

**Liquidator's Progress  
Report****S.192****Pursuant to Sections 92A and 104A and 192  
of the Insolvency Act 1986**

To the Registrar of Companies

Company Number

07887865

Name of Company

Envy Hair Southern Limited

/I We  
Stephen Powell  
12/14 Carlton Place  
Southampton  
SO15 2EA

Gordon Johnston  
12/14 Carlton Place  
Southampton  
SO15 2EA

the liquidator(s) of the company attach a copy of ~~my~~/our Progress Report  
under section 192 of the Insolvency Act 1986

The Progress Report covers the period from 30/09/2013 to 29/09/2014

Signed



Date

15.10.14

HJS Recovery (UK) Ltd  
12/14 Carlton Place  
Southampton  
SO15 2EA

Ref 5091ENVX/SP/GJ/KB/CH/JP/HS

THURSDAY



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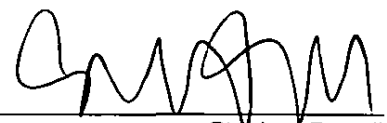
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COMPANIES HOUSE

**Envy Hair Southern Limited**  
**(In Liquidation)**  
**Joint Liquidators' Abstract of Receipts & Payments**

Statement of Affairs		From 30/09/2013 To 29/09/2014
	<b>ASSET REALISATIONS</b>	
Uncertain	Fixtures, Fittings & Equipment	950 00
Uncertain	Stock	49 00
40 71	Cash at Bank	NIL
	Director's Contribution To Costs	2,399 00
	Bank Interest Gross	0 29
	Goodwill	1 00
		<u>3,399 29</u>
	<b>COST OF REALISATIONS</b>	
	Specific Bond	30 00
	Preparation of S of A	1,500 00
	Office Holders Fees	1,569 79
	Statutory Advertising	299 50
		<u>(3,399 29)</u>
	<b>UNSECURED CREDITORS</b>	
(998 33)	Trade & Expense Creditors	NIL
(8,000 00)	Directors	NIL
(11,741 96)	HM Revenue & Customs - VAT	NIL
(4,247 01)	HM Revenue & Customs - PAYE & NI	NIL
		<u>NIL</u>
	<b>DISTRIBUTIONS</b>	
(5 00)	Ordinary Shareholders	NIL
		<u>NIL</u>
<u>(24,951 59)</u>		<u><u>NIL</u></u>
	<b>REPRESENTED BY</b>	
		<u><u>NIL</u></u>

  
 Stephen Powell  
 Joint Liquidator

# **Joint Liquidators' Annual Progress Report to Creditors and Members**

**Envy Hair Southern  
Limited**

**- In Liquidation**

**15 October 2014**

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- 2 Realisation of Assets
- 3 Investigations
- 4 Creditors
- 5 Joint Liquidators' Remuneration
- 6 Joint Liquidators' Expenses
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- 8 Next Report

## **APPENDICES**

- A Receipts and Payments Account from 30 September 2013 to 29 September 2014
- B Time Analysis for the period 30 September 2013 to 29 September 2014
- C Additional Information in relation to Liquidator's fees pursuant to Statement of Insolvency Practice No 9
- D Tasks undertaken by the Joint Liquidators

## **1 Introduction and Statutory Information**

- 1 1 I, Stephen Powell of HJS Recovery, 12-14 Carlton Place, Southampton, SO15 2EA, was appointed as Liquidator of Envy Hair Southern Limited (the **Company**) on 30 September 2013. This report provides an update on the progress in the liquidation for the year ended 29 September 2014.
- 1 2 The principal trading address of the Company was 3 Latham Road, Fair Oak, Eastleigh, Hampshire, SO50 8EZ. The business traded under the name Envy Hair & Beauty.
- 1 3 The registered office of the Company has been changed to c/o HJS Recovery, 12-14 Carlton Place, Southampton, SO15 2EA and its registered number is 07887865.

## **2 Realisation of Assets**

### *Fixtures Fitting & Equipment, Stock & Goodwill*

- 2 1 As advised above the director's estimated Statement of Affairs (SOA) quoted the company's assets as largely uncertain. Creditors will recall that the SOA noted this was due to the absence of any financial accounting information. Following appointment an offer was received from an unconnected company for the Fixtures, fittings, equipment and remaining stock of £1,000 which included the right to continue using the trading name. This offer was accepted and payment has been received in full.

### *Cash at Bank*

- 2 2 Although the director's estimated Statement of Affairs advised a small credit balance in the company's bank account of £41 when the bank was approached following our appointment this was due to outstanding charges and no funds were forthcoming in this regard.

### *Director's Contribution to Costs*

In light of the minimal level of assets it was agreed with the director that a contribution would be made towards this firm's costs in convening the meetings of members and creditors, in assisting in dealing with the preparation of the statement of affairs and the cost of the liquidation. Payment in full of £2,399 has been received in this regard.

### **3 Investigations**

- 3 1 In accordance with the Company Directors Disqualification Act 1986 I have submitted a report on the conduct of the Directors of the Company to the Department for Business Innovation & Skills (BIS) As this is a confidential report, I am not able to disclose the contents
- 3 2 Shortly after appointment, I made an initial assessment of whether there could be any matters that might lead to recoveries for the estate and what further investigations may be appropriate This assessment took into account information provided by creditors either at the initial meeting or as a response to my request to complete an investigation questionnaire My investigations have not revealed any issues requiring further report

### **4 Creditors**

#### *Secured & Preferential Creditors*

- 4 1 There are no secured or preferential creditors in relation to this estate

#### *Unsecured Creditors*

- 4 2 I have received claims totalling £33,260 from five creditors I have yet to receive claims from one creditor whose debt was £566 as per the directors' statement of affairs
- 4 3 I would confirm that no dividend to creditors will be made in this case

### **5 Joint Liquidators' Remuneration**

- 5 1 The Creditors approved that the basis of the Liquidators' remuneration be fixed by reference to the time properly spent by them and their staff in managing the Liquidation
- 5 2 The time costs for the period from 30 September 2013 are £4,841 25 This represents 35 73 hours at an average rate of £135 50 per hour Attached as Appendix B is a Time Analysis which provides details of the activity costs incurred by staff grade during this period in respect of the costs fixed by reference to time properly spent by this firm in managing the Liquidation To date, £1,570 plus disbursements of £329 50 has been drawn on account
- 5 3 A copy of 'A Creditors' Guide to Liquidators' Fees' is available on request or can be downloaded from [www.hjsrecovery.co.uk/publications](http://www.hjsrecovery.co.uk/publications)
- 5 4 Attached as Appendix E is additional information in relation to this firm's policy on staffing, the use of subcontractors, disbursements and details of our current charge-out rates by staff grade
- 5 5 Since the date of appointment no Category 2 disbursements have been taken

## **6 Joint Liquidators' Expenses**

6 1 No expenses have been incurred since my appointment as Liquidator

## **7 Creditors' rights**

7 1 Within 21 days of the receipt of this report, a secured creditor, or an unsecured creditor (with the concurrence of at least 5% in value of the unsecured creditors) may request in writing that the Joint Liquidators provide further information about his remuneration or expenses which have been itemised in this progress report

7 2 Any secured creditor, or an unsecured creditor (with the concurrence of at least 10% in value of the unsecured creditors) may within 8 weeks of receipt of this progress report make an application to court on the grounds that, in all the circumstances, the basis fixed for the Joint Liquidators' remuneration is inappropriate and/or the remuneration charged or the expenses incurred by the Joint Liquidators, as set out in this progress report, are excessive

## **8 Next Report**

8 1 I am required to provide a further report on the progress of the liquidation within two months of the next anniversary of the liquidation, unless I have concluded matters prior to this, in which case I will write to all creditors with my final progress report ahead of convening the final meeting of creditors. It is my intention to bring the liquidation to a conclusion shortly



**Stephen Powell FCCA MABRP**  
Joint Liquidator

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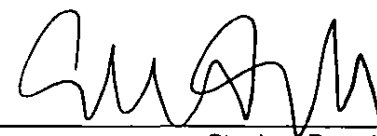
**Envy Hair Southern Limited**  
**(In Liquidation)**  
**Joint Liquidators' Abstract of Receipts & Payments**

**Appendix A**

Statement of Affairs	From 30/09/2013 To 29/09/2014	From 30/09/2013 To 29/09/2014
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(11,741 96)	HM Revenue & Customs - VAT	NIL
(4,247 01)	HM Revenue & Customs - PAYE & NI	NIL
		NIL
	<b>DISTRIBUTIONS</b>	
(5 00)	Ordinary Shareholders	NIL
		NIL
<b>(24,951.59)</b>		<b>NIL</b>

REPRESENTED BY

NIL



Stephen Powell  
Joint Liquidator



## TIME AND CHARGE OUT SUMMARIES - 30 SEPTEMBER 2013 TO 29 SEPTEMBER 2014

Hours							
Classification of work function	Insolvency Practitioner	Manager/ Senior Manager	Supervisor	Assistants & Support Staff	Total Hours	Time Cost	Average hourly rate
Administration, Planning & Statutory Duties	1 10	0 00	1 00	13 32	15 42	£2,063 00	£133 79
Investigations	0 50	0 00	0 00	7 75	8 25	£1,143 75	£138 64
Realisations of assets	0 00	0 00	0 00	2 00	2 00	£241 25	£120 63
Creditors	0 50	0 00	0 00	2 25	2 75	£456 25	£165 91
Tax reviews	0 10	0 00	0 00	4 63	4 73	£548 25	£115 91
Closure	0 50	0 00	0 00	2 08	2 58	£388 75	£150 68
<b>Total</b>	<b>2 70</b>	<b>0 00</b>	<b>1 00</b>	<b>32 03</b>	<b>35 73</b>	<b>£4,841 25</b>	<b>£135 50</b>
Current Chargeout rates	£350	£200 - £275	£150 - £175	£50 - £125			
Previous Chargeout rates	£275 - £500	£150 - £200	£125	£50 - £105			

## Appendix C

### ADDITIONAL INFORMATION IN RELATION TO LIQUIDATOR'S FEES PURSUANT TO STATEMENT OF INSOLVENCY PRACTICE 9 (SIP9)

#### 1 Policy

Detailed below is hjs Recovery's policy in relation to

- Staff allocation and the use of subcontractors
- Professional advisors
- Disbursements

##### 1.1 *Staff allocation and the use of subcontractors*

Our general approach to resourcing our assignments is to allocate staff with the skills and experience to meet the specific requirements of the case

The constitution of the case team will usually consist of a Partner, Manager, Administrator and/or an Assistant. The exact constitution of the case team will depend on the anticipated size and complexity of the assignment and additional staff may be allocated to meet the demands of the case.

We are not proposing to utilise the services of any sub-contractors in this case.

##### 1.2 *Professional advisors*

On this assignment we are not proposing to use any professional advisors.

##### *Disbursements*

Category 1 disbursements do not require approval by creditors. The type of disbursements that may be charged as a Category 1 disbursement to a case generally comprise of external supplies of incidental services specifically identifiable to the case, such as postage, case advertising, invoiced travel and external printing, room hire and document storage. Also chargeable will be any properly reimbursed expenses incurred by personnel in connection with the case.

Category 2 disbursements do require approval from creditors. These are costs which are directly referable to the appointment in question but are not payments which are made to an independent third party and may include shared or allocated costs that can be allocated to the

appointment on a proper and reasonable basis such as internal room hire, document storage or business mileage

On this case no Category 2 disbursements have been incurred since appointment

## **2 Charge-out rates**

A schedule of HJS Recovery's charge-out rates for this assignment effective from 31 May 2011 is detailed below

	£
Insolvency Practitioners	350
Senior Managers & Managers	200 - 275
Supervisors	150 - 175
Administrators and Support Staff	50 - 125

Specialist departments within hjs accountants, such as Tax, VAT and Pensions, do sometimes charge a small number of hours to an assignment, should the Insolvency Partners require their expert advice. Their rates do vary however, the figures given below provide an indication of the rates charged per hour

	£
Directors	110 - 175
Senior Managers & Managers	82 - 120
Supervisors	42 - 70
Administrators and Support Staff	20 - 40

Please note that we reserve the right to amend these rates from time to time during the course of the assignment, however any material amendments to these rates will be advised to creditors in the next statutory report. Please note that this firm records its time in minimum units of 6 minutes

## Appendix D

An indication of the tasks undertaken by the Joint Liquidators and their staff are detailed below

### Administration and Planning

- Statutory duties associated with the appointment including the filing of relevant notices,
- Notification of appointment to creditors and members,
- Reviewing available information to determine appropriate strategy,
- Setting up case files,
- Setting up and maintaining bank accounts
- Progress reviews of the case
- Statutory reporting to creditors

### Realisation of Assets

Please refer to section 2 of the report, but in summary the time spent includes

- Monitoring and chasing of deposits and deferred sale consideration
- Debt collection

### Creditors

- Recording and maintaining the list of creditors,
- Meetings with creditors
- Recording creditor claims,
- Dealing with creditor queries,
- Reviewing and evaluating creditor claims and providing responses

### Investigations

- Corresponding with the former directors & management
- Recovery and schedule of the company's books and statutory records

- Conduct an analytical review of company records
- Review of questionnaires and comments provide by interested parties
- Questioning of directors and other key personnel,
- Completion of statutory report to the Department for Business, Innovation and Skills

#### **Tax Reviews**

- Completion of post-appointment VAT returns and Corporation Tax returns
- Review of post appointment tax matters