</u>	<u>-</u>	<u>-</u>	<u>119,620</u>	<u>149,220</u>
FUNDS	12					
Unrestricted funds					119,620	149,220
Restricted funds					-	-
TOTAL FUNDS					<u>119,620</u>	<u>149,220</u>

The notes form part of these financial statements

Batias Independent Advocacy Service

**Balance Sheet - continued
At 31 March 2016**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2016.

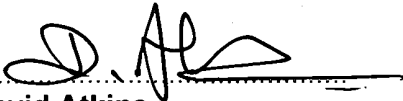
The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2016 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Trustees on B/10/16 and were signed on its behalf by:



David Atkins

Chair

Company Registration No. 02776330

The notes form part of these financial statements

**Notes to the Financial Statements
for the Year Ended 31 March 2016**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company have been prepared in accordance with the Charities SORP (FRSSE) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015)', the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

Expenditure is classified under the charity's principal projects. Staff costs and overhead expenses are accounted for on an accruals basis, inclusive of value added tax.

Support costs comprise costs incurred directly in support of expenditure on the objects of the charity.

Governance costs comprise costs of running the charity itself as an organisation and compliance with constitutional and statutory requirements.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	15%	Reducing balance
Office equipment	33%	Straight line

Taxation

No provision has been made for corporation tax or deferred tax as the charity is a registered charity and is therefore exempt.

Fund accounting

Unrestricted funds are donations and other incoming resources receivable for the objects of the charity without further specified use and are available as general funds.

Restricted funds are to be used for specific purposes as laid down by the donor.

Expenditure which meets these criteria is charged to the fund.

Designated funds are funds earmarked by the Trustees for particular purposes.

Batias Independent Advocacy Service

Notes to the Financial Statements - continued for the Year Ended 31 March 2016

1. ACCOUNTING POLICIES - continued

Pension costs and other post-retirement benefits

The charity makes contributions to a money purchase pension contribution scheme. The assets of the scheme being held separately from the assets of the company. The pension charge represents contributions payable to the scheme.

Company status

The company is limited by Guarantee not having a share capital. In the event of winding up, under the terms of the Memorandum of Association each member guarantees the sum of £1.

2. INVESTMENT INCOME

	2016	2015
	£	£
Deposit account interest	<u>82</u>	<u>62</u>

3. CHARITABLE ACTIVITIES COSTS

	Direct costs	Support costs (See note 4)	Totals
	£	£	£
Direct Charitable	<u>180,340</u>	<u>182,637</u>	<u>362,977</u>

4. SUPPORT COSTS

	Management	Governance costs	Totals
	£	£	£
Direct Charitable	179,637	3,000	182,637

5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2016	2015
	£	£
Depreciation - owned assets	<u>1,357</u>	<u>1,449</u>

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2016**

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2016 nor for the year ended 31 March 2015.

Trustees' expenses

The amount of expenses reimbursed to trustees during the year was £0 (2015 - £81).

7. STAFF COSTS

	2016 £	2015 £
Wages and salaries	274,602	355,056
Social security costs	21,028	23,974
Other pension costs	<u>5,101</u>	<u>5,248</u>
	<u>300,731</u>	<u>384,278</u>

During the year the company made redundancy payments of £10,687 (2015: NIL).

Wages and salaries includes £6,447 (2015 - £7,933) for amounts relating to Essex Community Foundation.

The average monthly number of employees during the year was as follows:

	2016	2015
Direct charitable and administrative	<u>20</u>	<u>30</u>

No employees received emoluments in excess of £60,000.

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Citizen Advice Bureau Big Lottery Fund £	Big Lottery Fund, Can Do £	Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	354,028	15,933	101,225	471,186
Investment income	<u>62</u>	<u>-</u>	<u>-</u>	<u>62</u>
Total	354,090	15,933	101,225	471,248
EXPENDITURE ON Charitable activities				
Direct Charitable	<u>372,395</u>	<u>15,933</u>	<u>101,225</u>	<u>489,553</u>
Total	372,395	15,933	101,225	489,553

Batias Independent Advocacy Service

Notes to the Financial Statements - continued for the Year Ended 31 March 2016

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Citizen Advice Bureau Big Lottery Fund £	Big Lottery Fund, Can Do £	Total funds £
NET INCOME/(EXPENDITURE)	(18,305)	-	-	(18,305)
RECONCILIATION OF FUNDS				
Total funds brought forward	167,525	-	-	167,525
TOTAL FUNDS CARRIED FORWARD	<u>149,220</u>	<u>-</u>	<u>-</u>	<u>149,220</u>

9. TANGIBLE FIXED ASSETS

	Plant and machinery etc. £
COST	
At 1 April 2015	60,545
Disposals	<u>(296)</u>
At 31 March 2016	<u>60,249</u>
DEPRECIATION	
At 1 April 2015	59,071
Charge for year	1,357
Eliminated on disposal	<u>(296)</u>
At 31 March 2016	<u>60,132</u>
NET BOOK VALUE	
At 31 March 2016	<u>117</u>
At 31 March 2015	<u>1,474</u>

Batias Independent Advocacy Service

Notes to the Financial Statements - continued for the Year Ended 31 March 2016

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2016	2015
	£	£
Trade debtors	181	29,998
Prepayments and accrued income	<u>8,235</u>	<u>13,840</u>
	<u>8,416</u>	<u>43,838</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2016	2015
	£	£
Trade creditors	1,614	6,044
Social security and other taxes	7,555	6,636
Net wages control account	-	75
Pension control account	636	550
Accruals	5,231	4,265
Deferred income (see below)	<u>8,750</u>	<u>48,762</u>
	<u>23,786</u>	<u>66,332</u>

	2016	2015
	£	£
Deferred Income		
Thurrock Lifestyle solutions	-	5,000
Esmee Fairburn	-	37,429
Thurrock CVS	3,750	1,250
Essex Community Foundation	5,000	3,333
Trinity Family Centre	<u>-</u>	<u>1,750</u>
Total	<u>8,750</u>	<u>48,762</u>

12. MOVEMENT IN FUNDS

	At 1.4.15	Net movement in funds	At 31.3.16
	£	£	£
Unrestricted funds			
General fund	149,220	(29,600)	119,620
	<u>149,220</u>	<u>(29,600)</u>	<u>119,620</u>
TOTAL FUNDS	<u>149,220</u>	<u>(29,600)</u>	<u>119,620</u>

Batias Independent Advocacy Service

Notes to the Financial Statements - continued for the Year Ended 31 March 2016

12. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	325,410	(355,010)	(29,600)
Restricted funds			
Citizen Advice Bureau Big Lottery Fund	7,967	(7,967)	-
TOTAL FUNDS	<u>333,377</u>	<u>(362,977)</u>	<u>(29,600)</u>

Designated Funds

The company has set aside a designated fund of £50,000 (2015 - £75,000) as a provision in respect of redundancy and winding down costs.

Restricted Funds

BATIAS was working in partnership with Thurrock Citizen Advice Bureau, who were funded by the Big Lottery Fund, to support clients with learning disabilities to access and use other services and find information within the local area. This project finished on 30 September 2015.

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2016.