# ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 30 NOVEMBER 2003

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COMPANIES HOUSE 24/09/04

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#### DIRECTORS' REPORT FOR THE YEAR ENDED 30 NOVEMBER 2003

The directors present their report and financial statements for the year ended 30 November 2003.

#### Principal activities and review of the business

The principal activity of the company continued to be that of a supplier of garden machinery.

Poor weather conditions affected the company's results for the year.

#### Results and dividends

The results for the year are set out on page 5.

#### **Future developments**

The directors forecast an improvement to profitablilty in the forthcoming year.

#### **Directors**

The following directors have held office since 1 December 2002:

P W C Rochford Mrs E M Rochford Mrs M Rochford K F Wiggin M D Blair

#### **Directors' interests**

The directors' interests in the shares of the company were as stated below:

		Shares of £ 1 each
	30 November 2003	1 December 2002
P W C Rochford	-	-
Mrs E M Rochford	-	-
Mrs M Rochford	<del></del>	-
K F Wiggin	-	-
M D Blair	-	-
	Ordinary "B"	Shares of £ 1 each
	30 November 2003	1 December 2002
P W C Rochford	~	-
Mrs E M Rochford	-	-
Mrs M Rochford	-	-
K F Wiggin	-	•
M D Blair	-	-

### DIRECTORS' REPORT (CONTINUED) FOR THE YEAR ENDED 30 NOVEMBER 2003

The company is a wholly owned subsidiary and the interests of the group directors are disclosed in the financial statements of the parent company.

K J Rochford and M J Rochford, the daughter and son of P W C Rochford and E M Rochford, each hold 25 ordinary "B" shares of £1 each.

#### **Auditors**

Albert Goodman were appointed auditors to the company and in accordance with section 385 of the Companies Act 1985, a resolution proposing that they be re-appointed will be put to the Annual General Meeting.

On behalf of the board

Mrs E M Rochford

Director 13-7-2004

#### DIRECTORS' RESPONSIBILITIES FOR THE YEAR ENDED 30 NOVEMBER 2003

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## AUDITORS' REPORT TO ROCHFORD GARDEN MACHINERY LIMITED UNDER SECTION 247B OF THE COMPANIES ACT 1985

We have examined the abbreviated accounts set out on pages 5 to 17, together with the financial statements of the company for the year ended 30 November 2003 prepared under section 226 of the Companies Act 1985.

#### Respective responsibilities of directors and auditors

The directors are responsible for preparing the abbreviated accounts in accordance with section 246A of the Companies Act 1985. It is our responsibility to form an independent opinion as to whether the company is entitled to deliver abbreviated accounts prepared in accordance with section 246A(3) of the Act to the Registrar of Companies and whether the accounts to be delivered are properly prepared in accordance with that provision and to report our opinion to you.

#### **Basis of opinion**

We have carried out the procedures we considered necessary to confirm, by reference to the financial statements, that the company is entitled to deliver abbreviated accounts and that the abbreviated accounts to be delivered are properly prepared. The scope of our work for the purpose of this report did not include examining or dealing with events after the date of our report on the financial statements.

#### **Opinion**

In our opinion the company is entitled to deliver abbreviated accounts prepared in accordance with section 246A(3) of the Companies Act 1985, and the abbreviated accounts on pages 5 to 17 are properly prepared in accordance with that provision.

Albert Goodman

**Chartered Accountants** 

Registered Auditors

13-8-2004

Hendford Manor

Yeovil

Somerset

**BA20 1UN** 

#### - ABBREVIATED PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 30 NOVEMBER 2003

	Notes	2003 £	2002 £
Gross profit		1,414,933	1,448,267
Administrative expenses Other operating income		(1,261,105) 88,612	(1,152,613) -
Operating profit	2	242,440	295,654
Other interest receivable and similar income Interest payable and similar charges	3	497 (34,358)	4,088 (11,121)
Profit on ordinary activities before taxation		208,579	288,621
Tax on profit on ordinary activities	4	(52,711)	(58,108)
Profit on ordinary activities after taxation		155,868	230,513
Dividends	5	(100,000)	(100,000)
Retained profit for the year	14	55,868	130,513

### ABBREVIATED BALANCE SHEET AS AT 30 NOVEMBER 2003

Notes	£	2003		02
	Z.	£	£	£
6		169,740		183,914
7	1,559,856		979,286	
8	986,309		660,165	
	370		538,787	
	2,546,535		2,178,238	
9	(1,847,034)		(1,544,560)	
		699,501		633,678
		869,241		817,592
10		(12,209)		(16,993)
11		(8,158)		(7,593)
		848,874		793,006
		<del></del>		
13		200		200
14		848,674		792,806
15		848,874		793,006
	7 8 9 10 11	7 1,559,856 8 986,309 370 2,546,535 9 (1,847,034) 10 11	7 1,559,856 8 986,309 370 2,546,535 9 (1,847,034) 699,501 869,241 10 (12,209) 11 (8,158) 848,874	7 1,559,856 979,286 8 986,309 660,165 370 538,787  2,546,535 2,178,238  9 (1,847,034) (1,544,560)  699,501  869,241  10 (12,209)  11 (8,158)  848,874  13 200  848,674

These abbreviated accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to medium-sized companies.

The financial statements were approved by the Board on ... 13-7-200 +

PWC Rochford

Director

# CASH FLOW STATEMENT FOR THE YEAR ENDED 30 NOVEMBER 2003

	20 £	03 £	200 £	)2 £
Net cash (outflow)/inflow from operating activities		(326,220)		493,115
Returns on investments and servicing of finance				
Interest received	497		4,088	
Interest paid	(34,358)		(11,121)	
Net cash outflow for returns on investments				
and servicing of finance		(33,861)		(7,033)
Taxation		(57,340)		(47,769)
Capital expenditure Payments to acquire tangible assets Receipts from sales of tangible assets	(56,459) 5,992		(63,219) 12,800	
Net cash outflow for capital expenditure		(50,467)	<del></del>	(50,419)
Equity dividends paid		(100,000)		(100,000)
Net cash (outflow)/inflow before management of liquid resources and financing		(567,888)		287,894
Financing Capital element of hire purchase contracts	(16,442)		(57,230)	
Net cash outflow from financing		(16,442)		(57,230)
(Decrease)/increase in cash in the year		(584,330)		230,664

# NOTES TO THE CASH FLOW STATEMENT FOR THE YEAR ENDED 30 NOVEMBER 2003

1	Reconciliation of operating profit to net of operating activities	2003	2002		
	operating activities			£	£
	Operating profit			242,440	295,654
	Depreciation of tangible assets			61,229	42,306
	Loss on disposal of tangible assets			3,412	14,700
	(Increase)/decrease in stocks			(580,570)	444,448
	Increase in debtors			(326,144)	(53,409)
	Increase/(decrease) in creditors within one	year		273,413	(250,584)
	Net cash (outflow)/inflow from operating	activities		(326,220)	493,115
2	Analysis of net (debt)/funds	1 December 2002	Cash flow	Other non-	30 November
		2002		casii changes	2003
		£	£	£	£
	Net cash:				
	Cash at bank and in hand	538,787	(538,417)	-	370
	Bank overdrafts	-	(45,913)	-	(45,913)
		538,787	(584,330)		(45,543)
	Debt:	<u></u>			
	Finance leases	(59,585)	16,442	-	(43,143)
	Net funds/(debt)	479,202	(567,888)	-	(88,686)
3	Reconciliation of net cash flow to movem	ient in net (debt)/fu	ınds	2003 £	2002 £
	(Decrease)/increase in cash in the year			(584,330)	230,664
	Cash outflow from decrease in debt and leas	se financing		16,442	36,753
	Movement in net (debt)/funds in the year			(567,888)	267,417
	Opening net funds			479,202	211,785
	Closing net (debt)/funds			(88,686)	479,202

#### NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 30 NOVEMBER 2003

#### 1 Accounting policies

#### 1.1 Accounting convention

The financial statements are prepared under the historical cost convention.

#### 1.2 Turnover

Turnover represents amounts receivable for goods and services net of VAT and trade discounts.

#### 1.3 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Land and buildings Leasehold 5% straight line
Plant and machinery 15% reducing balance
Fixtures, fittings & equipment 33% reducing balance
Motor vehicles 25% reducing balance

#### 1.4 Leasing and hire purchase commitments

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible assets and depreciated over the shorter of the lease term and their useful lives. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the profit and loss account so as to produce a constant periodic rate of charge on the net obligation outstanding in each period.

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

#### 1.5 Stock

Stock is valued at the lower of cost and net realisable value.

Cost is computed on an average cost basis.

#### 1.6 Pensions

The company operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the company. The annual contributions payable are charged to the profit and loss account.

#### 1.7 Deferred taxation

The accounting policy in respect of deferred tax has been changed to reflect the requirements of FRS19 - Deferred tax. Deferred tax is provided in full in respect of taxation deferred by timing differences between the treatment of certain items for taxation and accounting purposes. The deferred tax balance has not been discounted.

2	Operating profit	2003	2002
		£	£
	Operating profit is stated after charging:		
	Depreciation of tangible assets	61,229	42,306
	Loss on disposal of tangible assets	3,412	14,700
	Operating lease rentals	149,913	90,376
	Auditors' remuneration	3,000	2,800

# NOTES TO THE ABBREVIATED ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 30 NOVEMBER 2003

3	Interest payable	2003	2002
		£	£
	Hire purchase interest	4,095	6,121
	On overdue tax	263	-
	Other interest	30,000	5,000
٠		34,358	11,121
4	Taxation	2003	2002
	Demantic gurrent year toy	£	£
	Domestic current year tax U.K. corporation tax	EO 146	E7 240
	O.R. corporation tax	52,146 ———	57,340 ———
	Current tax charge	52,146	57,340
	Deferred tax		
	Deferred tax charge/credit current year	565	768
		52,711	58,108
	Factors affecting the tax charge for the year		
	Profit on ordinary activities before taxation	208,579	288,621
	Profit on ordinary activities before taxation multiplied by standard rate of UK corporation tax of 23.47% (2002 : 19.33%)	40.052	55 <b>7</b> 00
	Corporation tax of 20.47 % (2002 : 15.55%)	48,953 ————	55,790
	Effects of:		
	Non deductible expenses	222	1,204
	Depreciation	15,170	11,018
	Capital allowances	(12,199) ———	(10,672)
		3,193	1,550
	Current tax charge	52,146	57,340
5	Dividends	2003 £	2002 £
		-	-
	Ordinary interim paid	100,000	100,000

# NOTES TO THE ABBREVIATED ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 30 NOVEMBER 2003

	Plant and machinery	Fixtures, fittings & equipment	Motor vehicles	Tota
	£	£	£	£
Cost				
At 1 December 2002	19,171	89,811	198,910	307,892
Additions	7,098	21,916	27,445	56,459
Disposals		(5,728)	(27,462)	(33,190
at 30 November 2003	26,269	105,999	198,893	331,161
Depreciation				
t 1 December 2002	6,001	32,413	85,564	123,978
n disposals	-	(4,257)	(19,529)	(23,786
Charge for the year	3,041	26,041	32,147	61,229
t 30 November 2003	9,042	54,197	98,182	161,421
Net book value				
At 30 November 2003	17,227	51,802	100,711	169,740
At 30 November 2002	13,170	57,398	113,346	183,914
Included above are assets held under finan	ce leases or hire purch	nase contracts	as follows:	
Included above are assets held under finan	ce leases or hire purch	Fixtures, fittings & equipment	as follows:  Motor vehicles	Tota
Included above are assets held under finan	e leases or hire purch	Fixtures, fittings &	Motor	
	ce leases or hire purch	Fixtures, fittings & equipment	Motor vehicles	
Net book values	ce leases or hire purch	Fixtures, fittings & equipment	Motor vehicles	£
<b>Net book values</b> At 30 November 2003	ce leases or hire purch	Fixtures, fittings & equipment £	Motor vehicles £	91,338
<b>Net book values</b> At 30 November 2003 At 30 November 2002	ce leases or hire purch	Fixtures, fittings & equipment £	Motor vehicles £ 87,192	<b>£</b> 91,335
Net book values At 30 November 2003 At 30 November 2002 Depreciation charge for the year	ce leases or hire purch	Fixtures, fittings & equipment £	Motor vehicles £ 87,192	91,335
Net book values At 30 November 2003 At 30 November 2002  Depreciation charge for the year 30 November 2003	ce leases or hire purch	Fixtures, fittings & equipment £  4,143  6,183	Motor vehicles £ 87,192 183,914	91,338
Net book values At 30 November 2003 At 30 November 2002  Depreciation charge for the year 30 November 2003	ce leases or hire purch	Fixtures, fittings & equipment £ 4,143 6,183	Motor vehicles £ 87,192 183,914	91,338
Net book values At 30 November 2003 At 30 November 2002  Depreciation charge for the year 30 November 2003 30 November 2002	ce leases or hire purch	Fixtures, fittings & equipment £ 4,143 6,183	Motor vehicles £ 87,192 183,914 27,711 28,653	91,335 190,097 29,751 31,468
Net book values At 30 November 2003 At 30 November 2002  Depreciation charge for the year 30 November 2003 30 November 2002	ce leases or hire purch	Fixtures, fittings & equipment £ 4,143 6,183	Motor vehicles  £  87,192  183,914  27,711  28,653	91,335 190,097 29,751 31,468

# NOTES TO THE ABBREVIATED ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 30 NOVEMBER 2003

8	Debtors	2003	2002
-		£	£
	Trade debtors	563,183	622,014
	Amounts owed by parent undertakings	2	2
	Amounts owed by group undertakings	400,000	-
	Other debtors	23,124	28,884
	Prepayments and accrued income	-	9,265
		986,309	660,165
9	Creditors: amounts falling due within one year	2003 £	2002 £
	Bank loans and overdrafts	45.042	
		45,913 30,934	42,592
	Net obligations under hire purchase contracts  Trade creditors	1,092,616	1,178,966
	Amounts owed to parent undertakings	50,000	1,170,900
-	Corporation tax	52,146	57,340
	Other taxes and social security costs	60,498	51,718
	Directors' current accounts	377,907	109,163
		•	•
	Accruals and deferred income	137,020	104,781
		1,847,034	1,544,560

The company has a mortgage debenture incorporating a fixed and floating charge over all current and future assets of the company.

Hire purchase contracts are secured on the underlying assets acquired.

10	Creditors: amounts falling due after more than one year	2003	2002
		£	£
	Net obligations under hire purchase contracts	12,209	16,993

#### NOTES TO THE ABBREVIATED ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 30 NOVEMBER 2003

11	Provisions for liabilities and charges		
			Deferred
			taxation
			£
	Balance at 1 December 2002		7,593
	Profit and loss account		565
	Balance at 30 November 2003		8,158
	Deferred taxation provided in the financial statements is as follows:		
		2003	2002
		£	£
	Accelerated capital allowances	9,297	8,732
	Other timing differences	(1,139)	(1,139)
		8,158	7,593
12	Pension costs		
	Defined contribution		
		2003	2002
		£	£
	Contributions payable by the company for the year	11,630	11,169

### NOTES TO THE ABBREVIATED ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 30 NOVEMBER 2003

13	Share capital	2003	2002
		£	£
	Authorised		
	5,000 Ordinary "A" Shares of £ 1 each	5,000	5,000
	5,000 Ordinary "B" Shares of £ 1 each	5,000	5,000
		10,000	10,000
	Allotted, called up and fully paid		
	100 Ordinary "A" Shares of £ 1 each	100	100
	100 Ordinary "B" Shares of £ 1 each	100	100
		200	200
		<u></u>	

<sup>&</sup>quot;A" ordinary shares have voting rights, while "B" ordinary shares have no voting rights.

The "B" ordinary shares have priority to the residue (if any) on winding up in the proportion to the nominal amount paid up on such shares.

#### 14 Statement of movements on profit and loss account

			Profit and loss account £
	Balance at 1 December 2002		792,806
	Retained profit for the year		55,868
	Balance at 30 November 2003		848,674
15	Reconciliation of movements in shareholders' funds	2003 £	2002 £
	Profit for the financial year	155,868	230,513
	Dividends	(100,000)	(100,000)
	Net addition to shareholders' funds	55,868	130,513
	Opening shareholders' funds	793,006	662,493
	Closing shareholders' funds	848,874	793,006

#### 16 Contingent liabilities

There is a Group cross guarantee dated 5 February 2003 between the company and Garden Power Distribution Limited. The extent of the bank borrowing at 30 November 2003 was £45,913.

### • NOTES TO THE ABBREVIATED ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 30 NOVEMBER 2003

#### 17 Financial commitments

At 30 November 2003 the company had annual commitments under non-cancellable operating leases as follows:

		Land and buildings	
		2003	2002
		£	£
	Expiry date:		
	Within one year	-	65,000
	In over five years	140,000	-
		140,000	65,000
18	Directors' emoluments	2003	2002
		£	£
	Emoluments for qualifying services	94,105	120,273
	Company pension contributions to money purchase schemes	4,286	4,138
		98,391	124,411
			<u> </u>

The number of directors for whom retirement benefits are accruing under money purchase pension schemes amounted to 2 (2002 - 2).

### NOTES TO THE ABBREVIATED ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 30 NOVEMBER 2003

#### 19 Employees

#### **Number of employees**

The average monthly number of employees (including directors) during the year was:

	2003 Number	2002 Number
Administrative staff	8	8
Sales staff	12	12
Parts and workshop	18	18
	38	38
Employment costs	£	£
Wages and salaries	587,241	585,164
Social security costs	55,182	47,178
Other pension costs	11,630	11,169
	654,053	643,511

#### 20 Ultimate parent company

Rochford Holdings Limited is the ultimate parent company being the owner of 100 "A" ordinary shares and 50 "B" ordinary shares in the company.

Rochford Holdings Limited is controlled by Mr P W C Rochford and Mrs E M Rochford by virtue of the fact that together they own 100% of its issued share capital.

### NOTES TO THE ABBREVIATED ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 30 NOVEMBER 2003

#### 21 Related party transactions

P W C Rochford, the chairman, controlled the company throughout the current and previous period by virtue of his ownership, together with that of his close family, of the shares of the company and its ultimate parent undertaking (see note 21).

The leasehold land and buildings from which the company operates are owned by the Rochford Executive Pension Fund. The annual rent was £140,515 (2002 - £65,000). P W C Rochford and E M Rochford, who are directors of the company and shareholders of the ultimate parent undertaking, are also members and trustees of the pension scheme.

During the year, the company paid expenses on behalf of the Rochford Executive Pension Fund. These expenses have been recharged to the Pension Fund. The balance owed from the Rochford Executive Pension Fund at the year end was £23,124 (2002 - £23,124). This balance is interest free.

The company declared dividends during the year of £100,000 (2002 - £100,000) which were paid to the close family of the directors and the holding company.

Included within other creditors is a joint loan from the directors P W C and E M Rochford. The balance at the year end was £254,111 (2002 - £22,620). The interest paid on this balance was £24,000 (2002 - £Nil) there are no fixed repayment terms.

The company owed an amount of £123,796 (2002 - £86,543) to M and K Rochford who are the son and daughter of P W C Rochford and E M Rochford. This loan account was not overdrawn at any time during the year. The interest paid on this balance was £6,000 (2002 - £5,000), there are no fixed repayment terms.

During the year the company made a loan of £400,000 (2002 - £Nil) to Garden Power Distribution Limited, a company in which the directors P W C Rochford and E M Rochford are directors and P W C Rochford is a shareholder. The company made sales of £136,334 (2002 - £Nil) and purchases of £192,778 (2002 - £Nil) to and from Garden Power Distribution Limited respectively. The company received management fees of £88,612 from Garden Power Distribution Limited during the year. The balance due to the company from Garden Power Distribution Limited at the year end was £11,259 (2002 - £Nil) and the balance owed to Garden Power Distribution Limited by the company at the year end was £10,120 (2002 - £Nil). These two amounts are included within trade debtors and trade creditors respectively.

At the year end, the company owed £49,998 (2002 - £2) to its parent company Rochford Holdings Limited, there are no fixed repayment terms.

At the year-end, a balance of £Nii (2002 - £5,760) was due to the company from Rochford Tree Landscapes Limited, a company in which P W C Rochford and E W Rochford were directors and shareholders, but resigned and sold their holding during the year.