# **ACCOUNTS**

Report and Financial Statements

Year Ended

31 October 2003



# Report and financial statements for the year ended 31 October 2003

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#### **Directors**

M. Lench

H. Lench

# Secretary and registered office

H. Lench, Commonwood Farm, Commonwood, Kings Langley, Herts. WD4 9BB

# Company number

3390704

### Accountants

Clark Kennedy Associates Limited, PO Box 2347, Reading. RG1 7WH

### Report of the directors for the year ended 31 October 2003

The directors present their report together with the financial statements of the company for the year ended 31 October 2003.

#### Results and dividends

The profit and loss account is set out on page 4 and shows the profit for the period.

The dividend for the period is £nil.

### Principal activity and trading review.

The principal activity of the company was the provision of media consultancy services.

The directors are pleased to report a successful year's trading performance.

#### Events since the end of the year

There have been no events since the end of the year that materially affect the position of the company.

#### **Directors**

The directors of the company throughout the year and their interests in the ordinary share capital of the company at the end of the period were:

	Ordinary shares
M Lench	1
H Lench	1

### Directors' responsibilities

Company law requires the directors to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that year. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.
- state whether the Financial Reporting Standard for Smaller Entities has been followed, subject to any material departures disclosed and explained in the accounts..

### Report of the directors for the year ended 31 October 2003 (Continued)

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

On behalf of the Board

H Lench Director

Date: 18 October 2004

# Profit and loss account for the year ended 31 October 2003

	Note	Year ended 31 October 2003	Year ended 31 October 2002 £
Turnover	2	134,008	97,993
Administrative expenses		(85,451)	(63,661)
Operating profit	3	48,557	34,332
Interest receivable		-	<b></b>
Interest payable		<u>-</u>	<u>-</u>
Profit on ordinary activities before taxation		48,557	34,332
Taxation on profit from ordinary activities	4	(9,276)	(6,671)
Profit on ordinary activities after taxation		39,281	27,661
Dividends	5	-	
		39,281	27,661

# **Continuing operations**

Turnover and operating profits derive wholly from continuing operations.

# Total recognised gains and losses

There were no recognised gains and losses either in the current year or preceding period other than those recorded in the profit and loss account.

The notes on pages 6 to 9 form part of these financial statements.

### Balance sheet at 31 October 2003

	Note	31 Octo	ber 2003 £	31 Oct	ober 2002
Fixed assets Tangible fixed assets	6	T.	52	£	540
Current assets Debtors Cash at bank and in hand	7	277,083		227,131 114	
Creditors: amounts falling due within one year	8	277,083 (64,874)		227,145 (54,757)	
Net current assets			212,209		172,488
Total assets less current liabilities			212,261		173,028
Provision for tiabilities and charges Deferred taxation	9				(48)
			212,261		172,980
Capital and reserves Called up share capital Profit and loss account	1 <b>0</b> 11		2 212,259		2 172,978
Shareholders' funds			212,261		172,980

# Statement by the Directors required by section 249B(4) of the Companies Act 1985

During the financial year ended 31 October 2003, the company was entitled to the exemption from audit granted by section 249A(1) of the Companies Act 1985.

No notice under section 249B(2) of the Companies Act 1985 from the shareholders requiring an audit of the accounts for the financial year has been deposited at the company's registered office.

The directors acknowledges their responsibility for:

 ensuring that the company keeps accounting records which comply with section 221 of the Companies Act 1985, and

The notes on pages 6 to 9 form part of these financial statements.

### Balance sheet at 31 October 2003 (continued)

### Statement by the Directors required by section 249B(4) of the Companies Act 1985 (Continued)

preparing accounts which give a true and fair view of the state of affairs of the company as at the
end of the financial year and of its profit or loss for the financial year in accordance with the
requirements of section 226 of the Companies Act 1985, and which otherwise comply with the
requirements of the Companies Act 1985 relating to accounts, as far as they are applicable to the
company.

The accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies, and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

They were approved by the Board on 18 October 2004.

M Lench Director

#### Notes forming part of the financial statements for the year ended 31 October 2003

### 1 Accounting policies

The following accounting policies have been applied consistently in dealing with the items that are considered material in relation to the company's accounts.

#### Basis of preparation

The accounts have been prepared under the historical cost accounting rules, and in accordance with the Financial Reporting Standard for Smaller Entities [effective June 2002].

#### **Turnover**

Turnover represents sales of services to outside customers at invoiced amounts less value added tax.

### Fixed assets and depreciation

Fixed assets are stated at cost. Depreciation is provided by the company to write off the cost, less the estimated residual value of its tangible fixed assets by equal annual instalments, over their useful economic lives as follows:

Office equipment

5 years

### Deferred taxation

Full provision is made for deferred tax assets and liabilities arising from timing differences between the recognition of gains and losses in the accounts and their recognition for corporate tax purposes.

### 2 Turnover

Turnover is wholly attributable to the company's continuing principal activity and has arisen entirely within the United Kingdom.

### 3 Operating profit

	Year ended 31 October 2003 £	16 month ended 31 October 2002 £
This is arrived at after charging:	~	<b>∞</b>
Depreciation	488	526
Directors remuneration	35,000	30,000
Pension costs	-	10,274
	<del></del>	<del>200</del> AA - A - A - A - A - A - A - A - A - A
Number of directors who are accruing benefits		
under money purchase pension schemes	2	2

# Notes forming part of the financial statements for the year ended 31 October 2003 (Continued)

4	Taxation on profits from ordinary activities	Year ended 31 October 2003	16 month ended 31 October 2002 £
	Current tax	0.224	
	Corporation tax charge	9,324	6,623
	Deferred tax	(48)	48
		9,276	6,671
5	Dividends	Year end <i>e</i> d	16 month ended
		31 October 2003	31 October 2002
	Ordinary dividend on equity shares	<u>-</u>	-
6	Tangible fixed assets		Office equipment £
	Cost At 1 November 2002 Additions		2,632
	At 31 October 2003		2,632
	Depreciation At 1 November 2002		2,092
	Charge for the year		488
	At 31 October 2003		2,580
	Net book value At 31 October 2003		52
	At 31 October 2002		540

# Notes forming part of the financial statements for the year ended 31 October 2003 (Continued)

7	Debtors		31 October 200	31 October 2002 £
	Trade debtors		42,719	14,883
	Other debtors		200	5,584
	Amounts owed by related company		234,164	206,664
			277,083	227,131
8	Creditors: amounts falling due within one year		31 October 200	3 31 October 2002
	Bank overdrafts		6,646	336
	Tax and social security		16,538	7,594
	Directors current accounts		19,226	27,048
	Other creditors		5,224	27,048
	Current taxation		15,490	17 220
	Accruals and deferred income			17,229
	Accruais and deferred income		1,750	2,550
			64,874	54,757
9	Deferred taxation		31 October 200	3 31 October 2002
			£	£
	Accelerated capital allowances		-	48
				<u> </u>
10	Share capital			
		Authorised and fully pai		Allotted, called up and fully paid 31 October 2003 & 2002 No £
	Ordinary shares of £1 each	1,000	1,000	2 2

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Notes forming part of the financial statements for the year ended 31 October 2003 (Continued)

Reserves	Profit and loss account £
Balance at 1 November 2002 Profit for the year Dividends paid	172,978 39,281
Balance at 31 October 2003	212,259

### 12 Contingent liabilities

There were no contingent liabilities at 31 October 2003 or 31 October 2002.

#### 13 Commitments

There were no capital or other financial commitments at 31 October 2003 or 31 October 2002.

### 14 Related party transactions

At 31 October 2003 the company was owed £234,164 (31 October 2002: £206,664) by Optimal Limited, which is controlled by M. Lench & H. Lench. There were no trading transactions between the two companies.

At 31 October 2003 the company owed £5,224 (31 October 2002: £nil) to Video Media Company Limited, which is controlled by M. Lench & H. Lench. There were no trading transactions between the two companies.

The company is controlled by its directors M. Lench & H. Lench who together own all of the share capital in the company.

There were no material transactions between the company and its directors requiring disclosure by CA 1985 or Financial Reporting Standard No. 8, other than those disclosed in note 8 to the accounts.