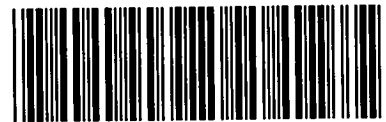


Charity Registration No. NIC103644

Company Registration No. NI036140 (Northern Ireland)

**FOOTPRINTS WOMENS CENTRE**  
**ANNUAL REPORT AND CONSOLIDATED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2017**

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COMPANIES HOUSE

# FOOTPRINTS WOMENS CENTRE

## LEGAL AND ADMINISTRATIVE INFORMATION

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### Directors

Ms J Poots  
Ms N Braniff  
Miss M Boyle  
Ms M Carberry  
Ms B Devlin  
Mrs B Donaghy  
Mrs S Glymond  
Ms I Loughran  
Mrs M McNeill  
Dr E McShane

### Centre Director

Ms G Gibson

### Charity number

NIC103644

### Company number

NI036140

### Registered office

84a Colinmill  
Poleglass  
Dunmurry  
Belfast  
BT17 0AR

### Auditor

GMcG LISBURN  
Century House  
40 Crescent Business Park  
Lisburn  
Co. Antrim  
BT28 2GN

### Bankers

Danske Bank  
Belfast Finance Centre  
P.O. Box 183  
Donegall Square West  
Belfast  
Co. Antrim  
BT1 6JS

Ulster Bank Limited  
130 Andersonstown Road  
Belfast  
BT11 9BY

### Solicitors

Edwards & Co  
28 Hill Street  
Belfast  
Co. Antrim  
BT1 2LA

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# FOOTPRINTS WOMENS CENTRE

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# FOOTPRINTS WOMENS CENTRE

## DIRECTORS' REPORT

### FOR THE YEAR ENDED 31 MARCH 2017

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The Directors present their report and accounts for the year ended 31 March 2017.

The accounts have been prepared in accordance with the accounting policies set out in note 2 to the accounts and comply with the charity's memorandum and articles of association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2016)."

#### Chair's Report

Over the last year Footprints Women's Centre has worked incredibly hard at maintaining core services for women and children within the Colin Community. The current funding crisis that prevails within the community based women's sector, exacerbated by the collapse of the local assembly has placed community organisations and women's centres in extreme jeopardy.

In order to protect services within an uncertain funding environment, Footprint's Board of Directors has made critical decisions over the last year, that have resulted in the Centre being forced into an unprecedented period of change. These include reviewing staff Terms and Conditions of Employment and implementing cost saving measures and efficiency savings across the whole organisation.

The result is that, at the end of this financial year, we are better placed to withstand the uncertainties that continue to prevail within our sector.

I would like to commend the Board of Directors and the staff team, who have worked tirelessly to ensure that Footprints emerged in this financial year with core services intact. In particular, I would like to pay tribute to the Finance Team led by Finance Director, Elizabeth Livingstone who retired this year, leaving the organisation in a more financially secure position than was forecast at the beginning of this Financial Year.

Additionally, I would like to highlight the work of the Centre over the last year. We have continued to grow our membership base which now sits at over 1,000 women. We also secured funding from Urban Villages to deliver an innovative capacity building programme providing personal development, women's empowerment and leadership courses to over 150 women. This programme ran alongside the BBC Children In Need Family Empowerment Project and Crisis Support Services for women.

In February 2017 we received the exciting news that our application to BBC Children In Need was successful, enabling Footprints to continue to deliver the Family Empowerment Project, 2017 – 2020. This will be an improved Family Empowerment Project which will implement the recommendations of an independent evaluation of the current 3 year pilot project.

As Chairperson I have always supported and encouraged partnership working within the local community. It therefore gives me great satisfaction to see partnership working taking place through (1) The Urban Village Programme; Sally Gardens leads our community capacity building project which also includes Scoil na fuiseoige; (2) Colin Early Intervention Project; Footprints this year hosted two 'Strengthening Families' programmes and 2 Incredible Years programmes; (3) Footprints continues to work collaboratively with Windsor Women's Centre, building upon long established links and supporting one another through many shared challenges. We plan to continue building these partnerships over the coming year.

Two key areas in which Footprints wish to make a difference are in reducing domestic violence incidents within Colin and tackling Food poverty. In both areas, we continue to make a significant impact and we are incredibly proud to be asked to host two 'Buy Social Meetings' over the course of the last year in which we were invited to share our practice with the Department for Communities representatives.

In closing, I would like to thank the funders who continue to provide essential support to Footprints Women's Centre and our vital services, and the staff and volunteers who ensure their delivery to those most in need.

# FOOTPRINTS WOMENS CENTRE

## DIRECTORS' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2017

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#### Our Purposes and activities

The purposes of the charity are:

(a) The promotion for the public benefit of urban regeneration in the Colin area and the surrounding catchment areas in Belfast and the city of Lisburn (the "area of benefit"), an area of social and economic deprivation, by all or any of the following means:

(i) the relief of poverty in such ways as may be thought fit;

(ii) the relief of unemployment among women in such ways as may be thought fit, including assistance to find employment;

(iii) the advancement of education, training or retraining and providing unemployed women with work experience;

(iv) the creation of training and employment opportunities for women by the provision of workspace, buildings and/or land for use on favourable terms;

(v) the provision of recreational facilities for women or those who by reason of their youth, age, infirmity or disablement, poverty or social and economic circumstances, have need of such facilities;

(vi) The preservation and protection of health of women and the provision of childcare.

(b) To provide encouragement and practical support services to existing and new women's groups in the area of benefit so as to increase their efficiency and effectiveness in achieving their charitable aims.

(c) To develop the capacity and skills of women in the area of benefit in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.

(d) To promote social inclusion, equality of opportunity and good relations across all diversity strands, including race, ethnicity, gender, age, sexual orientation, religion and disability and to encourage diversity.

The vision that shapes our annual activities is, to enable women and children to grow to ensure their voices are heard and that they take their rightful place in a just and equal society. The charity also has general aims relating to each key area of activity all of which link to the charity's purpose.

In shaping our objectives for the year and planning our activities, the directors have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'. Footprints Women's Centre relies on grants and the income generated through the services delivered by Footprints Trading Limited. We strive to provide open access to all services, programmes, activities and projects, enabling women and children to reach their full potential.

We endeavour to encourage all women and children within the Colin community to actively engage and participate within Footprints at whatever level is appropriate for them.

## **FOOTPRINTS WOMENS CENTRE**

### **DIRECTORS' REPORT (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2017**

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**The strategies employed to achieve the charity's aims and objectives are to:**

- Lobby and work to influence policy to support better services for women and children
- Generate income through a social enterprise model that will enable us to develop autonomously and to sustain the services delivered within Footprints Women's Centre.
- Operate an empowerment model that will engage women and children to develop the skills necessary for them to be in control of their own lives
- Continue to build upon our existing early intervention programmes responding to emerging need
- Continue to champion the case for social justice as it affects the lives of women and children.

Putting these strategies into action we have 5 key areas of activity which are: Support Services; Children's Services, Training and Education, Sustainable Living and Women's Empowerment.

Within each key area of activity we deliver a range of programmes, services and projects.

#### **Support Services**

Support Services for women continue to be a core area of work within the Centre alongside Children's Services. Footprints offer the only 'open door' crisis intervention service within the Colin area for women. Sometimes up to 4 women per day can seek help from the service, demonstrating the overwhelming need that exists within the community for vital support services.

In addition to the 'open door' service, Support Services also provide a weekly drop-in group; complementary therapies; childcare respite; a Senior Citizen's lunch club; a 1:1 support service for women experiencing domestic violence; court support; advocacy; referral to specialist agencies; stress management techniques; assist suicide first aid contact point and; domestic violence awareness raising programmes.

All of this work is delivered by a highly skilled support team who have developed positive working relationships with key agencies, including Social Services, Belfast and Lisburn Women's Aid, PSNI, Multi Agency Risk Assessment Conference, NIHE, Colin Neighbourhood Partnership, Sally Gardens, Colin Counselling and Colin Surestart.

In June 2016 Footprints led the annual 'Circle of Hope' event which highlighted the Colin Safe Place initiative. Footprints currently chair the Colin Domestic Violence Forum and together, we have increased the numbers of schools, businesses and community organisations who have achieved 'Safe Place' status, placing women's safety at the heart of Colin.

Footprints Family Empowerment project is a 3 year project funded by BBC Children In Need. In this, the final year of the project, an independent evaluation has been concluded by Anne McMurray, external evaluator. The evaluation demonstrated the success of the Family Empowerment Project, not only in terms of the positive outcomes achieved for vulnerable families but also in terms of the empowerment model of practice delivered by the support team.

A further 3 years' funding has been secured for the Family Empowerment Project; this will enable us to continue delivering this vital empowerment based service to the community.

# FOOTPRINTS WOMENS CENTRE

## DIRECTORS' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

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### Children's Services

In the last year Children's Services has faced particular difficulties resulting from 'change management' and funding uncertainties. The planned expansion of services had to be placed on 'hold' until the organisation was able to stabilise the Children's Service department. With a tremendous effort from both Childcare staff and those leading the childcare business strategy we have managed to come through a particularly difficult period. We have also secured 'Pathways' funding to establish a full-time Creche (registered for 18 places), within the Sectional Building, providing sessional care for children attending the Family Empowerment Programme and Early Intervention programmes; children of parents seeking crisis support and children of parents using the support services.

Over the last year we have continued to foster strong working relations with Colin Early Intervention Community, facilitating the delivery of 'Strengthening Families' and 'Incredible Years' programmes.

The Daycare facility continues to be registered for 52 places, and operates as part of our Social Enterprise delivering affordable and flexible childcare to working parents; women in full time education/training. In addition, we continue to deliver daycare through a Service Level Agreement (SLA) for childcare respite for South Eastern Trust (SET). The SET, SLA provides childcare places for children at risk of going in to care and children referred from the Family Support Hub. The Centre also takes emergency social services referrals. If this service did not exist it is likely that children would go into foster care or, long-term care.

### Training and Education

In the last financial year Footprints delivered a successful capacity building programme funded by Urban Villages and in partnership with Sally Gardens Community Centre and Scoil na fuiseoige. This enabled the Centre to provide 150 women with the opportunity to participate in empowerment, leadership and personal development courses delivered by highly skilled tutors.

A recent consultation undertaken by Footprints reflects that women from Colin prioritise training and education as an overwhelming need within the community, many highlighting the loss of accredited learning programmes of adult women returners. For this reason the Board of Directors will continue to prioritise Training and Education within their forthcoming strategic plan (2017-2020).

Footprints remain the only community based adult learning and training facility within Colin, with an on-site Creche.

### Sustainable Living Project

Footprints Sustainable Living Programme within the Centre is managed by a Sustainable Living Manager, funded by BRO and Footprints Women's Centre. The Sustainable Living Project includes the Transition community project (food growing); reducing the Centre's Carbon Footprint; Footprint's Diet, Food and Physical Activity Programme targeting women and children attending the Centre and the Community Food Initiative; a project established in Footprints to tackle food poverty within the Colin community.

In the last year Footprints has continued to develop innovative responses to tackle food poverty. This included securing funding from Choice Housing to plant apple and pear trees and soft fruit bushes within the grounds of the Centre. This will enable us to make our own chutney and jams, further extending the range of produce available to local women who will also be given the opportunity to expand their food growing skills and knowledge. Additionally, the Sustainable Living Manager secured funding from Santander to pilot an OCN accredited 'slow food' training programme with vulnerable families.

All of this work will strengthen our plans to develop a 'social supermarket' in the heart of Colin.

### Women's Empowerment

Footprints have now established Women's Empowerment as a core area of activity within the organisation, primarily through a rolling programme of Women's Empowerment courses. Through such courses we are engaging with women who may eventually take up leadership roles within their community or, within the women's centre. In this way it is our intention to consolidate future leadership within the organisation, ensuring the long term sustainability of Footprints as a vital community based resource that works primarily for the benefit of women and children.

# **FOOTPRINTS WOMENS CENTRE**

## **DIRECTORS' REPORT (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2017**

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### **Volunteers**

Volunteers play a key role in supporting the delivery of the objects and activities within the organisation. Over the last year there have been up to 50 volunteers involved in all aspects of the Centre's work. Volunteers offer a minimum of 3-5 hours per week. Volunteers have supported the following:

- Reception cover;
- Senior Citizen's Lunch Club and Activities;
- Transition Communities Project;
- Support Programme;
- Childcare;
- Catering;
- Family Support including family trips;
- Representation, lobbying and hosting; and
- Healthy Relations.

Volunteers trained by Footprints Womens Centre also support other community organisations within the local community.

### **Financial review**

The results for the period are set out on pages 11 to 31. The group returned net outgoing resources of £793 (2016 - £143,045) of which there were unrestricted net incoming resources of £26,578 (2016 - net outgoing resources of £114,176) and restricted net outgoing resources of £27,371 (2016 - £28,869). At 31 March 2017, the level of unrestricted reserves held was £114,816 (2016 - £88,238).

The Directors have set aside £40,048 (2016 - £57,194) out of unrestricted funds in relation to Core Activities, Business Reserves, Governance Costs and Programme Costs.

### **Reserves policy**

It is the policy of the charity to aim to maintain free reserves in unrestricted funds at a level equivalent to between two and three month's expenditure. The Directors consider that reserves should be the equivalent of three month's personnel and overhead costs, calculated and reviewed annually. Reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

### **Going Concern**

The 2017/18 economic climate still remains uncertain. However, based on the available information on the future, the directors consider that Footprints Womens Centre has the plans and resources to manage its business risk successfully. The group's business activities, together with the factors likely to affect its future development, performance and position are set out in the Centre's reserves policy and projected budget planning.

Footprints funding streams have changed over the last few years and the Board of Directors recognise the higher level of risk. A new 3 year strategic plan will be developed over the coming year to address these risks. The Directors have a reasonable expectation that Footprints Womens Centre has adequate resources to continue in operational existence for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the annual report and accounts.



# FOOTPRINTS WOMENS CENTRE

## DIRECTORS' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

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### **Risk management**

The directors have a risk management strategy which comprises:

- An annual and mid review of the principal risks and uncertainties that the charity and its subsidiary Footprints Trading Ltd face;
- The establishment of policies, systems and procedures to mitigate those risks identified in the annual/mid review; and
- The implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.

This work has identified that financial sustainability is a major financial risk which could affect the charity. Attention has been focused upon the development of a funding strategy alongside a business strategy developed to maximise income generation, thus securing profit to be 'gifted' to the Women's Centre.

Directors and Senior Management have also been focussed on non-financial risks arising from fire, health and safety, building maintenance and security. These risks are managed by having robust policies and procedures in place, and regular awareness training for staff.

### **Plans for the future**

The Board of Directors carried out a Strategic Review of the organisation and its core activities, throughout the financial year, informed by a consultation with members, key stakeholders and women/children from the local community. The new 3 year Strategic Plan will be developed over the coming year.

Key priorities over the coming year include a full review of our Children's Services department to include the registration of the Sectional Building as a Pre-School room; the consolidation of existing daycare provision, with a view to expanding childcare places in 2017/2018.

We are also trying to secure further funding to consolidate and grow our vital support services for women experiencing domestic violence; Colin experiences higher levels of domestic violence than the NI average and Footprints are determined to reverse this trend in partnership with all key agencies, through our ongoing leadership of the Colin Domestic Violence Forum and the Safe Place Initiative within Colin.

Over the coming year we will continue to deliver an education programme with a particular focus on (1) engaging women in personal development and confidence building programmes that will lead to progression onto our Women's Empowerment, Leadership and Volunteer programmes; (2) Social and Leisure courses particularly targeting the 50+ age group; (3) Employability Programmes where funding can be secured to ensure that adequate support services are in place to allow full participation.

In the year ahead Footprints will continue to grow and develop Footprints Community Food Initiative; this vital service operates in partnership with Fare Share and is pioneering easy access to low cost food to those most in need through food redistribution.

## **FOOTPRINTS WOMENS CENTRE**

### **DIRECTORS' REPORT (CONTINUED)**

#### **FOR THE YEAR ENDED 31 MARCH 2017**

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##### **Structure, governance and management**

The charity is a company limited by guarantee and is governed by its memorandum and articles of association.

The Directors who served during the year were:

Ms J Poots

Ms N Braniff

Ms C Ferris

(Resigned 24 January 2017)

Miss M Boyle

Ms M Carberry

Ms B Devlin

Mrs B Donaghy

Mrs S Glymond

Ms I Loughran

Mrs M McNeill

Mrs F O'Connell

(Resigned 21 November 2016)

Dr E McShane

New directors are appointed by the members of the company at the annual general meeting.

Footprints Women's Centre is managed by a voluntary board of directors who are responsible for both the management of the charity and the trading arm owned by the charity, Footprints Trading Ltd. The board of directors comprises at least 10 directors who meet monthly to oversee the management of the Centre. A finance and personnel sub-committee has been established. These groups meet monthly. There is a separate Board for the trading company and this Board meets bi-monthly.

The Board of Directors employs a Centre Director who is responsible for the day-to-day management of the organisation. The Board of Directors conducts bi-annual reviews of the strategic plan, and at the same time reviews Board performance. Policies and procedures are reviewed and updated on an ongoing basis.

The charity receives a gift aid donation from its trading subsidiary Footprints Trading Ltd when it makes a surplus in the year. Footprints Trading Ltd run a number of charitable activities which are also in pursuit of the charitable objectives of Footprints Womens Centre.

##### **Key management personnel**

The directors consider the board of directors, and the senior management team to comprise the key management personnel of the charity in charge of directing and controlling, running and operating the organisation on a day to day basis. All directors give of their time freely and no director received remuneration in the year.

The pay of the senior staff is benchmarked against NJC Scales.

# FOOTPRINTS WOMENS CENTRE

## DIRECTORS' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

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### Statement of Directors' responsibilities

The directors are responsible for preparing the Directors' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the Directors are required to:

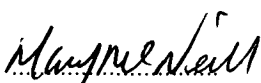
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Directors are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Disclosure of information to auditor

Each of the Directors has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The Directors' report was approved by the Board of Directors.



**Mrs M McNeill**

Director

Dated: 25.10.17

# **FOOTPRINTS WOMENS CENTRE**

## **INDEPENDENT AUDITOR'S REPORT**

### **TO THE MEMBERS OF FOOTPRINTS WOMENS CENTRE**

---

We have audited the consolidated financial statements of Footprints Womens Centre for the year ended 31 March 2017 set out on pages 11 to 31. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland (effective 1 January 2016)".

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body, for our audit work, for this report, or for the opinions we have formed.

#### **Respective responsibilities of Directors and auditor**

As explained more fully in the statement of Directors' responsibilities set out on page 8, the directors of Footprints Womens Centre are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the accounts in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

#### **Scope of the audit of the accounts**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Directors' Annual Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### **Opinion on accounts.**

In our opinion the accounts:

- give a true and fair view of the state of the charitable group and the parent charitable company's affairs as at 31 March 2017 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Opinion on other matter prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit, the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements, and the Directors' Report has been prepared in accordance with applicable legal requirements.

## FOOTPRINTS WOMENS CENTRE

### INDEPENDENT AUDITOR'S REPORT (CONTINUED)

#### TO THE MEMBERS OF FOOTPRINTS WOMENS CENTRE

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##### **Matters on which we are required to report by exception**

In light of the knowledge and understanding of the group, company and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption in preparing the Directors' Report and take advantage of the small companies exemption from the requirement to prepare a Strategic Report.



Stephen Houston (Senior Statutory Auditor)  
for and on behalf of GMcG LISBURN

25.10.17.....

Chartered Accountants  
Statutory Auditor

Century House  
40 Crescent Business Park  
Lisburn  
Co. Antrim  
BT28 2GN

# FOOTPRINTS WOMENS CENTRE

## CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2017

	Notes	Unrestricted funds £	Restricted funds £	Total 2017 £	Total 2016 £
<b><u>Income from:</u></b>					
Donations and legacies	5	8,124	359,908	368,032	362,619
Other trading activities	6	305,235	-	305,235	305,624
Investments	7	249	-	249	320
<b>Total income</b>		<b>313,608</b>	<b>359,908</b>	<b>673,516</b>	<b>668,563</b>
<b><u>Expenditure on:</u></b>					
Raising funds	8	223,551	-	223,551	287,038
Charitable activities	9	67,888	382,870	450,758	524,570
<b>Total resources expended</b>		<b>291,439</b>	<b>382,870</b>	<b>674,309</b>	<b>811,608</b>
<b>Net incoming/(outgoing) resources before transfers</b>		<b>22,169</b>	<b>(22,962)</b>	<b>(793)</b>	<b>(143,045)</b>
Gross transfers between funds	15	4,409	(4,409)	-	-
<b>Net income/(expenditure) for the year/ Net movement in funds</b>		<b>26,578</b>	<b>(27,371)</b>	<b>(793)</b>	<b>(143,045)</b>
Fund balances at 1 April 2016		88,238	690,057	778,295	921,340
<b>Fund balances at 31 March 2017</b>		<b>114,816</b>	<b>662,686</b>	<b>777,502</b>	<b>778,295</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# FOOTPRINTS WOMENS CENTRE

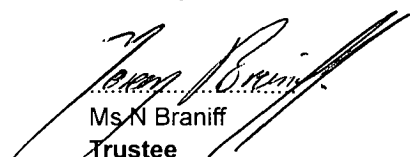
## CONSOLIDATED BALANCE SHEET

AS AT 31 MARCH 2017

	Notes	2017 £	£	2016 £	£
<b>Fixed assets</b>					
Tangible assets	16		653,691		678,871
<b>Current assets</b>					
Debtors	17	31,400		20,522	
Cash at bank and in hand		97,074		101,064	
		128,474		121,586	
<b>Creditors: amounts falling due within one year</b>	19	(4,663)		(22,162)	
Net current assets			123,811		99,424
<b>Total assets less current liabilities</b>			777,502		778,295
<b>Income funds</b>					
Restricted funds	20		662,686		690,057
<u>Unrestricted funds</u>					
Designated funds	21	40,048		57,194	
General unrestricted funds		74,768		31,044	
			114,816		88,238
			777,502		778,295

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The accounts were approved and authorised for issue by the Directors on 25.10.17 and signed on its behalf by:

  
Ms N Braniff  
Trustee

  
Mrs M McNeill  
Trustee

Company Registration No. NI036140

# FOOTPRINTS WOMENS CENTRE

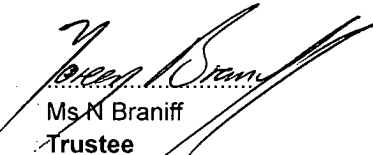
## COMPANY BALANCE SHEET

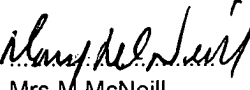
FOR THE YEAR ENDED 31 MARCH 2017

	Notes	2017 £	2016 £
<b>Fixed assets</b>			
Tangible assets	16	653,691	678,871
<b>Current assets</b>			
Debtors	17	59,421	43,531
Cash at bank and in hand		50,505	55,778
		109,926	99,309
<b>Creditors: amounts falling due within one year</b>	19	(3,659)	(17,428)
Net current assets		106,267	81,881
<b>Total assets less current liabilities</b>		759,958	760,752
<b>Income funds</b>			
Restricted funds	20	662,686	690,057
<u>Unrestricted funds</u>			
Designated funds	21	40,048	57,194
General unrestricted funds		57,224	13,501
		97,272	70,695
		759,958	760,752

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The accounts were approved and authorised for issue by the Directors on 25.10.17 and signed on its behalf by:

  
Ms N Braniff  
Trustee

  
Mrs M McNeill  
Trustee

Company Registration No. NI036140



# FOOTPRINTS WOMENS CENTRE

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2017

	Notes	2017 £	£	2016 £	£
<b>Cash flows from operating activities</b>					
Cash generated from/(absorbed by) operations	23		19,625		(10,713)
<b>Investing activities</b>					
Purchase of tangible fixed assets		(13,703)		(6,632)	
Interest received		249		320	
<b>Net cash used in investing activities</b>			(13,454)		(6,312)
<b>Net cash used in financing activities</b>			-		-
<b>Net increase/(decrease) in cash and cash equivalents</b>			6,171		(17,025)
Cash and cash equivalents at beginning of year			90,903		107,928
<b>Cash and cash equivalents at end of year</b>			97,074		90,903
<b>Relating to:</b>					
Bank balances and short term deposits			97,074		101,064
Bank overdrafts			-		(10,161)

# FOOTPRINTS WOMENS CENTRE

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2017

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### 1 Charity information

Footprints Womens Centre is a private company limited by guarantee incorporated in Northern Ireland. The registered office is 84a Colinmill, Poleglass, Dunmurry, Belfast, BT17 0AR.

### 2 Accounting policies

#### 2.1 Accounting convention

The accounts have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006, the Charities Act (Northern Ireland) 2008 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" and UK Generally Accepted Accounting Practice (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### 2.2 Going concern

At the time of approving the accounts, the directors have a reasonable expectation that the charity has adequate resources to continue its operational existence for the foreseeable future. Thus, the directors continue to adopt the going concern basis of accounting in preparing the accounts.

#### 2.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Directors in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Designated funds comprise funds which have been set aside at the discretion of the Directors for specific purposes. The purposes and uses of the designated funds are set out in the notes to the accounts.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

#### 2.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

The charity receives government grants in respect of the provision of specified services, projects and activities. Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

# FOOTPRINTS WOMENS CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2017

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Income from activities for raising funds represents amounts receivable for goods and services and is recognised to the extent that it is probable that the economic benefits will flow to the company and the revenue can be reliably measured. Revenue is measured at the fair value of the consideration received or receivable for goods and services provided in the normal course of business, exclusive of trade discounts.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

### 2.5 Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under one of the following headings: Costs of raising funds, Expenditure on charitable activities and Other expenditure.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs, depreciation costs and administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity and include project management carried out at the office. Office costs, depreciation costs, governance costs and payroll costs are allocated to charitable activities based on usage. The allocation of the support costs is analysed in note 11.

### 2.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Land and buildings	2% straight line
Plant and equipment	25% straight line
Fixtures and fittings	25% straight line
Computers	33% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

### 2.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

# FOOTPRINTS WOMENS CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

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### 2.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

#### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

#### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

### 2.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

### 2.10 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

### 2.11 Leases

Rentals payable under operating leases, including any lease incentives received, are charged to income on a straight line basis over the term of the relevant lease.

## FOOTPRINTS WOMENS CENTRE

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2017

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#### 3 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Directors are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

##### Key sources of estimation uncertainty

###### Fixed assets

The annual depreciation charge on fixed assets depends primarily on the estimated lives of each type of asset and estimates of residual values. The directors regularly review these assets lives and change them as necessary to reflect current thinking on remaining lives in light of prospective economic utilisation and physical condition of the assets concerned. Changes in assets lives can have a significant impact on depreciation charges for the period. Detail of the useful lives is included in the accounting policies.

###### Restricted and unrestricted funds

Judgements are made in relation to allocation of income and expenditure to restricted and unrestricted funds. The directors consider it appropriate to allocate these funds based on interpretation of donations received.

#### 4 First Time Adoption of FRS 102

The policies applied under the charity's previous accounting framework are not materially different to FRS 102 and have not impacted on equity or profit or loss. Prior to 1 April 2015 the charity prepared its financial statements under previously extant UK GAAP. From 1 April 2015, the company has elected to present its annual financial statements in accordance with SORP FRS 102 and the Charities Act (Northern Ireland) 2008. In accordance with FRS 102, as a first-time adopter, the charity did not revise estimates on transition to reflect new information subsequent to the original estimates.

# FOOTPRINTS WOMENS CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

### 5 Donations and legacies

	Unrestricted funds	Restricted funds	Total 2017	Total 2016
	£	£	£	£
Donations and gifts	8,124	8,033	16,157	9,850
Charitable activities	-	351,875	351,875	352,769
	<u>8,124</u>	<u>359,908</u>	<u>368,032</u>	<u>362,619</u>
<b>For the year ended 31 March 2016</b>	<u>9,850</u>	<u>352,769</u>		<u>362,619</u>
<b>Grants receivable for core activities</b>				
Awards for all	-	9,904	9,904	-
BBC Children in Need	-	28,545	28,545	37,457
BCC Revenue	-	18,000	18,000	18,000
BCC Cross Community	-	-	-	2,020
BCC Good Relations	-	729	729	-
BCC Police and Community Safety	-	7,248	7,248	11,477
BCC Community Development Partnership	-	500	500	-
BCC Volunteers	-	(100)	(100)	500
Belfast Health Development Unit	-	997	997	-
Bombardier	-	-	-	1,500
CLEAR	-	4,950	4,950	4,315
Colin - Surestart	-	-	-	3,276
Comic Relief	-	1,620	1,620	-
CNP - Big Lottery	-	-	-	1,680
Danske Bank	-	1,000	1,000	-
DCAL	-	-	-	4,000
DSD - BRO	-	83,699	83,699	80,924
DSD - CIF	-	66,144	66,144	54,801
DSD - WCCF	-	100,111	100,111	106,233
Heritage Big Lottery	-	-	-	4,900
Live Here Love Here	-	2,200	2,200	-
PHA Celebrating Age	-	150	150	-
Santander	-	5,000	5,000	-
SEHSCT	-	-	-	5,420
SET SLA	-	16,788	16,788	16,788
TWN - DEL Collaborative & Innovation Fund	-	-	-	(522)
Urban Villages	-	4,390	4,390	-
	<u>-</u>	<u>351,875</u>	<u>351,875</u>	<u>352,769</u>

# FOOTPRINTS WOMENS CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

### 6 Other trading activities

	2017	2016
	£	£
Childcare income	286,261	284,036
Catering income	18,974	21,588
	<u>305,235</u>	<u>305,624</u>

### 7 Investments

	2017	2016
	£	£
Interest receivable	249	320
	<u>249</u>	<u>320</u>

### 8 Raising funds

	2017	2016
	£	£
<u>Costs of raising funds:</u>		
Trading costs	21,522	17,915
Wages and salaries	202,029	269,123
	<u>223,551</u>	<u>287,038</u>

# FOOTPRINTS WOMENS CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2017

### 9 Charitable activities

	Training and education	Womens services	Childrens services	Healthy Living	Catering services	Total 2017	Total 2016
	£	£	£	£	£	£	£
Staff costs	16,071	89,148	144,989	34,193	25,700	310,101	356,612
Depreciation and impairment	8,687	8,760	12,658	4,389	4,389	38,883	33,843
Catering purchases	3	-	-	100	8,816	8,919	16,935
Tutor costs	1,012	112	112	112	112	1,460	-
Programme costs	6,915	11,981	4,139	569	650	24,254	29,540
Other staff costs	-	-	819	-	-	819	-
Evaluation costs	100	-	3,600	-	-	3,700	-
Equipment and materials	1,126	762	3,844	35	-	5,767	-
Gardening costs	-	-	-	2,750	-	2,750	-
Volunteer costs	1,231	5	5	5	5	1,251	-
Childcare support	-	2,250	-	-	-	2,250	22,155
	<u>35,145</u>	<u>113,018</u>	<u>170,166</u>	<u>42,153</u>	<u>39,672</u>	<u>400,154</u>	<u>459,085</u>
Share of support costs (see note 11)	4,937	5,723	22,465	4,512	6,176	43,813	58,232
Share of governance costs (see note 11)	1,359	1,358	1,358	1,358	1,358	6,791	7,253
	<u>41,441</u>	<u>120,099</u>	<u>193,989</u>	<u>48,023</u>	<u>47,206</u>	<u>450,758</u>	<u>524,570</u>
<b>Analysis by fund</b>							
Unrestricted funds	9,649	9,666	9,516	9,766	29,291	67,888	
Restricted funds	31,792	110,433	184,473	38,257	17,915	382,870	
	<u>41,441</u>	<u>120,099</u>	<u>193,989</u>	<u>48,023</u>	<u>47,206</u>	<u>450,758</u>	
<b>For the year ended 31 March 2016</b>							
Unrestricted funds	2,942	40,267	47,218	15,347	47,918		153,692
Restricted funds	48,122	95,241	179,443	16,390	31,682		370,878
	<u>51,064</u>	<u>135,508</u>	<u>226,661</u>	<u>31,737</u>	<u>79,600</u>		<u>524,570</u>



# FOOTPRINTS WOMENS CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

### 10 Description of charitable activities

#### Training and education

Footprints currently provide the only community based adult learning and training facility within Colin, with an on-site creche.

#### Womens services

Support services for women are a core area of work within the Centre, providing vital support programmes to women in the community who are most vulnerable.

#### Childrens services

Children's services offers vital services to children and parents within the Colin community, providing daycare services alongside work to champion the needs of vulnerable children.

#### Healthy Living

The Sustainable Living project seeks to engage the community in various food initiatives. The aim is to promote healthier living, and to tackle food poverty within the Colin community.

### 11 Support costs

	Support costs	Governance costs	2017	2016	Basis of allocation
	£	£	£	£	
Rent and rates	2,841	-	2,841	2,108	Useage
Heat & light	8,215	-	8,215	10,499	Useage
Travel	1,109	-	1,109	1,207	Useage
Printing & postage	4,018	-	4,018	4,656	Useage
Telephone	3,299	-	3,299	4,613	Useage
Computer costs	2,846	-	2,846	5,671	Useage
Cleaning	3,110	-	3,110	3,177	Useage
Repairs	8,635	-	8,635	10,668	Useage
Insurance	4,912	-	4,912	5,515	Useage
Training costs	777	-	777	1,565	Useage
Sundry	1,122	-	1,122	6,533	Useage
Subscriptions	1,587	-	1,587	713	Useage
Hospitality	1,144	-	1,144	1,057	Useage
Bank charges	198	-	198	250	Useage
Audit fees	-	4,238	4,238	3,900	Governance
Legal and professional	-	2,553	2,553	3,353	Governance
	<u>43,813</u>	<u>6,791</u>	<u>50,604</u>	<u>65,485</u>	
Analysed between					
Charitable activities	<u>43,813</u>	<u>6,791</u>	<u>50,604</u>	<u>65,485</u>	

Governance costs includes payments to the auditors of £4,238 (2016- £3,900) for audit fees.

## FOOTPRINTS WOMENS CENTRE

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2017

#### 12 Directors

None of the Directors (or any persons connected with them) received any remuneration or benefits from the charity during the year.

#### 13 Employees

##### Number of employees

The average monthly number employees during the year was:

	2017 Number	2016 Number
Managerial, administrative and childcare	37	43

##### Employment costs

	2017 £	2016 £
Wages and salaries	478,152	574,770
Redundancy costs	3,000	15,264
Social security costs	24,475	32,191
Other pension costs	6,503	3,510
	512,130	625,735

The charity considers its key management personnel to comprise of the directors and the Centre Director. The total employment benefits including employer pension contributions of the key management personnel were £47,981 (2016 - £48,592).

There were no employees whose annual remuneration was £60,000 or more.

#### 14 Taxation

As a charity the company is not liable to corporation tax.

# FOOTPRINTS WOMENS CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2017

### 15 Transfers

Transfers made from the restricted fund to the unrestricted fund in the year were as follows:

**BCC Cross Community** - The transfer of £268 relates to the reimbursement of unrestricted funds used in previous years.

**Big Lottery Energy Efficient Venue** - The transfer of £3,483 relates to the reimbursement of unrestricted funds used in previous years.

**BRO Sectional Build** - The transfer of £2,617 relates to the reimbursement of unrestricted funds used in previous years.

**DSD CIF** - The transfer of £181 relates to the immaterial balance remaining on the fund.

**Flax project** - The transfer of £452 relates to work done in relation to the project funded out of unrestricted reserves during the year.

**Heritage Big Lottery** - The transfer of £3 relates to the reimbursement of unrestricted funds used in previous years.

Transfer made from the unrestricted fund to the restricted fund in the year were as follows:

**BCC Community Building** - The transfer of £915 relates to covering resources expended in excess of funds received in previous years.

**BCC Good Relations** - The transfer of £610 is to cover resources expended in excess of funds received.

**BCC Keeping Women Safe** - The transfer of £328 is to cover resources expended in excess of funds received.

**BCC Volunteers** - The transfer of £100 is to cover resources expended in excess of funds received.

**Family Support Package** - The transfer of £640 is to cover resources expended in excess of funds received.

**PHA Celebrating Age** - The transfer of £2 is to cover resources expended in excess of funds received.

### 16 Tangible fixed assets

#### Group and Company

	Land and buildings £	Plant and equipment £	Fixtures and fittings £	Computers £	Total £
<b>Cost</b>					
At 1 April 2016	883,167	100,595	30,697	31,192	1,045,651
Additions	751	9,216	801	2,935	13,703
Disposals	-	(11,077)	-	-	(11,077)
At 31 March 2017	883,918	98,734	31,498	34,127	1,048,277
<b>Depreciation and impairment</b>					
At 1 April 2016	233,107	99,448	17,391	16,834	366,780
Depreciation charged in the year	17,550	3,031	6,759	11,543	38,883
Eliminated in respect of disposals	-	(11,077)	-	-	(11,077)
At 31 March 2017	250,657	91,402	24,150	28,377	394,586
<b>Carrying amount</b>					
At 31 March 2017	633,261	7,332	7,348	5,750	653,691
At 31 March 2016	650,060	1,147	13,306	14,358	678,871

# FOOTPRINTS WOMENS CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2017

### 17 Debtors

	2017	2016
	£	£
<b>Amounts falling due within one year:</b>		
<b>Group</b>		
Trade debtors	10,565	2,533
Corporation tax recoverable	1,216	1,242
Other debtors	18,019	14,130
Prepayments and accrued income	1,600	2,617
	<u>31,400</u>	<u>20,522</u>
<b>Company</b>		
Trade debtors	3,757	895
Amounts owed by group undertakings	34,829	24,647
Corporation tax recoverable	1,216	1,242
Other debtors	18,019	14,130
Prepayments and accrued income	1,600	2,617
	<u>59,421</u>	<u>43,531</u>

### 18 Loans and overdrafts

<b>Group and Company</b>	2017	2016
	£	£
Bank overdrafts	-	10,161
	<u>-</u>	<u>10,161</u>
Payable within one year	-	10,161
	<u>-</u>	<u>10,161</u>

A bank overdraft was reported at the 31 March 2016 as a result of accounting for un-presented cheques at 31 March 2016.

# FOOTPRINTS WOMENS CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2017

### 19 Creditors: amounts falling due within one year

	Notes	2017 £	2016 £
<b>Group</b>			
Bank overdrafts	18	-	10,161
Other taxation and social security		-	1,383
Trade creditors		764	5
Other creditors		-	1,502
Accruals and deferred income		3,899	9,111
		<u>4,663</u>	<u>22,162</u>
<b>Company</b>			
Bank overdraft		-	10,161
Trade creditors		764	-
Accruals and deferred income		2,895	7,267
		<u>3,659</u>	<u>17,428</u>

# FOOTPRINTS WOMENS CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

### 20 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds				
	Balance at 1 April 2016	Incoming resources	Resources expended	Transfers	Balance at 31 March 2017
	£	£	£	£	£
Awards for all	-	9,904	(280)	-	9,624
BBC Children in Need	7,081	28,545	(30,186)	-	5,440
BCC Revenue	582	18,000	(18,497)	915	1,000
BCC Cross Community	268	-	-	(268)	-
BCC Good relations	-	729	(1,338)	610	1
BCC Police and Community Safety	8	7,248	(7,584)	328	-
BCC Community Development	-	-	-	-	-
Partnership	-	500	(500)	-	-
BCC Volunteers	-	(100)	-	100	-
Big Lottery - Energy Efficient Venue	46,030	-	(925)	(3,483)	41,622
Belfast Health Development Unit	-	997	(665)	-	332
Bombardier	35	-	(35)	-	-
BRO	-	1,960	(1,080)	-	880
BRO Community Development	-	37,506	(37,461)	-	45
BRO Health and Development	623	44,233	(44,353)	-	503
BRO ICT	8,470	-	(8,470)	-	-
BRO Sectional build	105,314	-	(7,721)	(2,617)	94,976
Buildings reserve	505,414	-	(14,454)	-	490,960
CLEAR	2,000	4,950	(4,950)	-	2,000
Colin - Surestart	1,250	-	-	-	1,250
Comic Relief	-	1,620	(426)	-	1,194
CNP - Big Lottery	3,338	-	(71)	-	3,267
Danske Bank	-	1,000	(1,000)	-	-
DCAL	4,000	-	(1,333)	-	2,667
DEL	385	-	(192)	-	193
DSD - CIF	-	66,144	(65,963)	(181)	-
DSD - WCCF	2,038	100,111	(97,364)	-	4,785
Family Support Package	-	7,520	(8,160)	640	-
Flax project	-	513	(61)	(452)	-
Heritage Big Lottery	3,221	-	(3,218)	(3)	-
Live Here Love Here	-	2,200	(2,200)	-	-
PHA Celebrating Age	-	150	(152)	2	-
Santander	-	5,000	(3,053)	-	1,947
SET SLA	-	16,788	(16,788)	-	-
Urban Villages	-	4,390	(4,390)	-	-
	<u>690,057</u>	<u>359,908</u>	<u>(382,870)</u>	<u>(4,409)</u>	<u>662,686</u>

## FOOTPRINTS WOMENS CENTRE

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2017

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#### 20 Restricted funds

(Continued)

##### **Awards for All**

Funded by the Big Lottery, this project has been designed to develop an empowerment infrastructure within Footprints Women's Centre that will lead to stronger engagement with women from the Colin Neighbourhood and ensure that the services delivered by the organisation are needs lead and will provide women with the access to empowerment programmes, will regenerate future leadership and will promote transparency through a clear communication strategy. Ultimately, this will empower women to lobby effectively on issues affecting their lives and will effect real change.

##### **BBC Children in Need**

To fund the salary of a full-time family empowerment worker.

##### **BCC Revenue**

The provision of funding for the running costs of the building.

##### **BCC Cross Community**

To fund collaboration work with Windsor Women's Centre, aiming to break down barriers across the communities.

##### **BCC Good Relations (Kuh-nekt Project)**

This project focused on building connectivity between individuals from diverse backgrounds who attended both Windsor and Footprints Women's Centres. The key focus was relationship building, collaboration, and mutual respect/understanding, reducing fear and encouraging mobility outside distinct communities. Budget lines included a project introduction, exchange visits to both centres, a day at Belfast Activity Centre and a visit to Colin Allotments.

##### **BCC Police and Community Safety**

Funding for safety resources and a therapeutic programme for women, and also contributing to salary costs for a Women's Support Worker.

##### **BCC Community Development Partnership**

As part of Footprints Women's Centre Food growing initiative developed by a volunteer garden group to supply the Centre's catering service with organic, fresh fruit and vegetables with surplus produce distributed to families in food poverty and also to be used in cookery programmes which have a focus on preparing healthy, nutritious budget meals. This project funded a facilitator for one hour per week to provide horticulture skills development.

##### **BCC Volunteers**

Funding programme and volunteer expenses.

##### **Big Lottery - Energy Efficient Venue**

Funding to carry out an energy audit, to increase the energy efficiency of the premises.

##### **Belfast Health Development Unit**

This project offered funding towards Footprints Women's Centre 'Fruit of the Future' project as part of the Family Friendly Belfast Event held to launch the fruit tree planting in the grounds of the centre.

##### **Bombardier**

Funding for the gardening project.

## FOOTPRINTS WOMENS CENTRE

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2017

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#### 20 Restricted funds

(Continued)

##### **BRO**

The Belfast Regeneration Office funded costs relating to the refurbishment of the Footprints Women's Centre Catering facility. This allowed for the replacement of the kitchen flooring and worktops.

##### **BRO Community Development**

Funding for salaries for Women's Support Manager and caretaker.

##### **BRO Health Development**

Funding for salaries for Sustainable Living Manager, receptionists and cleaners.

##### **BRO - ICT**

Funding for the replenishment of staff and student computers.

##### **BRO - Sectional Build**

Funding for the sectional building creche and office space.

##### **Buildings reserve**

Funding for the premises used by the charity.

##### **CLEAR**

To fund women's support programme costs.

##### **Colin - Surestart**

To match fund childcare places for DEL training and education project.

##### **Comic Relief**

As part of the Community Foundation of Northern Ireland this project was aimed at tackling Food Poverty within the Colin area, focusing on lone parents and senior citizens, it provided nutritional support for families and individuals in crisis in the form of a meal or takeaway food parcel. The programme also included cookery skills, budgeting, menu planning and information on the role of nutrition to support good health.

##### **CNP Big Lottery - Nutrition/Physical Activity and Domestic Violence**

Partnership to support people in the Colin Neighbourhood area, targeting the most vulnerable and socially deprived.

##### **Danske Bank**

This was a one off payment to be used towards the purchase of land connected to the Footprints Women's Centre relaxation garden.

##### **DCAL**

Funding for a new server.

##### **Department of Education and Learning (DEL)/ESR**

Funding for salaries for training and education co-ordinator, administration/finance assistant, ICT trainer/support as well as running costs of the charity. DEL provides funding for 65% of the total costs incurred with 35% being match funded by the charity.

##### **DSD Community Investment Fund**

Funding for salary for the centre manager and part salary for finance manager.



## FOOTPRINTS WOMENS CENTRE

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

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#### 20 Restricted funds

(Continued)

##### DSD – WCCF

Funded by the Department for Communities, this project provided onsite childcare places for women attending training and development, family support programmes, volunteering and other facilitated programmes. Budget lines included salary costs, replenishment of equipment and registration costs.

##### Family Support Package

Funding relating to referrals for childcare from the SEHSCT which are over the limit of places on the service level agreement.

##### Flax Project

A project run by Windsor Women's Centre as a cross community programme partnering with Footprint Womens Centre.

##### Heritage Big Lottery

Funding for a research project for a 50+ group looking at the history of industry in the local area.

##### Live Here Love Here

Funded by Keep Northern Ireland Beautiful, this project allowed Footprints Women's Centre to plant raised beds, fruit trees and shrubs in the unused neglected spaces of the garden and grounds of the Centre. The aim is to develop food growing skills for women and children that can be transferred to their own homes and to improve the sense of ownership and pride for residents in the Colin Neighbourhood. Once established the fruit trees and shrubs will enhance the Centre's grounds and yield a significant harvest for use in the Community Food Initiative.

##### PHA Celebrating Age

In conjunction with the Public Health Agency this project was funded to help Footprints celebrate the European Day of Solidarity between Generations. Footprints held an intergeneration tea party with refreshments, music, singing and dancing for all age groups within the community.

##### Santander

This project funded the 'Slow Food for Families' programme which enables women and children to develop skills and knowledge to grow and cook healthy family meals together.

##### SET SLA

Block and spot contracts for the provision of childcare services.

##### Urban Villages

As part of partnership with Poleglass Community Association and Ionad na Faiseoige, Footprints delivered an Education & Learning programme in the Colin area which addressed issues of low self-confidence, isolation and mental health and helped residents to more fully engage with their community life/issues. Courses included mindfulness, life coaching, first aid, confidence building and women's empowerment.

# FOOTPRINTS WOMENS CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2017

### 21 Designated funds

#### Group and Company

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2016 £	Movement in funds Incoming resources £	Resources expended £	Balance at 31 March 2017 £
Designated fund	57,194	-	(17,146)	40,048
	<u>57,194</u>	<u>-</u>	<u>(17,146)</u>	<u>40,048</u>

### 22 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
<b>Group</b>			
Fund balances at 31 March 2017 are represented by:			
Tangible assets	18,599	635,092	653,691
Current assets/(liabilities)	96,217	27,594	123,811
	<u>114,816</u>	<u>662,686</u>	<u>777,502</u>

#### Company

Fund balances at 31 March are represented by:

Tangible assets	18,599	635,092	653,691
Current assets/(liabilities)	78,673	27,594	106,267
	<u>97,272</u>	<u>662,686</u>	<u>759,958</u>

### 23 Cash generated from operations

	2017 £	2016 £
Deficit for the year	(793)	(143,045)
Adjustments for:		
Investment income recognised in statement of financial activities	(249)	(320)
Depreciation and impairment of tangible fixed assets	38,883	33,843
Movements in working capital:		
(Increase)/decrease in debtors	(10,878)	111,494
(Decrease) in creditors	(7,338)	(12,685)
<b>Cash generated from/(absorbed by) operations</b>	<u>19,625</u>	<u>(10,713)</u>