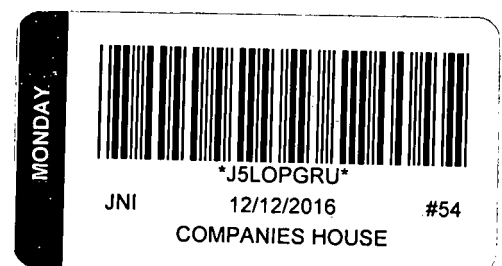


REGISTERED COMPANY NUMBER: NI 042091 (Northern Ireland)
REGISTERED CHARITY NUMBER: XR54360

Report of the Trustees and
Financial Statements for the Year Ended 31 March 2016
for
Colin Neighbourhood Sure Start Project



Lynn Drake & Co Ltd
Statutory Auditors
1st Floor
34 B-D Main Street
Moirá
Co. Armagh
BT67 0LE

Colin Neighbourhood Sure Start Project

Contents of the Financial Statements
for the Year Ended 31 March 2016

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Colin Neighbourhood Sure Start Project

Report of the Trustees **for the Year Ended 31 March 2016**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2016. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

NI 042091 (Northern Ireland)

Registered Charity number

XR54360

Registered office

Unit 21
Dairy Farm Complex
Stewartstown Road
Dunmurry
Co. Antrim
BT17 0AW

Trustees

Theresa Brady	Chairperson
Carla Leah Fraser	
Ann McLarnon	Resigned 11/9/2015
Kyra Pauley	Resigned
11/9/2015	
Brenda McDaniel	Resigned 11/9/2015
Lynda Vladeanu	
Paula Irvine	Appointed
11/9/2015	
Pamela Kirk	Appointed
11/9/2015	
Kathleen Lavery	Appointed 11/9/2015
Shirley Hawkes	Appointed 11/9/2015
David Simpson	Appointed 11/9/2015

Auditors

Lynn Drake & Co Ltd
Statutory Auditors
1st Floor
34 B-D Main Street
Moirá
Co. Armagh
BT67 0LE

Bankers

Bank of Ireland
202 Andersonstown Road
Belfast
Co. Antrim
BT11 9EB

Colin Neighbourhood Sure Start Project

Report of the Trustees **for the Year Ended 31 March 2016**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Governance of the Charity

During the period under review the directors met monthly. Trustees/directors are appointed by nominations made in writing by any existing director. At the General Meeting nominated directors are appointed by election.

Risk management

The directors have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that the systems are in place to mitigate any exposure to the major risks.

OBJECTIVES AND ACTIVITIES

Principle Activities and Future Development

The Company encompasses the following activities:

To enhance the development and education of children below statutory age

and

To relieve poverty, sickness and distress among those in necessitous circumstances in Colin Neighbourhood.

FINANCIAL REVIEW

Reserves policy

The Charity is funded by the Eastern Health and Social Services Board through the South Eastern Health & Social Care Trust.

On Occasion the charity also receives restricted income from other funders. The Charity has to monitor its compliance with the policy of funding on a regular basis.

Principle funding sources

Principle funders are:

- Eastern Childcare Partnership

Colin Neighbourhood Sure Start Project

Report of the Trustees **for the Year Ended 31 March 2016**

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of Colin Neighbourhood Sure Start Project for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Lynn Drake & Co Ltd, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 18 November 2016 and signed on its behalf by:



Carla Leah Fraser - Trustee

Report of the Independent Auditors to the Members of Colin Neighbourhood Sure Start Project

We have audited the financial statements of Colin Neighbourhood Sure Start Project for the year ended 31 March 2016 on pages six to thirteen. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective January 2015) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the Statement of Trustees Responsibilities set out on page three, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors, including APB Ethical Standard - Provisions Available for Small Entities (Revised), in the circumstances set out in note 16 to the financial statements

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2016 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006


In our opinion the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements.

Report of the Independent Auditors to the Members of
Colin Neighbourhood Sure Start Project

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.



Billy Drake (Senior Statutory Auditor)
for and on behalf of Lynn Drake & Co Ltd
Statutory Auditors
1st Floor
34 B-D Main Street
Moirá
Co. Armagh
BT67 0LE

18 November 2016

Colin Neighbourhood Sure Start Project

Statement of Financial Activities for the Year Ended 31 March 2016

		Unrestricted fund £	Restricted funds £	31.3.16 Total funds £	31.3.15 Total funds £
	Notes				
INCOMING RESOURCES					
Incoming resources from generated funds					
Activities for generating funds	2	330	-	330	635
Incoming resources from charitable activities					
Grants Receivable	3	-	3,300	3,300	4,200
Colin		-	806,143	806,143	829,690
Total incoming resources		330	809,443	809,773	834,525
RESOURCES EXPENDED					
Charitable activities					
Colin	4	(402)	553,154	552,752	526,800
South Eastern Trust		-	247,359	247,359	258,365
Public Health Agency		-	3,000	3,000	-
Governance costs	5	-	6,022	6,022	56,066
Total resources expended		(402)	809,535	809,133	841,231
NET INCOME/(EXPENDITURE) FOR THE YEAR					
		732	(92)	640	(6,706)
RECONCILIATION OF FUNDS					
Total funds brought forward		-	2,102	2,102	8,808
TOTAL FUNDS CARRIED FORWARD		732	2,010	2,742	2,102

The notes form part of these financial statements

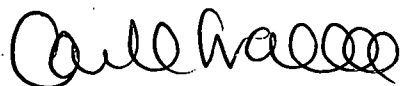
Colin Neighbourhood Sure Start Project

Balance Sheet
At 31 March 2016

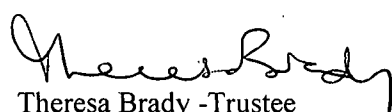
	Notes	31.3.16 £	31.3.15 £
CURRENT ASSETS			
Debtors	10	20,744	4,582
Cash at bank and in hand		<u>110</u>	<u>1,097</u>
		20,854	5,679
 CREDITORS			
Amounts falling due within one year	11	(18,112)	(3,577)
		<u> </u>	<u> </u>
 NET CURRENT ASSETS		<u>2,742</u>	<u>2,102</u>
 TOTAL ASSETS LESS CURRENT LIABILITIES		<u>2,742</u>	<u>2,102</u>
 NET ASSETS		<u><u>2,742</u></u>	<u><u>2,102</u></u>
 FUNDS	13		
Unrestricted funds		732	-
Restricted funds		<u>2,010</u>	<u>2,102</u>
 TOTAL FUNDS		<u><u>2,742</u></u>	<u><u>2,102</u></u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Trustees on 18 November 2016 and were signed on its behalf by:



Carla Leah Fraser -Trustee



Theresa Brady -Trustee

The notes form part of these financial statements

Colin Neighbourhood Sure Start Project

Notes to the Financial Statements **for the Year Ended 31 March 2016**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The accounts are prepared on the going concern basis.

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Exemption from preparing a cash flow statement

Exemption has been taken from preparing a cash flow statement on the grounds that the charitable company qualifies as a small charitable company.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

(i) Grants

Grants represented all amounts received and receivable during the year. Grants that relate to specific capital expenditure are treated as restricted income which is credited to the Statement of Financial Activities. Revenue grants are credited to the Statement of Financial Activities in the same year as the related expenditure is incurred.

(ii) Donations

This comprises amounts received during the year.

(iii) Other income

This includes all other income received and receivable during the year.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

(i) Direct Charitable Expenditure

This represents all expenditure directly attributable to charitable causes.

(ii) Governance Costs

This includes all other expenditure not directly allocated above and a proportion of the overheads costs attributable to the management and administration of the company.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Equipment

- 25% Straight Line

Colin Neighbourhood Sure Start Project

Notes to the Financial Statements - continued for the Year Ended 31 March 2016

1. ACCOUNTING POLICIES - continued

Taxation

The charity is a registered charity and so such is entitled to certain tax exemptions on income and profits from investments and surpluses on any trading activities carried on in furtherance of the charity's primary objectives, if these profits and surpluses are applied solely for charitable purposes.

Fund accounting

The Charity has various types of funds for which it is responsible, and which require separate disclosure. These are as follows:

(i) Restricted Funds

Grants or donations received, which are earmarked by the donor for specific purposes within the overall aims of the organisation

(ii) Unrestricted Funds

Funds which are expendable at the discretion of the Directors in furtherance of the objects of the charity. Such funds may be held in order to finance capital investment and working capital

2. ACTIVITIES FOR GENERATING FUNDS

	31.3.16	31.3.15
	£	£
Magical Maths	330	-
Summer Scheme Fees	-	635
	<u>330</u>	<u>635</u>

3. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Activity	31.3.16	31.3.15
		£	£
Grants	Grants Receivable	3,300	4,200
Grants	Colin	<u>806,143</u>	<u>829,690</u>
		<u>809,443</u>	<u>833,890</u>

Grants received, included in the above, are as follows:

	31.3.16	31.3.15
	£	£
Eastern Childcare Partnership	806,143	829,690
SEHSCT - Fruit + Vegetables Programme	<u>3,300</u>	<u>4,200</u>
	<u>809,443</u>	<u>833,890</u>

Colin Neighbourhood Sure Start Project

Notes to the Financial Statements - continued
for the Year Ended 31 March 2016

4. CHARITABLE ACTIVITIES COSTS

	Direct costs	Totals
	£	£
Colin	552,752	552,752
South Eastern Trust	247,359	247,359
Public Health Agency	<u>3,000</u>	<u>3,000</u>
	<u>803,111</u>	<u>803,111</u>

5. GOVERNANCE COSTS

	31.3.16	31.3.15
	£	£
Staff Recruitment and Adverts	3,180	8,417
Outsource finance	-	24,820
Legal / Professional fees	-	20,000
Auditors' remuneration	2,292	2,185
Interest payable and similar charges	<u>550</u>	<u>644</u>
	<u>6,022</u>	<u>56,066</u>

6. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	31.3.16	31.3.15
	£	£
Auditors' remuneration	<u>2,292</u>	<u>2,185</u>

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2016 nor for the year ended 31 March 2015.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2016 nor for the year ended 31 March 2015.

Colin Neighbourhood Sure Start Project

Notes to the Financial Statements - continued
for the Year Ended 31 March 2016

8. STAFF COSTS

	31.3.16	31.3.15
	£	£
Wages and salaries	<u>458,965</u>	<u>422,663</u>

The average monthly number of employees during the year was as follows:

31.3.16	31.3.15
<u>27</u>	<u>23</u>

No employees received emoluments in excess of £60,000.

9. TANGIBLE FIXED ASSETS

	Equipment £
COST	
At 1 April 2015 and 31 March 2016	<u>21,932</u>
DEPRECIATION	
At 1 April 2015 and 31 March 2016	<u>21,932</u>
NET BOOK VALUE	
At 31 March 2016	<u>-</u>
At 31 March 2015	<u>-</u>

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.16	31.3.15
	£	£
Owed by Groups / Partners	6,093	396
Employment Allowance	-	2,000
ECP - EHSSB	<u>14,651</u>	<u>2,186</u>
	<u>20,744</u>	<u>4,582</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.16	31.3.15
	£	£
Bank loans and overdrafts	15,818	1,391
Accruals and deferred income	<u>2,294</u>	<u>2,186</u>
	<u>18,112</u>	<u>3,577</u>

Colin Neighbourhood Sure Start Project

Notes to the Financial Statements - continued
for the Year Ended 31 March 2016

12. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted fund £	Restricted funds £	31.3.16 Total funds £	31.3.15 Total funds £
Current assets	732	20,122	20,854	5,679
Current liabilities	-	(18,112)	(18,112)	(3,577)
	<u>732</u>	<u>2,010</u>	<u>2,742</u>	<u>2,102</u>

13. MOVEMENT IN FUNDS

	At 1/4/15 £	Net movement in funds £	At 31/3/16 £
Unrestricted funds			
General fund	-	732	732
Restricted funds			
Eastern Childcare Partnership	1,115	595	1,710
Public Health Agency	-	300	300
Building the Community - Pharmacy Partnership (BCCP)	<u>987</u>	<u>(987)</u>	<u>-</u>
	2,102	(92)	2,010
	<u>2,102</u>	<u>640</u>	<u>2,742</u>
TOTAL FUNDS			

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	330	402	732
Restricted funds			
Eastern Childcare Partnership	806,143	(805,548)	595
Public Health Agency	3,300	(3,000)	300
Building the Community - Pharmacy Partnership (BCCP)	<u>-</u>	<u>(987)</u>	<u>(987)</u>
	809,443	(809,535)	(92)
	<u>809,773</u>	<u>(809,133)</u>	<u>640</u>
TOTAL FUNDS			

Colin Neighbourhood Sure Start Project

Notes to the Financial Statements - continued
for the Year Ended 31 March 2016

14. CONTINGENT LIABILITIES

A contingent liability exists to repay grants received should certain conditions not be fulfilled by the charity.

15. RELATED PARTY DISCLOSURES

The South Eastern Health & Social Care Trust paid the Colin Neighbourhood Sure Start Project £58,002 in the year ended 31 March 2016 (2015: £71,966) with regard to salaries and wages for staff seconded to the CNSSP.

Payments were also made on behalf of CNSSP by the South Eastern Health & Social Care Trust to the CNSSP Partners. Total partner spend in the year ended 31 March 2016 was £183,206 (2015: £182,199). A service level agreement has been agreed between CNSSP and each specific partner before processing of these payments.

16. APB ETHICAL STANDARD - PROVISIONS AVAILABLE FOR SMALL ENTITIES

In common with many other businesses of our size and nature we use our auditors to prepare and submit returns to the tax authorities and assist with the preparation of the financial statements.

Colin Neighbourhood Sure Start Project**Detailed Statement of Financial Activities
for the Year Ended 31 March 2016**

	31.3.16 £	31.3.15 £
INCOMING RESOURCES		
Activities for generating funds		
Magical Maths	330	-
Summer Scheme Fees	-	635
	330	635
Incoming resources from charitable activities		
Grants	809,443	833,890
Total incoming resources	809,773	834,525
RESOURCES EXPENDED		
Charitable activities		
Salaries and Pensions	458,965	422,663
Insurance	4,568	-
Light and heat	4,246	-
Telephone	7,034	-
Sundries	376	-
Travel	3,399	2,875
Direct Running Costs	-	15,255
Training and Development	5,302	6,886
Programme Costs - Toys	12,030	24,925
Grants to Other Partners/Group	182,496	181,861
Repairs and Maintenance	7,969	5,191
Rent	16,825	16,825
Publications and Resources	2,140	2,335
Printing, Stationery & Postage	6,127	6,305
Direct Development Project Cos	52,808	93,970
Sundry Expenses	5,333	6,074
Grant returned to BCD	608	-
Outsource Management Services	16,471	-
Re Deployment Costs	16,414	-
	803,111	785,165
Governance costs		
Staff Recruitment and Adverts	3,180	8,417
Outsource finance	-	24,820
Legal / Professional fees	-	20,000
Auditors' remuneration	2,292	2,185
Carried forward	5,472	55,422

This page does not form part of the statutory financial statements

Colin Neighbourhood Sure Start Project

Detailed Statement of Financial Activities
for the Year Ended 31 March 2016

	31.3.16 £	31.3.15 £
Governance costs		
Brought forward	5,472	55,422
Bank Fees	<u>550</u>	<u>644</u>
	<u>6,022</u>	<u>56,066</u>
Total resources expended	809,133	841,231
	<u> </u>	<u> </u>
Net income/(expenditure)	<u>640</u>	<u>(6,706)</u>

This page does not form part of the statutory financial statements