

REGISTERED NUMBER: 04281749 (England and Wales)

Unaudited Financial Statements

for the Year Ended

30 September 2016

for

Office & Commercial Relocation Limited

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for the Year Ended 30 September 2016**

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Office & Commercial Relocation Limited

Company Information
for the Year Ended 30 September 2016

DIRECTORS:

Mr C L Griffin
Mrs. J Griffin
Mr. L Griffin

SECRETARY:

Mrs. J Griffin

REGISTERED OFFICE:

169 Shirecliffe Road
Shirecliffe
Sheffield
South Yorkshire
S5 8XA

REGISTERED NUMBER:

04281749 (England and Wales)

ACCOUNTANTS:

Turner Beaumont & Co Ltd
Chartered Accountants
Thorncliffe Mews
Thorncliffe Park Estate
Chapelton
Sheffield
S35 2PH

Office & Commercial Relocation Limited (Registered number: 04281749)

Balance Sheet
30 September 2016

	Notes	30.9.16 £	£	30.9.15 £	£
FIXED ASSETS					
Intangible assets	4		-		-
Tangible assets	5		<u>14,112</u>		<u>18,799</u>
			14,112		18,799
CURRENT ASSETS					
Stocks		20,946		26,525	
Debtors	6	5,121		4,036	
Cash at bank		<u>127,190</u>		<u>135,645</u>	
		153,257		166,206	
CREDITORS					
Amounts falling due within one year	7	<u>115,924</u>		<u>97,658</u>	
NET CURRENT ASSETS			<u>37,333</u>		<u>68,548</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			51,445		87,347
PROVISIONS FOR LIABILITIES			<u>2,822</u>		<u>3,760</u>
NET ASSETS			<u>48,623</u>		<u>83,587</u>
CAPITAL AND RESERVES					
Called up share capital			100		100
Retained earnings			<u>48,523</u>		<u>83,487</u>
SHAREHOLDERS' FUNDS			<u>48,623</u>		<u>83,587</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 September 2016.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 September 2016 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of
- (b) Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The notes form part of these financial statements

Balance Sheet - continued
30 September 2016

The financial statements have been prepared and delivered in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

In accordance with Section 444 of the Companies Act 2006, the Income Statement has not been delivered.

The financial statements were approved by the Board of Directors on 1 June 2017 and were signed on its behalf by:

Mr C L Griffin - Director

Notes to the Financial Statements
for the Year Ended 30 September 2016

1. **STATUTORY INFORMATION**

Office & Commercial Relocation Limited is a private company, limited by shares, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

2. **ACCOUNTING POLICIES**

Basis of preparing the financial statements

These financial statements have been prepared in accordance with the provisions of Section 1A "Small Entities" of Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Turnover

Turnover is measured at the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes.

Goodwill

Goodwill, being the amount paid in connection with the acquisition of a business in 2001, is being amortised evenly over its estimated useful life of ten years.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc - 25% on reducing balance and 15% on reducing balance

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

3. **EMPLOYEES AND DIRECTORS**

The average number of employees during the year was 8.

4. **INTANGIBLE FIXED ASSETS**

	Goodwill £
COST	
At 1 October 2015	
and 30 September 2016	<u>15,000</u>
AMORTISATION	
At 1 October 2015	
and 30 September 2016	<u>15,000</u>
NET BOOK VALUE	
At 30 September 2016	<u>-</u>
At 30 September 2015	<u>-</u>

Notes to the Financial Statements - continued
for the Year Ended 30 September 2016

5. TANGIBLE FIXED ASSETS

Plant and
machinery
etc
£

COST

At 1 October 2015
and 30 September 2016

54,210

DEPRECIATION

At 1 October 2015

35,411

Charge for year

4,687

At 30 September 2016

40,098

NET BOOK VALUE

At 30 September 2016

14,112

At 30 September 2015

18,799

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

30.9.16

30.9.15

£

£

Trade debtors

360

-

Other debtors

4,761

4,036

5,121

4,036

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

30.9.16

30.9.15

£

£

Trade creditors

1,366

3,433

Taxation and social security

46,687

50,637

Other creditors

67,871

43,588

115,924

97,658

Chartered Accountants' Report to the Board of Directors
on the Unaudited Financial Statements of
Office & Commercial Relocation Limited

The following reproduces the text of the report prepared for the directors and members in respect of the company's annual unaudited financial statements. In accordance with the Companies Act 2006, the company is only required to file a Balance Sheet. Readers are cautioned that the Income Statement and certain other primary statements and the Report of the Directors are not required to be filed with the Registrar of Companies.

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of Office & Commercial Relocation Limited for the year ended 30 September 2016 which comprise the Income Statement, Balance Sheet and the related notes from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed within the ICAEW's regulations and guidance at <http://www.icaew.com/en/membership/regulations-standards-and-guidance>.

This report is made solely to the Board of Directors of Office & Commercial Relocation Limited, as a body, in accordance with our terms of engagement. Our work has been undertaken solely to prepare for your approval the financial statements of Office & Commercial Relocation Limited and state those matters that we have agreed to state to the Board of Directors of Office & Commercial Relocation Limited, as a body, in this report in accordance with ICAEW Technical Release 07/16AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Office & Commercial Relocation Limited Board of Directors, as a body, for our work or for this report.

It is your duty to ensure that Office & Commercial Relocation Limited has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and profit of Office & Commercial Relocation Limited. You consider that Office & Commercial Relocation Limited is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the financial statements of Office & Commercial Relocation Limited. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

Turner Beaumont & Co Ltd
Chartered Accountants
Thorncliffe Mews
Thorncliffe Park Estate
Chapelton
Sheffield
S35 2PH

Date:

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.