

THE ENVIRONMENT COUNCIL

(formerly Co En Co)

A COMPANY LIMITED BY GUARANTEE

REPORT AND FINANCIAL STATEMENTS

31 March 1989

2004003

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Touche Ross & Co.
Hill House
1 Little New Street
London
EC4A 3TR

THE ENVIRONMENT COUNCIL

REPORT AND FINANCIAL STATEMENTS 1989

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THE ENVIRONMENT COUNCIL

LEGAL AND ADMINISTRATIVE DETAILS

Registered Charity No. 294075

Company Registration No. 2004003

Registered Address of Charity

80 York Way
London
N1 9AG

Legal Status : The charity is a company limited by guarantee, not having a share capital

Objectives and principal aims

As a national coalition of UK non-governmental organisations it focuses on major environmental issues, particularly those that transcend the remit of any one body. It aims to promote concerted action by conservation organisations and make representations to governmental and other bodies.

President - The Earl of Cranbrook, PhD, DL

Directors - Members of the Executive Committee

Dr. M Aickin	-	Joint Deputy Chairman
Mr. J. Humphries, OBE	-	Joint Deputy Chairman
Mr. A. Pike, OBE	-	Honorary Treasurer
Mr. J. Allason, OBE	-	Transport Committee Chairman
Dr. K. Ashby	-	Pollution Committee Chairman
Air Commodore J. Langston, CBE		
Ms. Moyra Logan		
Dr. Bill Wright		

Chief Executive S.J. Robinson

Bankers - Barclays Bank PLC

Solicitors - Bates, Wells and Braithwaite

Auditors - Touche Ross & Co., Chartered Accountants

THE ENVIRONMENT COUNCIL

DIRECTORS' REPORT

1. INTRODUCTION

The directors present their report and the audited financial statements of the company for the year ended 31 March 1989.

The year 1988/89 brought both consolidation and change in the activities of CoEnCo, now The Environment Council.

The organisation undertook a serious reappraisal of its role, funding and future direction. After October 1988 this reappraisal was given added impetus by the heightened public, political and media interest in environmental issues.

2. MEMBERSHIP

Membership increased slightly during the period.

A full list of Members and Observers is given in Appendix I.

3. GENERAL ACTIVITIES

General activity in 1988/89 was divided into seven main areas.

3.1 Publications

The policy of producing publications continued. The following publications were produced:-

Directory of Environmental Journals and Media Contacts sponsored by the Readers Digest Trust

Directory of Environmental Abbreviations sponsored by The Electricity Council

Who's Who Scotland sponsored by BP Scotland and printed and distributed by the Countryside Commission Scotland.

The Environment Council was also invited to produce a leaflet on its activities and those of its Members and Observers for inclusion in the Department of the Environment's booklet *Protecting your Environment*. Production of these leaflets was supported by Johnson Matthey Catalytic Systems Division.

3.2 Exhibitions

The Environment Council organised an exhibition called *Conserving our Inheritance*. Nineteen environmental organisations participated and the event took place in the London Ecology Centre from 11 to 16 April 1988.

The Council also exhibited at the *Conservation and Craft Fair* at Morden Hall Park on 25 and 26 June 1988.

A donation of £5,500 was received from BP International for use on future exhibition work.

THE ENVIRONMENT COUNCIL

DIRECTORS' REPORT

3.3 Secretariat

Support was supplied for the *Marine Forum* and *London Ecology Forum*. A grant was received from the London Boroughs Grants Unit towards the work on the *London Ecology Forum*.

The *Swedish NGO Secretariat* on Acid Rain proposed to give the organisation a grant towards employing one of its staff as a Liaison Officer between UK, European and Swedish Environmental groups concerned with the Acid Rain issue. An application for a work permit was submitted.

3.4 Habitat

It was felt that the organisation's magazine, *habitat*, had considerable potential and that a subscription drive was necessary. Investigations revealed that the best marketing method was the use of advertising "flyers". 30,000 of these were commissioned and printed and a programme of inserts in magazines was planned. The first insert went in the *British Trust for Conservation Volunteers* magazine in March 1989.

Flyers were also sent in reply to general enquiries to the office. The magazine showed a net increase in circulation of nearly 60 by 31 March 1989.

habitat continued to take inserts and started a new insert service called *Job Noticeboard*.

3.5 Enquiries and information

The organisation handled a considerable number of enquiries during the year and the workload increased in November 1988 with the decision to send a reply to every query.

Special reply cards were prepared and information sheets updated. Replies included *habitat* flyers, updated publication lists and, latterly during the year, reply-paid envelopes. The advantages of these inclusions were reflected in increased publication sales and additional *habitat* subscriptions.

3.6 Responses to Government

The Environment Council continued to produce responses to Government during the year and these are listed in Appendix II.

3.7 Transport Committee

The Transport Committee continued to meet during the year with James Allason OBE in the Chair. A number of issues were addressed including Motorcycle Noise, Light Aircraft Noise and Airport Developments, the Channel Tunnel and 'O' licensing for lorries.

THE ENVIRONMENT COUNCIL

DIRECTORS' REPORT

4. REAPPRAISAL OF ROLE AND DIRECTION

4.1 Staff and Board changes

Glyn England, having served as Chairman both of CoEnCo and its predecessor for 5 years, had expressed a desire at the last AGM to relinquish the Chairmanship. The Directors wish to record their appreciation for his valuable contribution to the development of the organisation.

A new Chairman, John Sharpley, took over temporarily from Glyn England in September 1988 and stood down from the Chair in December 1988. The Deputy Chairman presided at further meetings during the year.

Myra Schehtman, Information Assistant, left early in the financial year and was not replaced. Edwina Miles, Finance and Administration Officer, left the organisation in March 1989. Isobel Gray joined as a part-time Executive Assistant in September.

The position of Executive Secretary was vacant from May until September. The essential work of the Executive Secretary's post during this period was undertaken by Dr. Malcolm Aickin, who was appointed Deputy Chairman alongside John Humphries OBE.

The role of the senior officer was changed and Steve Robinson joined as Chief Executive and Company Secretary in October.

4.2 Change of name

A Council meeting held on 6 December agreed that the organisation should change its name from *Council for Environmental Conservation* to *The Environment Council*. The change in name sent a strong signal to the environment sector that the organisation had undergone a reappraisal of its role and activities.

As the organisation had become a company limited by guarantee The Executive was reformed as a Board.

4.3 The Business and Environment Programme

The organisation had a history of involvement with business, both as sponsors, as participants in certain debates and as donors. It was thought that there was an opportunity, given growing pressure on business over environmental issues, for The Environment Council to identify experts, particularly within its Member and Observer organisations, who had information which business was beginning to need. The Environment Council began seeking an audience for such experts by asking companies to register as supporters of the *Business and Environment Programme*.

Companies were asked to pay a registration fee of £150 so that they could be listed as initial supporters of the programme. If a company was already committed to a donation or covenant then they were approached about being listed in return for this.

THE ENVIRONMENT COUNCIL

DIRECTORS' REPORT

At the end of March, 47 organisations were initial supporters of the programme; they are listed in Appendix III.

Invitations have been issued to Ministers in both the Department of the Environment and the Department of Trade and Industry to attend the formal launch of the programme, which is planned for Autumn 1989.

4.4 Council meetings

With a higher profile, primarily through the Business and Environment Programme, The Environment Council has revitalised both its speakers programme and the quality and level of debate in Council meetings.

Major addresses were given during the year by:-

- Lord Cranbrook, President of The Environment Council, to the AGM
- John Humphries OBE, Deputy Chairman of The Environment Council, on Water Privatisation
- Tom Clarke, of the *British Association of Nature Conservationists*, on the Business Management of Environment Charities

A short address was given by Peter Beaumont of the *Pesticides Trust*. Nigel Dudley of the *Soil Association* gave a short presentation as the first in a series of briefings for the Council on the activities of individual Members and Observers.

5. SPECIAL ACKNOWLEDGEMENT

The Environment Council Board and staff wish to record their indebtedness to the voluntary assistance provided by Lian Usher during 1988/89.

6. REVIEW OF DEVELOPMENTS

The financial results for the year are set out in the income and expenditure account, and the financial position of the company at the 31 March 1989 is set out in the balance sheet.

7. TRANSFERS TO FUNDS

The directors have transferred the surplus of income over expenditure to the general fund as indicated in the income and expenditure account.

8. FUTURE PROSPECTS

The directors consider the charity is in a good position to carry on its activities in the forthcoming period.

THE ENVIRONMENT COUNCIL

DIRECTORS' REPORT

9. FIXED ASSETS

Details of fixed assets owned during the year are stated in note 4.

10. DIRECTORS

The present directors are shown on page 1. The following changes took place during the year.

	Date of appointment	Date of resignation
Mr. G. England	-	1 September 1988
Mr. J. Sharpley	1 September 1988	1 December 1988
Dr. H. Cleere	-	1 December 1988

11. REGISTERED CHARITY STATUS

The company is a registered charity.

12. AUDITORS

Touche Ross & Co. have expressed their willingness to continue in office and a resolution to re-appoint them will be proposed at the forthcoming Annual General Meeting.

By order of the Board

S.J. ROBINSON

Secretary

6 June 1989

M. Archib

S.J. Robinson

THE ENVIRONMENT COUNCIL

DIRECTORS' REPORT

APPENDIX I

The Environment Council Members and Observers 1988/89.

MEMBERS

Airfields Environment Federation
Anglers' Co-operative Association
Council for British Archeology
Council for the Protection of Rural Wales
The Environment Foundation
Henry Dobleday Research Association
National Society for Clean Air
The National Trust
National Trust for Scotland
River Thames Society
Royal Forestry Society of England, Wales and Northern Ireland
The Soil Association
The Tidy Britain Group
Ulster Society for the Preservation of the Countryside
Vincent Wildlife Trust
Youth Hostels Association (England and Wales)

OBSERVERS

Central Scotland Countryside Trust
Confederation of British Industry
Countryside Commission
Habitat Scotland
Historic Buildings and Monuments Commission for England
The Landscape Institute
National Association of Local Councils
Nature Conservancy Council
Pedestrians' Association for Road Safety
Royal Society of Arts
Town and Country Planning Association
World Wide Fund for Nature

Joining

Members	- National Council for the Conservation of Plants and Gardens
Observers	- Universities Federation for Animal Welfare

Leaving

Civic Trust

THE ENVIRONMENT COUNCIL

DIRECTORS' REPORT

APPENDIX II

Responses were produced to the following during 1988/89:

Waste Disposal Law Amendment	DoE June 1988
Integrated Pollution Control	DoE July 1988
Inputs of dangerous substances to water	DoE July 1988
Waste Disposal Law Amendments follow up proposals	DoE November 1988
Role and Functions of Waste Disposal Authorities	January 1989
Code of Practice - Control of Noise and Nuisance from Audible Bird Scarers	January 1989

THE ENVIRONMENT COUNCIL

DIRECTORS' REPORT

APPENDIX III

By 31 March 1989 the following 47 organisations had registered as supporters of the Business and Environment Programme:

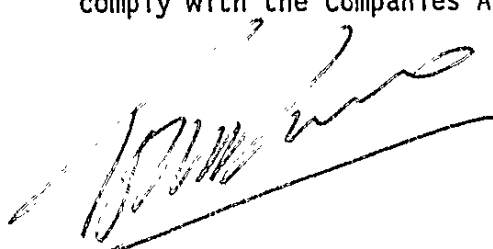
Addison Design Consultants
Allen Hickling and Associates Ltd
Barclays Bank plc
BBA Group plc
BETTA Contract Services
Bovis Ltd
BP International
British Telecommunications plc
Cable and Wireless plc
Charles Barker Public Relations Ltd
Ciba-Geigy plc
Cleanaway Ltd
Coppermill Ltd
Crocker Tooth Associates
Ecotec Research and Consulting Ltd
The Electricity Council
FIE-Finance and Investment Events Ltd
Fitch Design Consultants plc
The General Electric Company plc
Greater London Consultants
Hill & Knowlton Public Relations
Hyman plc
Imperial Chemical Industries plc
Johnson Matthey Catalytic Systems Division
Johnsons Wax
Laporte Industries Ltd
Leigh Interests plc
Lloyds Bank plc
Michael Peters Group
Midland Environment Ltd
NM Schroder Financial Management Ltd
The RTZ Corporation plc
Safety Kleen (UK) Ltd
Safeway plc
Shandwick Public Affairs Ltd
Shell U.K. plc
Soil Mechanics Associates
Taylor Woodrow Group
Tesco Stores plc
Tioxide Group plc
Touche Ross & Co
Unilever plc
United Distillers plc
United Television Artists Ltd
Websters
Western Associates Public Relations
Zanussi Ltd

THE ENVIRONMENT COUNCIL
(formerly Co En Co)

AUDITORS' REPORT TO THE MEMBERS

We have audited the financial statements on pages 11 to 16 in accordance with approved Auditing Standards.

In our opinion the financial statements give a true and fair view of the state of affairs of The Environment Council at 31 March 1989 and of its surplus and source and application of funds for the year then ended and comply with the Companies Act 1985.



Chartered Accountants
London

6 June 1989

THE ENVIRONMENT COUNCIL (INCORPORATED IN ENGLAND)
REGISTERED OFFICE: 10, Abchurch Lane, London EC4N 3DF
REGISTERED NUMBER: 1290747

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THE ENVIRONMENT COUNCIL

INCOME AND EXPENDITURE ACCOUNT Year ended 31 March 1989

	Note	1989 £	1988 £
General income	2	77,516	82,140
Legacies		<u>291</u>	<u>5,000</u>
Total income		77,807	87,140
Expenditure		<u>77,598</u>	<u>97,658</u>
Surplus/(deficit) for the year	3	£ 209 =====	£(10,518) =====
Appropriations:			
Transfer to Legacy Reserve Fund		-	1,369
Transfer to/(from) General Fund		<u>209</u>	<u>(11,887)</u>
		£ 209 =====	£(10,518) =====

THE ENVIRONMENT COUNCIL

BALANCE SHEET 31 March 1989

	Note	£	1989	£	£	1988	£
TANGIBLE FIXED ASSETS	4			1,420			1,775
CURRENT ASSETS							
Stock of publications		759				1,766	
Debtors - general		5,146				12,396	
Cash and bank balances		<u>22,822</u>				<u>20,740</u>	
			<u>28,727</u>			<u>34,902</u>	
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR							
Bank overdraft		-				7,513	
Other creditors		11,310				16,036	
Deferred restricted income	5	<u>10,500</u>				<u>5,000</u>	
			<u>21,810</u>			<u>28,549</u>	
NET CURRENT ASSETS				<u>6,917</u>			<u>6,353</u>
TOTAL ASSETS LESS CURRENT LIABILITIES				£ 8,337			£ 8,128
				=====			=====
RESERVES:							
GENERAL FUND	6			8,337			4,628
LEGACY RESERVE FUND	6			-			<u>3,500</u>
				£ 8,337			£ 8,128
				=====			=====

The financial statements were approved by the Board of Directors on 6 June 1989.

S.J. ROBINSON - Chief Executive

M. AICKIN - Deputy Chairman

S.J. Robinson
M. Aickin

THE ENVIRONMENT COUNCIL

STATEMENT OF SOURCE AND APPLICATION OF FUNDS Year ended 31 March 1989

	1989 £	1988 £
SOURCE OF FUNDS		
Surplus for the year	209	-
Adjustment for item not involving the movement of funds:		
Depreciation	<u>355</u>	<u>-</u>
	564	
Decrease in stock	1,007	1,360
Increase in creditors	-	515
Increase in deferred restricted income	5,500	-
Decrease in debtors	2,250	-
Decrease in grants receivable	<u>5,000</u>	<u>1,833</u>
	<u>14,321</u>	<u>3,708</u>
APPLICATION OF FUNDS		
Deficit for the year	-	10,518
Adjustment for item not involving the movement of funds:		
Depreciation	<u>-</u>	<u>(443)</u>
Total absorbed by operations	-	10,075
Purchase of fixed assets	-	483
Decrease in creditors	4,726	-
Increase in debtors	<u>-</u>	<u>10,920</u>
	<u>4,726</u>	<u>21,478</u>
INCREASE/(DECREASE) IN NET LIQUID FUNDS	<u>£ 9,595</u> =====	<u>£(17,770)</u> =====

(Net liquid funds comprise cash and bank balances less bank overdraft).

THE ENVIRONMENT COUNCIL

NOTES TO THE FINANCIAL STATEMENTS Year ended 31 March 1989

1. ACCOUNTING POLICIES

(a) Accounting convention

The financial statements are prepared under the historical cost convention.

(b) Income

Grants and subscriptions are credited to the income and expenditure account in the period to which they relate. Legacies and donations are credited in full to the income and expenditure account when received. Grants or donations received for specific projects but not fully expended during the year are carried forward in creditors as deferred restricted income.

(c) Expenditure

Expenditure is charged in the period in which it is incurred.

(d) Stock

Stock is stated at the lower of cost and net realisable value. Full provision is made for obsolete and slow moving stocks.

(e) Office furniture and equipment

Depreciation is provided on fixed assets at rates calculated to write off their cost less estimated residual value over their expected useful lives as follows:

Office furniture and equipment - 20% on written down value

2. GENERAL INCOME

General income comprises grants, donations, subscriptions and sundry income.

3. SURPLUS/(DEFICIT) FOR THE YEAR

	1989 £	1988 £
Surplus/(deficit) for the year is stated after charging:		
Depreciation	355	443
Auditors' remuneration	1,400	1,300
	=====	=====

THE ENVIRONMENT COUNCIL

NOTES TO THE FINANCIAL STATEMENTS Year ended 31 March 1989

4. TANGIBLE FIXED ASSETS

	Office furniture and equipment £
Cost:	
At 1 April 1988	5,360
Additions	<u> </u>
At 31 March 1989	<u>5,360</u>
Accumulated depreciation:	
At 1 April 1988	3,585
Charge for the year	<u>355</u>
At 31 March 1989	<u>3,940</u>
Net book value:	
At 31 March 1989	£1,420 =====
At 31 March 1988	£1,775 =====

5. DEFERRED RESTRICTED INCOME

	1989 £	1988 £
Grants received in advance	£10,500 =====	£ 5,000 =====

Deferred restricted income comprises grants which are received in advance of the future projects to which their application is restricted.

THE ENVIRONMENT COUNCIL

NOTES TO THE FINANCIAL STATEMENTS Year ended 31 March 1989

6. FUNDS

	Total £	General Fund £	Legacy Reserve Fund £
At 1 April 1988	8,128	4,628	3,500
Transfer of Legacy Reserve Fund to General Fund	-	3,500	(3,500)
Transfer from income and expenditure account	<u>209</u>	<u>209</u>	<u>-</u>
At 31 March 1989	£8,337 =====	£8,337 =====	£ - =====

In accordance with the provisions of SORP 2, all legacy income is now credited in full to the General Fund in the year in which it is received. The opening balance of the Legacy Reserve Fund has been transferred to the General Fund.

7. INCOME FROM DEPARTMENT OF THE ENVIRONMENT

Total income received from the Department of the Environment for the year was £30,750 (Year ended 31 March 1988 - £30,000).

	1989 £	1988 £
Secretariat Grant		
- Grant from the Department of the Environment	<u>30,750</u>	<u>30,000</u>
	£30,750 =====	£30,000 =====

8. ISSUE OF GUARANTEES

The company is limited by guarantee of two guarantors of £1 each.

9. TAXATION

The company is regarded as a charity for taxation purposes and is not liable to taxation on its activities.