



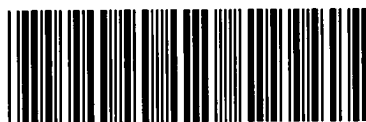
Solihull Action through Advocacy

Annual Report & Financial Statements

for the year ending

31st March 2017

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COMPANIES HOUSE

Solihull Action through Advocacy
11-13 Land Lane
Marston Green
B37 7DE

Registered Charity 1146073
Company Limited by Guarantee 7945421

www.solihulladvocacy.org.uk

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Charity Information

Trustees	Jane Williams	Chair
	Lesley Johnson	Vice Chair
	Jane Emeny	Treasurer
	Chris Brodest	
	Peter Cornell	
	Katie Meah	Appointed Jan 2017
	Susan Randall	Resigned Nov 2016
	Andrew Walsh	Appointed Oct 2016
Company Secretary and Chief Executive	Debbie Powell	
Charity Number	1146073	
Company Number	7945421	
Registered Office	11-13 Land Lane Marston Green Solihull B37 7DE	
Independent Examiner	Gary Peter Brookes 130 Wombourne Park Wolverhampton WV5 0LY	
Bankers	CAF Bank Ltd. 25 Kings Hill Avenue Kings Hill West Malling	

Structure, Governance and Management

Governing Document

Solihull Action through Advocacy is a charitable company limited by guarantee, incorporated on 10th February 2012 and registered as a charity on 23rd February 2012.

The charitable company succeeded the original organisation which was first registered with the charity commission on 9th August 1995 as Citizen Advocacy Solihull; changing its name to Solihull Action through Advocacy on 17th September 2009.

The company is governed under a Memorandum and Articles of Association which established the objects and powers of the charitable company. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

Trustees

The Board of Trustees have the responsibility of managing the business of the charitable company and for the purposes of charity law the trustees of the charity are also directors of the company.

Under the requirements of the Memorandum and Articles of Association there must be at least 3 trustees holding office. The term of office of a trustee continues until they retire or are removed in accordance with the relevant provisions of the articles.

All trustees give their time voluntarily and received no benefits from the charity. Any expenses reclaimed from the charity are set out in the accounts.

Trustee vacancies are advertised locally and regionally. Trustees are appointed for their skills and expertise. All new trustees undergo an induction process, including spending time with staff and service users and receive a trustee pack with relevant information about the organisation.

Employees

Day to day responsibility for management of the organisation is delegated by the trustees to the Chief Executive.

At 31st March 2017 Solihull Action through Advocacy employed 23 members of staff (12.5 FTE). 39% of employees have a disability.

Objectives

The Charity's objects as set out in the Memorandum and Articles of Association are:

- to promote social inclusion and to prevent people from becoming socially excluded
- to assist people to obtain full rights and privileges as citizens and integrate into society
- to achieve these objectives particularly, but not exclusively, through the provision of independent advocacy support.

'Socially excluded' means being excluded from society, or parts of society, as a result of one or more of the following factors: age, disability, impairment, poor educational or skills attainment, relationship and family breakdown and asylum seekers.

Activities

Solihull Action through Advocacy achieves its objectives through the provision of free independent advocacy. This can take a number of forms:

- One to one issue based advocacy
- Volunteer citizen advocacy partnerships
- Development of self-advocacy skills
- Facilitation of group advocacy
- Service user engagement and consultation
- Representation of service user views

Vision

“Inclusive communities where discrimination no longer exists and everyone is valued equally”

Mission

“To enable the most vulnerable people to have a voice and be heard; securing their rights and taking action to influence positive change”

Values

Person Centred - We see people as experts in their own lives and believe that decisions should not be taken about people without their involvement. Advocates are led by and answerable to the person they advocate for.

Inclusive - We are a service user-led organisation and provide equal employment and volunteering opportunities. We believe communities benefit when all members are supported to play a full and active role and individuals are valued for their unique contribution

Independent - Our advocates are independent of other service providers so that there is no conflict of interest in the support they provide

Enabling - We find creative and imaginative ways to ensure that everybody has the opportunity and the right support to realise their potential and develop the skills they need to be in control of their own lives

Influencing - We take every opportunity to raise awareness of the issues faced by our service users, promoting positive change at all levels of society and challenging discrimination and disadvantage

Report from the Chair of Trustees



I took over as Chair of SATa in April 2016 having served on the trustee board for many years. As always this has been a busy year for us and has seen us

move to new offices and install significant new IT and administration systems that staff have worked hard to get used to. I would like to take this opportunity to say a big "Thank You" to them for their patience and hard work.

During this busy time our ultimate aim has been to make sure that our clients do not miss out on receiving the quality service that they have come to expect from us. To this end we recruited a consultant to support us in undertaking a strategic review. We felt that a full review would give us the information and evidence required for us to ensure we continued to be fit for purpose, balancing the desire to provide a quality advocacy service that meets the aspirations of our service users and also the requirements of our funders.

On completion of the review we recognised that funding has always been a challenge for SATa as it is with other charities. Being too dependent upon one stream for the bulk of our money has been and will continue to be problematic.

The review gave us the opportunity to address the changes being introduced in Local Authority criteria for advocacy funding, and our expected reduction in grants from that source. We looked at the longer term future direction of SATa and the organisational structure, looking at ways we can still uphold our strong advocacy principles and meet the changing needs of those who use our services.

To support our future aims we identified that we would need to secure more diverse funding streams. We recognise that in this time of austerity for Local Authorities, there are significant demands on their limited resources. They need to meet their statutory duties and to fund the ever increasing number of charities that are being established to fill the gaps in service provision.

As a Board of Trustees we are proud of our staff team. There has been such a lot of good work done during the year, details of which can be found elsewhere in this report. It is the aim of Trustees to support them by doing our part on good governance. We seek to uphold all the principles that SATa stands for and to meet the obligations that are placed on us by the Charity Commission and company law. We look forward to seeing what the next 12 months brings in the knowledge that our work is directed by a solid strategic plan that we are confident will provide the best way forward for SATa in the years to come.

A handwritten signature in black ink, which appears to read "J.E Williams".

Jane Williams
Chair of Trustees

Strategy and Direction

In 2015-16 we undertook a full strategic review engaging with all stakeholder groups. We did this because we recognised that there is considerable uncertainty about future funding, following changes to our contracts with the Local Authority and because we had also gone through a period of rapid growth and wanted to ensure that there was consistency in our values and methods of service delivery.

During the review we held consultations with service users, staff, volunteers, commissioners and other stakeholders. A comprehensive analysis of all data collected enabled us to answer four key questions and formulate a clear strategic direction for SATa.

Who we will work with

We should work only with people with learning disabilities & autism, seeking to develop new formal partnerships that allow us to reach marginalised groups within the learning disabled community. This is important because we want to have a clear focus and area of expertise. We want to avoid mission drift and developing an attitude that only SATa can deliver quality advocacy.

The services we will deliver

We will continue to deliver advocacy with an emphasis on community, peer and self-advocacy. We will be wary of changes in the commissioning of statutory advocacy that could conflict with SATa's values and compromise our independence

Where we will work

Where opportunities allow we will expand our services to work with people in the Combined West Midlands Authority with an initial focus on the Birmingham districts surrounding Solihull. Boundaries are changing and we want to embrace opportunities for development and avoid market saturation by limiting ourselves to Solihull.

Where our funding will come from

We will increase our funding from trusts and foundations and intend to reduce dependency on income from the Local Authority to no more than 20% by 2020. We recognise that being overly dependent on Local Authority funding compromises our independence & increases our vulnerability to commissioning changes.

This review has enabled us to create a clear strategic framework on which to base our decision making in planning for the future and we would like to thank Awards for All for its support of our activities.



Achievements and Performance 2016-17

Statutory Advocacy

During 2016-17 we supported over 300 people who meet the criteria for an Advocate under the Care Act or the Mental Capacity Act. The majority of people we support find it difficult or are unable to express their views about their care and support. We do everything we can to ensure that where it is possible we support them to look at and understand their options. Where it is not possible for them to express their views we ensure that decisions are taken that reflect the choices they have made previously and are commensurate with a life lived with as few restrictions as possible.

Community Advocacy

We have worked with over 100 people this year who would not otherwise have received an advocate, 90 on a one to one basis and a further 15 in a group situation. Despite not being eligible for statutory advocacy our clients have needed support with issues that most people would find challenging.

The future of 12 care homes have been considered over this year with SATa speaking for people collectively and on an individual basis where clients have needed to consider new homes. As well as supporting individuals around housing choices we have supported them to make choices around employment, education and how they spend their money. We have also supported individuals to understand and have a say in their health and any treatment they might need and

set up a group for people accessing respite services to give their input into the running of them.

The issues that we have supported clients with this year are sadly very familiar as most people with a learning disability are struggling to negotiate changes in structures, systems and ever-reducing public resources.

Young People's Advocacy

Our transition advocate has supported over 50 young people with learning disabilities in a project funded by Children in Need. Young people have received 1:1 advocacy support and taken part in self-advocacy workshops where they have begun to develop the vital skills of making informed choices and speaking for themselves.



Parents Advocacy

This year we have supported 30 parents with learning disabilities. These parents are usually at a point of crisis in their lives and the majority have already had their children removed from their care by the time they are referred to us. Supporting parents with learning disabilities is intense and emotional. Many families are not reunited and our support is focused on ensuring that the parents are able to remain engaged in the process and express their views about the outcome for their children. Without an advocate by their side these vulnerable parents would have to face one of the most difficult experiences of their lives alone.

Peer Advocacy

Our Peer Advocates have worked hard this year to make the views of people with learning disabilities known in their community and to those in a position of influence and power.



The Changing Lives Self-Advocacy Group has met monthly and tackled subjects such as transport and cancer awareness. They have advanced the introduction of accessible mammogram services for disabled women after raising awareness of the lack of accessibility and have launched a pilot project to raise awareness of breast cancer after discovering that over 50% of women with learning disabilities in Solihull had never examined their breasts.

Peer Advocates have produced three editions of 'Our Lives, Your News'; a publication which raises awareness of the issues faced by people with learning disabilities and the achievements they have made. The paper is widely distributed across the local area and has resulted in the group being asked to open a local opticians and new volunteer enquiries.

Aspirations, Choice & Empowerment Project (ACE)



We are in our final year of our three-year project funded by BIG Lottery which has aimed to address the core social inequalities faced by people with learning disabilities living independently in the community.

The project has been a great success with clients being more involved in directing the way the project has been developed and setting up their own groups. One of these is Advo-Chats, a fortnightly drop in run by and for its members and enterprisingly funded through their tuck shop, which has depleted the purses and increased the waistlines of many SATa staff. We are extremely grateful to BIG Lottery for their support for this important project.

Volunteers

Our volunteer numbers have grown over the year and we have continued to ensure that we provide structured supported placements. Volunteers work with us in a number of ways from 1:1 support with individual clients, admin support around the office and supporting groups in workshops or delivering presentations.



This year we have increased the number of volunteers who themselves have a learning disability and wish to support others in similar situations.

Volunteers have always been at the core of independent advocacy and as such we value the dedication and commitment of those who give their time to support the work we do.

Funding

This year we took part for the first time in the Dorridge Fun Run. A team of fantastic volunteers ran, walked and cycled for us and the generosity of our sponsors meant that we raised £10,000 to support our work.

We also received a legacy of £20,000 from a former client who sadly passed away this year. John was one of the first people we worked with when the charity was originally set up. Janet Badger, the Advocacy Coordinator at the time, supported John to move from living in a long stay hospital to living independently in the community and eventually to realise his long-held ambition to move to Devon where he spent the rest of his life. Throughout that time Janet continued to support John as his Citizen Advocate. We are grateful and deeply honoured to have been remembered in his will.

Our Plans for 2017-18

New Leadership

This coming year we will be saying goodbye to our CEO, Debbie Powell. Debbie has been with SAtA for 17 years and has been one of the key figures in supporting the charity to grow from small beginnings into the organisation that we know today. Debbie has decided that now is the time to pursue other ambitions and that the new strategic plan for SAtA is also a good opportunity to hand over leadership. The Board of Trustees, Advisory Board, staff, volunteers and service users would like to thank Debbie for all her hard work, effort and impact over all her many years with SAtA and to wish her every success. She will be missed.

In her place, we will be joined by our new CEO, James Voller who has worked in the voluntary sector in Birmingham for the last 8 years, most recently as the Deputy CEO of a larger organisation. Both SAtA and James are looking forward to the challenges and opportunities that lie ahead and we are confident that together we can achieve our strategic goals and continue to provide the excellent services that we have always prided ourselves on.

Core Work

As identified in our strategic plan our core work will focus on providing advocacy and advocacy-related projects for adults and young people with learning disabilities and/or autism. We will be working on new funding strategies to ensure that this core work continues and expands into the future.

New Projects

Transport:

We have been fortunate to secure funding from the West Midlands Combined Authority Transport Regeneration Fund to explore ways of improving public transport for people with learning disabilities. Over the year we will conduct a feasibility study and publish a report in 2018.

Young People:

In 2017/18 we will be continuing our work with young people thanks to renewed funding from Children in Need.

We will also be working with Solihull Metropolitan Borough Council to support young people with autism who are in or at risk of being admitted to hospital.

We are excited about both these projects as there is a great need for advocacy for young people with learning disabilities and/or autism.

Funding

We have been chosen once again to be one of the charities who will benefit from the Dorridge Fun Run. We are looking forward to getting our face paints out and our running shoes on.

Staff Development

We are very proud of the knowledge, skills and values of our staff team. To ensure that others recognise their value too we are committed to all staff obtaining the National Advocacy Qualification within the coming year. This will demonstrate to others that SAtA and our staff have a commitment to ensuring that we deliver

the very best service that we can and will formally recognise what we already know; that our advocates are the best at what they do.

Volunteers

We want volunteers to be the life-blood of all our activity. The volunteers that we have are committed and deeply valued and we would like to thank them very sincerely for their wonderful contributions to our work.

However, we recognise that we could do more. Over the coming year we plan to recruit more volunteers to work across SATa in a variety of roles and functions. One of our main goals is to have more volunteers working alongside peer advocates on our Peer Visitor project which looks at the quality of life for people living in local residential care homes. We will also recruit volunteer peer advocates to participate in our Transport project.

We will work closely with Sustain, the local voluntary sector support agency to publicise volunteer opportunities and be part of a pilot project to increase volunteer opportunities for local people.

Financial Review

Overview

The Statement of Financial Activities shows an income of £560,616 (2016 £523,288) and expenditure of £516,504 (2016 £526,360) resulting in a surplus for the year of £44,112 (2016 was a deficit of £3,082). This surplus is held in the unrestricted fund balance which stands at £76,453.

Reserves Policy

The Management Committee of Trustees is working towards a reserve of £50,000 which it considers sufficient to cover potential short-term challenges in funding strategies and winding up costs if necessary.

Trustees' Responsibilities

Risk Management

The securing of sustainable funding continues to be the main area of risk at the current time but the Trustees have ensured that a comprehensive strategy is in place and is monitored regularly.

Safeguarding and the protection of vulnerable clients that we work with continues to be a risk but the Trustees are confident that existing measures including references, DBS checks and thorough staff and volunteer training are sufficient to mitigate this risk. These measures are reviewed regularly and safeguarding is addressed at meetings of the Management Committee.

The Charity has comprehensive Policies and Procedures in relation to Health and Safety and these are reviewed regularly.

The Trustees have ensured that the Charity is covered by suitable insurance cover to protect against the potential financial consequences of any incident.

Statement of Responsibilities

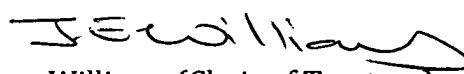
The Trustees are required under the constitution of the Charity to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and its results for that period. In preparing those financial statements the trustees are required to:

- a) Select suitable accounting policies and apply them consistently
- b) Make judgments and estimates that are reasonable and prudent
- c) Prepare the financial statements on a going concern basis unless it is inappropriate to assume that the charity will continue in business

The Trustees are responsible for the keeping of proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for the safeguarding of assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

This report was approved by the Trustees on 12th September 2017 and signed on their behalf below:


Jane Williams (Chair of Trustees)


Jane Emeny (Treasurer)

Independent Examiner's report to the Trustees of the charitable company Solihull Action through Advocacy

I report on the accounts for the year ended 31st March 2017 set out on the following pages

Respective responsibilities of trustees and examiner

The trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (1) Examine the accounts under section 145 of the 2011 Act;
- (2) To follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- (3) To state whether particular matters have come to my attention.

Basis of independent examiners report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below

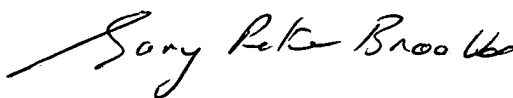
Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - (ii) to prepare accounts which accord with the accounting records comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met: or

- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name:
Relevant Professional Qualification:
Address:

Gary Peter Brookes
FCA FCIE BSc
130 Wombourne Park
Wolverhampton
South Staffs, WV5 0LY

Date: 12.9.2017

Statement of Financial Activities

For the year ended 31st March 2017

		2017		2016	
		Unrestricted funds	Restricted funds	Total	Total
Notes		£	£	£	£
Incoming Resources					
Fundraising		10,368	-	10,368	199
Investments		163	-	163	121
Donations & Legacies	2	33,046	-	33,046	3,001
Charitable activities	2	4,479	512,560	517,039	519,967
Total Incoming Resources		48,056	512,560	560,616	523,288
Expenditure					
Charitable activities	3	3,759	512,560	516,319	526,360
Fundraising		185	-	185	-
Total Resources Expended		3,944	512,560	516,504	526,360
Net Surplus/Deficit		44,112	-	44,112	(3,082)
Reconciliation of funds:					
Funds balances at 1 April 2016		32,341	-	32,341	35,423
Funds balances at 31 March 2017		76,453	-	76,453	32,341

**

There were no recognised gains or losses for 2017 other than those included in the Financial Activities

** See note 12 for full comparatives for 2016

Balance Sheet

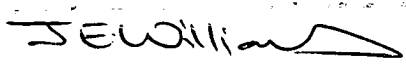
As at 31st March 2017

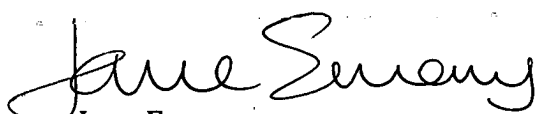
	Notes	2017 £	2016 £
Fixed assets			
Tangible assets	7	49	74
Current assets			
Debtors	8	84,960	36,853
Cash at bank and in hand		94,556	70,123
<i>Total current assets</i>		<u>179,516</u>	<u>106,976</u>
Creditors: amounts falling due within one year	9	103,112	74,699
Net current assets/(liabilities)		76,404	32,267
Net Total Assets		76,453	32,341
Funds of the Charity			
Unrestricted funds		76,453	32,341
Restricted funds	10	-	-
Total funds		76,453	32,341

The directors have taken advantage of the Companies Act 2006 in not having these accounts audited under Section 477 (1). No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The Directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with s386 and s387 of the Companies Act 2006 and for preparing accounts which give a true and fair view of the state of affairs of the company as at 31 March 2017 and of its profit for the year then ended in accordance with the requirements of s396 and which comply with the requirements of the Act relating to the accounts so far as applicable to the company.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.


Jane Williams
Chair of Trustees


Jane Emeny
Treasurer

Date of Approval: 12/9/17.

Notes to the Accounts

For the year ended 31st March 2017

1. Accounting Policies

Basis of Accounts Preparation

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) (effective 1 January 2015) and the Charities Act 2011. The Financial statements are prepared on a going concern basis under the historic cost convention modified to include certain items at fair value when applicable. The financial statements are prepared in sterling which is the functional currency of the charity. Significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Income Recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102). Further detail is given in the Trustees' Annual Report.

Expenditure Recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. Resources expended are allocated to the particular activity where the cost relates directly to that activity. Salary and other office running costs are apportioned between charitable activity support costs and governance costs based on estimate of staff time to each. The same methods of apportionment have been used in previous years.

Allocation of support and governance costs

Support costs have been differentiated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to statutory audit and legal fees together with an apportionment of overhead and support costs relating to trustees meetings.

Notes to the Accounts

For the year ended 31st March 2017

1. Accounting Policies contd.

Value Added Tax

The charity is not registered for VAT. In common with many other similar charities expenses are inflated by VAT, which cannot be recovered.

Estimation uncertainty

In the view of the trustees in applying the accounting policies adopted, no judgements were required that have a significant effect on the amounts recognised in the financial statements nor do any estimates or assumptions made carry a significant risk of material adjustment in the next financial year.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and in hand includes a bank account and small amounts of cash.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost.

Depreciation is provided at rates calculated to write off the cost less estimated residual value, over their expected useful lives.

The depreciation rates are shown in note 7

Going Concern

The Directors consider that the charity remains viable for the year ahead.

Notes to the Accounts

For the year ended 31st March 2017

2. Analysis of Income

	2017			2016
	Unrestricted £	Restricted £	Total £	£
Donations and Legacies				
Enable Solihull	-	-	-	1,000
Legacy	29,828	-	29,828	-
Other Donations and Gift Aid	3,218	-	3,218	2,001
Total	33,046	-	33,046	3,001
Fundraising				
Fundraising income	10,368	-	10,368	199
Total	10,368	-	10,368	199
Investments				
Bank Interest	163	-	163	121
Total	163	-	163	121
Charitable activities				
Solihull MBC				
Community Advocacy	-	84,960	84,960	85,202
Peer Visitors	-	13,487	13,487	13,487
Parents Advocacy	-	36,500	36,500	36,450
Care Act Advocacy	-	89,511	89,511	134,459
IMCA, DoLS & RPR	-	95,723	95,723	60,000
Volunteer & Peer Advocacy	-	20,000	20,000	20,000
Changing Lives	-	4,000	4,000	-
Safe Places	-	15,000	15,000	-
Barrow Cadbury	-	2,301	2,301	699
Big Lottery ACE Advocacy Project	-	129,197	129,197	126,704
BBC Children in Need	-	9,333	9,333	1,976
Awards for All - Sustain, Grow and Support	-	6,398	6,398	-
CCG Advocacy for young people	-	6,000	6,000	-
Hampton Manor	-	-	-	25,000
West Midlands Police - Victim Support	-	-	-	8,895
Other small grants	-	150	150	200
Student placements	-	-	-	4,480
Other income	4,479	-	4,479	2,415
Total	4,479	512,560	517,039	519,967
Grand Total	48,056	512,560	560,616	523,288

Notes to the Accounts

For the year ended 31st March 2017

3. Analysis of Expenditure

	2017 £	2016 £
Charitable activities		
Salaries & Employers NI	426,399	384,042
Travelling costs	11,984	12,304
Training	6,956	13,336
Volunteers & students expenses	533	1,093
Sessional Workers	12,961	-
Client Activities	3,762	4,341
Rent and premises costs	27,540	36,042
Office Removal costs	-	28,251
Office equipment	704	6,076
Communication costs	10,419	7,088
Computer and database	-	15,194
Recruitment costs	1,506	2,564
Printing & Stationery	6,200	3,672
Insurance	714	1,892
Resources and subscriptions	443	308
Accountancy Services	-	6,029
Payroll costs	602	514
Professional costs	-	2,000
Depreciation	25	37
HR support	1,148	-
Governance costs	4,423	1,577
Total	516,319	526,360
Governance costs		
Statutory Accounts prep and Independent examination	1,500	1,350
Professional costs	2,804	-
Miscellaneous Governance Costs	119	227
Total	4,423	1,577

4. Trustees Expenses

Trustees were reimbursed travel expenses of £101 (2016 £110)

5. Net Income for the Year

This is stated after charging:

	2017 £	2016 £
Independent examiner's fees	1,500	1,350
Depreciation	25	37

Notes to the Accounts

For the year ended 31st March 2017

6. Salaries and Employment

	2017 £	2016 £
Gross wages, salaries and benefits in kind	388,187	348,938
Employer's National Insurance costs	30,575	28,388
Pension Costs	18,631	15,613
Employment allowance	(3,000)	(2,000)
SMP	(7,994)	(6,897)
Total staff costs	426,399	384,042

	Number	Number
Average number of employees in the year		
Charitable Activities	20	18
Other	1	1

The number of employees earning over £60,000 per annum was nil (2016 - nil)

6.(a) Trustees' remuneration expenses

No Trustee received remuneration for either 2017 or 2016

7. Tangible Fixed Assets

	Computers and Office Equipment £	Fixtures, fittings and equipment £	Total 2017 £
Cost			
Cost brought forward	6,598	1,806	8,404
Additions	-	-	-
Balance carried forward	6,598	1,806	8,404
Depreciation			
Basis	33.33% RV	33.33%SL	
Accumulated Depreciation brought forward	6,524	1,806	8,330
Depreciation charge for year	25	-	25
Balance carried forward	6,549	1,806	8,355
Net book value			
Brought forward	74	-	74
Carried forward	49	-	49

Notes to the Accounts

For the year ended 31st March 2017

8. Debtors and Prepayments

	Amounts falling due within one year	
	2017	2016
Analysis of debtors	£	£
Trade debtors	68,234	25,000
Other debtors	7,687	1,104
Prepayments and accrued income	9,039	10,749
Total	84,960	36,853

9. Creditors and Accruals

	Amounts falling due within one year	
	2017	2016
Analysis of creditors	£	£
Trade creditors	12,934	20,790
HMRC	6,460	5,498
Pension accrual	22,834	11,374
Accruals	1,500	4,395
Income in Advance	59,384	32,642
Total	103,112	74,699

Notes to the Accounts

For the year ended 31st March 2017

10. Movement of Funds

	Fund balances 1 April 2016	Incoming resources	Outgoing resources	Fund balances 31 March 2017
	£	£	£	£
Restricted Funds				
Solihull MBC				
Community Advocacy	-	84,960	84,960	-
Peer Visitors	-	13,487	13,487	-
Parents Advocacy	-	36,500	36,500	-
Care Act Advocacy	-	89,511	89,511	-
IMCA, DoLS & RPR	-	95,723	95,723	-
Volunteer & Peer Advocacy	-	20,000	20,000	-
Changing Lives	-	4,000	4,000	-
Safe Places	-	15,000	15,000	-
Barrow Cadbury	-	2,301	2,301	-
Big Lottery ACE Advocacy Project	-	129,197	129,197	-
BBC Children in Need	-	9,333	9,333	-
Awards for All-Sustain, Grow and Support	-	6,398	6,398	-
CCG Advocacy for young people	-	6,000	6,000	-
Other small grants	-	150	150	-
Total Restricted Funds		512,560	512,560	
Unrestricted Funds				
General Fund	32,341	48,056	3,944	76,453
Total Funds	32,341	560,616	516,504	76,453

11. Details of Restricted Funds

Community Advocacy	1:1 support for adults with learning disabilities
Peer Visitors	Peer led quality monitoring visits to Local Authority residential care homes
Parents Advocacy	Advocacy support for parents with learning disabilities
Care Act Advocacy	1:1 support for older people and people with learning disabilities who meet the requirements of advocacy under the Care Act 2014
IMCA, DoLS & RPR	1:1 statutory advocacy for people assessed as lacking capacity
Volunteer & Peer Advocacy	Recruitment and support of volunteers, peer led group advocacy and representation
Barrow Cadbury, BBC Children in Need and CCG Advocacy for young people	Advocacy support for young people with learning disabilities transitioning from children to adult services
Big Lottery ACE Advocacy Project	1:1 advocacy and group support for people with learning disabilities around housing, health, finance and bullying
Awards for All	Consultation, financial review, training and business planning

Notes to the Accounts

For the year ended 31st March 2017

12. Statement of Financial Activities 2016

	Notes	Unrestricted funds £	Restricted funds £	Total £
Income				
Fundraising		199	-	199
Investments		121	-	121
Donations	2	3,001	-	3,001
Charitable activities	2	7,095	512,872	519,967
Total		10,416	512,872	523,288
Expenditure				
Charitable activities	3	-	526,370	526,370
Total			526,370	526,370
Net Income		10,416	(13,498)	(3,082)
Reconciliation of funds:				
Funds balances at 1 April 2015		21,925	13,498	35,423
Funds balances at 31 March 2016		32,341	13,498	45,839

13. Lease Commitments

As at 31 March 2017 the charity had no finance lease commitments but non-cancellable operating leases on its photocopier and printer equipment as follows:

	2017 £
One year	1,120
Between 2 and 5 Years	560



Solihull Action through Advocacy



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