

Registered Number 04932648

In England and Wales

QUEENS COURT READING MANAGEMENT COMPANY LIMITED

DORMANT ACCOUNTS

FOR THE YEAR ENDED 31ST DECEMBER 2011

A COMPANY LIMITED BY GUARANTEE

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QUEENS COURT READING MANAGEMENT COMPANY LIMITED

A COMPANY LIMITED BY GUARANTEE

COMPANY INFORMATION

DIRECTORS	L E Haines R S Harrison
COMPANY SECRETARY	Richard Stuart Harrison
REGISTERED OFFICE	RMG House Essex Road Hoddesdon Hertfordshire United Kingdom EN11 0DR
REGISTERED NUMBER	04932648 (England and Wales)
ACCOUNTANTS	RN Accountancy RMG House Essex Road Hoddesdon Hertfordshire EN11 0DR

QUEENS COURT READING MANAGEMENT COMPANY LIMITED

A COMPANY LIMITED BY GUARANTEE

REPORT OF THE DIRECTORS

The Directors present their report with the financial statements of the company for the year ended 31ST DECEMBER 2011

PRINCIPAL ACTIVITY

Queens Court Reading Management Company Limited was formed on 15 October 2003
This company is not a trading company

As part of the management of that property, service charges are collected from lessees to meet the cost of managing and maintaining the property. Service charges are held in trust for their benefit of the lessees. Accordingly the service charge income and expenditure is excluded from the company's accounts and separate service charge accounts are prepared.

DIRECTORS

The Directors in office in the year were as follows


L E Haines
R S Harrison

The company is limited by Guarantee and has no share Capital. The liability of each member is limited to £1.

SMALL COMPANY EXEMPTIONS

This report of the Directors has been prepared in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on Behalf of
The Board of Directors


Director or Secretary R. S. Harrison

Approved by the Board on

18/2/2012

QUEENS COURT READING MANAGEMENT COMPANY LIMITEDA COMPANY LIMITED BY GUARANTEEINCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST DECEMBER 2011

	Notes	2011	2010
		£	£
<u>TURNOVER</u>	1	-	-
Adjustment To Arrears		-	-
Administrative Expenses		-	-
<u>OPERATING SURPLUS / (DEFICIT)</u>		-	-
Interest Payable and Bank Charges		-	-
Gross Interest Receivable		-	-
<u>SURPLUS/(DEFICIT) ON ORDINARY</u>			
ACTIVITIES before Taxation	8	-	-
<u>TAXATION</u>			
Corporation Tax		-	-
Removal Of Activity To Service Charge Accounts		-	-
<u>RESERVES / (DEFICIT) brought forward</u>		£Nil	-
<u>RESERVES / (DEFICIT) carried forward</u>		<u>£Nil</u>	<u>£Nil</u>

The notes form a part of these financial statements

QUEENS COURT READING MANAGEMENT COMPANY LIMITEDA COMPANY LIMITED BY GUARANTEEBALANCE SHEET AT 31ST DECEMBER 2011

	Notes	<u>2011</u>		<u>2010</u>	
		£	£	£	£
<u>CURRENT ASSETS</u>					
Debtors	2	-	-	-	-
Prepayments	3	-	-	-	-
Bank & Cash					
<u>Deduct CREDITORS amounts falling due within one year</u>					
Creditors	4	-	-	-	-
Creditors Control account	5	-	-	-	-
Accrued Expenses	6	-	-	-	-
<u>TOTAL NET ASSETS / (LIABILITIES)</u>			<u>£Nil</u>		<u>£Nil</u>
 <u>Represented by -</u>					
			£		£
<u>RESERVE FUNDS FOR MAJOR WORKS</u>	7	-	-	-	-
<u>INCOME & EXPENDITURE ACCOUNT</u>		-	-	-	-
<u>REMOVAL OF ACTIVITY TO SERVICE CHARGE ACCOUNTS</u>		-	-	-	-
			<u>£Nil</u>		<u>£Nil</u>

For the year ended 31 December 2011 the company was entitled to exemption under section 480 of the Companies Act 2006

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts

These financial statements have been prepared in accordance with the special provisions relating to small companies within the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities

The notes form a part of these financial statements

Approved by



Director R. S. Harrison

on behalf of the board on

18 February 2012

QUEENS COURT READING MANAGEMENT COMPANY LIMITEDA COMPANY LIMITED BY GUARANTEENOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2011**1 ACCOUNTING POLICIES**Basis of Accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

Change in Accounting Policy

The company act as trustee of a statutory trust in respect of service charge monies collected for the maintenance of Queens Court Reading Management Company Limited
The Company has changed its accounting policy to exclude these funds from the company's accounts as separate service charge accounts are prepared and certified

The company was dormant throughout the year ended 31 December 2011. However, reference to information relating to the year ended 31 December 2010 has been made where appropriate

Service Charges

The company is responsible for the management of Queens Court Reading Management Company Limited and collects service charges from lessees in order to fund expenditure incurred in the management of the property. These service charge funds are held in trust for the lessees as required by the Landlord & Tenant Act 1987. Transactions relating to the management of the property are reported separately to the lessees and are excluded from the company's financial statement.

2 DEBTORS	<u>2011</u>	<u>2010</u>
(Amounts falling due to the Company within one year)	£	£
Maintenance Charges in Arrears	-	-
Sundry Debtors	-	-
	<u>£Nil</u>	<u>£Nil</u>
3 PREPAID EXPENSES	<u>2011</u>	<u>2010</u>
(Amounts that have been paid for but are in respect of the next Accounting Period)	£	£
Insurance Premiums	-	-
Managing Agents Fees	-	-
	<u>£Nil</u>	<u>£Nil</u>
4 CREDITORS	<u>2011</u>	<u>2010</u>
(Amounts falling due by the Company within one year)	£	£
Maintenance Charges in Advance	-	-
Ground Rent Funds Owed to Freeholder	-	-
	<u>£Nil</u>	<u>£Nil</u>

QUEENS COURT READING MANAGEMENT COMPANY LIMITEDA COMPANY LIMITED BY GUARANTEENOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2011

5	<u>CREDITORS CONTROL</u>	<u>2011</u>	<u>2010</u>
	(Amounts owed by the Company for expenses incurred during the Current Accounting Period but not yet paid)	£	£
	Cleaning, Garden Maintenance & Repairs	-	-
		<u>£Nil</u>	<u>£Nil</u>
6	<u>ACCRUED EXPENSES</u>	<u>2011</u>	<u>2010</u>
	(Amounts owed by the Company for expenses incurred during the Current Accounting Period but not yet received)	£	£
	Cleaning, Garden Maintenance & Repairs	-	-
		<u>£Nil</u>	<u>£Nil</u>

QUEENS COURT READING MANAGEMENT COMPANY LIMITEDA COMPANY LIMITED BY GUARANTEENOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2011

7	<u>RESERVE FUND FOR MAJOR WORKS</u>	<u>2011</u>	<u>2010</u>
		£	£
	Reserve Fund brought forward	-	-
	Transfer to funds during the year	-	-
		<u>£Nil</u>	<u>£Nil</u>
8	<u>SURPLUS/(DEFICIT) ON ORDINARY ACTIVITIES</u>	<u>2011</u>	<u>2010</u>
	The Surplus/ (Deficit) on ordinary activities before taxation is stated after (charging) crediting the following -	£	£
	Auditors Remuneration	-	-
	Directors Remuneration	-	-
	Gross Interest Received	-	-