

CHFP000

## **DCA**

For a company limited by shares which is not a subsidiary and where the only transaction is the issue of subscriber shares

Company Number	246005	<u>.</u>		$\neg$	
Company Name in full	PROJECTEXTR	A PROI	PERTY MANA	agenent	LIMITED.
Balance Sheet as at	31.03.05				
		Cu	ırrent Year		Previous Year
		2	2005		
Called up Share Capital not paid		£			
Cash at Bank and in Hand		£			
NET ASSETS		£	O		£ O
Authorised share capital:	_			-	
100 ordinary shares of	£ / eac	h			
Issued share capital:	_				
4 ordinary shares of	£ j eac	h	4,00		
SHAREHOLDERS' FUNDS		£	4.00		£
Notes:  1. During the year the company allotted consideration received by the company w		with an a	ggregate nomin	ial value of £	, the
2. During the year the company acted as an		if this ap	plies please tid	ck the box	
Statements:  (a) For the year ended 3 03 04 section 249AA(1) of the Companies  (b) Members have not required the companies Act 1985.  (c) The director(s) acknowledge(s) respirite in ensuring the company keeps accompany kee	Act 1985. company to obtain a consibility for: counting records whic	an audit	in accordance	e with section	
<ul><li>ii. preparing accounts which give a financial year, and of its profit and 226, and which otherwise compliance applicable to the company.</li></ul>	nd loss for the financi	ial year, ir	n accordance w	vith the requi	irements of section
These accounts were approved by the Board on 3.08.05 and signed on their behalf by: Director(s)			the box below be House to conta form. The conta visible to search Contact details:	out if you do, it act you if the act information hers of the put	
Ph. Grene			MRS P GREYST QUEENS W YOM	L.GROVE TOWES DRIVE IL UCS LS2	-KLEY 996W

**COMPANIES HOUSE** 

24/11/2005

02/04

GUIDANCE TO PREPARING DORMANT COMPANY ACCOUNTS FOR A COMPANY LIMITED BY SHARES WHERE ITS ONLY TRANSACTION IS THE ISSUE OF SUBSCRIBER SHARES AND THE COMPANY IS NOT A SUBSIDIARY: FOR FINANCIAL YEARS ENDING ON OR AFTER 26 JULY 2000.

- a. The attached template for dormant company accounts is only suitable for those companies limited by shares which have never traded and where the only transaction entered into the accounting records of the company is the issue of subscriber shares.
- b. Shares may be fully paid, partly paid or unpaid: any paid element should be shown as "Cash at Bank and in hand", any unpaid element shown as "Called up share capital not paid".
- c. The first year's accounts should include note 1 (required by paragraph 39 of Schedule 4 to the Companies Act 1985), thereafter this note should be deleted.
- d. Dormant companies acting as an agent for any person must state that they have so acted in the notes to the accounts.
- e. A fee or penalty raised on the company for the payment of an annual return (form 363) fee, change of name fee, reregistration fee, or late filing penalty may be omitted from the company records and this DCA form if the payment was made by a third party without any right of reimbursement.
- f. The company directors are responsible for preparing and filing accounts at Companies House that comply with the requirements of the Companies Act and failure to do so may result in prosecution. Should you have any doubt about the company's entitiement to file dormant accounts, or the preparation of those accounts, you should seek professional advice.
- **g.** This guidance only advises on the preparation of abbreviated dormant accounts which can be filed at Companies House. It does not advise on the preparation of full accounts for the members.

	Companies House	For a company limited by shares which is not a subsidiary and where the only transaction is the issue of subscriber shares					
	Company Number	00123456					
	Company Name in full A Company Limited						
	Balance Sheet as a	1 31 July 20	02				
		• <u>-</u>		Current Year	Previous Year		
				2002			
Called up :	Share Capital not paid (Se	ee note <b>b.</b> above)	£				
	ank and in Hand (See not	·	£	100.00			
NET ASSE	•	,,		£ 100.00	E		
	l share capital:			2 100:00	<u> </u>		
1000	ordinary shares of	£1.00 e	ach				
	<b>-</b>	2 1.00	avı				
100	are capital: ordinary shares of	£ 1.00 e	ach	100.00			
		£ 1.00	acii	100.00			
SHAREHO Notes:	OLDERS' FUNDS			€ 100.00	£		
1. During the	year the company allotted tion received by the company	ordinary shar was £	es with	an aggregate nominal va	lue of £, the		
<ol><li>During the Statements:</li></ol>	year the company acted as a						
(a) For the section (b) Mem Comp (c) The c	the year ended	company to obtai ponsibility for:	n an a	udit in accordance with			
fi 2	preparing accounts which give inancial year, and of its profit 26, and which otherwise com applicable to the company.	and loss for the fina	ncial ye	ear, in accordance with the	ne requirements of section		
These accounts were approved by the Board of Directors  30 August 2002 and signed on their behalf by: Director(s)		You do not have to give any contact information in the box below but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.					
1	4 Director			Contact details:			

## An example:

On 1 July 2001 "A Company" Limited was incorporated with authorised share capital of 1,000 ordinary shares of which 100 shares were issued to its sole director. The director paid cash for the shares. The first year accounts are made up to 31 July 2002.

## Note:

The total of Net Assets should equal the total of Shareholders' Funds.

## Please Note:

- This form is only suitable for dormant companies where the company's only transaction is one mentioned in 'a' above and the company is not a subsidiary.
- Do not use this form if your company is a charity or is limited by guarantee or has no shares

When you have completed and signed the form please send it to the Registrar of Companies at:

Companies House, Crown Way, Cardiff, CF14 3UZ

DX 33050 Cardiff

for companies registered in England and Wales

or

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB DX 235 Edinburgh or LP-4 Edinburgh 2 for companies registered in Scotland