Key 66

Company Number 2686362

FINANCIAL STATEMENTS for the year ended

31st DECEMBER 1998

Heathcote & Coleman

**Chartered Accountants** 

BIRMINGHAM

\*\*BSDCISKS\*\* NO

BIR COMPANIES HOUSE 0309 00/80\40

#### **DIRECTORS' REPORT**

#### Year ended 31st December 1998

The directors' have pleasure in presenting their report and the financial statements of the company for the year ended 31st December 1998.

#### PRINCIPAL ACTIVITIES

The principal activity of the company during the year was that of project management and design consultants.

#### THE DIRECTORS' AND THEIR INTERESTS IN SHARES OF THE COMPANY

The directors who served the company during the year were as follows:-

|  | <b>Ordinary Shares</b> |            |
|--|------------------------|------------|
|  | 1998                   | 1997       |
| 36.36 T TT                                       | 50                     | <b>5</b> 0 |
| Mr M.J. Harris                                   | 52                     | 52         |
| Mr R.M. Harris (appointed 20th February 1998)    | =                      | -          |
| Mrs P.C.R. Harris (appointed 20th February 1998) | -                      | -          |

#### SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies, and was approved by the Board on 2<sup>nd</sup> August 2000 and signed on its behalf by:-

M.J. HARRIS
Director

## PROFIT AND LOSS ACCOUNT

## for the year ended 31st December 1998

|   |       | •                           |           |
|---|-------|-----------------------------|-----------|
|   | Notes | 1998                        | 1997      |
| Turnover  | 2     | 18,746                      | 962,395   |
| Administrative Costs                                    | 3     | (54,621)                    | (901,971) |
|   |       | (35,875)                    | 60,424    |
| Interest Paid   | 4     | -                           | (5)       |
| (Loss)/Profit on Ordinary Activities<br>before Taxation |       | (35,875)                    | 60,419    |
| Taxation  | 5     | 3,699                       | (3,679)   |
| RETAINED (LOSS)/PROFIT for the year                     |       | £(32,176)<br>=== <b>=</b> = | £ 56,740  |

The results are derived from continuing operations. The Profit and Loss Account reflects all recognised gains and losses during the year.

The notes on pages 4 to 6 form part of these financial statements.

#### **BALANCE SHEET**

#### 31st December 1998

|                                      | Notes | 1998          |                               | 1997     |         |
|--------------------------------------|-------|---------------|-------------------------------|----------|---------|
| FIXED ASSETS                         | 6     |               | 2,027                         |          | 1,636   |
| CURRENT ASSETS                       |       |               |                               |          |         |
| Cash at Bank                         |       | 4,118         |                               | 3,185    |         |
| Debtors                              | 7     | 31,451        |                               | 56,850   |         |
| Work in Progress                     |       | <u>34,975</u> |                               | 28,715   |         |
|                                      |       | 70,544        |                               | 88,750   |         |
| <b>CREDITORS</b> : Amounts falling   | _     |               |                               |          |         |
| due within one year                  | 8     | (88,061)      |                               | (73,700) |         |
| NET CHEDENT /LIADH ITIES) /          |       | <del></del>   |                               |          |         |
| NET CURRENT (LIABILITIES)/<br>ASSETS |       |               | (17 517)                      |          | 15,050  |
| ASSETS                               |       |               | ( <u>17,517)</u><br>£(15,490) |          | £16,686 |
|                                      |       |               | م(13,490)                     |          | æ10,000 |
|                                      |       |               |                               |          |         |
| REPRESENTED BY:-                     |       |               |                               |          |         |
| Share Capital                        | 9     |               | 78                            |          | 78      |
| Profit & Loss Accounts               | 10    |               | (15,5 <u>6</u> 8)             |          | 16,608  |
| 11011 0 1000 11000 01100             | 10    |               | £(15,490)                     |          | £16,686 |
|                                      |       |               | ======                        |          | =====   |

The Directors are satisfied that the Company was entitled to exemption under subsection 2 of Section 249A of the Companies Act 1985 and that no member or members have requested an audit pursuant to subsection 2 of Section 249B in relation to the financial statements for the financial year.

The Directors acknowledge their responsibilities for:-

- i. ensuring that the company keeps accounting records which comply with Section 221;
- ii. preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of this Act relating to financial statements, so far as applicable to the company.

The Directors have taken advantage of the exemptions conferred by Part VII of Companies Act 1985 relating to small companies and the Financial Reporting Standard for Smaller Entities.

These financial statements were approved by the Board of Directors on 2<sup>nd</sup> August 2000 and signed on its behalf by:-

M.J. HARRIS

Director

The notes on pages 4 to 6 form part of these financial statements.

#### NOTES TO THE FINANCIAL STATEMENTS

#### for the year ended 31st December 1998

#### 1. ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the Company's financial statements. The accounts are in accordance with applicable accounting standards.

#### a. BASIS OF ACCOUNTING

These financial statements have been prepared under the historical cost accounting rules.

#### b. DEPRECIATION

Depreciation is provided on the tangible assets at rates calculated to write off the cost of each asset over its expected useful life as follows:-

Office Equipment

10% reducing balance

#### c. WORK IN PROGRESS

Work in Progress is valued at the lower of cost, including attributable overhead expenses and net realisable value.

#### d. DEFERRED TAXATION

No provision is required for deferred taxation.

#### 2. TURNOVER

Turnover represents amounts invoiced by the company in respect of services provided, in the UK, net of Value Added Tax.

| 3. | OPERATING (LOSS)/PROFIT                            | 1998        | 1997        |
|----|--|-------------|-------------|
|    | Operating (Loss)/Profit is stated after charging:- |             |             |
|    | Depreciation of Tangible Fixed Assets              | £226<br>=== | £182<br>=== |
| 4. | INTEREST PAID                                      |             |             |
|    | On Bank Overdraft                                  | £ -<br>===  | £ 5<br>===  |

# NOTES TO THE FINANCIAL STATEMENTS (Continued)

# For the year ended 31st December 1998

|    | Corporation Tax Recoverable  |                   |                 |
|----|--|-------------------|-----------------|
|    |  | (3,700)           | -               |
|    | Corporation Tax payable on result for the year<br>Under Reserve for earlier year | -<br>1            | 3,679<br>-      |
|    |  | €(3,699)<br>===== | £3,679<br>===== |
| 6. | TANGIBLE FIXED ASSETS  | Office Equipment  |                 |
|    | COST   |                   |                 |
|    | As at 1st January 1998   | 2,497             |                 |
|    | Additions during year  | 617               |                 |
|    | As at 31st December 1998   | £3,114            |                 |
|    |  | =====             |                 |
|    | DEPRECIATION   |                   |                 |
|    | As at 1st January 1998   | 861               |                 |
|    | Charge for the year  | 226               |                 |
|    | As at 31st December 1998   | £1,087            |                 |
|    |  | <b>===</b> ==     |                 |
|    | NET BOOK VALUE   |                   |                 |
|    | As at 31st December 1998   | £2,027            |                 |
|    |  |                   |                 |
|    | As at 31st December 1997   | £1,636            |                 |
|    |  | <b>==</b> ==      |                 |
| 7. | DEBTORS  | 1998              | 1997            |
|    | Directors Loan Account   | -                 | 41,877          |
|    | Corporation Tax Recoverable  | 3,700             | _               |
|    | Other Debtors  | 27,751            | 14,973          |
|    |  | £31,451           | £56,850         |
|    |  | # <b>##</b>       | =====           |
| 8. | CREDITORS: Amounts falling due within one year                                   |                   |                 |
|    | Corporation Tax  | 3,680             | 3,679           |
|    | Creditors  | 74,291            | 70,021          |
|    | Directors Loan Account   | 10,090            |                 |
|    |  | £88,061           | £73,700         |

#### NOTES TO THE FINANCIAL STATEMENTS

#### For the year ended 31st December 1998

| 9.   | SHARE CAPITAL   | 1998               | 1997               |
|--|---|--------------------|--------------------|
|  | Authorised:<br>Ordinary Shares of £1 each                                   | £100<br>===        | £100<br>===        |
|  | Allotted, Called Up and Fully Paid:<br>Ordinary Shares of £1 each           | £ 78<br>===        | £ 78<br>===        |
| 10. RECONCILIATION OF MOVEMENT IN SHAREHOLDERS FUNDS |   |                    |                    |
|  | (Loss)/Profit for the financial year  | £(32,176)          | £56,740            |
|  | Net (Decrease)/Increase in shareholders funds<br>Opening Shareholders Funds | (32,176)<br>16,686 | 56,740<br>(40,054) |
|  | Closing Shareholders Funds  | £(15,490)          | £16,686            |

## 11. CAPITAL COMMITMENTS

The company had no capital commitments at 31st December 1998 (1997 - £Nil).

======

======

#### 12. CONTINGENT LIABILITIES

The company had no contingent liabilities at 31st December 1998 (1997 - £Nil).

#### 13. RELATED PARTY TRANSACTIONS

During the year the company made purchases of £2,625 (1998 - £15,000) from Michael J. Harris Associates, a business controlled by the director. The transactions took place on a normal commercial basis.