

Registration number: 07485547

# Nottingham Photographers' Hub Community Interest Company

(A company limited by guarantee)

Annual Report and Unaudited Financial Statements

for the Year Ended 31 January 2018

Community Accounting Plus  
7 Mansfield Road  
Nottingham  
NG1 3FB

FRIDAY THURSDAY



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SPE 29/11/2018 #138

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COMPANIES HOUSE

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## **Nottingham Photographers' Hub Community Interest Company**

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# **Nottingham Photographers' Hub Community Interest Company**

## **Company Information**

<b>Directors</b>	Jagdish Patel Mervyn Mitchell Clare Rhule
<b>Registered office</b>	25 Hockley, Nottingham. NG1 1FH
<b>Accountants</b>	Community Accounting Plus 7 Mansfield Road Nottingham NG1 3FB

# **Nottingham Photographers' Hub Community Interest Company**

## **Directors' Report for the Year Ended 31 January 2018**

The directors present their report and the financial statements for the year ended 31 January 2018.

### **Directors of the company**

The directors who held office during the year were as follows:

Jagdish Patel

Mervyn Mitchell

Clare Rhule

### **Principal activity**

The principal activity of the company is working with community groups and vulnerable people using photography as a tool for visual creativity, personal development, community empowerment and to facilitate social change. We aim to give a voice to people who generally go unheard. Groups supported include (but not exclusively) those with mental ill health, young people (particularly those in care, are carers, are living in chaotic circumstances and young offenders), Black and Minority Ethnic communities including new arrivals and asylum seekers, older people and those on low incomes.

We achieve our aims through the provision of bespoke community based photography and personal development courses which run for 10 weeks and are designed around beneficiary needs. Learners on our courses:

- Learn practical photography skills and a new way of expressing thoughts and emotions which enhances their verbal communication;
- Through interactive learning, individual and group work, help develop confidence to pursue other recreational, educational and/or employment opportunities;
- Produce images that challenge stereotypes about their community;
- Exhibit their work to the wider public thus instilling in them a sense of pride and achievement whilst breaking down barriers surrounding (depending on course learners) mental illness/refugees/asylum seekers/young people in care etc.

## **Nottingham Photographers' Hub Community Interest Company**

### **Directors' Report for the Year Ended 31 January 2018**

#### **Summary of the main achievements in the period**

We are into the second year of our three-year Big Lottery grant for our 'Pathways to Resilience' Project which, through the medium of photography, supports adults with mental ill health to build their confidence, self-esteem and improve their mental health and wellbeing. Our project is evaluated annually by Nottingham University's Institute of Mental Health. The evaluation for our first year from July 2016 to June 2017 showed that we met our output targets by running 6, 10-week photography courses reaching 72 users - this is our maximum capacity with the current level of resources. Of those who completed their course, 100% reported increased confidence and self-esteem; 90% reported feeling less isolated - the external trips in particular were particularly beneficial as it helped them to 'get out of the house'; 62.5% reported feeling better able to cope with stressful situations; and 85% reported that they felt able and motivated enough to access other activities.

We are also into the second year of our BBC Children in Need grant for our Photography and Personal Development Courses which supports vulnerable young people in disadvantaged areas of Nottinghamshire. Working in partnership with Inspire Culture (nee Skills for Employment) we exceeded our target of 26 young people by reaching 30 young people aged 16-18 who for various reasons including learning difficulties, mental health issues and behavioural difficulties were unable to function in a traditional school/college setting. Through individual and group work and exhibiting their work to a wider audience the young people gained confidence and self-esteem and learned a range of interpersonal and project management skills transferable to work and everyday life.

During the year we were successful in our bid to the Heritage Lottery Fund raising £4,200 for our "Asian Activism in Nottingham" project. The project celebrates people from the South Asian Diaspora who settled in Nottingham and who were instrumental in challenging everyday racism in the city through different forms of activism. They contributed through housing campaigns, interventions in factories, through legal challenges, or through music and culture.

Working in collaboration with a group of Asian elders and inter-generational groups we will create and preserve a long-term accessible historical record of their contribution through digitalising artefacts, stories of Asian elders' and documenting these through a walk and talk event, and through exhibition boards, and a small booklet.

#### **Risk analysis**

We have secured funding until June 2019 and through the Big Lottery's 'Building Capabilities' grant are exploring sustainability in the long term. We are looking to broaden our offer by diversifying into moving as well as still photography.

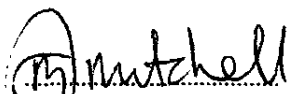
#### **The company's policy on reserves**

We are working towards building our reserves. We have created a designated Redundancy Reserve to enable us defray our financial liabilities in case of staff redundancy.

#### **Small companies provision statement**

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

Approved by the Board on 8 May 2018 and signed on its behalf by:

  
Mervyn Mitchell  
Director

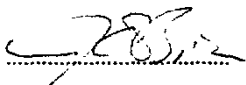
**Chartered Accountants' Report to the Board of Directors on the Preparation of the  
Unaudited Statutory Accounts of  
Nottingham Photographers' Hub Community Interest Company  
for the Year Ended 31 January 2018**

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the accounts of Nottingham Photographers' Hub Community Interest Company for the year ended 31 January 2018 as set out on pages 5 to 10 from the company's accounting records and from information and explanations you have given us.

This report is made solely to the Board of Directors of Nottingham Photographers' Hub Community Interest Company, as a body, in accordance with the terms of our engagement letter dated 27 March 2012. Our work has been undertaken solely to prepare for your approval the accounts of Nottingham Photographers' Hub Community Interest Company and state those matters that we have agreed to state to the Board of Directors of Nottingham Photographers' Hub Community Interest Company, as a body, in this report. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Nottingham Photographers' Hub Community Interest Company and its Board of Directors as a body for our work or for this report.

It is your duty to ensure that Nottingham Photographers' Hub Community Interest Company has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and loss of Nottingham Photographers' Hub Community Interest Company. You consider that Nottingham Photographers' Hub Community Interest Company is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the accounts of Nottingham Photographers' Hub Community Interest Company. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts.



John O'Brien, MSc, FCCA, FCIE  
Employee of  
Community Accounting Plus  
7 Mansfield Road  
Nottingham  
NG1 3FB

15 May 2018

**Nottingham Photographers' Hub Community Interest Company**

**Profit and Loss Account for the Year Ended 31 January 2018**

	Note	2018 £	2017 £
Turnover		129	470
Other operating income		102,470	70,171
Depreciation and amortisation expense		(2,100)	(1,881)
Other expenses		<u>(102,528)</u>	<u>(73,248)</u>
Operating deficit		<u>(2,029)</u>	<u>(4,488)</u>
Deficit before tax	4	<u>(2,029)</u>	<u>(4,488)</u>
Deficit for the year		<u>(2,029)</u>	<u>(4,488)</u>

The above results were derived from continuing operations.

The company has no recognised gains or losses for the year other than the results above.

**Nottingham Photographers' Hub Community Interest Company**

**(Registration number: 07485547)  
Balance Sheet as at 31 January 2018**

	Note	2018 £	2017 £
<b>Fixed assets</b>			
Tangible assets	5	1,013	2,453
<b>Current assets</b>			
Debtors	6	1,210	-
Cash at bank and in hand		<u>11,347</u>	<u>47,693</u>
		12,557	47,693
<b>Creditors: Amounts falling due within one year</b>	7	<u>(11,235)</u>	<u>(45,782)</u>
<b>Net current assets</b>		<u>1,322</u>	<u>1,911</u>
<b>Net assets</b>		<u>2,335</u>	<u>4,364</u>
<b>Capital and reserves</b>			
Profit and loss account		<u>2,335</u>	<u>4,364</u>
<b>Total equity</b>		<u>2,335</u>	<u>4,364</u>

For the financial year ending 31 January 2018 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

**Directors' responsibilities:**

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

Approved and authorised by the Board on 10/04/2017 and signed on its behalf by:

  
Clare Rhule

Director



## **Nottingham Photographers' Hub Community Interest Company**

### **Notes to the Financial Statements for the Year Ended 31 January 2018**

#### **1 General information**

The company is a company limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the company in the event of liquidation.

The address of its registered office is:  
25 Hockley, Nottingham, NG1 1FH

#### **2 Accounting policies**

##### **Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

##### **Statement of compliance**

These financial statements have been prepared in accordance with Financial Reporting Standard 102 Section 1A - 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006.

##### **Basis of preparation**

These financial statements have been prepared using the historical cost convention except that as disclosed in the accounting policies certain items are shown at fair value.

##### **Going concern**

The financial statements have been prepared on a going concern basis.

##### **Revenue recognition**

Turnover comprises the fair value of the consideration received or receivable for the sale of goods and provision of services in the ordinary course of the company's activities. Turnover is shown net of sales/value added tax, returns, rebates and discounts and after eliminating sales within the company.

The company recognises revenue when:

The amount of revenue can be reliably measured;  
it is probable that future economic benefits will flow to the entity;  
and specific criteria have been met for each of the company's activities.

##### **Tangible assets**

Tangible assets are stated in the statement of financial position at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The cost of tangible assets includes directly attributable incremental costs incurred in their acquisition and installation.

##### **Depreciation**

Depreciation is calculated to write down the cost or valuation, less estimated residual value, of all tangible fixed assets with a cost exceeding £500 over their expected useful lives.

Asset class  
IT equipment  
Furniture

Depreciation method and rate  
straight line method, 33.3%  
straight line method, 10.0%

## **Nottingham Photographers' Hub Community Interest Company**

### **Notes to the Financial Statements for the Year Ended 31 January 2018**

#### **Trade debtors**

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of the receivables.

#### **Trade creditors**

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the company does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Borrowings**

Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the Profit and Loss Account over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the company has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

### **3 Staff numbers**

The average number of persons employed by the company (including directors) during the year, was 2 (2017 - 2). Another individual works for the projects as self employed.

### **4 Loss before tax**

Arrived at after charging/(crediting)

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
Depreciation expense	<u>2,100</u>	<u>1,881</u>

## Nottingham Photographers' Hub Community Interest Company

### Notes to the Financial Statements for the Year Ended 31 January 2018

#### 5 Tangible assets

	Furniture £	IT equipment £	Total £
<b>Cost or valuation</b>			
At 1 February 2017	821	6,292	7,113
Additions	-	660	660
At 31 January 2018	821	6,952	7,773
<b>Depreciation</b>			
At 1 February 2017	165	4,495	4,660
Charge for the year	83	2,017	2,100
At 31 January 2018	248	6,512	6,760
<b>Carrying amount</b>			
At 31 January 2018	573	440	1,013
At 31 January 2017	656	1,797	2,453

#### 6 Debtors

	2018 £	2017 £
Prepayments	1,210	-
	1,210	-

#### 7 Creditors

##### Creditors: amounts falling due within one year

	2018 £	2017 £
<b>Due within one year</b>		
Loans and borrowings	940	940
Other payables	960	3,060
Deferred income	9,335	41,782
	11,235	45,782

The deferred income includes £3,462 of Big Lottery Fund grant, £1,596 of BBC Children In Need grant, and £3,617 of Heritage Lottery Fund.

#### 8 Related party transactions

The company has an interest free loan of £940 from one of its directors.

**Nottingham Photographers' Hub Community Interest Company**

**Notes to the Financial Statements for the Year Ended 31 January 2018**

**9 Restricted funds analysis**

	<b>Opening balance £</b>	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>Closing balance £</b>
Asian Activism in Nottingham (Heritage Lottery Fund)	-	583	(583)	-
Young People Photography Project (Children In Need)	-	28,390	(28,390)	-
Pathway to Resilience (Big Lottery Fund)	-	73,497	(73,497)	-
	<u>-</u>	<u>102,470</u>	<u>(102,470)</u>	<u>-</u>

**10 Grants & donations**

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>Total £</b>
Big Lottery Fund	-	73,497	73,497
BBC Children In Need	-	28,390	28,390
Heritage Lottery Fund	-	583	583
	<u>-</u>	<u>102,470</u>	<u>102,470</u>

# **Nottingham Photographers' Hub Community Interest Company**

## **Detailed Profit and Loss Account for the Year Ended 31 January 2018**

	2018 £	2017 £
<b>Turnover</b>		
Fees	<u>129</u>	<u>470</u>
<b>Other operating income</b>		
Grants & donations	<u>102,470</u>	<u>70,171</u>
<b>Depreciation and amortisation expense</b>		
Depreciation	<u>2,100</u>	<u>1,881</u>
<b>Other expenses</b>		
Activities, trips & events	9,917	1,779
Bank charges	185	232
Equipment, repairs & renewals	2,793	2,168
Hospitality & refreshments	189	410
Insurance	591	624
Legal & professional	1,308	1,006
Payroll & bookkeeping fees	-	248
Printing & stationery	1,005	913
Publicity & promotions	-	293
Rent & services	6,515	6,850
Salary & freelance costs	76,265	-
Salary & NI	-	25,322
Consultancy and photographer fees	1,000	28,127
Telephone, postage & internet	540	1,206
Training, courses & accreditation	854	-
Travel & transport	667	963
Sundry expenditure	376	1,207
Frames & other expenditure	-	1,900
Pension	<u>323</u>	<u>-</u>
	<u>102,528</u>	<u>73,248</u>

This page does not form part of the statutory financial statements.

**CIC 34****Community Interest Company Report**

**For official use**  
(Please leave blank)

*Please  
complete in  
typescript, or  
in bold black  
capitals.*

**Company Name in  
full**

Nottingham Photographers' Hub CIC

**Company Number**

07485547

**Year Ending**

January 2018

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

(N.B. A Filing Fee of £15 is payable on this document. Please enclose a cheque or postal order payable to Companies House)

**PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT**

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a description of how they have benefited the community.

We work with community groups and vulnerable people using photography as a tool for visual creativity, personal development, community empowerment and to facilitate social change. We aim to give a voice to people who generally go unheard. Groups we support include (but not exclusively) those with mental ill health, young people (particularly those in care, are carers, live in chaotic circumstances and young offenders, Black and Minority Ethnic communities including new arrivals and asylum seekers, older people and those on low incomes.

(Please see continuation sheet for more details)

(If applicable, please just state "A social audit report covering these points is attached").

(Please continue on separate continuation sheet if necessary.)

**PART 2 – CONSULTATION WITH STAKEHOLDERS** – Please indicate who the company's stakeholders are; how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.

The company's stakeholders are the beneficiaries of our service and their referring agencies. We have undertaken consultation in the following ways:

- Through participant feedback sessions during course workshops
- Through participant evaluation forms which track progress towards outcomes at the beginning and end of courses
- Through focus groups of learners and referral agencies

We have developed the content of our courses in response to feedback received.

*(If applicable, please just state "A social audit report covering these points is attached").*

**PART 3 – DIRECTORS' REMUNERATION** – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes). If no remuneration was received you must state that "no remuneration was received" below.

Full details are provided in the accounts and we confirm that there were no other transactions or arrangements in connection with the remuneration of directors, or compensation or directors' loss of office which require to be disclosed.

**PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION** – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that “no transfer of assets other than for full consideration has been made” below.

No transfer of assets other than full consideration has been made.

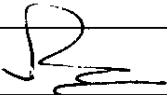
*(Please continue on separate continuation sheet if necessary.)*



## PART 5 – SIGNATORY

**The original report must be signed by a director or secretary of the company**

Signed



Date

28/11/2018

*Office held (delete as appropriate) Director/Secretary*

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Nottingham Photographers' Hub CIC	
25 Hockley	
Nottingham	
NG1 1FH	Tel 07833 683100
DX Number	DX Exchange

**When you have completed and signed the form, please attach it to the accounts and send both forms by post to the Registrar of Companies at:**

*For companies registered in England and Wales:* Companies House, Crown Way, Cardiff, CF14 3UZ  
DX 33050 Cardiff

*For companies registered in Scotland:* Companies House, 4<sup>th</sup> Floor, Edinburgh Quay 2, 139  
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

*For companies registered in Northern Ireland:* Companies House, 2nd Floor, The Linenhall, 32-38  
Linenhall Street, Belfast, BT2 8BG

The accounts and CIC34 **cannot** be filed online

**(N.B. Please enclose a cheque for £15 payable to Companies House)**

# CIC 34

## CONTINUATION SHEET

*Please  
complete in  
typescript, or  
in bold black  
capitals.*

**Company Name in  
full**

**Company Number**

**Year Ending**

NOTTINGHAM PHOTOGRAPHERS' HUB  
COMMUNITY INTEREST COMPANY

07485547

JANUARY 2018

### PLEASE CLEARLY INDICATE THE PART YOU ARE CONTINUING HERE

#### Part 1 – GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT

We achieve our aims through the provision of bespoke community based photography and personal development courses which run for 10 weeks and are designed around beneficiary needs. Beneficiaries:

- Learn practical photography skills and a new way of expressing thoughts and emotions which enhances verbal communication
- Through interactive learning, individual and group work, develop confidence to pursue other recreational, educational, voluntary and/or paid employment opportunities
- Produce images that challenge stereotypes about their community
- Exhibit their work to the wider public thus instilling in them a sense of pride and achievement whilst breaking down barriers surrounding (depending on course learners) mental illness/refugees/asylum seekers/young people in care etc.

During the last 12 months we ran three courses for vulnerable young people in three deprived areas of Nottinghamshire, Mansfield, Stapleford and Eastwood funded by BBC Children in Need. We provided opportunities for 31 young people aged 16-18 with a variety of conditions including Asperger's, Autism, Attention Deficit Hyperactivity Disorder (ADHD), eating disorders and self-harm. Some were in care or were minors who lived independently. The young people exhibited their work to family and friends; the Mansfield exhibition was entitled 'Photographic Memories'; Stapleford's 'Snaps of the World' and the Eastwood's exhibition 'Photography Sesh'.

With funding from the Big Lottery Fund to continue our work with adults with mental ill health we run six courses supporting 72 people with a variety of mental health conditions. Those that completed their course produced images and exhibited their work to a wider audience via their end of course exhibitions.

We continually evaluate our work through the mechanisms highlighted in Part 2 (Consultation with Stakeholders) which showed that all learners during the financial period had to some degree gained confidence and self-esteem, increased their interpersonal skills enabling them better relate to other people and overall involvement in our course had a beneficial impact on their mental health and well-being.