WSPM AGAPE COMMUNITY PROJECT FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2012 CHARITY NUMBER 1109295 COMPANY NUMBER 6834249

MONDAY

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17/12/2012 COMPANIES HOUSE #10

LOCAL ACCOUNTANCY PROJECT SOJOURNER TRUTH CENTRE 161 SUMNER ROAD LONDON SE15 6JL

YEAR ENDED 31 MARCH 2012

| CONTENTS | PAGE |
|---|------|
| | |
| Administrative Information | 2 |
| Report Directors / Trustees | 3-4 |
| Independent Examiner's Report to the Trustees | 5 |
| Statement of Financial Activities And Balance Sheet | 6-7 |
| Notes to the accounts | 8-10 |
| Detailed Income and Expenditure | 11 |

ADMINISTRATIVE INFORMATION

AS AT 31 DECEMBER 2012

REGISTRATION DETAILS WSPM AGAPE COMMUNITY PROJECT is

registered as a charity in England and Wales

- Registered Charity No 1109295

GOVERNING DOCUMENT WSPM AGAPE COMMUNITY PROJECT IS

governed by its constitution and the Charities

Act 1993

DIRECTORS/ TRUSTEES Yomi Adewale . Chairman

Lola Awosıka . Secretary
D O Opajobi . Treasurer
H O Ososamı . Member
A Adewale . Member

FORMAL ADDRESS WSPM AGAPE COMMUNITY PROJECT,

36 Lyon House Broadley Street London NW8 8AR

BANKERS Lloyd TSB

195 Edgware Road

Paddington

London W2 1EY

INDEPENDENT EXAMINER Local Accountancy Project

Sojourner Truth Centre

161 Sumner Road London SE15 6JL

WSPM AGAPE COMMUNITY PROJECT REPORT OF THE TRUSTEES/DIRECTORS YEAR ENDED 31 MARCH 2012

PRINCIPAL ACTIVITY

The principal activities of the organisation continue to be

- 1 The advancement of education
- 2 The relief of poverty

DEVELOPMENTS AND ACHIEVEMENTS DURING THE YEAR

(See WSPM AGAPE COMMUNITY PROJECT separate Annual Report for more information)

STATEMENT OF DIRECTORS' AND TRUSTEES' RESPONSIBILITIES

Law applicable to incorporated Charities in England and Wales require the trustees, who are also the directors of the Organisation, to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the end of the year and of its financial activities during the year then ended. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable standards and statement of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the project will continue in operation

The directors are responsible for keeping proper accounting records which disclose at any time the financial position of the Company. They are also responsible for safe guarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Sign Lola Awosika . Secretary Date 3/08/12

REPORT OF THE DIRECTORS/ TRUSTEES

YEAR ENDED 31 MARCH 2012

FINANCIAL REVIEW

The results of the year's operation are set out in the attached financial statements. The net movement in funds for the year amounted to £4,673 surplus, (2011 £-11282) deficit. The retained reserves at 31stMarch 2012 amounted to £6,592

The retained reserves above includes unrestricted (General) fund of £5,099. The trustees have been aware of the need to comply with good practice guidelines issued by the Charity Commission on free reserves and WSPM AGAPE COMMUNITY PROJECT policy is included in the notes to the accounts.

RESERVE POLICY

The Charity Commission requires charities to determine and explain their policy for free reserves. The trustees have reviewed its free reserve policy and have turned its entire unrestricted fund into an emergency reserve to enable WSPM AGAPE COMMUNITY PROJECT to meet its obligations in the event of a shortfall in income or sudden upturn in expenditure

RISK MANAGEMENT

The trustees have examined the major risk which WSPM AGAPE COMMUNITY PROJECT faces and believe that maintaining our free reserves at a reasonable level, combined with our annual review of the controls over key financial systems will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which we face and confirm that they have established systems to mitigate the significant risks

TANGIBLE FIXED ASSETS

The Organisation keeps a register of fixed assets

FUNDS AVAILABLE

The present level of funding is adequate to support the continuation of the charity operations for the medium term, and the trustees consider the financial position of the charity to be satisfactory

VOLUNTEERS

WSPM AGAPE COMMUNITY PROJECT recognises the significant contributions made by volunteers

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES AND DIRECTORS

FOR THE YEAR ENDED 31 MARCH 2012

The Financial Statements have been prepared under historical cost convention in accordance with applicable Accounting Standards and Reporting

Responsibilities of the Directors and Reporting Accountant

As described on page 3 the company's directors are responsible for the preparation of the Financial Statements and they would consider that the company is exempt from an audit it is my responsibility to carry out procedures designed to enable me to report my opinion

Basis of Opinion:

My work was conducted in accordance with the Statement of Standards for Reporting Accountants, and so my procedure consisted of comparing the financial statements with the accounting records kept by the company, and making such limited enquiries of the officers of the company as I considered necessary for the purposes of this report. These procedures provide only the assurance expressed in my opinion

Opinion:

In my opinion

- A) The financial statements are in agreement with those accounting records kept by the company under section 477 of the Companies Act 2006,
- B) Having regard only to, and on the basis of the information contained in those accounting records
 - a) The financial statements have been drawn up in a manner consistent with the accounting requirements specified in section 476 of the Act and
 - b) The Company satisfied the conditions for the exemption from an audit of the financial statements for the period specified in section 477 of the Act and did not, at any time within that period, fall within any of the categories of companies not entitled to exemption specified in section 477

Date. 26 1.8. 12.

Ade Adebambo MBA, ACIS, ACMA,

Shyderlan

Local Accountancy Project 161 Sumner Road

London SE15 6JL

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AGAPE COMMUNITY PROJECT FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2011

| | Unrestricted | Restricted | 2012 | 2011 |
|---|--------------|------------|--------|---------|
| Incoming Resources | Fund | Fund | Total | Total |
| Incoming Resources from generated funds | £ | £ | £ | £ |
| Voluntary Income | 0 | 25,593 | 25,593 | 26,289 |
| Other Income | 1,988 | 0 | 1,988 | 995 |
| Total Incoming Resources | 1,988 | 25,593 | 27,581 | 27,284 |
| Costs of generating funds | | | | |
| Charitable activities | 35 | 21,319 | 21,354 | 37,902 |
| Governance costs | 1,554 | 0 | 1,554 | 664 |
| Total Resources Expended | 1,589 | 21,319 | 22,908 | 38,566 |
| Net Incoming Resources | 399 | 4,274 | 4,673 | -11,282 |
| Balances brought forward | 700 | 1,219 | 1,919 | 13,201 |
| Fund balances carried forward | 1,099 | 5,493 | 6,592 | 1,919 |

WSPM AGAPE COMMUNITY PROJECT BALANCE SHEET AS AT 31 MARCH 2012

| FIXED ASSETS | 2012 Total £ | 2011 Total £ |
|---|--------------------|---------------------|
| Office Equipment | 1375 | 2750 |
| CURRENT ASSETS Cash at Bank | 6257 7632 | <u>459</u> 3,209 |
| CURRENT LIABILITIES Creditors and Accruais | 1040 | 1290 |
| | 6592 | 1,919 |
| REPRESENTED BY: | | |
| FUNDS: Unrestricted Restricted | 1099 5493 | 700 1,219 |
| | 6,592 | 1,919 |
| Approved by the Management Committee on and signed on their behalf by | 3rd Augu | et 2012 |
| Yomi Adewale | Chairperson | |

BALANCE SHEET (Continued)

As at 31 March 2012

The directors who are also trustees consider that for the period ended 31 March 2012, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies

Directors' responsibilities

- The members have not required the company to obtain the audit of its accounts for the year in question in accordance with section 476,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts,
- These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies regime

The financial statements on pages 6-9 were approved by the board of directors on

Sign .. . Directo

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2012

1. ACCOUNTING POLICIES

1.1 Basis of preparation of Financial Statements

The financial statements are prepared under the historic cost convention and include the results of the charity's operations which are described in the report of the directors /trustees all of which are continuing

The accounts have been prepared in accordance with the Statements of Recommended Practice for charity accounts

The charity has taken advantage of the exemption of Financial Reporting Standard No 1 from the requirements to produce a cash flow statement on the grounds that it qualifies as a small charity

12 Incoming Resources

- 1 2 1 Revenue grants are credited to the Statement of Financial Activities on the earlier date of when they are received or when they are receivable, unless they relate to a specific future period, in which case they are included on the Balance Sheet as deferred income to be recognised in the future accounting period
- 1 2 2 Grants received for specific purposes are accounted for as restricted funds in the Statement of Financial Activities

13 Restricted Funds

Restricted funds are to be used for specific purposes as laid down by the donor Expenditure which meets these criteria is identified to the fund, together with a fair allocation of management and support costs.

1.4 Unrestricted Funds

Unrestricted funds are donations and other incomes received or generated for the objects of the organisation without further specified purpose and are available for general funds

15 Designated Funds

Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes

16 Resources Expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities

| 20 | CREDITORS & ACCRUALS | 2012 £ | 2011 £ |
|----|-----------------------|-----------|-------------|
| | Accountancy Fees 2012 | 250 | 250 |
| | Accountancy fees 2011 | 250 | 0 |
| | PAYE/NI | 540 | 1040 |
| | | 1040 | <u>1290</u> |

WSPM AGAPE COMMUNITY PROJECT FIXED ASSETS FOR THE YEAR ENDED 31 MARCH 2012

30 FIXED ASSETS

Assets are written off at the rate of 25 on cost

| | 2012 |
|---|--------------------------|
| COST Cost 01/04/11 Addition during the year | 5500 - <u>5500</u> |
| Depreciation 31/03/12 | |
| Accumulated Depreciation | 2750 |
| Depreciation for the year | <u>1375</u> |
| , | <u>4125</u> |
| Net Book Value | |
| | 5500 |
| Cost 01/04/12 | - |
| Accumulated Depreciation | 4125 |
| | <u>1375</u> |

AGAPE COMMUNITY PROJECT FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2012 DETAILED INCOME AND EXPENDITURE

| DETAILED MOORE AND EACH | | Restricted | 2012 | 2011 |
|--|------------|------------|------------|--------------|
| Incoming Resources | Fund | Fund | Total | Total £ |
| Voluntary Income | £ | £ | £ | 10000 |
| City of Westminster | 0 | 5000 | 5000 | 0 |
| Kıngs Famıly Church Rose Foundation | 0 | 5000 | 5000 | Ö |
| Trust For London | 0 | 3750 | 3750 | Ō |
| BBC Children In Need | ō | 5500 | 5500 | 0 |
| Genesis Housing | 0 | 2000 | 2000 | 0 |
| West Minster Amagamated Charity | 0 | 4000 | 4000 | 3000 |
| Churches Together in Britain & Ireland | 0 | 0 | 0 | 5000 |
| Goldsmith | 0 | 0 | 0 | 3000 |
| London Brokerage | 0 | 0 | 0 0 | 573 3830 |
| Tribal Health Consultancy Project | 0 | 0 343 | 343 | 886 |
| Save The Children | 1988 | 0 | 1988 | 995 |
| Other Income | 1900 | U | | |
| | 1,988 | 25,593 | 27,581 | 27,284 |
| Total Incoming Resources | 1,988 | 25,593 | 27,581 | 27,284 |
| | | | | |
| Outgoing Resources | | | | |
| Charitable Expenditure | 0 | 250 | 250 | 5450 |
| Salaries Summer School Expenses | 0 | 1300 | 1300 | 2610 |
| Rents and Rates | 0 | 12,354 | 12,354 | 14,500 |
| Volunteer Travel Expenses | Ö | 320 | 320 | 1,582 |
| Refreshment | 0 | 274 | 274 | 672 |
| Health Project Volunteer Expenses | 0 | 0 | 0 | 1,327 |
| Renovation/Repairs | 0 | 4338 | 4,338 0 | 576 1,326 |
| Heating System | 0 | 0 100 | 100 | 1,320 |
| Marsoen weighting Membership | 0 | 0 | 0 | Ō |
| Web design | Ö | 300 | 300 | 0 |
| Bank Charges | 35 | 0 | 35 | 0 |
| Gas / Electricity | 0 | 0 | 0 | 397 |
| Thames Water | 0 | 65 | 65 | 310 |
| Tribal Project Fund | 0 0 | 0 0 | 0 0 | 3,830 900 |
| Staff Training | 0 | 643 | 643 | 1,496 |
| Telephone School Materials | 0 | 0 | 0 | 478 |
| Printing/Stationery & Postage | 0 | 0 | 0 | 1,073 |
| Depreciation | 0 | | 1,375 | 1,375 |
| | 35 | 21,319 | 21,354 | 37,902 |
| Governance Cost | | | | |
| Accountancy Fee | 250 | | 250 | 250 |
| Professional/Legal fees | 500 | | 500 | 100 |
| Criminal Record Bureau | 0 = 7 = | | 0 575 | 42 0 |
| Insurance | 575 229 | | 229 | 15 |
| Company House Christmas Party | 229 | | 0 | 257 |
| Onnoundo Faity | 1,554 | | 1,554 | 664 |
| Total Resources Expended | 1,589 | 21,319 | 22,908 | 38,566 |
| | - | | | |

WSPM AGAPE Community Project Estimated Income & Expenditure Accounts

| led licottle & Experiolitile Accounts | April 2011 | March 2012 | АрпI 2012 | March 2013 |
|---------------------------------------|---------------|---------------|--------------|---------------|
| Income | £££ | £££ | £££ | £££ |
| City of Westminster | 10000 | | 5000 | |
| NHS Westminster | 10000 | | 5000 | |
| Grassroots Small Grant | | | | |
| City of Westminster Small Grant | | | | |
| Community Renewal & Engagement Award | | | | |
| Church Urban Fund | 2000 | | 2000 | |
| Kings Family Church | 2000 | | 2000 | |
| Donations & Trust Fundings | 15000 | | 25000 | |
| Expenditure | | | | |
| Salanes | | 8600 | | 9,000 |
| PAYE/NI | | 1100 | | 1200 |
| Summer School Expenses | | 4100 | | 4200 |
| Rent & Business Rate | | 15000 | | 15000 |
| Volunteer Travel | | 1,350 | | 1,400 |
| Refreshment | | 750 | | 800 |
| Health Project Volunteer Expense | | 0 | | 0 |
| Heating System | | 0 | | 0 |
| Renovation | | 0 | | 0 |
| Annual Report | | 70 | | 100 |
| Membership | | 70 | | 800 |
| Security/Sign Board | | 0 | | 400 |
| Gas/Water | | 350 | | 400 380 |
| Thames Water | | 355 | | |
| Training | | 200 | | 300 0 |
| Printing Annual Report & Publicity | | 0 | | 1200 |
| Telephone | | 1100 | | 154 |
| Payroll | | 144 | | 1500 |
| Printing/Stationary & Post | | 1500 | | 1500 |
| Equipment | | 1500 | | 1500 |
| Governance Cost | | 050 | | 250 |
| Account Fee | | 250 | | 250 200 |
| Professional/Legal Fees | | 200 | | 200 50 |
| Criminal Record Check | | 50 | | 500 |
| Christmas Party | 20000 | 500 | 39000 | 38,934 |
| | 39000 | <u> 37189</u> | 39000 | 30,334 |