

Company registration number 08012444

Charity registration number 1147753

OUTREACH CUMBRIA LIMITED

(A company limited by guarantee)

UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2019



BRENNOCKS

Incorporated Financial Accountants

Lyneholm, Roweltown

Carlisle

Cumbria

CA6 6LH

OUTREACH CUMBRIA LIMITED
(A company limited by guarantee)

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OUTREACH CUMBRIA LIMITED

(A company limited by guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES
AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2019**

Trustees:

Ms Louise ASKEW

Ms Laura CAIRNS

Ms Michaela CHESTERS (resigned 1 September 2019)

Mr Jonathan ELLIOTT

Ms Rachel Louise HUBBARD

Miss Debbie Helen WOOD

Ms Karyn Louise WOOD (appointed 8 April 2019)

Company registration number: 08012444

Charity registration number: 1147753

Registered office: 9 Brunswick Street
Carlisle
CA1 1PB

OUTREACH CUMBRIA LIMITED

(A company limited by guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES
AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2019 (CONTINUED)**

Independent Examiner:

Paul Brennock

Incorporated Financial Accountant

Brennocks

Lyneholm, Roweltown

Carlisle

CA6 6LH

Bankers:

HSBC UK

29 English Street

Carlisle

CA3 8JW

OUTREACH CUMBRIA LIMITED

(A company limited by guarantee)

TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2019

The trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the financial statements of OutREACH Cumbria Limited (the company) for the year ended 31 March 2019. The trustees confirm that the annual report and financial statements of the company comply with the current statutory requirements of the company's governing document and the provisions of the Charities Statement of Recommended Practice (SORP) (FRS 102).

Structure, Governance and Management

CONSTITUTION

The company is constituted under a Memorandum of Association dated 29 March 2012 as amended by a special resolution of 12 June 2012. The company was registered as a charity on 20 June 2012 with the charity number 1147753.

METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES

The management of the company is the responsibility of the trustees who are elected and co-opted under the terms of the Articles of Association.

ORGANISATIONAL STRUCTURE AND DECISION MAKING

The day to day running of the charity is delegated to volunteers acting as project workers/managers, whilst the trustees retain overall control.

Objectives and Activities

POLICIES AND OBJECTIVES

The principal objectives of the charity are:

To promote equality and diversity for the public benefit and in particular the elimination of discrimination on the grounds of sexual orientation and gender identity of those living in Cumbria and the surrounding areas by:

- Raising awareness of the public about the difficulties affecting the lives of lesbian, gay, bisexual and transgender (LGBT) people.
- Cultivating a sentiment in favour of equality and diversity in particular through celebrating the diversity of the LGBT community.

OUTREACH CUMBRIA LIMITED

(A company limited by guarantee)

Trustees' annual report (incorporating the Directors' report) (continued)

for the year ended 31st March 2019

To promote social inclusion for the public benefit by working with LGBT people and their families in Cumbria who are socially excluded in order to relieve the needs of such people and assist them to integrate into society.

To relieve the charitable needs of LGBT people by the provision of such support as the trustees may determine.

To further such other purposes for the benefit of the LGBT community as are charitable under the laws of England and Wales as the trustees shall in their absolute discretion determine.

ACTIVITIES FOR ACHIEVING OBJECTIVES

Attended events with other services to promote wider understanding of the issues facing LGBT people in Cumbria.

Recruited new members to the committee.

Offered ad-hoc counselling to LGBT+ people in Cumbria.

Ran the Trans Lives Matters Conference in North East England.

Set up a new online magazine for the LGBT+ community called Alphabet Soup.

Begun a partners programme where we advertise local companies who are LGBT+ safe spaces.

Organised several social activities for LGBT+ people.

Concluded our research into the mental health needs of the LGBT+ community in Cumbria.

The trustees confirm that they have adhered to the guidance issued by the Charity Commission in respect of public benefit through the activities and organisations of the charity.

Achievements and performance

Going concern

The trustees have publicised their requirements for new committee members with specific job roles and skills.

Investment Policy and Performance

During the year the charity has operated a single current bank account held with a commercial high street bank.

OUTREACH CUMBRIA LIMITED

(A company limited by guarantee)

Trustees' annual report (incorporating the Directors' report) (continued) for the year ended 31st March 2019

Chair's report

It has been my first year as Chair of OutREACH Cumbria having taken over from Ben Vollans on his departure. The committee has continued to grow over the past 12 months with several new members joining which I feel has brought a fresh new approach to the organisation.

Funding as ever has been difficult this year but we remain viable and with the help of our committee and volunteers we have carried out some exciting and important work for the community. We continue to pursue funding for the counselling project, and for our running costs and hope to secure funding to celebrate our 25th year in operation this year.

The Trans Lives Matter Conference in the North East of England was a huge success, having had to take this over with short notice. We have developed our services this year to include our partners program and Alphabet Soup, our online magazine which we hope will become an important way for LGBT+ people in Cumbria to feel part of a community.

We continue to work with statutory bodies for example providing the trans and LGB training for the NHS in Cumbria.

It has been a busy year and we look forward to the year ahead.

Laura Cairns

Chair

28 December 2019

OUTREACH CUMBRIA LIMITED

(A company limited by guarantee)

Trustees' annual report (incorporating the Directors' report) (continued) for the year ended 31st March 2019

Financial Review

RESULTS FOR THE PERIOD

The charity held funds as at the year end of £3,891. These reserves were held within restricted funds of £2,214 and unrestricted funds of £1,677.

RESERVES POLICY AND GOING CONCERN

Reserves are needed to bridge the gap between spending and receiving of income and to cover unplanned or emergency expenditure. The trustees aim to retain a level of liquid reserves of £1,000.

There are no material concerns about the charity's ability to continue.

Plans for the Future

STRATEGY

Given the current political and financial climate the committee of OutREACH Cumbria plans to conduct a full review of the services we provide and those which we might provide in the future to ensure that these are deliverable. This will be following the decisions of key funders on the amounts they can continue to provide to the charity for its ongoing work.

MEMBERS' LIABILITY

The members of the company guarantee to contribute an amount not exceeding £10.00 to the assets of the charity in the event of winding up.

OUTREACH CUMBRIA LIMITED

(A company limited by guarantee)

Trustees' annual report (incorporating the Directors' report) (continued) for the year ended 31st March 2019

TRUSTEES' RESPONSIBILITIES STATEMENT

The trustees (who are also directors in OutREACH Cumbria Limited for the purposes of company law) are responsible for preparing the trustees' annual report (incorporating the Directors' report) and the financial statements in accordance with applicable law and United Kingdom accounting standards (UK Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure of the company for that period. In preparing these financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and accounting estimates that are reasonable and prudent.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In preparing this report the trustees have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the trustees on 28 December 2019 and signed on their behalf by:



Debbie Helen Wood, Director/Trustee

OUTREACH CUMBRIA LIMITED

(A company limited by guarantee)

Independent examiner's report to the trustees of OutREACH Cumbria Limited

Year ended 31 March 2019

I report on the accounts of the company for the year ended 31 March 2019, which are set out on pages 1 to 19.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

I am qualified to undertake the examination by being a qualified member of the Institute of Financial Accountants.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

OUTREACH CUMBRIA LIMITED

(A company limited by guarantee)

Independent examiner's report to the trustees of OutREACH Cumbria Limited

Year ended 31 March 2019 (continued)

Independent examiner's statement

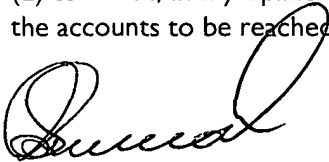
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006 and
- to prepare accounts which accord with the accounting records, comply with the accounting

requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Paul Brennock

Incorporated Financial Accountant

Independent Examiner

Brennocks

Incorporated Financial Accountants

Lyneholm, Roweltown

Carlisle

CA6 6LH

28 December 2019

OUTREACH CUMBRIA LIMITED

(A company limited by guarantee)

STATEMENT OF FINANCIAL ACTIVITIES

(incorporating income and expenditure account)

FOR THE YEAR ENDED 31 MARCH 2019

		Unrestricted funds 2019	Restricted funds 2019	Total funds 2019	<i>Total funds 2018</i>
	Note	£	£	£	£
INCOMING RESOURCES					
Incoming resources from generated funds: voluntary income	3	8,539		8,539	29,121
Incoming resources from charitable activities	4				3,476
TOTAL INCOMING RESOURCES		8,539		8,539	32,597
RESOURCES EXPENDED					
Charitable activities		(6,375)	(2,961)	(9,336)	(56,330)
Governance costs	9	(513)		(513)	(513)
TOTAL RESOURCES EXPENDED	7	(6,888)	(2,961)	(9,849)	(56,843)
MOVEMENT IN TOTAL FUNDS – NET INCOME/(EXPENDITURE FOR THE YEAR		1,651	(2,961)	(1,310)	(24,246)
Total funds at 1 April 2018	13	26	5,175	5,201	29,447
TOTAL FUNDS AT 31 MARCH 2019		1,677	2,214	3,891	5,201

The notes on pages 13 to 19 form part of these financial statements.

OUTREACH CUMBRIA LIMITED
(A company limited by guarantee)
BALANCE SHEET AS AT 31 MARCH 2019

			2019		2018
	Note	£	£	£	£
FIXED ASSETS					
Equipment, fixtures and fittings	2		70		105
CURRENT ASSETS					
Stocks					
Debtors		90			
Cash at bank and in hand		4,412		5,596	
			4,502		5,596
CREDITORS: amounts falling due within one year			(681)		(500)
NET CURRENT ASSETS					5,096
NET ASSETS			3,891		5,201
CHARITY FUNDS					
Restricted funds	13	2,214			5,175
Unrestricted funds	13	1,677			26
TOTAL FUNDS			3,891		5,201

Balance sheet continued on page 12



Karyn Louise Wood (Director/Trustee)



Debbie Helen Wood (Director/Trustee)

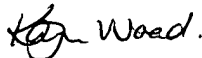
OUTREACH CUMBRIA LIMITED
(A company limited by guarantee)
BALANCE SHEET AS AT 31 MARCH 2019
(continued)

The trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question under section 476 of the Act.

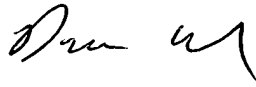
The trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and for preparing financial statements which give a true and fair view of the state of affairs of the company as at 31 March 2016 and of its net incoming resources for the year in accordance with the requirements of sections 394 and 395 of the Act and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions applicable to small companies within Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the trustees on 28 December 2019 and signed on their behalf by:

 Karyn Louise Wood.

Karyn Louise Wood (Director/Trustee)



Debbie Helen Wood (Director/Trustee)

The notes on pages 13 to 19 form part of these financial statements.

OUTREACH CUMBRIA LIMITED
(A company limited by guarantee)

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 MARCH 2019

I. ACCOUNTING POLICIES

I.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention, with the exception of investments, which are included at market value, and in accordance with the Charities Statement of Recommended Practice (SORP) and the Companies Act 2006.

I.2 Company status

The company is a company limited by guarantee. The members of the company are the trustees named on page I. In the event of the company being wound up the liability in respect of the guarantee is limited to £10 per member of the company.

I.3 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

I.4 Incoming resources

All incoming resources are included in the statement of financial activities when the company has entitlement to the funds and certainty of receipt and the amount can be measured with sufficient reliability.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

I.5 Resources expended

Expenditure is accounted for on an accruals bases and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

OUTREACH CUMBRIA LIMITED
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NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 MARCH 2019

Support costs are those costs incurred directly in support of expenditure on the objects of the company. Governance costs are those incurred in connection with the administration of the company and compliance with constitutional and statutory requirements.

1.6 Going concern

The trustees believe that the reserves currently held are sufficient to continue the activities of the company for a period of twelve months from the date of signing the accounts and hence no adjustments have been deemed necessary in respect of going concern.

1.7 Tangible fixed assets policy

Depreciation has been provided at the following rate in order to write off the asset over its estimated useful life:-

Computer equipment: 33 1/3% reducing balance.

OUTREACH CUMBRIA LIMITED
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**NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 MARCH 2019**

2. DEPRECIATION

2.1. Computer equipment

	£
Cost	
At 1 April 2018	355
Additions	
At 31 March 2019	355
Depreciation	
At 1 April 2018	250
Charge for the year	35
At 31 March 2019	285
Net Book Value	
At 31 March 2018	70
At 31 March 2018	105

3. VOLUNTARY INCOME

	Unrestr cted funds 2019 £	Restrict ed funds 2019 £	Total funds 2019 £	Total funds 2018 £
Grants	8,539		8,539	32,597

OUTREACH CUMBRIA LIMITED
(A company limited by guarantee)

**NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 MARCH 2019**

4. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Unrestr cted funds 2019 £	Restrict ed funds 2019 £	Total funds 2019 £	<i>Total funds 2018 £</i>
Provision of support services and community development				3,476

5. DIRECT COSTS

	Provision of support and community development £	Total 2019 £	<i>Total 2018 £</i>
Insurance	685		668
Heat and light			
Telephone	27		536
Water			
Rent	1,650		1,650
Volunteers' expenses			
Advertising	62		5,014
	2,424		7,868

6. SUPPORT COSTS

	Provision of support and community development £	Total 2019 £	<i>Total 2018 £</i>
Sundry	535		50
Printing, postage and stationery	40		350
Staff support			
	575		400

OUTREACH CUMBRIA LIMITED
(A company limited by guarantee)

**NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 MARCH 2019**

7. ANALYSIS OF RESOURCES EXPENDED BY EXPENDITURE TYPE

	Other costs 2019 £	<i>Total 2018 £</i>
Provision of support services and community development	4,707	39,898
Governance	513	513
	5,220	40,411

8. ANALYSIS OF RESOURCES EXPENDED BY ACTIVITIES

	Activities undertaken directly 2019 £	Support costs 2019 £	Total 2019 £	<i>Total 2018 £</i>
Provision of support services and community development	2,042	2,665	4,707	39,898

9. GOVERNANCE COSTS

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	<i>Total funds 2018 £</i>
Accountancy fees	500		500	500
Legal and professional fees	13		13	13
	513		513	513

10. NET INCOMING/(OUTGOING) RESOURCES

During the year no trustee received any remuneration (2018: £nil)

During the year no trustee received any reimbursement of expenses (2018: £nil)

OUTREACH CUMBRIA LIMITED
(A company limited by guarantee)

**NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 MARCH 2019**

11. DEBTORS

	2019 £	2018 £
Trade debtors		
Other debtors	90	
Prepayments and accrued income		

12. CREDITORS (amounts falling due within one year)

	2019 £	2018 £
Trade creditors	181	
Accruals and deferred income	500	500
	681	500

13. STATEMENT OF FUNDS

	Brought forward £	Incoming resources £	Resources expended £	Carried forward
Unrestricted funds				
General funds	26	8,539	(6,888)	1,677
Restricted funds				
Other restricted funds	5,175		(2,961)	2,214
Total funds	5,201	8,539	(9,849)	3,891

The restricted funds carried forward comprise the following:-

- (i) The balance of a grant received from the Allan Lane Foundation £1,360; and
- (ii) The balance of a grant received from Cumbria County Council £854.

In the accounts for the year ended 31 March 2018 unrestricted funds amounting to £10,156 were mistakenly classified as restricted. The balances brought forward are re-stated above and also in the comparative figures for the profit and loss account and balance sheet. The restricted funds carried forward as at 31 March 2018 comprised the following:-

- (i) The balance of a grant received from the Allan Lane Foundation £1,365;
- (ii) The balance of a grant received from Cumbria County Council £3,364; and
- (iii) The balance of a grant received from The PCC Funding £446.

OUTREACH CUMBRIA LIMITED
(A company limited by guarantee)

**NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 MARCH 2018**

14. SUMMARY OF FUNDS

	Brought forward £	Incoming resources £	Resources expended £	Carried forward
General funds	26	8,539	(6,888)	1,677
Restricted funds	5,175		(2,961)	2,214
	5,201	8,539	(9,849)	3,891

15. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds 2019	Restricted funds 2019	Total funds 2019	<i>Total funds 2018</i>
Current assets	4,502		4,502	5,596
Creditors due within one year	(681)		(681)	500
	3,821		3,821	5,096

16. RELATED PARTY TRANSACTIONS

There were no related party transactions during the year.