REGISTERED NUMBER: 02620408 (England and Wales)



# ABBREVIATED UNAUDITED ACCOUNTS FOR THE YEAR ENDED 31 JULY 2008 FOR PUBLIC MANAGEMENT ASSOCIATES LIMITED

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Dafferns LLP

Chartered Accountants & Business Advisers

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# COMPANY INFORMATION for the year ended 31 July 2008

**DIRECTORS:** 

B F Stoten Ms C S Eden Ms H Wareing

SECRETARY:

Miss B Bailey

**REGISTERED OFFICE:** 

13 Old Square Warwick CV34 4RA

REGISTERED NUMBER:

02620408 (England and Wales)

**ACCOUNTANTS:** 

Dafferns LLP

**Chartered Accountants** 

Queens House Queens Road Coventry CV1 3DR

# ABBREVIATED BALANCE SHEET 31 July 2008

		2008		2007	
	Notes	£	£	£	£
FIXED ASSETS Tangible assets	2		387,712		336,919
CURRENT ASSETS Debtors		141,701		46,615	
Cash at bank and in hand		6,537		33,742	
CREDITORS		148,238		80,357	
Amounts falling due within one year	3	177,826		97,332	
NET CURRENT LIABILITIES			(29,588)		(16,975)
TOTAL ASSETS LESS CURRENT LIABILITIES			358,124		319,944
CREDITORS Amounts falling due after more than one year	• 3		206,285		208,454
NET ASSETS			151,839		111,490
CAPITAL AND RESERVES					
Called up share capital	4		128 29,970		135 29,970
Share premium Revaluation reserve			77,485		25,570 37,485
Capital redemption reserve			15,007		15,000
Profit and loss account			29,249		28,900
SHAREHOLDERS' FUNDS			151,839		111,490

The company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ended 31 July 2008.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 July 2008 in accordance with Section 249B(2) of the Companies Act 1985.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

# ABBREVIATED BALANCE SHEET - continued 31 July 2008

These abbreviated accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

The financial statements were approved by the Board of Directors on 22 April 2009 and were signed on its behalf by:

B F Stotel - Director

## NOTES TO THE ABBREVIATED ACCOUNTS for the year ended 31 July 2008

#### 1. ACCOUNTING POLICIES

#### **Accounting convention**

The financial statements have been prepared under the historical cost convention as modified by the revaluation of certain assets and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007).

#### Turnover

Turnover represents the fair value of services provided in the year.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life or, if held under a finance lease, over the lease term, whichever is the shorter.

Plant and machinery etc

- 25% on reducing balance and 15% on reducing balance

Under the Financial Reporting Standard for Smaller Entities (effective January 2007) depreciation should be applied to all tangible fixed assets. However, no depreciation is provided on Freehold buildings as the directors maintain the buildings in such a good state of repair that the residual value would be equal to or in excess of cost. The directors plan for a further valuation of the property in 2013.

#### Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

#### Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of transaction. Exchange differences are taken into account in arriving at the operating result.

#### Hire purchase and leasing commitments

Assets obtained under hire purchase contracts or finance leases are capitalised in the balance sheet. Those held under hire purchase contracts are depreciated over their estimated useful lives. Those held under finance leases are depreciated over their estimated useful lives or the lease term, whichever is the shorter.

The interest element of these obligations is charged to the profit and loss account over the relevant period. The capital element of the future payments is treated as a liability.

Rentals paid under operating leases are charged to the profit and loss account on a straight line basis over the period of the lease.

#### Pension costs and other post-retirement benefits

The company operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are charged to the profit and loss account in the period to which they relate.

# NOTES TO THE ABBREVIATED ACCOUNTS - continued for the year ended 31 July 2008

#### 2. TANGIBLE FIXED ASSETS

	Total £
COST OR VALUATION At 1 August 2007 Additions Disposals Revaluations	431,492 22,696 (17,634) 40,000
At 31 July 2008	476,554
DEPRECIATION At 1 August 2007 Charge for year Eliminated on disposal	94,572 8,216 (13,946)
At 31 July 2008	88,842
NET BOOK VALUE At 31 July 2008	387,712
At 31 July 2007	336,920
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#### 3. CREDITORS

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Creditors include an amount of £163,922 (2007 - £174,344) for which security has been given.

They also include the following debts falling due in more than five years:

Renavable b	v instalments		2008 £	2007 £
Repayable by instalments Bank loans more 5 yr by instal		133,056	129,122	
CALLED UP	SHARE CAPITAL			
Authorised: Number:	Class:	Nominal	2008	2007
Number.	Olass.	value:	£	£
1,000	Ordinary	1	1,000	1,000
Allotted, issu	ed and fully paid:			
Number:	Class:	Nominal value:	2008 £	2007 £
128 (2007 - 135)	Ordinary	1	128	135

### 5. ULTIMATE CONTROLLING PARY

The company was under the control of Mr B Stoten throughout the current and previous period. Mr B Stoten is the managing director and majority shareholder.

## 6. PERSONAL GUARANTEE

Mr B Stoten has given a personal guarantee of £25,000 in regard to the bank overdraft and bank loan.