# Report of the Trustees and Unaudited Financial Statements for the Year Ended 31st March 2014 for Dance Art Foundation

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Chariot House Ltd Chartered Accountants Gunpowder House 66/68 Great Suffolk St London SE1 0BL

# Contents of the Financial Statements for the year ended 31st March 2014

	Page
Report of the Trustees	1 to 4
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7 to 8
Notes to the Financial Statements	9 to 11
Detailed Statement of Financial Activities	12

# Report of the Trustees for the year ended 31st March 2014

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2014. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

#### REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

04802927 (England and Wales)

#### Registered Charity number

1105222

#### Registered office

Unit 25

Toynbee Studios

28 Commercial St

London

El 6AB

#### **Trustees**

Dr R S Niblock

Solicitor

- resigned 12/3/2014

T Rogers

Theatre Designer

er - resigned 13/3/2014

Ms R M Parslew

Producer and Arts

Consultant

Brand and

Communications

Consultant

Ms R Cabaret Ms T McCann

Ms R Phypers

Arts Manager Fundraiser appointed 12/3/2014appointed 9/9/2014

**Company Secretary** 

J D Moran

# Independent examiner

Mark Partridge

**FCA** 

Chariot House Ltd

**Chartered Accountants** 

Gunpowder House

66/68 Great Suffolk St

London

SE1 0BL

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Governing document

The charity is controlled by its memorandum and articles of association and constitutes a limited company by guarantee, as defined by the Companies Act 2006.

#### Recruitment and appointment of new trustees

The Board of Trustees is ethically and financially responsible for the charity. The position of Trustee is voluntary, and one for which none of the Trustees or those closely related to them may receive financial remuneration. Trustees are recruited and appointed on the basis of necessary skills sets at board level and their under-representation. Candidates are sought through pertinent networks decided up on the Trustees. Appointments are made by proposal to the board which are considered and voted upon by all board members.

The one third of the trustees are required to retire each year and maybe re-elected by the board.

# Report of the Trustees for the year ended 31st March 2014

### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

#### **OBJECTIVES AND ACTIVITIES**

#### Objectives and aims

Dance Art Foundation is an independent national charity inspiring recognition of the cultural significance of dance, and advancing public and individual engagement, understanding and appreciation of dance as a contemporary art form.

### The objectives of Dance Art Foundation are:

a. to advance education for the public benefit by the promotion of the arts, in particular, but not exclusively the art of dance.

b. to relieve individuals who are suffering from physical or psychological illness or disability by the provision of facilities for them to participate in dance and the arts for therapeutic purposes.

#### ACHIEVEMENT AND PERFORMANCE

#### Charitable activities

Over the past year, Dance Art Foundation undertook an intensive period of organisational development working with consultants, Roanne Dods (company infrastructure and funding) and Victoria Hume (arts-in-health) funded by the True Colours Trust. Alongside this work, the charity toured nationally in response to demand for its performance work. It continued to grow Breathing Space, its pioneering dance-in-health programme in partnership with six children's hospices and through the piloting of a new dance-and-dementia initiative at Ashlar House, a residential care home in London.

Dance Art Foundation's Breathing Space dance-in-health programme flourished this year with the renewed support of BBC Children in Need, Help A Capital Child and the Kirby Laing Foundation, as well as a new partnership with Nordoff Robbins and Barchester Healthcare. We consolidated our work in six children's hospices where our highly regarding Project Artists offered participatory projects in dance and creative movement for children and young people with life-limiting, life-threatening and life-changing illnesses and their siblings and families. Projects were augmented by staff training that helped diversify the skills and expertise of clinical and care staff, and extended the reach of our contribution in each hospice. Our children's programme also supported the health and wellbeing of a diverse group of children at a local East London children's centre, as part of Dance Connections, our two-year project training new Project Artists funded by the Kirby Laing Foundation. We expanded our health programme with a highly successful and well-received dance project for those living with dementia. This new strand was delivered through a partnership with Nordoff Robbins music therapy service and Barchester Healthcare, who funded the project, at Ashlar House, a Barchester residential home. Demand for all our dance-in-health work remains very high and sustaining this aspect of our work has been a key focus for our organisational development.

The growth and success of Dance Art Foundation inspired the trustees to undertake a period of organisational development with a view to enabling a more strategic and sustained approach to the realisation of the charity's vision. Funding was secured from the True Colours Trust to undertake this work with two consultants, Roanne Dods, formerly Director of The Jerwood Charitable Foundation, focused on company infrastructure, finance and funding, and Victoria Hume, Consultant and Arts Manager at the Royal Brompton and Harefield NHS Foundation Trust, focused on our health programme. The work comprised a detailed strategic review of Breathing Space; refinement of our vision, mission and values; company structure recommendations; and the development of a three-year business plan and fundraising strategy.

In performance, we undertook two significant projects with Dance Art Foundation Artistic Director Joe Moran and Associate Artist Florence Peake. Forward by Joe Moran was co-produced by Dance Art Foundation, Siobhan Davies Dance, the national dance agency Dance4 and Lakeside Arts Centre in Nottingham. It was an opportunity to showcase the diverse range of Joe Moran's choreographic practice. Forward comprised eight distinctive works – live performances, installations, film and publications – presented in theatre, gallery and studio spaces. The production developed our relationships with key co-producing partners and reached out to new audiences. Similarly, Dance Art Foundation toured Associate Artist Florence Peake's MAKE to a wide range of contexts including BALTIC Centre for Contemporary Art (Gateshead), the Moving Museum for Frieze Art Fair (London), Bohunk Institute (Nottingham) and Axis Arts Centre (Crewe). The Trustees recognise the vital importance of performance in its portfolio and its invaluable role in maintaining the charity's public profile. MAKE and Forward highlighted the exceptional and diverse artistic excellence to which Dance Art Foundation is committed. This has proved important in inspiring and growing confidence in our work for supporters and partners.

Dance Art Foundation's Critical Dialogues programme, including its popular Dance Critical Theory Group, fostered fertile debate that challenged artists and widen public access to new thinking in dance. Our Easter Atelier with partner Movingeast supported the dissemination of new choreographic approaches and provided Associate Artist Florence Peake with intensive research support towards the creation of a new work.

At the end of the financial year, Dance Art Foundation was poised to begin rehearsals for its first national tour, Assembly by Artistic Director Joe Moran. Assembly will be our most ambitious project to date bringing together the full range of Dance Art Foundation's work (performance, dance-in-health, critical dialogues) by aligning our productions more closely to our Breathing Space and Critical Dialogues programmes. Assembly will see a triple-bill of works by Joe Moran tour to theatres, galleries, universities and hospitals across the UK, accompanied by a national Symposium and education and health workshops.

Once again, the Trustees wish to express their sincere gratitude to chartered accountants, Chariot House, who kindly prepare its annual accounts as a charitable donation and to Dance Art Foundation's partners, funders, artists, participants and audiences who together make its work possible.

#### FINANCIAL REVIEW

## **Reserves policy**

The charity is not in receipt of core funding from any agency; rather it receives restricted, project-based funding or unrestricted income from commissions, workshops and performances that is spent in accordance with its charitable objectives. The charity retains reserves required to complete committed projects.

Approved by order of the board of trustees on 23rd December 2014 and signed on its behalf by:

Ms T McCann - Trustee

I report on the accounts for the year ended 31st March 2014 set out on pages six to eleven.

#### Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

#### Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mark Partridge

**FCA** 

Chariot House Ltd Chartered Accountants

Gunpowder House 66/68 Great Suffolk St

London

SEI 0BL

23rd December 2014

# Statement of Financial Activities for the year ended 31st March 2014

				2014	2013
		Unrestricted	Restricted	Total funds	Total funds
	NT 4	funds	funds	•	•
	Not	£	£	£	£
INCOMPIG DESCUIDARS	es				
INCOMING RESOURCES					
Incoming resources from generated funds		4 410	20.604	25.004	44.100
Voluntary income	•	4,410	30,684	35,094	44,190
Activities for generating funds	2	4,595	1,000	5,595	5,057
Investment income	3	8	-	8	41
Total incoming resources		9,013	31,684	40,697	49,288
RESOURCES EXPENDED					
Charitable activities		14.000	22 575	10 567	72 900
Dance Art		14,992	33,575	48,567	72,890
NET INCOMING/(OUTGOING)					
RESOURCES		(5,979)	(1,891)	(7,870)	(23,602)
RECONCILIATION OF FUNDS					
Total funds brought forward		9,744	(352)	9,392	32,994
			(		
TOTAL FUNDS CARRIED FORWARD		3,765	(2,243)	1,522	9,392

The notes form part of these financial statements

# Balance Sheet At 31st March 2014

·	Not es	Unrestricted funds	Restricted funds	2014 Total funds	2013 Total funds
CURRENT ASSETS Cash at bank		5,194	-	5,194	15,700
CREDITORS Amounts falling due within one year		(1,429)	(2,243)	(3,672)	(6,308)
NET CURRENT ASSETS/(LIABILITIES)		3,765	(2,243)	1,522	9,392
TOTAL ASSETS LESS CURRENT LIABILITIES		3,765	(2,243)	1,522	9,392
NET ASSETS/(LIABILITIES)		3,765	(2,243)	1,522	9,392
FUNDS Unrestricted funds Restricted funds	6			3,765 (2,243)	9,744 (352)
TOTAL FUNDS				1,522	9,392

The notes form part of these financial statements

#### Balance Sheet - continued At 31st March 2014

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2014.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31st March 2014 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 23rd December 2014 and were signed on its behalf by:

Ms T McCann -Trustee

#### 1. ACCOUNTING POLICIES

#### **Accounting convention**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

#### **Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

#### Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

#### 2. ACTIVITIES FOR GENERATING FUNDS

	Other Income	2014 £ 5,595	2013 £ 5,057
3.	INVESTMENT INCOME		
	Deposit account interest	2014 £ 8	2013 £ 41
4.	NET INCOMING/(OUTGOING) RESOURCES		
	Net resources are stated after charging/(crediting):		
	Other operating leases	2014 £ 3,803	2013 £ 5,761

# 5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2014 nor for the year ended 31st March 2013.

# Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2014 nor for the year ended 31st March 2013.

### 6. MOVEMENT IN FUNDS

	Net movement		
	At 1/4/13	in funds	At 31/3/14
	£	£	£
Unrestricted funds			
General fund	1,463	(2,892)	(1,429)
Artists Projects	(456)	789	333
Breathing Space	8,737	<u>(3,876</u> )	4,861
	9,744	(5,979)	3,765
Restricted funds			
Breathing Space	(4,871)	4,853	(18)
Artists Projects	(981)	(1,244)	(2,225)
General Fund	5,500	(5,500)	
	(352)	(1,891)	(2,243)
TOTAL FUNDS	9,392	<u>(7,870</u> )	1,522

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	71	(2,963)	(2,892)
Artists Projects	6,923	(6,134)	789
Breathing Space	_2,019	(5,895)	(3,876)
	9,013	(14,992)	(5,979)
Restricted funds			
Breathing Space	19,020	(14,167)	4,853
Artists Projects	12,664	(13,908)	(1,244)
General Fund		(5,500)	(5,500)
	31,684	(33,575)	(1,891)
			<del></del>
TOTAL FUNDS	40,697	<u>(48,567</u> )	<u>(7,870</u> )

# Notes to the Financial Statements - continued for the year ended 31st March 2014

# 6. MOVEMENT IN FUNDS - continued

Breathing Space is a dance in health programme that nutures and supports public health and well being through dance.

Artists Projects is a strand of activity that engages leading dance artists to create adventurous dance that questions the limits and definition of the art form.

# <u>Detailed Statement of Financial Activities</u> for the year ended 31st March 2014

	2014	2013
	£	£
INCOMING RESOURCES		
Voluntary income		
Gifts	1	-
Donations	62	-
Grants	35,031	44,190
	35,094	44,190
Activities for generating funds		
Other Income	5,595	5,057
Investment income		44
Deposit account interest	8	41
Total incoming resources	40,697	49,288
RESOURCES EXPENDED		
Charitable activities		
Other operating leases	3,803	5,761
Insurance	957	816
Telephone	589	761 265
Postage and stationery Travel and Subsistence	82	265 2,053
Venue Hire	360	1,873
Administration Costs	6,269	2,287
Workshop costs	510	16,868
Production Costs	1,668	19,024
Project Costs	34,329	23,182
	48,567	72,890
Total resources expended	48,567	72,890
Not expenditure	(7.970)	(22 (02)
Net expenditure	<u>(7,870)</u>	(23,602)

This page does not form part of the statutory financial statements