THE BLACKHEATH HISTORIC BUILDINGS TRUST

(Limited by Guarantee)

COMPANY NO.: 3788710

CHARITY NO.:1078787

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REPORT AND ACCOUNTS

for the year ended 30 June 2010

SUSAN FIELD LIMITED CHARTERED ACCOUNTANTS

NEPTUNE HOUSE 70 ROYAL HILL LONDON SE10 8RF

Status: Company Limited b

Company Limited by Guarantee No.3788710

Charity registration No.1078787

The Company's governing document is its Memorandum and Articles of Association dated 18 February 1999

Secretary and

Tım Barnes QC

Registered Office:

Chapman House

10 Blackheath Village London SE3 9LE

Council:

Bridget Prentice (Chairman)

Gordon Baker Tim Barnes QC Charles Batchelor Raymond Brookes

Derek Ellis Julia Maynard Sir Ian Mills Howard Shields

Hurbinder Singh Mudan

Roger Thomas

Independent Examiner: Susan Field Limited

Chartered Accountants

Neptune House 70 Royal Hill London SE10 8RF

Bankers:

Lloyds TSB

Blackheath Branch

Solicitors:

Grant Saw

110-114 Norman Road

London SE10 9EH

Trustees' Report for the year ended 30 June 2010

The Trustees present their report and the accounts of the Company for the year ended 30 June 2010. This report is also a Directors' Report required by s417 of the Companies Act 2006. All members of the Council are trustees and directors of the charitable company. The financial statements comply with current statutory requirements and the requirements of the Memorandum & Articles of Association.

Background Information

The Blackheath Historic Buildings Trust is a company limited by guarantee (registered number 3788710) and a registered charity (charity number 1078787) It is also referred to as "BHBT" Its registered office is at Chapman House, 10 Blackheath Village, London SE3 9LE

The Trustees are also the directors of the Trust The following have served as Trustees for whole or part of the financial year to date

Gordon Baker (appointed 16 December 2009)
Tim Barnes Q C
Charles Batchelor
Raymond Brookes
Derek Ellis (appointed 16 December 2009)
Julia Maynard
Sir Ian Mills (resigned as Chairman from 12 January 2011)
Bridget Prentice (appointed as Trustee and Chairman from 12 January 2011)
Howard Shields (appointed 16 December 2009)
Hurbinder Singh Mudan (appointed 5 May 2010)
Roger Thomas

Structure, Governance and Management

BHBT is a company limited by guarantee, and is subject to its Memorandum and Articles of Association The Articles provide that the affairs of the Trust are to be managed by its Council, the board of directors of the Trust, and that the members of the Council shall not be less than 5 or more than 12 in number The Council currently has 11 members

The Articles also provide that members of the Council must be members of the Trust, and shall be elected either by the members of the Trust in General Meeting or by the Council At each Annual General Meeting one-third of the members of the Council are required to retire from office by rotation, but are eligible for reelection. The Council may appoint someone to be a member of the Council, either to fill a casual vacancy or as an addition to the existing membership, and anyone so appointed holds office only until the next Annual General Meeting, but is eligible for re-election.

Members of Council are appointed or elected on the basis of their strong local connections and commitment to the Trust's projects, and to provide a range of professional and other skills appropriate to the Trust. The composition of the Council, and the qualification, experience and training of its members are regularly reviewed in the context of projects undertaken by the Trust. The Trust does not have any staff.

Trustees' Report for the year ended 30 June 2010

Objectives and Activities

The Trust's main object is stated in its Memorandum of Association as follows

To preserve for the benefit of the townspeople of the London Boroughs of Greenwich & Lewisham in the County of London and of the nation at large, whatever of the historical, architectural and constructional heritage may exist in and around the District in the Boroughs of Greenwich & Lewisham aforesaid in the form of buildings (including any building as defined in Section 336(1) of the Town and Country Planning Act 1990) of particular beauty or historical, architectural or constructional interest

This year has seen BHBT's work on the restoration of Boone's Chapel drawing to its close. Boone's Chapel is a Grade 1 listed building. A unique survival of a small chapel built initially for the Boones Almshouses, it was built in 1682 by Christopher Boone, a wealthy London wool merchant and philanthropist, and his wife Mary, and occupies a prominent corner of the Merchant Taylors' Company almshouses site on Lee High Road, Lewisham Practical completion of the restoration occurred on 29 August 2008 and during this year the final defects (which were minimal) were dealt with and the retention moneys released to the Contractors.

It was part of the original plan that there should be external lighting for the Chapel, but implementation of this had been put on hold until the financial position was clearer. During this year, detailed plans were drawn up, and installation of the external lighting moved forward with financial support from the Merchant Taylors' Company and the London Borough of Lewisham. There are now ground lights to the sides and rear of the Chapel, lights in the pediments and the cupola is highlighted. The lantern on the South East corner has been renewed.

Work was also completed on the book sponsored by BHBT - Boone's Chapel history in the making, by Madeleine Adams and Charlie MacKeith of research design with Ian Mills.

The Chapel continues to be open to the public for special exhibitions, as well as Open House London 2009, when the Chapel housed an exhibition on the first 40 years of the Churches Conservation Trust.

During 2009 the Merchant Taylors' Company made public its plans for re-organising its provision of almshouses accommodation in Lewisham, including its proposal to sell the Merchant Taylors' almshouses site (subject to the lease of Boone's Chapel) on the open market, with planning permission for some development on the site. BHBT has had extensive discussions with the Merchant Taylors as well as the London Borough of Lewisham with a view to reducing as far as possible any adverse consequences to the Chapel

Trustees' Report for the year ended 30 June 2010

During this year the Trust undertook a second stage of its work on the Lee Heritage Trail. Five panels were installed in the first stage. In September 2009, the Lee Manor Society installed a panel at Lee Green, which complements the panels erected by the Trust. The Trust has now commissioned a further two panels, *The Cedars and the Village of Lee*, now in Brandram Road with a view towards the Cedars, and *The Dacre Estate*, placed at Kingswood Halls in Belmont Park. The Trust also arranged for the Trail leaflet to be updated and extended. A panel at the Manor House, Lee remains a possibility, with more panels as and when funding becomes available.

BHBT began work on the repair and conservation of the Old Churchyard, opposite the present St Margaret's Church, Lee Terrace, with the aim of transforming it into a public park and teaching and cultural site for the use of local residents, schools and other interested groups, and is grateful for the generous financial support of St Margaret's PCC and the London Borough of Lewisham, as well as local residents. Work on the Tower of the old churches has taken place – removal of trees and other vegetation encroaching on the Tower, removal of the nineteenth century render so that the old stonework can be properly seen, replacement of the roof to create a garden store – and keep out the pigeons – and structural and architectural repairs. The footprints of the mediaeval and Gwilt churches have been set out, mediaeval paths re-established, and benches placed. The landscape elements of the overall project have been taken forward. Preliminary stabilisation work has been undertaken on a few of the monuments, which had become potentially hazardous, but full restoration work on the monuments remains for the future, as and when funding can be arranged.

The Trust has also focussed its attention on which new projects it should undertake, and has had preliminary discussions with the London Borough of Greenwich and other interested parties about improvements to the Thames Path in East Greenwich.

Public Benefit

All the Trust's activities in this financial year – completion of the final steps in the Boone's Chapel project, further work on the Lee Heritage Trail, and the first phase of the St Margaret's Old Churchyard project, as well as its consideration of possible future projects, have been undertaken with a view to furthering the Trust's charitable purposes as described above, and for the public benefit, and the Trustees have paid due regard to the Charity Commission's guidance on public benefit in deciding what activities the Trust should undertake, and indeed in carrying out those activities.

The Trustees believe that the level of visitor interest in its projects demonstrates this public benefit. Boone's Chapel has continued to receive good numbers of visitors for London Open House 2009 as well as Open City 2010 and for the exhibitions presented there, in accordance with arrangements set up by the Trust with research design, the current occupiers of the Chapel — and research design report that support from visitors to the exhibitions they put on has without exception been extremely positive. The Lee Heritage Trail has also been well received, and the opening of the extension to the Trail, as well as the re-opening of the Old Churchyard, as described below, were well attended by the public.

Trustees' Report for the year ended 30 June 2010

Achievements and Performance

During the financial year

Boone's Chapel Project -

- Final plans were drawn up and funding obtained for external lighting of Boone's Chapel.
- The book about the project commissioned by the Trust, Boones' Chapel history in the making, was completed.

Lee Heritage Trail -

- Two additional panels were commissioned to complement the existing panel placed by the Lee Manor Society and the five panels by BHBT.
- A revised edition of the Lee Heritage Trail leaflet was prepared

St Margaret's Old Churchyard -

- Plans were drawn up for the first phase of this work, and funding arranged
- This first phase of work was begun during the year (and has since been completed).
- A simple guide for visitors was prepared, supplementing information already on the Lee Heritage Trail panel in the Churchyard.

After the year end, all three of these projects came to fruition To coincide with Open City 2010, the Trust together with St Margaret's Church promoted the successful Lee Heritage Festival in September 2010. As part of these celebrations

- The external lighting at Boone's Chapel was switched on by Howard Shields, Chair of the Blackheath Society
- · Boone's Chapel history in the making was published
- The extension of the Lee Heritage Trail was opened, and the new panels unveiled, by the local historian Alfred Wood.
- The Old St Margaret's Churchyard was re-opened by Sır Steve Bullock, Mayor of the London Borough of Lewisham, as a community park and education resource.

Trustees' Report for the year ended 30 June 2010

Financial Review

Funds for the lighting of the exterior of the Chapel were provided by the Merchant Taylors' Company and the London Borough of Lewisham. The project was completed well within the budget allocated by the Trust. The costs of the book about the project were provided by BHBT in the previous financial year

Costs for the additions to the Lee Heritage Trail were contributed by local residents.

Financial support for this first phase of work on the Old Churchyard of St Margaret's came from St Margaret's PCC and the London Borough of Lewisham and local residents. In the current financial climate, it is likely to be difficult to find funds for the second – and much larger – phase of work, conservation and restoration of monuments and gravestones, and the Trust will not begin work on this until satisfied funds will be available.

The Trustees believe that the financial position of the Trust remains satisfactory. Projects to date have been successfully completed within the funding available. The Trust will seek commitments for further funds for future projects, including further work on the Lee Heritage Trail and the Old Churchyard, and will build contingencies in to the budgets for these projects. In view of this approach, the Trustees do not consider it necessary to hold other reserves. This policy will be kept under regular review.

Trustees' Report for the year ended 30 June 2010

Statement of Trustees' Responsibilities

The trustees (who are also directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources (including the income and expenditure) of the charitable company for that period. In preparing those financial statements, the trustees are required to

- a) select suitable accounting policies and apply them consistently;
- b) observe the methods and principles in the Charities SORP,
- c) make judgments and estimates that are reasonable and prudent,
- d) state whether applicable UK accounting standards have been followed, subject to any departures disclosed and explained in the financial statements;
- e) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company, and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent examiner

Susan Field Limited, Chartered Accountants appointed as the independent examiners of the Company have indicated their willingness to continue in office.

This report, which has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006, was approved by the Board on 21Mach 2011 and signed on its behalf.

Trustee Bridget Prentice

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SUSAN FIELD • CHARTERED ACCOUNTANTS

Independent Examiner's Report to the Trustees of The Blackheath Historic Buildings Trust

I report on the financial statements of the company for the year ended 30 June 2010 which are set out on pages 10 to 15

This report is made solely to the charity's trustees, as a body, in accordance with section 43, Charities Act 1993 (as amended) My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for the year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to

- examine the financial statements (under section 43(3)(a) of the 1993 Act),
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act), and
 - state where particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 386 of the Companies Act 2006, and
- to prepare financial statements which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice. Accounting and Reporting by Charities,

have not been met, or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached

Susan Field FCA

Susan Field Limited Chartered Accountants

Neptune House

70 Royal Hıll

London SE10 8RF

Date 23 March 2011

Statement of Financial Activities
Income and Expenditure Account
for the year ended
30 June 2010

	Note	Restricted Funds £	Unrestricted Funds £	Total Funds 2010 £	Total Funds 2009 £
Incoming resources					
Incoming resources from generated funds Voluntary income Investment income	2	45,000	2,000	47,000 12	143,492 343
Total incoming resources		45,000	2,012	47,012	143,835
Resources expended					
Charitable activities	3	13,667	476	14,143	151,053
Governance costs	4	-	1,100	1,100	1,481
Total resources expended		13,667	1,576	15,243	152,534
Net movement in funds		31,333	436	31,769	(8,699)
Reconciliation of funds					
Total funds brought forward		9,319	1,834	11,153	19,852
Total funds carried forward		40,652	2,270	42,922	11,153

Company number 3788710
Balance sheet as at
30 June 2010

	Note	2010		2009	
		£	£	£	£
Current assets					
Debtors	7	27,400		-	
Cash at bank and in hand	_	16,632		22,103	
Total current assets		44,032		22,103	
Creditors: amounts falling due					
within one year	8 _	(1,110)		(10,950)	
Net current assets/(liabilities)			42,922		11,153
Total assets less current liabilities			42,922		11,153
Net assets	9		42,922		11,153
The funds of the charity: Restricted funds Unrestricted funds			40,652		9,319
General fund Total unrestricted funds	-	2,270	2,270	1,834	1,834
Total charity funds	10		42,922		11,153

For the year ending the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies

Trustees' Responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements

These financial statements, which have been prepared in accordance with the special provisions relating to the small companies regime within Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), were approved by the Board on 21 March 2011 and signed on its behalf by

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Director Bridget Prentice

Notes to the accounts for the year ended 30 June 2010

1 Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

(1) Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with the Companies Act 2006, the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Statement of Recommended Practice Accounting and Reporting by Charities issued in March 2005

(11) Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity

Designated funds are unrestricted funds earmarked by the trustees for particular purposes Restricted funds are subject to restrictions on their expenditure imposed by the donor or through the terms of an appeal

(111) Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income

- Voluntary income is received by way of grants, donations and gifts and is included in full when receivable
- Donated services and facilities are included at the value to the charity where this can be quantified
 The value of services provided by volunteers has not been included in these accounts
- Investment income is included when receivable

(iv) Resources expended

Expenditure is accounted on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates

- · Costs of generating funds comprise the costs associated with attracting voluntary income
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its
 activities and services for its beneficiaries. It includes both costs that can be allocated directly to
 such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity
- All costs are allocated between the expenditure categories of the SOFA on a basis designed to
 reflect the use of the resource Costs relating to a particular activity are allocated directly, others
 are apportioned on an appropriate basis

Notes to the accounts for the year ended 30 June 2010

(v) Fixed assets

Tangible fixed assets are stated at cost less accumulated depreciation. The cost of minor additions or those costing below £1,000 are not capitalised. Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life. The rates used are as follows.

Write our die cost et each acces a care	
plant and equipment	20%
fixtures and fittings	25%

2 Voluntary income

2	Voluntary income			Total	Total
		Restricted Funds_	Unrestricted Funds	Funds 2010	Funds 2009
		£	£	£	£
	Donations	_	2,000	2,000	3,877
	Heritage Lottery Fund	_	, -	, <u>-</u>	47,667
	St Margarets PCC	25,000	-	25,000	-
	Boone's Chapel Limited	,	-	· -	86,848
	Merchant Taylors' Company	10,000	-	10,000	_
	English Heritage	-	-	, +	5,100
	London Borough of Lewisham	10,000	•	10,000	-
	Total	45,000	2,000	47,000	143,492
3	Charitable activities				
	Professional Fees	-	-	-	13,093
	Contractors	-	-	-	120,897
	Films, Editing and Production		-	-	150
	Security	-	-	-	4,615
	Administration	-	476	476	1,631
	Project management	-	-	-	3,491
	Lee Heritage Trail	-	-	-	7,176
	Old Churchyard conservation works	13,667		13,667	-
	Total	13,667	476	14,143	151,053
4	Governance costs				
	Independent Examiner's Fee	-	1,100	1,100	1,481
	Total	-	1,100	1,100	1,481

Notes to the accounts for the year ended 30 June 2010

5 Staff costs and numbers

The charity employed no staff during the financial year (2009 none)

6 Trustee remuneration and expenses

No trustees received any remuneration or expenses during the year.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year (2009 ml)

7	Debtors				
				2010	2009
				£	£
	Grants Receivable			27,000	-
	Other debtors			400	-
				27,400	
	Total			27,400	
8	Creditors: amounts falling due within one year			2010	2009
				£	£
	Other creditors			110	-
	Accruals			1,000	10,950
	Total			1,110	10,950
9	Analysis of net assets between funds				
-		General	Designated	Restricted	Total
		Funds	<u>Funds</u>	<u>Funds</u>	Funds
		£	£	£	£
	Current assets	3,380	_	40,652	44,032
	Current habilities	(1,110)	-	-	(1,110)
	¥-10-1-10-10-10-10-10-10-10-10-10-10-10-1				
	Net assets at 30 June 2010	2,270	-	40,652	42,922

Notes to the accounts for the year ended 30 June 2010

10 Movements in funds

	At 1 July <u>2009</u> £	Incoming resources	Outgoing resources £	Transfers <u>in funds</u> £	At 30 June <u>2010</u> £
Restricted funds:					
Boones Chapel	9,319		-	(9,319)	-
Chapel Lighting		10,000	-	9,319	19,319
Lee Heritage Trail	-	-	-	-	-
Old Churchyard Conservation	-	35,000	(13,667)	-	21,333
Total restricted funds	9,319	45,000	(13,667)		40,652
Unrestricted funds General fund	1,834	2,012	(1,576)	-	2,270
Total unrestricted funds	1,834	2,012	(1,576)		2,270
Total funds	11,153	47,012	(15,243)		42,922

Purposes of Restricted Funds

Boone's Chapel This fund relates to the repair and restoration of Boone's Chapel a grade 1 listed building situation on Lee High Road in Lewisham. Grants have been awarded from the Heritage Lottery Fund, English Heritage, London Borough of Lewisham and the Merchant Taylors' Company in relation to this work which has now completed With the permission of the funders the unspent grant received from Lewisham Council has been transferred for use to the Chapel Lighting Project.

Chapel Lighting This fund relates to installation of external lighting around Boone's Chapel Donation has been received from Merchant Taylors' Company for this purpose

Lee Heritage Trail project is funded by the London Borough of Lewisham and donations from local residents which includes setting up panels in Lee No income or expenditure was incurred during the year

Old Churchyard Conservation This fund relates to repair and conservation work done on the Old Churchyard with the aim of transforming it into a public park and teaching and cultural site. This work was financially supported by St Margaret's PCC, London Borough of Lewisham and local residents