

COMPANY REGISTRATION NUMBER 08704204

SUB-SAHARA ADVISORY PANEL

ACCOUNTS

30 SEPTEMBER 2015



Charity Number 1159990

SUB-SAHARA ADVISORY PANEL

ACCOUNTS

YEAR ENDED 30 SEPTEMBER 2015

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SUB-SAHARA ADVISORY PANEL

CHAIRMAN'S STATEMENT

YEAR ENDED 30 SEPTEMBER 2015

The Sub-Sahara Advisory Panel (SSAP) has grown from strength to strength since its inception in 2009, and over the last three years in particular. We started out as a loose network of Welsh African-Welsh Diasporas individuals, and have evolved into to a sizable membership organisation, which works collaboratively with numerous local and international organisations. Panel members have played a major rôle in shaping the development sector in Wales, whilst also contributing to development initiatives in Africa.

A huge thanks goes to our funders, The Welsh Government's Wales-Africa Programme and The Waterloo Foundation, who granted SSAP funding for one year (April 2014 - April 2015), to provide continued support to Welsh African diaspora groups and individuals. Their support has enabled us to build our capacity and infrastructure, whilst increasing SSAP's reach and support for African diaspora groups in Wales. As well as our funders, organisations that we have developed links and connections with, such as AFFORD, BOND and NIDOS, also deserve a big thanks. I would also like to thank Fadhili Maghiya, who has been with SSAP for nearly three years and has overseen all of SSAP's activities and diligently worked hard to drive the organisation forward.

This financial year (2014-15) has had a major impact on SSAP's future, not only have we become a major player within the development sector in Wales, but we have also been able to successfully acquire grant funding for the next three years. The funding follows a successful partnership bid with 4 other organisations to run an initiative called Cymru-Africa Hub. Additionally, these past 12 months have also seen SSAP formally registered as a charity, as we were previously a limited company by guarantee.

As we look forward to our next financial year, we hope to continue to grow, recruit and retain panel experts and demonstrate the impact and value of skills found within the African diaspora. We also look forward to expanding our network, partnership and collaborations with organisation and groups of similar values and ethos.

With kind regards,

Mutale Merrill OBE

SUB-SAHARA ADVISORY PANEL

TRUSTEES' ANNUAL REPORT

YEAR ENDED 30 SEPTEMBER 2015

The trustees, who are also directors for the purposes of company law, present their report and the unaudited accounts of the charity for the year ended 30 September 2015.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	Sub-Sahara Advisory Panel
Charity registration number	1159990
Company registration number	08704204
Principal office	Temple of Peace Edward VII Avenue Cathays Park Cardiff CF10 3AP

The trustees

The trustees who served the charity during the period were as follows:

T Gokah
M Merrill OBE
T Moyo
H Ramogi
T Sanousi

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Sub-Saharan Advisory Panel was formed in 2009, when a number of Diaspora groups in Wales met to consider how they might collectively advance their common interest in international development. Its initial ethos was to harness the knowledge, experience and skills of panel members and diaspora individuals from across Africa, to advise on how to deliver effective international development interventions, vis-à-vis, contributing sound understanding of the cultural, social and economic realities of everyday life in sub-Saharan African countries. The ethos of the organisation has since expanded to create a structured network of African diaspora organisations in Wales that carry out development projects in Sub-Saharan Africa.

OBJECTIVES AND ACTIVITIES

Public Benefit

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities.

The trustees confirm that they have complied with the duty section 17(5) of the 2011 Charities Act.

SUB-SAHARA ADVISORY PANEL

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 30 SEPTEMBER 2015

Aims:

- To identify and advocate for the needs and expertise of diaspora groups in their international development work.
- To create partnerships between diaspora groups in Wales and non-diaspora Welsh international development organisations, which harness the knowledge and skills of the former, enabling them to advice and support the latter.

Mission:

As an independent think-tank on international development, our mission is to inspire and inform policy and practice which lead to the reduction of poverty and the achievement of sustainable livelihoods in Africa, with a particular focus on sub-Saharan Africa. We do this through practical policy advice, policy-focused dissemination, debate and applied research. We also work with partners in the public and private sectors across Wales and UK generally.

Our Values:

- SSAP ensures best practice and innovative approaches in international development practice.
- SSAP continuously seek collaboration and partnership effort to foster best working relationships in international development practice.
- SSAP upholds the principle of open reporting on the use of public funds, with full communication of our work to our donors and partners.
- SSAP works in a sustainable manner, which is in line with its commitment to its long-term goals.

Objectives:

- To carry out and support programmes in Sub-Saharan Africa for the public benefit, to relieve poverty and sickness.
- To advance education and to promote the efficiency and effectiveness of African diaspora charities working in international development, by providing services.
- To ensure good capacity building support for administration or infrastructure of charities and groups, including, but not limited, fundraising and organisational structure advice.

SUB-SAHARA ADVISORY PANEL

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 30 SEPTEMBER 2015

Activities:

The objectives of SSAP will be carried out in the following ways:

- By encouraging the adoption of strategies and actions that deliver real and measurable benefits in Sub-Saharan Africa.
- By providing insight, knowledge and experience on Sub-Saharan Africa to international development groups in Wales.
- By adding value to current monitoring and evaluation practices within international development.
- By recommending and commenting upon government and civil society policies, practices and programs.
- By offering a critique of the focus, criteria and processes attached to international development funding programs.
- By providing a 'reality check' on all aspects of intended and existing programmes of development work in Sub-Saharan Africa.
- By addressing matters of injustice, poor governance and corruption that compromise effective international development.
- By providing diaspora organisations and groups with information of opportunities within international development practice.
- By supporting the growth of community cohesion among diaspora groups and communities in Wales and across the UK.
- By carrying out research and monitoring and evaluation assignments, to further our findings identified by our previous research.

Key Partnership Organisations:

Welsh Government's Wales Africa Programme

The Waterloo Foundation

Hub Cymru Africa (Fairtrade Wales, Welsh Centre for International Affairs, Wales Council for Voluntary Action and Wales for Africa Health Link)

BAWSO

AFFORD

FORWARD

Diaspora Volunteering Alliance

SUB-SAHARA ADVISORY PANEL

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 30 SEPTEMBER 2015

ACHIEVEMENTS AND PERFORMANCE

Increased numbers of diaspora groups participating and contributing to the sector

SSAP are very proud of the fact that more diaspora individuals are now engaged in the development sector in Wales. By working collaboratively with other members in the Cymru-Africa Hub and sharing their extensive contact list, SSAP were able to increase the number of diaspora individuals and groups attending the Hub's training sessions, which have more than doubled since 2014. Furthermore, SSAP have also increased opportunities for these diaspora groups to connect with others across the UK. As well as the Hub training, SSAP has shared information, and facilitated events and with diaspora groups on issues such as remittances, FGM, disability and women empowerment issues throughout 2014 - 15.

Organised events to raise awareness of diaspora participation in development

As a result of this increase in participants, there are now more diaspora groups recognised through the UN Gold Star Award. The ceremony, which SSAP helped to organise, was awarded to 8 SSAP members at a ceremony that took place on 4th December 2014 at the Senedd. SSAP members delivered a 'How to act Inclusive' workshop at the recent Wales for Africa Health Link Conference in July 2015 whilst also helping to organise the launch of Hub Cymru Africa in 2015 at the Millenium Stadium. The event successfully fostered collaboration and seven learning links, two partnership links and one development link were also established.

Fostering Collaboration

SSAP fostered collaborations between diaspora and non-diaspora groups. For instance, the organisation assisted with the organisation and delivery of a conference on climate change, organised by the Mid-Wales Network. Also, their work with Disability Wales Africa (DWA) allowed diaspora groups, already carrying out disability projects in Africa, to gain advice and support from disability campaigners in Wales. This partnership enabled SSAP to organise their own networking event for diaspora groups, which was held at the Temple of Peace in Cardiff on the 18th August 2014. Here, members of DWA were able to share their expertise and knowledge to support these diaspora groups.

Furthermore, SSAP has worked with their partners to develop tools and resources used to support the sector in Wales. These resources include 'Developing mini-modules; the effectiveness framework with Wales Africa team and country profiles with IHCC'. More of SSAP's successful partnerships are in the table below.

Brokerage of collaboration between diaspora and Welsh organisations

Individual/Organisations	Country of Interest	Partnership/Activity
Tanzanian High Commission	Tanzania	SSAP helped to organise a meeting between Tanzanian Diaspora and the UK Tanzania High Commissioner, as well as providing an opportunity for Tanzanian diaspora groups in Wales to partner with others in the same area.

SUB-SAHARA ADVISORY PANEL

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 30 SEPTEMBER 2015

Individual/Organisations	Country of Interest	Partnership/Activity
Women making a difference	Sudan	Linked with Sudanese diaspora groups, e.g. Women Access Network and Cardiff-Riverside Al-Fatih Link, after their staff volunteered with the British Council in Sudan.
The Welsh International Development Hub	Sierra Leone and Liberia	SSAP hosted an event on Ebola, which brought together a significant number of diaspora individuals from Sierra Leone and Liberia to take part in discussions. These diaspora groups were identified through SSAP's networks.
Common Ground Initiative (CGI) at Comic Relief	Across Africa	SSAP worked with the Welsh International Development Hub to contribute to the consultation on the future of the CGI, by sending a proposal for future grants on behalf of small development charities and diaspora groups.
Disability Wales and Africa (DWA)	Across Africa	SSAP assisted DWA in creating a Diaspora Disability Working Group, which will assist DWA in raising the profile of disability issues in Africa, as well as supporting diaspora groups carrying out development projects on the continent.
Comic Relief and Department for International Development (DFID).	Across Africa	SSAP organised and hosted a women empowerment round table discussion between CR and African diaspora individuals, who work on gender and women issues both in Wales and throughout the UK.
Southern African Development Community (SADC)	Across Sub-Saharan Africa	SSAP brokered a meeting between the Cymru-Africa Hub representatives with 14 High Commissioners from SADC
Mid Wales Climate Change Conference	Mid-Wales	SSAP members took part on the climate change conference that was held in Machynlleth.

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TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 30 SEPTEMBER 2015

Organising Development Training Events

On the 22nd February 2015, SSAP hosted a training session for diaspora groups in collaboration with the Wales Audit Office, about governance and grants management.

On the 3rd February 2015, SSAP delivered a roundtable discussion on two issues that SSAP members are very passionate about advocating for, and are also very topical in development at the moment: female genital mutilation (FGM) and women empowerment. The event was hosted in collaboration with BAWSO and it was attended by Baroness Northover, Baroness Randerson and Lynne Featherstone, then Home Office Minister.

The roundtable discussion on women empowerment was attended by African diaspora groups based throughout the Wales, where representatives from the UK Department for International Development (DFID) and Comic Relief, who fund many development programmes throughout Africa. The roundtable discussion was aimed at finding ways for diaspora groups can actively contribute to existing FGM and women empowerment programmes in Africa.

Sharing Information:

SSAP has worked closely with a number of key development actors in Wales, both within their partnership with Cymru-Africa Hub and as an individual organisation. As a result of being a part of the Hub's Steering Committee, they have had the opportunity to work with community and health groups, and to assist the Hub in delivering training sessions. As an individual organisation SSAP has hosted networking events in Cardiff and promoted development issues in the sector through their quarterly newsletter. They have also worked with partnership organisations outside of the Hub in order to deliver events, such as the international development summit and the UN Gold Star Award.

OUTPUT	ACTIVITY	OUTCOME
Establishment of thematic diaspora working groups	Four thematic groups established: <ol style="list-style-type: none">1. Disability2. Education and Campaigns3. Business and Social Enterprise4. Gender	SSAP also formed four steering groups, in order to drive the thematic groups forward: <ol style="list-style-type: none">1. Disability: 10 attendants attended a roundtable discussion with Disability Wales Africa (DWA) on diaspora contribution to current disability projects throughout Africa.2. Education and Campaigns: Initially, 7 members attended a meeting in Abergavenny to set an agenda for the rest of the group. The group has since been involved in the Wales Alliance for Global Education, which is an all-Wales network aimed at ensuring that global citizenship is included in the Welsh Government's Future Generation Bill.3. Business and Social Enterprise: 8 representative from this group went to Comic Relief's 'Africa In Action' event in London, whilst two took part on their 'Diaspora Changemaker' course.

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TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 30 SEPTEMBER 2015

		<p>4. <u>Gender</u>: 30 representatives, from women-led diaspora organisations in Wales, group attended a meeting with Comic Relief regarding how diaspora groups can contribute to existing FGM and women empowerment issues in Africa. Furthermore, a grant for diaspora groups working in FGM was announced by Comic Relief, as a result of 30 members from the group taking part in an FGM roundtable discussion in London.</p>
Production of a quarterly newsletter	SSAP created a newsletter that fed into and utilised existing platforms e.g. Cymru-Africa Hub/community links and health bodies	<p>The newsletter featured a number of activities and events, which were produced and publicised through this platform. These includes:</p> <ul style="list-style-type: none"> - Networking events diaspora - Training opportunities, including Hub training - The Wales Africa Film Festival - FGM grants - Health/community link grants - Diaspora event in London organised by BOND - Grant management and governance training in partnership with the Wales Audit Office
Providing development support to diaspora groups	SSAP provided additional support to diaspora groups by sending out frequent reminders of opportunities and events, particularly with the 'Wales for Africa' Team.	<ul style="list-style-type: none"> - Increased diaspora participation on the Hub's training by 66% from 2013-14 (see information below) - Increased recognition of the work done by diaspora groups e.g. through the UN Gold Star Award - Increased engagement with the sector in Wales and other diaspora groups across the UK. Eight diaspora individuals went to Comic Relief's 'Africa In Action' event in London, whilst two took part on their Diaspora Changemaker course - Increased awareness and understanding of the sector in Wales by diaspora groups - Subsidised transportation for those who could not afford to travel to the Hub's training
Increased numbers of individuals from the African diaspora on the Hub mailing list	Over 200 of SSAP's individuals contacts, including around 40 different groups, were added to the Hub's mailing list	<p>With over 200 contacts given to the Hub, the impact has been:</p> <ul style="list-style-type: none"> - Increased understanding of a variety of skills found within the diaspora community - 15 SSAP members attended a training session on grant management, and 20 attended one on governance. As a result of these, more diaspora groups are aware of governance issues and ways to manage grants effectively

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TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 30 SEPTEMBER 2015

Conducted research, which included skills assessment and training needs assessment of African diaspora groups in Wales.	SSAP used this information to develop training materials that were more relevant to the needs of diaspora communities. These materials were then delivered through the Hub. They also created mini modules with other development officers	<ul style="list-style-type: none"> - Research included mapping of diaspora healthcare workers. This is on-going - Tools, such as the effectiveness framework and mini modules, will enable organisations to carry out self-evaluations and bespoke training sessions - SSAP helped to develop the 'Effectiveness Framework' along with representatives from the Wales for Africa Health and Community Links and the International Development Hub. - 40 diaspora individuals from Wales took part in a survey on how the UK diaspora have contributed to international development. This was carried out by Comic Relief and the Common Ground Initiative Grant will be announced after analysis of this survey
Organised consultation meetings and informal events	<p>SSAP consultation meetings and events with Comic Relief, on issues such as remittances and diaspora engagement.</p> <p>SSAP also organised events that encouraged discussion about development in a more relaxed and creative way, such as via film screenings.</p>	<p><u>Consultations:</u></p> <ul style="list-style-type: none"> - SSAP organised an event on how diaspora can contribute to women empowerment - Co-hosted an FGM event with Bawso. There were 40 participants and panel members included three UK ministers, including Lynne Featherstone, Minister of State for Crime Prevention. A £10,000 grant for diaspora groups fighting FGM was announced following this consultation - 30 participants also attended a Women Empowerment discussion between DFID, Comic Relief and Welsh African diasporas, which SSAP organised - 30 participants attended the 'Scramble for Africa' event. Increased understanding of current discussions and developments in Africa and the sector as a whole - 30 participants took part in a set of sessions, aimed at increasing engagement of diaspora and non-diaspora groups in 'sustainable development' <p><u>Informal Events:</u></p> <p>500 people attended the film screenings, which were part of the Watch Africa 2015 project, which increased awareness and understanding of both the positive and negative social, political and economic issues affecting Africa</p>

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TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 30 SEPTEMBER 2015

Evaluating Effectiveness – Training and events

Participation of African diaspora individuals at Cymru-Africa Hub training

The total number of diaspora individuals that attended the Hub's training sessions, between as of April 2014 and March 2015, was 33. Within this project SSAP has managed to engage more diaspora individuals and groups with the Hub's training in less than a year, compared to the total attendees during the 2013 - 2014.

Further to training sessions, the Hub also hosted a number of networking events and below is a breakdown of diaspora attendance:

LOCATION	DATE	NO. OF ATTENDANTS
Cardiff Share Learning Event	26th June 2014	4 out of 20
Swansea Share Learning Event	9th July 2014	3 out of 7

Analysis of Attendance to Hub's Training:

Please see below the breakdown of attendance from 2013 - 2014, from two Hub training events, one in Cardiff (26/06/14), and the other in Swansea (09/07/14):

NO. OF ATTENDANTS	RACE	PERCENTAGE
73	White	55.2%
7	Mixed	5.2 %
33	African	24.4%
34	Un-disclosed	25.2%
Total: 135		

In comparison to 2013-14, the total number of diaspora attending the Hub's training sessions as of April 2014 to March 2015 is 33. This is a 67% increase. As a result of this project, SSAP has managed to engage more diaspora individuals and groups with the Hub's training, compared to the whole of 2013 - 14. This number does not include those participating in SSAP's tailored training sessions, nor those who chose not to answer the question on ethnicity, or are of mixed origin. SSAP's grant management session had 10 diaspora individuals attending the event and 5 non-diasporas, whilst the governance session held at the Wales Audit Office had 7.

SSAP, along with community and health link, developed a log-frame to capture data. These development log-frames have enabled SSAP to understand trends and patterns, as well as progress made by diaspora groups. Feedback and advice given by the development support officers are collected in every meeting and training session captured.

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TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 30 SEPTEMBER 2015

Demonstrating Impact of the Effectiveness Framework Project

SSAP worked with Wales for Africa Community Links and the International Development Hub to design and implement the effectiveness framework to its network and the sector at large. So far, SSAP and other members of the Cymru-Africa Hub have tested the online framework tool through one or two members in their networks. Below is a response from one diaspora group, on the evaluation form distributed at the end of the project:

"Good job. I think the effectiveness is easy to use and very clear. It covers almost everything that you need to know when running an organisation and it helps small groups understand the importance of monitoring and evaluation and getting your house in order." (Anonymous).

This online tool generates a series of scores in different categories of organisational development, such as number of staff, amount of current funding and number of training sessions attended etc. The user will then add up their overall score, which will reveal where they are at in organisational development terms and suggest some advice. The scorecard, which will hopefully be beneficial to development groups in Wales.

As well as the Effectiveness Framework, SSAP have also been working with WACL/HUB and WAHL to create mini-modules, which are small, niche areas that are currently not covered by the Hub, and are complementary to their current training sessions.

Throughout this project, members of the African diaspora in Wales have been able to engage with other UK-wide developments movements that have been useful for diaspora communities in Wales, by creating partnerships and networks. For instance, SSAP mobilised members of the Welsh Africa diaspora to attend events outside of Wales, such as Comic Relief's 'Africa In Action' event in London. Seven SSAP members attended this monumental event, which was aimed at bringing African diaspora groups and individuals together to discuss issues related to the continent.

Since this Africa in Action event, SSAP have also noted a significant increase in successful funding applications from diaspora groups. Since the start of this project, a number of organisations such as African Mothers International, Mama Telema, Hayaat Women, Hope for Grace and Sight2020, have managed to secure funding from a wide range of large funders, such as Children In Need, Wales Africa Community and Health Links, Big Lottery and the Soultter Foundation.

These developments have not gone unnoticed, as the Wales Africa's programme was formally recognised these organisations through the UN Gold Star Award. The major difference on diaspora winning awards this year was the progression made by most of them from learning and partnership links, to development links.

Sustainability of the Project

SSAP has been working closely with a number of organisations including the Wales Africa programme, to ensure that this project is sustainable. This includes AFFORD in England and African Council in Scotland to share experiences of supporting diaspora communities in on the ground. SSAP have also taken part in roundtable discussions with other diaspora organisations and mainstream organisations such as Oxfam and Christian Aid, to discuss and ensure that the African diaspora in the UK are seen as active development actors in the sector. Furthermore, SSAP are also part of an EU-Africa Diaspora Platform, which is aimed at supporting diaspora groups and networks across Europe.

On a modest, local capacity, SSAP have ensured that diaspora communities are fully aware of opportunities to engage with the development sector in Wales. For instance, they have encouraged diaspora organisations to register on the Hub's mailing list, in order to get updates on resources, training sessions and networking events provided by the Hub.

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TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 30 SEPTEMBER 2015

This included publicising events through the network, arranging transport as well as supporting in delivering training sessions.

Partnerships with funders and mainstream organisations, such as Progressio and Comic Relief, have also vastly increased the contribution that the Welsh African diaspora make to the national and global conversation about development issues in Africa. Comic Relief have held two sessions on how they can engage and gain support from diaspora communities on issues such as FGM, women empowerment and remittances.

SSAP has also secured funding to continue with this work as well as covering other elements of 'inclusion'. Working under the Wales Africa Partnership, SSAP will steer the inclusion agenda and ensure that all parties involved, namely funded organisations and their partners in Sub-Saharan Africa, are aware and active in promoting inclusion in their projects.

Data Storage of Lessons Learnt

Development Tracking Log frames

SSAP has worked with the community and health link to develop a log-frame that will capture the number of meetings, advice given and any other developments. These log-frames allow for a better understanding of progress made by different links, obstacles and challenges, as well as a method for keeping track of the support from different organisations and partners.

Sharing Information

SSAP representative and other development officers within the Wales for Africa initiative have held numerous meetings throughout the year to plan and manage systems that could be supportive of the links. For instance, they have developed the effectiveness framework to allow links to evaluate themselves, which works in conjunction with the mini-modules they developed, which are short sessions tailored for specific organisations needing support. These modules are not currently covered by the Hub training, and will allow organisations to deepen their understanding of the development climate.

SUCCESS	CHALLENGES	LEARNING
Increased understanding of the notion 'Diaspora for Development' in Wales, amongst diaspora and non-diaspora groups	Capacity is still a common issue among diaspora groups. Most need to be supported in many areas, from registering with the Charity Commission to implementing projects	Development of mini-modules and bespoke training might be the best way to support diaspora groups
Increased collaboration between diaspora groups and Welsh NGOs	High expectations need to be managed properly	Monthly or bi-monthly events are important to keep the discussions and momentum within diaspora groups going
Building on the successes of Africa-UK Project (2013 -14)	Diasporas ability to diversify their funding sources is also challenging, as most apply for WACL funding and do not have a back-up plan	Business and job creation activities have a lot of interest within the community, so SSAP should explore ways to

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TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 30 SEPTEMBER 2015

		support them more
Enhanced connections and links with key players in the development sector e.g. BOND and Comic Relief	Language barrier for some diaspora groups and individuals mean that their funding applications are not well written	SSAP can tap into diaspora communities through existing faith groups, such as local church groups, as well as other informal social associations
Increased capacity of African diaspora groups and individuals	Difficult to support diaspora communities in North Wales, due to financial strains and reach	Fundraising training is the most popular amongst diaspora groups
Increased attendance of African diasporas to Hub's trainings and applicants to WACL funding	There needs to be an increased collaboration amongst diaspora groups	Wales INGOs mainly work in areas where there is not a lot of Welsh African diaspora communities e.g. Lesotho and Uganda

Our Thanks

SSAP works with many partner organisations across Wales. We are grateful for the support they have given us over this past year, and look forward to continuing to work them over the coming 12 months. We would like to especially thank the following:

1. Aberystwyth University
2. AFFORD
3. BAWSO
4. Black & Minority Ethnic organisations
5. Black & Minority Ethnic communities in Wales
6. Hub Cymru Africa
7. Fairtrade Wales
8. Wales Centre for International Affairs (WCIA)
9. Wales Council for Voluntary Action (WCVA)
10. Welsh Government and the Wales for Africa Initiative
11. The Wales International Development Hub (HUB)
12. The Wales for Africa Health Links (WAHL)
13. The Wales for Africa Community Links (WACL)
14. Watch-Africa: Wales African Film Festival
15. SSAP Board Members; staff and volunteers
16. Interpreters

SUB-SAHARA ADVISORY PANEL

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 30 SEPTEMBER 2015

FINANCIAL REVIEW

The principal funders were as follows:

	£
Wales for Africa	10,188
WCIA	15,618

A detailed analysis is shown within the financial statements.

All sources of funding were expended to meet the charity's objectives.

The charity relies upon grant aid from the donors identified in the financial statements.

PLANS FOR FUTURE PERIODS


- To continue developing support for African diaspora groups in Wales
- To utilise the capacity of African diaspora skills for enterprise, development and trade
- To assist African diaspora organisations in Wales to advocate on development policy
- To increase the number of African diaspora groups in Wales counteracting Female Genital Mutilation (FGM)

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

Registered office:
Temple of Peace
King Edward VII Avenue
Cathays Park
Cardiff
CF10 3AP

Signed on behalf of the trustees


M Merrill OBE
Chair

6 April 2016

SUB-SAHARA ADVISORY PANEL

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)

YEAR ENDED 30 SEPTEMBER 2015

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds Year to 30 Sep 15 £	Total Funds Period from 24 Sep 13 to 30 Sep 14 £
INCOMING RESOURCES					
Incoming resources from generating funds:					
Voluntary income	2	—	26,586	26,586	28,906
Activities for generating funds	3	—	—	—	598
Incoming resources from charitable activities	4	—	—	—	3,249
TOTAL INCOMING RESOURCES		<u>—</u>	<u>26,586</u>	<u>26,586</u>	<u>32,753</u>
RESOURCES EXPENDED					
Charitable activities	5/6	(3,657)	(25,841)	(29,498)	(27,806)
Governance costs	7	—	(745)	(745)	(1,080)
TOTAL RESOURCES EXPENDED		<u>(3,657)</u>	<u>(26,586)</u>	<u>(30,243)</u>	<u>(28,886)</u>
NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR/NET (EXPENDITURE)/INCOME FOR THE YEAR					
RECONCILIATION OF FUNDS		(3,657)	—	(3,657)	3,867
Total funds brought forward		<u>3,867</u>	<u>—</u>	<u>3,867</u>	<u>—</u>
TOTAL FUNDS CARRIED FORWARD		<u>210</u>	<u>—</u>	<u>210</u>	<u>3,867</u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 17 to 20 form part of these accounts.

SUB-SAHARA ADVISORY PANEL

BALANCE SHEET

30 SEPTEMBER 2015

	Note	2015 £	2014 £
CURRENT ASSETS			
Debtors	9	208	—
Cash at bank		1,827	5,585
		<u>2,035</u>	<u>5,585</u>
CREDITORS: Amounts falling due within one year	10	<u>(1,825)</u>	<u>(1,718)</u>
NET CURRENT ASSETS		210	3,867
TOTAL ASSETS LESS CURRENT LIABILITIES		210	3,867
NET ASSETS		210	3,867
FUNDS			
Restricted income funds	11	—	—
Unrestricted income funds	12	210	3,867
TOTAL FUNDS		210	3,867

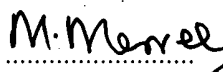
For the year ended 30 September 2015 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

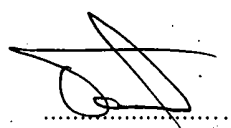
Trustees' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

These accounts were approved by the members of the committee and authorised for issue on the 6 April 2016 and are signed on their behalf by:


M Merrill


T Sanoussi

Company Registration Number: 08704204

The notes on pages 17 to 20 form part of these accounts.

SUB-SAHARA ADVISORY PANEL

NOTES TO THE ACCOUNTS

YEAR ENDED 30 SEPTEMBER 2015

1. ACCOUNTING POLICIES

Basis of accounting

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), and the requirements of the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005).

Fixed assets

All fixed assets are initially recorded at cost.

2. VOLUNTARY INCOME

	Restricted Funds £	Total Funds 2015 £	Total Funds 2014 £
Donations			
Donations	-	-	100
Grants receivable			
AFFORD	-	-	7,300
Welsh Government	-	-	818
Film Agency for Wales	-	-	1,000
Welsh Government - Wales for Africa	10,188	10,188	9,688
Waterloo Foundation	-	-	10,000
Comic Relief	780	780	-
Welsh Centre for International Affairs	15,618	15,618	-
	<u>26,586</u>	<u>26,586</u>	<u>28,906</u>

3. INCOMING RESOURCES FROM ACTIVITIES FOR GENERATING FUNDS

	Total Funds 2015 £	Total Funds 2014 £
Fundraising events	-	598

4. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Total Funds 2015 £	Total Funds 2014 £
Amounts received from Sub-Sahara Advisory Panel unincorporated	-	3,249

SUB-SAHARA ADVISORY PANEL

NOTES TO THE ACCOUNTS

YEAR ENDED 30 SEPTEMBER 2015

5. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £	Total Funds 2014 £
AFFORD	-	-	-	6,938
Waterloo Foundation	-	-	-	10,000
Welsh Government - Wales for Africa	3,657	10,188	13,845	9,050
Welsh Government	-	-	-	818
Film Agency for Wales	-	-	-	1,000
Comic Relief	-	780	780	-
Welsh Centre for International Affairs	-	14,873	14,873	-
	<u>3,657</u>	<u>25,841</u>	<u>29,498</u>	<u>27,806</u>

6. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Activities undertaken directly £	Total Funds 2015 £	Total Funds 2014 £
AFFORD	-	-	6,938
Waterloo Foundation	-	-	10,000
Welsh Government - Wales for Africa	13,845	13,845	9,050
Welsh Government	-	-	818
Film Agency for Wales	-	-	1,000
Comic Relief	780	780	-
Welsh Centre for International Affairs	14,873	14,873	-
	<u>29,498</u>	<u>29,498</u>	<u>27,806</u>

7. GOVERNANCE COSTS

	Restricted Funds £	Total Funds 2015 £	Total Funds 2014 £
Independent Examination fee (including VAT)	745	745	720
Accountancy (including VAT)	-	-	360
	<u>745</u>	<u>745</u>	<u>1,080</u>

SUB-SAHARA ADVISORY PANEL

NOTES TO THE ACCOUNTS

YEAR ENDED 30 SEPTEMBER 2015

8. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	Year to 30 Sep 15 £	Period from 24 Sep 13 to 30 Sep 14 £
Wages and salaries	<u>26,544</u>	<u>19,928</u>

Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	Year to 30 Sep 15 No	Period from 24 Sep 13 to 30 Sep 14 No
Number of service delivery staff	<u>1</u>	<u>1</u>

No employee received remuneration of more than £60,000 during the year (2014 - Nil).

9. DEBTORS

	2015 £	2014 £
Prepayments	<u>208</u>	<u>-</u>

10. CREDITORS: Amounts falling due within one year

	2015 £	2014 £
Accruals	<u>1,825</u>	<u>1,718</u>

SUB-SAHARA ADVISORY PANEL

NOTES TO THE ACCOUNTS

YEAR ENDED 30 SEPTEMBER 2015

11. RESTRICTED INCOME FUNDS

	Incoming resources £	Outgoing resources £	Balance at 30 Sep 2015 £
Welsh Government - Wales for Africa	10,188	(10,188)	-
Comic Relief	780	(780)	-
Welsh Centre for International Affairs	15,618	(15,618)	-
	<u>26,586</u>	<u>(26,586)</u>	<u>-</u>

12. UNRESTRICTED INCOME FUNDS

	Balance at 1 Oct 2014 £	Outgoing resources £	Balance at 30 Sep 2015 £
General Funds	<u>3,867</u>	<u>(3,657)</u>	<u>210</u>

13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Net current assets £	Total £
Unrestricted Income Funds	<u>210</u>	<u>210</u>
Total Funds	<u>210</u>	<u>210</u>

14. LIMITED BY GUARANTEE

The charity is incorporated under the Companies Act 2006 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding one pound as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter.

There are 5 members of the company.

SUB-SAHARA ADVISORY PANEL

MANAGEMENT INFORMATION

YEAR ENDED 30 SEPTEMBER 2015

The following pages do not form part of the statutory accounts.

SUB-SAHARA ADVISORY PANEL
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 30 SEPTEMBER 2015

	Year to 30 Sep 15 £	Period from 24 Sep 13 to 30 Sep 14 £
INCOMING RESOURCES		
VOLUNTARY INCOME		
Donations	-	100
AFFORD	-	7,300
Welsh Government	-	818
Film Agency for Wales	-	1,000
Welsh Government - Wales for Africa	10,188	9,688
Waterloo Foundation	-	10,000
Comic Relief	780	-
Welsh Centre for International Affairs	15,618	-
	<u>26,586</u>	<u>28,906</u>
ACTIVITIES FOR GENERATING FUNDS		
Fundraising events	-	598
INCOMING RESOURCES FROM CHARITABLE ACTIVITIES		
Amounts received from Sub-Sahara Advisory Panel unincorporated	-	3,249
	<u>26,586</u>	<u>32,753</u>
TOTAL INCOMING RESOURCES		
RESOURCES EXPENDED		
CHARITABLE ACTIVITIES		
Staff costs - Wages & Salaries	26,544	19,928
Establishment - Rent	1,015	802
Motor and travel costs - Other	437	285
Legal & professional - Other	361	401
Office expenses - Telephone	396	548
Office expenses - Other	93	1,544
Training	-	600
Activities	-	1,994
Training	-	170
Activities	-	534
Activities	508	-
Publicity	144	-
Activities	-	1,000
	<u>29,498</u>	<u>27,806</u>

SUB-SAHARA ADVISORY PANEL
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 30 SEPTEMBER 2015

	Year to 30 Sep 15 £	Period from 24 Sep 13 to 30 Sep 14 £
GOVERNANCE COSTS		
Independent Examination fee (including VAT)	745	720
Accountancy (including VAT)	—	360
	<u>745</u>	<u>1,080</u>
TOTAL RESOURCES EXPENDED	<u>30,243</u>	<u>28,886</u>
NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR	<u>(3,657)</u>	<u>3,867</u>

SUB-SAHARA ADVISORY PANEL

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 30 SEPTEMBER 2015

	Year to 30 Sep 15 £	Period from 24 Sep 13 to 30 Sep 14 £
CHARITABLE ACTIVITIES		
AFFORD		
<i>Activities undertaken directly</i>		
Staff costs - Wages & Salaries	-	2,251
Establishment - Rent	-	802
Motor and travel costs - Other	-	205
Legal & professional - Other	-	401
Office expenses - Telephone	-	548
Office expenses - Other	-	137
Training	-	600
Activities	-	1,994
		<hr/>
		6,938
		<hr/>
Waterloo Foundation		
<i>Activities undertaken directly</i>		
Staff costs - Wages & Salaries	-	8,627
Motor and travel costs - Other	-	80
Office expenses - Other	-	589
Training	-	170
Activities	-	534
		<hr/>
		10,000
		<hr/>
Welsh Government - Wales for Africa		
<i>Activities undertaken directly</i>		
Staff costs - Wages & Salaries	11,166	9,050
Establishment - Rent	1,015	-
Motor and travel costs - Other	293	-
Legal & professional - Other	361	-
Office expenses - Telephone	275	-
Office expenses - Other	83	-

SUB-SAHARA ADVISORY PANEL
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 30 SEPTEMBER 2015

	Year to 30 Sep 15 £	Period from 24 Sep 13 to 30 Sep 14 £
Activities	508	—
Publicity	144	—
	<u>13,845</u>	<u>9,050</u>
Welsh Government		
<i>Activities undertaken directly</i>		
Office expenses - Other	—	818
Film Agency for Wales		
<i>Activities undertaken directly</i>		
Activities	—	1,000
Comic Relief		
<i>Activities undertaken directly</i>		
Staff costs - Wages & Salaries	780	—
Welsh Centre for International Affairs		
<i>Activities undertaken directly</i>		
Staff costs - Wages & Salaries	14,598	—
Motor and travel costs - Other	144	—
Office expenses - Telephone	121	—
Office expenses - Other	10	—
	<u>14,873</u>	<u>—</u>
	<u>29,498</u>	<u>27,806</u>