Spencer Park Management Company Limited (a company Limited by Guarantee)

Directors' report and financial statements

for the year ended 31 December 2002

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### Company information

Directors A.A. Harper

L.E. Jones G.C. Brander J. Lester

M. Meisenberg J. Rayner

Secretary G.C.S. Property Management Limited

Company number 2798873

Registered office 36, Bridge Street

Walton on Thames

Surrey KT12 1AW

Accountants Livingstone & Co.

123, Oatlands Drive

Weybridge Surrey KT13 9LB

Business address

Spencer Park

Molesey Park Road

East Molesey

Surrey

### **Company information**

Directors

A.A. Harper

L.E. Jones

J. Lester

G.C. Brander

24th April 2002

M. Meisenberg

24th April 2002

J. Rayner

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Secretary

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# Directors' report for the year ended 31 December 2002

The directors present their report and the financial statements for the year ended 31 December 2002.

#### Principal activity

The principal activity of the company continued to be that of managing amenities at Spencer Park for the benefit of members.

#### Directors and their interests

The directors who served during the year and their interests in the company are as stated below:

Because the company is limited by guarantee, no director has any equity interest.

	-	-
	-	_
	-	-
appointed 24th April 2002	-	-
appointed 24th April 2002	-	-
appointed 24th April 2002	-	-
	appointed 24th April 2002	appointed 24th April 2002 -

This report is prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

This report was approyed by the Board on 19 March 2003 and signed on its behalf by

G.C.S. Property Management Limited

Secretary

# Accountants' report on the unaudited financial statements to the directors of Spencer Park Management Company Limited

As described on the balance sheet you are responsible for the preparation of the financial statements for the year ended 31 December 2002 set out on pages 3 to 7 and you consider that the company is exempt from an audit. In accordance with your instructions we have compiled these unaudited financial statements, in order to assist you to fulfil your statutory responsibilities, from the accounting records and information supplied to us.

Livingstone & Co.

123, Oatlands Drive Weybridge Surrey

KT13 9LB

**Date: 20 March 2003** 

# **Profit and loss account** for the year ended 31 December 2002

		Continuing operations	
		2002	2001
	Notes	£	£
Turnover	2	51,775	47,548
Cost of sales		(54,615)	(36,627)
Gross (loss)/profit		(2,840)	10,921
Administrative expenses		(6,772)	(6,865)
Operating (loss)/profit		(9,612)	4,056
Other interest receivable as similar income	nd	519	623
(Loss)/profit on ordinary activities before taxation		(9,093)	4,679
Tax on (loss)/profit on ord	inary activities3	-	(57)
(Loss)/retained profit for	the year	(9,093)	4,622
Retained profit brought for	rward	14,936	10,314
Retained profit carried fo	orward	5,843	14,936

There are no recognised gains or losses other than the profit or loss for the above two financial years.

# Balance sheet as at 31 December 2002

		2002	2	2001	ί ΄
	Notes	£	£	£	£
Current assets					
Debtors	4	944		767	
Cash at bank and in hand		10,974		16,949	
		11,918		17,716	
Creditors: amounts falling due within one year	5	(6,075)		(2,780)	
Net current assets			5,843	<del></del>	14,936
Net assets			5,843	•	14,936
Capital and reserves					=====
Profit and loss account			5,843		14,936
Equity members' funds	6		5,843		14,936

The directors' statements required by Section 249B(4) are shown on the following page which forms part of this Balance Sheet.

### Balance sheet (continued)

### Directors' statements required by Section 249B(4) for the year ended 31 December 2002

In approving these financial statements as directors of the company we hereby confirm:

- (a) that for the year stated above the company was entitled to the exemption conferred by Section 249A(1) of the Companies Act 1985;
- (b) that no notice has been deposited at the registered office of the company pursuant to Section 249B(2) requesting that an audit be conducted for the year ended 31 December 2002 and
- (c) that we acknowledge our responsibilities for:

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- (1) ensuring that the company keeps accounting records which comply with Section 221, and
- (2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the year then ended in accordance with the requirements of Section 226 and which otherwise comply with the provisions of the Companies Act relating to financial statements, so far as applicable to the company.

These financial statements are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

The financial statements were approved by the Board on 19 March 2003 and signed on its behalf by

A.A. Harper

Director

## Notes to the financial statements for the year ended 31 December 2002

### 1. Accounting policies

### 1.1. Accounting convention

The financial statements are prepared under the historical cost convention.

The company has taken advantage of the exemption in FRS1 from the requirement to produce a cashflow statement because it is a small company.

#### 1.2. Turnover

Turnover represents the total invoice value, excluding value added tax, of sales made during the year.

#### **Deferred taxation**

Provision is made for deferred taxation using the liability method to take account of timing differences between the incidence of income and expenditure for taxation and accounting purposes except to the extent that the directors consider that a liability to taxation is unlikely to materialise.

#### 2. Turnover

The total turnover of the company for the year has been derived from its principal activity wholly undertaken in the UK.

3.	Taxation	2002	2001
		£	£
	Prior years		
	UK corporation tax	-	57
			57
			<u></u>

The Inland Revenue are treating the company as dormant for Corporation Tax purposes, providing the structure and operations remain relatively unchanged, so no tax is payable on the Bank Interest received.

4.	Debtors	2002 £	2001 €
	Prepayments and accrued income	944	767

# Notes to the financial statements for the year ended 31 December 2002

..... continued

5.	Creditors: amounts falling due within one year	2002 £	2001 £
	Other creditors	3,000	-
	Accruals and deferred income	3,075	2,780
		6,075	2,780
6.	Reconciliation of movements in members' funds	2002 £	2001 £
	(Loss)/profit for the year	(9,093)	4,622
	Opening members' funds	14,936	10,314
	Closing members' funds	5,843	14,936

The Company is Limited by Guarantee, whereby each member has agreed to contribute £1.00 to the assets of the company in the event of it being wound up.