

Reg No 3,015,146

**R & R Electrical & Mechanical Services Ltd**

**ABBREVIATED ACCOUNTS**

**1 February 1999 to 31 January 2000**

Mrs A J Dickman  
Higham, Kent



**R & R Electrical & Mechanical Services Ltd**

**1 February 1999 to 31 January 2000**

CO REGISTERED NUMBER	:	3,015,146 (England)
DIRECTORS	:	P D Spain R Spain
COMPANY SECRETARY	:	R Spain
REGISTERED OFFICE	:	11 Sharfleet Drive, Strood Rochester Kent ME2 2UA
ACCOUNTANTS	:	Mrs A J Dickman Yew Trees, Church Street Higham, Kent
BANKERS	:	Lloyds Bank plc 129 High Street Strood Kent

**R & R Electrical & Mechanical Services Ltd**  
**REPORT OF THE DIRECTORS**  
**1 February 1999 to 31 January 2000**

The directors present their annual report and financial statements for the year ended 31 January 2000

**PRINCIPAL ACTIVITY**

*The principal activity of the company continued to be that of electrical installation, maintenance and repair.*

**DIRECTORS**

The directors of the company in the year and their beneficial interests in the company's issued share capital were as follows:

	<u>No. of ordinary shares of £1 each</u>	
	<u>2000</u>	<u>1999</u>
P D Spain	50	50
R Spain	25	25

**ACCOUNTANTS**

Mrs A J Dickman has expressed her willingness to act for the company.

A resolution for her reappointment will be proposed at the forthcoming Annual General Meeting.

**BASIS OF PREPARATION**

In preparing the above report the directors have taken advantage of the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Approved by the Board - Date:

Signed on behalf of the Board

R Spain  
Secretary



**ACCOUNTANTS' REPORT ON THE UNAUDITED ACCOUNTS  
TO THE DIRECTORS OF  
R & R Electrical & Mechanical Services Ltd**

As described on the balance sheet, you are responsible for the preparation of the financial statements for the year 1 February 1999 to 31 January 2000, set out on pages 2 to 4 and you consider that the company is exempt from an audit and a report under s249A(1) of the Companies Act 1985.

In accordance with your instructions, we have compiled these unaudited financial statements from the accounting records and information and explanations received by us, in order to assist you to fulfil your statutory responsibilities.

Yew Trees, Church Street  
Higham, Kent

Date: 1st March 2000

Mrs A J Dickman  
Accountant

**R & R Electrical & Mechanical Services Ltd**  
**BALANCE SHEET**  
**AS AT 31 January 2000**

	Notes	£	2000 £	£	1999 £
<b>FIXED ASSETS</b>					
Tangible assets	2		8,683		1,329
<b>CURRENT ASSETS</b>					
Debtors		30,580		38,746	
Stock & Work in Progress		2,566		7,133	
Cash at bank and in hand		7,135		12,113	
		<u>40,281</u>		<u>57,992</u>	
<b>CREDITORS</b>					
Amounts falling due within one year		<u>28,460</u>		<u>34,004</u>	
<b>NET CURRENT ASSETS (LIABILITIES)</b>			<u>11,821</u>		<u>23,988</u>
			<u>20,504</u>		<u>25,317</u>
<b>CAPITAL AND RESERVES</b>					
Called up share capital			100		100
Profit and loss account			<u>20,404</u>		<u>25,217</u>
			<u>20,504</u>		<u>25,317</u>

Exemption from audit

The directors confirm:

- (a) the company is entitled to exemption under s249A(1) Co Act 1985 from the requirement to have its accounts audited
- (b) no notice has been deposited under s249B(2) by holders of 10% or more of the company's shares
- (c) and acknowledge their responsibilities for:-
  - (i) ensuring that the company keeps accounting records which comply with s221 of the Act
  - (ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the year end date above and of its profit or loss for the year in accordance with the requirements of s226 of the Act and which otherwise comply with the requirements of the Act, so far as applicable to the company.

Reduced disclosure


The directors have taken advantage in the preparation of the financial statements of the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Approved by the Board

Date:

Signed on behalf of the Board:

Mr R Spain (Secretary)

  
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The attached notes form an integral part of these accounts.

**R & R Electrical & Mechanical Services Ltd**  
**PROFIT AND LOSS ACCOUNT**  
**1 February 1999 to 31 January 2000**

	Notes	2000 £	1999 £
Turnover	1	253,468	304,656
Cost of Sales		255,281	285,586
Profit(Loss) on Ordinary Activities before Taxation		(1,813)	19,070
Taxation		0	2,337
Profit(Loss) for the year after taxation		(1,813)	16,733
Dividends		3,000	-
Retained profit(loss) for the year		(4,813)	16,733
Retained (deficit)profit brought forward		25,217	8,484
Retained (deficit)profit carried forward		<u>20,404</u>	<u>25,217</u>

None of the company's activities were acquired or discontinued in the above two financial years.  
Turnover and operating profit derive wholly from continuing operations.

The company has no recognised gains or losses other than  
the profit or loss for the above two financial years

The attached notes form an integral part of these accounts.

**R & R Electrical & Mechanical Services Ltd**  
**NOTES TO THE ACCOUNTS**  
**1 February 1999 to 31 January 2000**

**1 ACCOUNTING POLICIES**

**(a) Basis of preparation**

The accounts are prepared under the historical cost convention.

**(b) Statement of Cash Flows**

The company is exempt from the requirement to prepare a Statement of Cash Flows under FRS1 since it qualifies as a small company.

**(c) Deferred taxation**

Deferred taxation is provided on the liability method on all timing differences which are expected to reverse in the future without being replaced, calculated at the rate at which it is expected that taxation will be payable.

**(d) Depreciation**

Depreciation is provided on all tangible fixed assets, other than freehold land, at the following annual rates, calculated to write off each asset over its expected useful life.

Fixtures and fittings	25 %	straight line
Motor vehicles	25 %	straight line

**(e) Turnover**

Turnover represents the net invoiced sales excluding VAT.

**(f) Stocks and Work in Progress**

Stocks and work in progress are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

**2 TANGIBLE FIXED ASSETS**

	Plant and Equipment	Motor Vehicle	Total
	£	£	£
<b>COST</b>			
1 February 1999	1,079	1,313	2,699
Additions	895	9,352	10,247
31 January 2000	<u>1,974</u>	<u>10,665</u>	<u>12,946</u>
<b>DEPRECIATION</b>			
1 February 1999	449	614	1,063
Charge for year	381	2,512	2,893
31 January 2000	<u>830</u>	<u>3,126</u>	<u>3,956</u>
<b>NET BOOK VALUE</b>			
31 January 2000	<u>1,144</u>	<u>7,539</u>	<u>8,683</u>

**3 SHARE CAPITAL**

	£	£
<b>Authorised:</b>		
100 Ordinary £1 Shares	<u>100</u>	<u>100</u>
<b>Allotted, issued and fully paid:</b>		
100 Ordinary £1 Shares	<u>100</u>	<u>100</u>

**R & R Electrical & Mechanical Services Ltd**  
**TRADING AND PROFIT AND LOSS ACCOUNT**  
**1 February 1999 to 31 January 2000**

	1999		2,000	
	£	£	£	£
<b>Work Done &amp; Sales (adjusted for Work in Progress)</b>		304,656		253,468
<b>Purchases (adjusted for stock)</b>		103,735		51,984
<b>Hire of Plant &amp; Machinery</b>		741		1,633
<b>Wages and National Insurance</b>		-		17,113
<b>Subcontractors</b>		105,073		97,552
<b>GROSS MARGIN</b>	%	31 95,107	34	85,186
<b>OPERATING EXPENSES</b>				
Motor & Travel Expenses		12,617		13,195
Office Accommodation		880		949
Directors Remuneration		34,442		47,049
Insurance		3,261		3,414
Accountancy Fees		1,062		935
Printing, Postage, Stationery		806		1,092
Advertising		-		495
Training		-		526
Salaries and National Insurance		10,880		3,569
Tool Replacement & Protective Clothing		798		667
Sundry Expenses		1,429		1,124
Telephone		2,826		2,479
Bank Charges		1,738		1,842
Pensions		3,558		5,345
Legal Fees		-		-
Cleaning		590		600
Repairs		708		825
Depreciation				
Plant & Equipment		210		381
Motor Vehicles		232		2,512
		<u>76,037</u>		<u>86,999</u>
<b>PROFIT(LOSS) BEFORE TAXATION</b>		<u>19,070</u>		<u>(1,813)</u>