REGISTERED COMPANY NUMBER: 02945596 (England and Wales)
REGISTERED CHARITY NUMBER: 1039615

REPORT OF THE TRUSTEES AND AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2009 FOR CYPRIOT ELDERLY & DISABLED GROUP

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2009

The trustees who are also directors of the charity for the purposes of the Companies Act 1985, present their report with the financial statements of the charity for the year ended 31 March 2009. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

02945596 (England and Wales)

Registered Charity number

1039615

Registered office

Cypriot Community Centre Earlham Grove Wood Green London N22 5HJ

Trustees

The Directors and Trustees in office were as follows:

Mr Savvas Charalambous Chair
Mrs Guner Zihni Vice-Chair
Mr George Miltiadou Secretary
Mrs Feriha Halit Treasurer

Mrs Fikriye Mehmet-Ali

Mr Stelios Kopsis Appointed 30 April 2009
Mr Hassan Osman Appointed 30 April 2009

Mrs Anna Panayi

Mrs Havva Murat Appointed 30 April 2009
Mrs Eleni Pavli Appointed 30 April 2009
Mrs Frosa Sanby Resigned 30 April 2009
Mrs Nejla Eryigit Resigned 30 April 2009
Mrs Sultan Mustafa Resigned 30 April 2009
Mrs Anna Vasiliou Resigned 30 April 2009

Company Secretary

George Miltiadou

Auditors

EA Associates Chartered Accountants Registered Auditors 869 High Road Finchley London N12 8QA

Bankers

National Westminster Bank plc Wood Green Branch 14 the Broadway London, N22 6BZ

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2009

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 1985.

Recruitment and appointment of new trustees

The users nominate and elect the trustees at the AGM (elections every 2 years). New nominees must be users of the service for at least one whole year.

Induction and training of new trustees

The Service Manager inducts and trains all new trustees around the Policies and Procedures and the manner in which the service operates and functions. Trustees are kept up to date of all new business, planning and users' needs at regular Management Committee meetings.

Organisational structure

Management Committee mandates the Service Manager to run the service and manage the staff.

Wider network

The CEDG works closely with other Statutory and Voluntary Organisations as appropriate.

Related parties

Mainly Social Services, Housing Dept. and Health Agencies are the CEDG's main related parties.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The primary aim of the group is to prevent isolation amongst the large Cypriot community and in particular is targeted towards meeting the needs of those who are frail, disabled, dementia/mild mental health sufferers, or who require high levels of emotional, physical and personal care support. To provide a comprehensive day care/centre provision/service. To improve the independence of individual service users, and prevent further physical and/or intellectual deterioration, by providing grouped day care where users' social, health, physical, intellectual, emotional, cultural, linguistic and religious needs are respected and catered for. A primary aim is to undertake this service in a sensitive and caring manner with the users' dignity being the main consideration. To provide users with the choice to retain their independence, be in control of their lives and to live and remain in the community.

Significant activities

It is a policy of the group to offer appropriate assistance at all times, both in and outside the group, by providing users with the choice to plan activities which meet their individual needs and capabilities, and which will assist them to retain and gain skills which are at present lost/not realised. Carers are also provided with a respite service and appropriate support. It is the policy of the group to provide the highest possible level of service to the elderly and disabled people in its care, and to develop individual care and services which will improve the quality of life for both the users and their carers where appropriate.

Volunteers

Not used.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

To provide holistic services for older and younger adults who suffer from a wide range of disabling conditions both mentally and physically. These include advice, advocacy, interpreting, escorting to their various appointments (Hospital, Clinics DSS etc), physiotherapy, activities, exercise, arts and crafts, outings, lunches.

Internal and external factors

Decrease in funding impacting on service delivery.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2009

FINANCIAL REVIEW

Reserves policy

We operate a Reserves Policy which is reviewed throughout this year and action may be taken accordingly to alter and adjust reserves held against the ever changing social care environment.

Principal funding sources

Spot Contracting from surrounding Local Authorities to provide day care. Supporting People Floating Service - Advice and support to retain clients' independence; Rental from property owned outright by CEDG.

FUTURE DEVELOPMENTS

The current premises life span of the main day centre (portacabins) is at an end. The Cypriot Community Centre, in partnership with the CEDG, applied to the Lottery Board, under its Community Building Programme, to install a new-build structure. Unfortunately, this was not successful. Therefore, we need to reassess this with CCC later this year (2009).

We also need to re-evaluate the condition of our transport fleet and continue with our renewal programme. This will also be in line with the Mayor of London's Green Transport Policy concerning vehicle lower emissions (LEZ), where costs will be involved to adapt exhaust systems of diesel commercial vehicles by October 2010.

There is potential to expand, i.e to create a "mirror" service in Enfield Council subject to negotiations. At the same time, it may be necessary to restructure to meet current and future work-loads.

To look at developing a project to recruit volunteers in line with Government Employment initiatives due to the recession. This will offer basic social care skills to participants who will then be able to seek permanent employment.

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees are responsible for preparing the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with the United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charitable company and of the surplus or deficit of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the trustees are aware, there is no relevant information (as defined by Section 234ZA of the Companies Act 1985) of which the charitable company's auditors are unaware, and each trustee has taken all the steps that they ought to have taken as a trustee in order to make them aware of any audit information and to establish that the charitable company's auditors are aware of that information.

AUDITORS

The auditors, EA Associates, will be proposed for re-appointment at the forthcoming Annual General Meeting.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2009

ON BEHALF OF THE BOARD:

S Charalambous – Trustee

Date: 30 June 2009

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF CYPRIOT ELDERLY & DISABLED GROUP

We have audited the financial statements of Cypriot Elderly & Disabled Group for the year ended 31 March 2009 on pages seven to fourteen. These financial statements have been prepared under the accounting policies set out therein and the requirements of the Financial Reporting Standard for Smaller Entities (effective January 2007).

This report is made solely to the charitable company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

The trustees' responsibilities for preparing the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out on page three.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you whether in our opinion the information given in the Report of the Trustees is consistent with the financial statements.

In addition, we report to you if, in our opinion, the charitable company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and other transactions is not disclosed.

We read the Report of the Trustees and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF CYPRIOT ELDERLY & DISABLED GROUP

Opinion

In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities, of the state of the charitable company's affairs as at 31 March 2009 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- the financial statements have been properly prepared in accordance with the Companies Act 1985;
 and
- the information given in the Report of the Trustees is consistent with the financial statements.

EA Associates Chartered Accountants Registered Auditors 869 High Road Finchley London N12 8QA

Date: 1 July 2009

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 MARCH 2009

		2009 Unrestricted	2008 Total
		funds	funds
	Notes	£	£
INCOMING RESOURCES	140163	2	~
Incoming resources from generated			
funds			
Voluntary income	2	554,388	521,253
Investment income	3	54,866	48,150
THE STATE OF THE S	· ·		
Total incoming resources		609,254	569,403
RESOURCES EXPENDED Costs of generating funds			
Costs of generating voluntary income	4	562,411	546,663
NET INCOMING RESOURCES		46,843	22,740
RECONCILIATION OF FUNDS			
Total funds brought forward		1,266,938	1,244,198
_			
TOTAL FUNDS CARRIED FORWARD		1,313,781	1,266,938

BALANCE SHEET AT 31 MARCH 2009

		2009	2008
		Unrestricted	Total
		funds	funds
-W 400	Notes	£	£
FIXED ASSETS	40	47.000	40.050
Tangible assets	10	17,900	18,652
Investment property	11	550,000	<u>550,000</u>
		567,900	568,652
CURRENT ASSETS			
Debtors: amounts falling due within one year	r12	35,017	59,354
Cash at bank and in hand		716,455	644,231
		751,472	703,585
CREDITORS Amounts falling due within one year	13	(5,591)	(5,299)
Amounts raining due within one year	10	(5,591)	(3,299)
NET CURRENT ASSETS		745 004	600 306
NET CORRENT ASSETS		<u>745,881</u>	698,286
TOTAL ASSETS LESS CURRENT			
LIABILITIES		1,313,781	1,266,938
NET ASSETS		1,313,781	1,266,938
		-	
FUNDS	14		
Unrestricted funds	•	1,313,781	1,266,938
TOTAL FUNDS		4 242 704	4 066 020
TOTAL FUNDS		<u>1,313,781</u>	<u>1,266,938</u>

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2007).

The financial statements were approved by the Board of Trustees on 30 June 2009 and were signed on its behalf by:

S Charalambous - Trustee

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2009

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standards for Smaller Entities (effective January 2007), the Companies Act 1985 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

Costs are allocated as appropriate to direct costs relating to generating voluntary income, and indirect costs which cannot be specifically related to fundraising.

Tangible fixed assets

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Fixtures, fittings and

equipment 25% on reducing balance Motor vehicles 25% on reducing balance

Computer equipment 33% on cost

Investment property

In accordance with the Financial Reporting Standard for Smaller Entities, investment property is revalued annually and is not depreciated. The trustees consider that this departure from the requirements of the Companies Act 1985 to depreciate fixed assets is necessary to show a true and fair view. Investment property is maintained to a high standard and the trustees consider that any depreciation would be insignificant.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Restricted funds amounting to £20,748 are included in total funds at 31 March 2008 and 31 March 2009.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2009

1. ACCOUNTING POLICIES - continued

Designated funds

Designated funds, a total of £430,000, represent resources earmarked by the trustees to meet the projected costs of developing the Day Centre, replacing the vehicle fleet and staff reorganisation to meet the ever-increasing commitments of the CEDG.

		£
	 Building/Development Fund - to build a purpose built 2 storey building to replace ageing portacabin structure which is nearing the end of its life expectancy. Appropriate refurbishment of current buildings as necessary. 	200,000
	Transport vehicle renewal programme to replace and upgrade ageing minibus fleet and to adapt new vehicles to disability standards.	55,000
	 To develop the 61 Bounds Green Road premises into a Learning Difficulty Hostel for Cypriots. To recruit new staff to cover 24 hours care, set up costs etc. 	75,000
	4. Staffing and Emergency Fund to cover unforeseen events such as necessary staff recruitment, redundancies, Training Health & Safety equipment. Recruitment of Senior staff, with managerial skills, to assist with higher expectations, requirements of increased volume of work, relating to quality control levels.	100,000
	=	430,000
2.	VOLUNTARY INCOME	
	2009	2008 £ 3,449 4,957 512,847
	Grants received, included in the above, are as follows: 2009	2008
	Other grants £ <u>548,625</u>	£ 512,847
3.	INVESTMENT INCOME	
	2009 £ Rents received 22,071 Deposit account interest 32,795	2008 £ 17,965 30,185
	54,866	<u>48,150</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2009

4. COSTS OF GENERATING VOLUNTARY INCOME

	2009	2008
	£	£
Staff costs	424,512	393,321
Development and consultancy	20,304	19,811
Training & Health sessions	2,059	6,360
Motor running expenses	40,350	37,361
Trips/Holidays/Activities/ Crafts	1,563	5,895
Travel-Outreach work/ Hospitality	6,908	17,167
Charitable Donations	120	=
Luncheon club subsidies	853	767
Support costs	65,742	65,981
	<u>562,411</u>	546,663

5. SUPPORT COSTS

	2009	2008
Resources expended	£	£
Heat/Light/Water/Facilities/Telephone	27,718	31,772
Insurance	10,844	7,660
Cleaning materials	3,597	2,488
Repairs and maintenance	1,480	3,813
Investment property expenses	3,265	2,966
Stationery/Post/Print/Membership	4,334	2,899
Staff and other advertising	108	36
Equipment	2,204	1,856
Audit & accountancy	5,241	5,111
Bank charges	378	408
Companies House annual return	250	-
Depreciation on FF & equipment	2,504	2,308
Depreciation on motor vehicles	3,278	3,703
Depreciation on computer equipment	<u>361</u>	961
	65,562	65,981

6. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	2009	2008
	£	£
Depreciation - owned assets	<u>6,323</u>	<u>6,972</u>

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2009 nor for the year ended 31 March 2008.

Trustees' Expenses

There were no trustees' expenses paid for the year ended 31 March 2009 nor for the year ended 31 March 2008.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2009

8. STAFF COSTS

	Wages and salaries	2009 £ 424,512	2008 £ 393,321
	The average monthly number of employees during the year was as follows: Services in the UK	vs: 2009 28	2008 28
9.	CHARITABLE INCOME		
	Haringey Council: Supporting People Contract Spot Contracts Older People Physical Disabilities Spot Contracts Learning Difficulties Spot Contracts Mental Health Spot Contracts	2009 £ 162,262 135,710 - - - - 297,972	2008 £ 150,333 84,721 48,561 4,556 3,784 291,955
	University of Hertfordshire-Student Placement		2,800
		297,972	294,755
	Enfield Council Spot Contracts Barnet Council Spot Contracts Hackney Council Spot Contracts	226,132 24,521 	185,035 29,697 3,360
		548,625	512,847

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2009

10.	TANGIBLE FIXED ASSETS				
		Fixtures and fittings	Motor vehicles	Computer	Totals
		£	£	equipment £	£
	COST				
	At 1 April 2008	43,515	60,225	2,912	106,652
	Additions	3,570	2,000	-	5,570
	Disposals		<u>(8,678</u>)		<u>(8,678</u>)
	At 31 March 2009	47,085	53,547	2,912	103,544
	DEPRECIATION				
	At 1 April 2008	36,589	49,115	2,295	87,999
	Charge for year	2,504	3,458	361	6,323
	Eliminated on disposal	-	<u>(8,678</u>)		<u>(8,678</u>)
	At 31 March 2009	39,093	43,895	2,656	85,644
	NET BOOK VALUE				
	At 31 March 2009	<u>7,992</u>	9,652	<u>256</u>	17,900
	At 31 March 2008	6,926	11,110	617	18,653
11.	INVESTMENT PROPERTY				

MARKET VALUE

550,000

£

NET BOOK VALUE At 31 March 2009

At 1 April 2008 and 31 March 2009

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550,000

At 31 March 2008

550,000

Freehold investment property is stated as valued by the trustees at 31 March 2009, the property being valued at open market value.

The historical cost of freehold investment property is £168,490.

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2009	2008
	£	£
Revenue debtors	19,142	42,242
Prepayments and accrued income	<u> 15,875</u>	17,112
	35,017	59,354

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2009

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Other creditors Accrued expenses		2009 £ 1,641 3,950	2008 £ 1,349 3,950
			<u>5,591</u>	5,299
14.	MOVEMENT IN FUNDS			
		At 1.4.08 £	Net movement in funds £	At 31.3.09
	Unrestricted income funds Restricted income funds-Community funds Revaluation reserve	846,680 20,748 381,510	46,843 - -	893,523 20,748 381,510
	TOTAL FUNDS	1,248,938	46,843	1,295,781
		Incoming Resources £	Resources expended £	Movement in funds
	Unrestricted income funds	609,254	(562,411)	46,843
		609,254	(562,411)	46,843
		Surplus at 1.04.08 £	Revaluation in year £	Surplus at 31.03.09 £
	Revaluation reserve	381,510		381,510

DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2009

	2009 £	2008 £
INCOMING RESOURCES	_	_
Voluntary income	4.044	0.440
Donations & Gifts	1,344	3,449
Client direct payment Grants (Note 9)	4,419 548,625	4,957 512,847
Grants (Note 3)	340,023	312,047
Investment income	<u>554,388</u>	<u>521,253</u>
Rents received	22,071	17,965
Deposit account interest	32,795	30,185
	54,866	48,150
Total incoming resources	<u>609,254</u>	<u>569,403</u>
RESOURCES EXPENDED		
Costs of generating voluntary income		
Salaries and National Insurance	424,512	393,321
Development and consultancy	20,304	19,811
Training & Health sessions Motor running expenses	2,059 40,350	6,360 37,361
Trips/Holidays/Activities/ Crafts	1,563	5,895
Travel-Outreach work/ Hospitality	6,908	17,167
Charitable Donations	120	-
Luncheon club subsidies	<u>853</u>	<u>767</u>
	<u>496,669</u>	480,682
Support costs		
Management	2.507	0.400
Cleaning materials Insurance	3,597 10,844	2,488 7,660
Light/Heat/Water/Facilities /Telephone	27,718	31,772
Equipment	2,204	1,856
Stationery/Post/Print/ Membership	4,334	2,899
Staff and other advertising	108	36
Investment property expenses	3,265	2,966
Repairs and maintenance	1,480	3,813
Audit & accountancy	5,241	5,111
Bank charges Late filing fee	378 250	408
Depreciation of fixtures & fittings & equipment	2,504	2,308
Depreciation of motor vehicles	3,458	3,703
Depreciation of computer equipment	361	<u>961</u>
	65,742	65,981
Total resources expended	<u>562,411</u>	<u>546,663</u>
		-
Net income	<u>46,843</u>	22,740