**Abbreviated accounts** 

for the year ended 31 March 2008

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# Accountants' report to the Board of Directors on the unaudited financial statements of OFFICE FURNITURE NEW & USED (MIDLANDS) LIMITED

In accordance with the engagement letter dated 15 February 2008, and in order to assist you to fulfil your duties under the Companies Act 1985, we have compiled the financial statements of the company which comprise the balance sheet and the related notes from the accounting records and information and explanations you have given to us.

This report is made to the company's board of directors in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the company's board of directors that we have done so and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's board of directors, as a body, for our work or for this report.

We have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England & Wales and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements.

You have acknowledged on the balance sheet for the year ended 31 March 2008 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 1985. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

R G Justice & Co Chartered Accountants

26 January 2009

36 Heath Street Stourbridge West Midlands DY8 1SB

# Abbreviated balance sheet as at 31 March 2008

		2008		2007	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	2		58,201		•
Current assets					
Stocks		31,460		-	
Debtors		211,985		-	
Cash at bank and in hand		208,940		100	
		452,385		100	
Creditors: amounts falling					
due within one year		(414,765)		-	
Net current assets		<del></del>	37,620		100
Total assets less current					
liabilities			95,821		100
Creditors: amounts falling due					
after more than one year			(19,198)		-
Provisions for liabilities			(219)		-
Net assets			76,404		100
Capital and reserves					
Called up share capital	3		100		100
Profit and loss account	_		76,304		-
Shareholders' funds			76,404		100
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The directors' statements required by Section 249B(4) are shown on the following page which forms part of this Balance Sheet.

The notes on pages 4 to 5 form an integral part of these financial statements.

### Abbreviated balance sheet (continued)

# Directors' statements required by Section 249B(4) for the year ended 31 March 2008

In approving these abbreviated accounts as directors of the company we hereby confirm:

- (a) that for the year stated above the company was entitled to the exemption conferred by Section 249A(1) of the Companies Act 1985;
- (b) that no notice has been deposited at the registered office of the company pursuant to Section 249B(2) requesting that an audit be conducted for the year ended 31 March 2008 and
- (c) that we acknowledge our responsibilities for:
- (1) ensuring that the company keeps accounting records which comply with Section 221, and
- (2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the year then ended in accordance with the requirements of Section 226 and which otherwise comply with the provisions of the Companies Act relating to financial statements, so far as applicable to the company.

These abbreviated accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

The abbreviated accounts were approved by the Board on 26 January 2009 and signed on its behalf by

Eric Burrell Director

The notes on pages 4 to 5 form an integral part of these financial statements.

# Notes to the abbreviated financial statements for the year ended 31 March 2008

### 1. Accounting policies

### 1.1. Accounting convention

The accounts are prepared under the historical cost convention and in accordance with applicable accounting standards, and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007).

#### 1.2. Turnover

Turnover represents the total invoice value, excluding value added tax, of sales made during the year and derives from the provision of goods falling within the company's ordinary activities.

### 1.3. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Plant and machinery

15% straight line

Fixtures, fittings

and equipment

15% straight line

Motor vehicles

- 25% straight line

#### 1.4. Leasing

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

#### 1.5. Stock

Stock is valued at the lower of cost and net realisable value.

### 1.6. Deferred taxation

# Notes to the abbreviated financial statements for the year ended 31 March 2008

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Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events have occurred at that date that will result in an obligation to pay more, or a right to pay less or to receive more, tax.

2.	Fixed assets		Tangible fixed assets £
	Cost Additions		76,142
	At 31 March 2008		76,142
	<b>Depreciation</b> Charge for year		17,941
	At 31 March 2008		17,941
	Net book values At 31 March 2008		58,201
3.	Share capital	2008 £	2007 £
	Authorised 1,000 Ordinary shares of £1 each	1,000	1,000
	Allotted, called up and fully paid 100 Ordinary shares of £1 each	100	100
	Equity Shares 100 Ordinary shares of £1 each	100	100