Directors' report and unaudited financial statements

for the year ended 31 December 2008

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#### Company information

Directors

R W Cayless A A Brace S McQuibban P Dryden

Secretary

S McQuibban

K Roshani

Company number

01134490

Registered office

20 Roskeen Court 45 Arterberry Road Wimbledon

London SW20 8AU

Accountants

Henry Reeves & Son 127 High Street

Hythe Kent CT21 5JJ

Business address

7 Roskeen Court

45 Arterberry Road

Wimbledon

London SW20 8AU

Bankers

National Westminster Bank plc

40 Whitgift Centre

Croydon Surrey CR9 3BQ

Nationwide Building Society 32/34 Wimbledon Hill Road

Wimbledon

London SW19 7PA

**Solicitors** 

TWM Solicitors Kings Shade Walk 123 High Street Epsom

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Surrey KT19 8AU

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### Directors' report for the year ended 31 December 2008

The directors present their report and the financial statements for the year ended 31 December 2008.

Principal activity

The principal activity of the company is to deal with the Property Management affairs of Roskeen Court, Arterberry Road, Wimbledon.

#### **Directors**

The directors who served during the year are as stated below:

R W Cayless

A Brace

S McQuibban

P Dryden

K Roshani

This report is prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

This report was approved by the Board on 251th March 2009 and signed on its behalf by In authan

S McQuibban

Secretary

## Accountants' report to the Board of Directors on the unaudited financial statements of Roskeen Court Management (Wimbledon) Limited

In accordance with the engagement letter dated 14 March 2005, and in order to assist you to fulfil your duties under the Companies Act 1985, we have compiled the financial statements of the company which comprise the profit and loss account, the balance sheet and the related notes from the accounting records and information and explanations you have given to us.

This report is made to the company's board of directors in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the company's board of directors that we have done so and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's board of directors, as a body, for our work or for this report.

We have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England & Wales and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements.

You have acknowledged on the balance sheet for the year ended 31 December 2008 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 1985. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

Henry Reeves & Son

Chartered Certified Accountants and

1-April 2009

Registered Auditor

127 High Street

Hythe

Kent

CT21 5JJ

## Tenants' General Maintenance Account for the year ended 31 December 2008

	2008		2007	
	£	£	£	£
Income				
Contributions receivable		22,680		22,709
Registration fees, etc		50		100
Remote controls receipts		109		-
Deposit interest received		-		17
Transfer from dilapidations account		-		120
		22,839		22,946
Expenses		22,037		22,5 10
Water rates	461		369	
Electricity and gas	1,913		2,121	
Garden and trees	2,936		4,105	
Repairs and renewals:	_,-		.,	
General maintenance	275		1,399	
Lift maintenance	1,849		1,713	
Lift inspection service	522		514	
Window cleaning	1,000		1,000	
Buildings insurance	3,159		3,400	
Directors insurance	588		555	
Professional fees	1,763		558	
Accountancy	891		881	
Bank charges	75		_	
Sundry expenses	131		412	
Remote controls	312		-	
Total expenses		15,875	<del></del>	17,027
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Surplus of Contributions receivable over expenditure		6,964		5,919
Surplus contributions brought forward		23,250		17,331
Balance carried forward		30,214		23,250

# Tenants' Dilapidations Account for the year ended 31 December 2008

	2008	2007
	£	£
Income		
Contributions receivable	7,700	7,570
Building society interest received	661	678
Transfer from roof development account	47,070	-
	55,431	8,248
Expenses		
Transfer to general maintenance account	-	120
Total expenses		120
Surplus of contributions receivable over expenditure	55,431	8,128
Surplus brought forward	27,471	19,343
Balance carried forward	82,902	27,471

### Tenants' Roof Development Project Account for the year ended 31 December 2008

	2008	2007
Income	£	£
Building society interest received	1,151	1,115
Transfer to dilapidations account	1,151 47,070	1,115
•	<del>.</del>	
Total expenses	47,070	
(Deficit)/Surplus of Contributions receivable over expen	nditure (45,919)	1,115
Surplus brought forward	54,497	53,382
Balance carried forward	8,578	54,497 ====

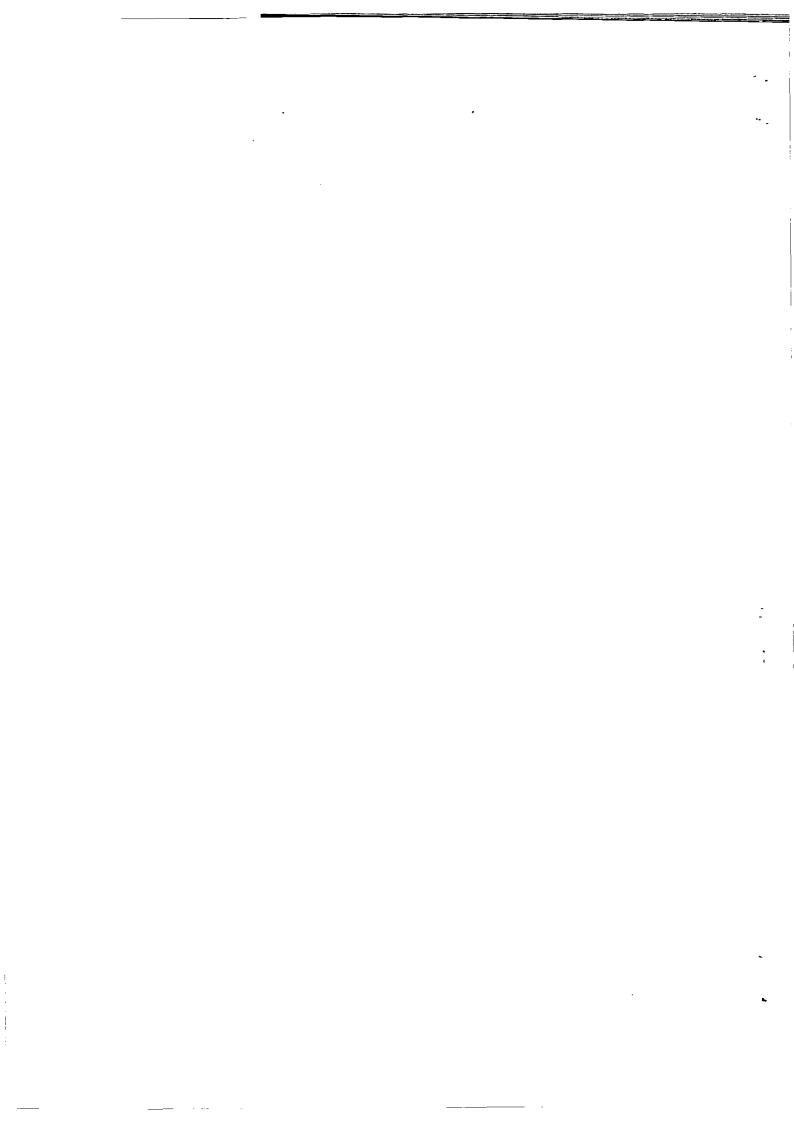
## Tenants' Gates and Railings Project Account for the year ended 31 December 2008

		2008		2007
T		£		£
Income Contributions receivable		<del>-</del>		35,871 35,871
Expenses Railings and gates	12,371		23,500	
Total expenses		12,371		23,500
(Deficit)/Surplus of Contributions receivable over exper	nditure	(12,371)		12,371
Surplus brought forward		12,371		-
Balance carried forward				12,371

## Balance sheet as at 31 December 2008

		2008		2007	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	2		4,554		4,554
Current assets					
Debtors	3	2,725		2,972	
Cash at bank and in hand		119,860		115,498	
		122,585		118,470	
Creditors: amounts falling					
due within one year	4	(891)		(881)	
Net current assets		<del></del>	121,694		117,589
Total assets less current					
liabilities			126,248		122,143
Provisions for liabilities	5		(121,694)		(117,589)
Net assets			4,554		4,554
Reserves					
Capital reserve			4,554		4,554
					=====

The directors' statements required by Section 249B(4) are shown on the following page which forms part of this Balance Sheet.



#### Balance sheet (continued)

### Directors' statements required by Section 249B(4) for the year ended 31 December 2008

In approving these financial statements as directors of the company we hereby confirm:

- (a) that for the year stated above the company was entitled to the exemption conferred by Section 249A(1) of the Companies Act 1985;
- (b) that no notice has been deposited at the registered office of the company pursuant to Section 249B(2) requesting that an audit be conducted for the year ended 31 December 2008 and
- (c) that we acknowledge our responsibilities for:
- (1) ensuring that the company keeps accounting records which comply with Section 221, and
- (2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the year then ended in accordance with the requirements of Section 226 and which otherwise comply with the provisions of the Companies Act relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007).

The financial statements were approved by the Board on 151 MACH 09 and signed on its behalf by

Director

Polly Dyden A Brace Director

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## Notes to the financial statements for the year ended 31 December 2008

#### 1. Accounting policies

#### 1.1. Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with applicable accounting standards, and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007).

#### 1.2. Turnover

Maintenance contributions receivable represents the total invoice value, excluding value added tax, of agreed charges raised during the year.

#### 1.3. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Land and buildings

Not depreciated

#### 1.4. Provisions

Provision is made for liabilities or loss which are likely to be incurred or certain to be incurred but the amount or the date on which it will arise is uncertain.

2.	Tangible fixed assets	Land and buildings freehold £	Total £
	Cost		
	At 1 January 2008	4,554	4,554
	At 31 December 2008	4,554	4,554
	Net book values		
	At 31 December 2008	4,554	4,554
	At 31 December 2007	4,554	4,554
3.	Debtors	2008	2007
		£	£
	Prepayments and accrued income	2,725	2,972

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## Notes to the financial statements for the year ended 31 December 2008

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4.	Creditors: amounts falling due within one year	2008 £	2007 £
	Accruals and deferred income	<u>891</u>	<u>881</u>

#### 5. Provisions for liabilities

	General Maintenance £	Dilapid- ations £	Roof development project £	Gates & railings project	Total £
At 1 January 2008	23,250	27,471	54,497	12,371	117,589
Movements in the year	6,964	55,431	(45,919)	(12,371)	4,105
At 31 December 2008	30,214	82,902	8,578	-	121,694

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