### ST GILES HOSPICE (LIMITED BY GUARANTEE) FINANCIAL STATEMENTS

31ST MARCH 1999

**REGISTERED CHARITY NO. 509014** 

Company Number 1430090



A41 COMPANIES HOUSE

25/01/00

#### COUNCIL OF MANAGEMENT REPORT FOR THE YEAR ENDED 31ST MARCH 1999

The council of management present their report for the year ended 31st March 1999.

#### PRINCIPAL AIMS

The Hospice provides a service of skilled compassionate palliative care, primarily to cancer patients for whom cure is unlikely.

#### **FINANCIAL RESULTS**

The income and expenditure account shows a surplus of £223,770 for the year.

#### STATEMENT OF COUNCIL OF MANAGEMENT RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and then apply them consistently;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **AUDITORS**

The auditors Burman & Co, will be proposed for re-appointment in accordance with Section 385 of the Companies Act 1985.

Signed op-behalf of the Council of Management.

R.M. Horton - Deputy Chairman

Dated: 5th August 1999

#### REPORT OF THE AUDITORS TO THE MEMBERS

We have audited the financial statements on pages 3 to 15 which have been prepared under the historical cost convention and the accounting policies set out on page 8.

#### Respective responsibilities of Council of Management and Auditors

As described on page 1, the company's council of management is responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

#### **Basis of Opinion**

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatements, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### Opinion

In our opinion the financial statements give a true and fair view of the state of affairs of the charitable company and group as at 31st March 1999 and of its incoming resources and application of resources, including its income and expenditure, in the year then ended and have been properly prepared in accordance with the Companies Act 1985.

BURMAN & CO CHARTERED ACCOUNTANTS AND REGISTERED AUDITORS

REDDITCH 5th August 1999

# CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 1999

|                                    | Note | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Endowment<br>Funds<br>£ | Total<br>1999<br>£ | Total<br>1998<br>£ |
|------------------------------------|------|----------------------------|--------------------------|-------------------------|--------------------|--------------------|
| Incoming Resources                 |      |                            | _                        |                         |                    | -                  |
| Legacies & Donations               |      | 749,671                    | 253,961                  | 8,500                   | 1,012,132          | 719,140            |
| Covenants & Gift Aid               |      | 36,244                     |                          | -,                      | 36,244             | 32,313             |
| Collecting Boxes                   |      | 39,541                     |                          |                         | 39,541             | 36,431             |
| Appeal Sales                       |      | 177,000                    |                          |                         | 177,000            | 165,330            |
| Fundraising                        |      | 37,958                     |                          |                         | 37,958             | 49,303             |
| Lotteries                          |      | 0.1-10                     |                          |                         | 5.,550             | 438                |
| Sales of Donated Goods             |      | 762,832                    |                          |                         | 762,832            | 700,225            |
| Give As You Earn                   |      | 5,353                      |                          |                         | 5,353              | 6,158              |
| District Health Authorities        |      | 911,727                    |                          |                         | 911,727            | 895,178            |
| Training Unit                      |      | 35                         |                          |                         | 35                 | 4,141              |
| Bursaries                          |      | 6,277                      |                          |                         | 6,277              | 4,567              |
| Interest and Investment Income     |      | 44,625                     |                          | 39,226                  | 83,851             | 96,265             |
| Internal income                    |      | 15,227                     |                          | •                       | 15,227             | 12,266             |
| Non-Charitable Trading Activities: |      | ,                          |                          |                         | • • • • •          |                    |
| Net Income                         | 3    | 260,104                    |                          |                         | 260,104            | 128,833            |
| Total Incoming Resources           |      | 3,046,594                  | 253,961                  | 47,726                  | 3,348,281          | 2,850,588          |
|                                    | ;    |                            |                          |                         |                    |                    |
| Resources Expended                 |      |                            |                          |                         |                    |                    |
| Direct Charitable Expenditure      | 4    | 2,019,781                  | 65,634                   |                         | 2,085,415          | 1,977,941          |
| Fundraising and Publicity          | 5    | 517,410                    |                          |                         | 517,410            | 444,969            |
| Management and Administration      | 6    | 285,633                    |                          | 5,117                   | 290,750            | 239,411            |
| Total Resources Expended           | ,    | 2,822,824                  | 65,634                   | 5,117                   | 2,893,575          | 2,662,321          |
|                                    | ;    |                            |                          |                         |                    | · ·                |
| Net Incoming Resources             |      | 223,770                    | 188,327                  | 42,609                  | 454,706            | 188,267            |
|                                    |      | ,,                         | ,                        | ,                       | ,                  | ,                  |
| Transfers between Funds            |      | 22,043                     | 511,500                  | (533,543)               |                    |                    |
| Transfer in respect of prior years |      | •                          |                          | , ,                     |                    |                    |
| capital appeals                    |      | (1,766,184)                | 1,766,184                |                         |                    |                    |
|                                    |      |                            |                          |                         |                    |                    |
| Gains/(losses) on investment       |      |                            |                          |                         |                    |                    |
| assets:                            |      |                            |                          |                         |                    |                    |
| Realised                           |      |                            |                          | 28,004                  | 28,004             | 38,075             |
| Unrealised                         |      |                            | and the second second    | (26,843)                | (26,843)           | 58,342             |
| Net Movement in Funds              |      | (1,520,371)                | 2,466,011                | (489,773)               | 455,867            | 284,684            |
| Fund balances brought forward      |      |                            |                          |                         |                    |                    |
| at 1st April 1998                  |      | 2,746,760                  | 37,150                   | 1,173,902               | 2 057 812          | 3,673,128          |
| αι τοι Αμιπ τασο                   |      | 2,140,100                  | 31,130                   | 1,175,802               | 5,857,012          | 3,073,120          |
| Fund Balances carried forward      |      |                            |                          | <del></del>             |                    |                    |
| at 31st March 1999                 |      | 1,226,389                  | 2,503,161                | 684,129                 | 4,413,679          | 3,957,812          |
| • •                                |      |                            |                          |                         | <del></del>        |                    |

In accordance with the exemption allowed under s.230 of the Companies Act 1985, as amended, the company's profit and loss account is not separately presented.

# CONSOLIDATED SUMMARY INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 1999

|  | Note | 1999<br>£          | 1998<br>£         |
|--|------|--------------------|-------------------|
| Gross Income of continuing operations  Non-charitable trading activities: •              |      | 2,852,124          |                   |
| net income - covenanted - retained   | 3    | 265,726<br>(5,622) | 100,600<br>28,233 |
| Total income of continuing operations  |      | 3,112,228          |                   |
| Total expenditure of continuing operations   |      | 2,888,458          | 2,656,693         |
| Net income for the year before transfers and investment                                  |      |                    |                   |
| asset disposals  |      | 223,770            | 115,384           |
| Transfer of Interest   |      | 7,633              | 6,050             |
| Transfer from endowment fund Transfer to prior year capital                              |      | 14,410             | 76,312            |
| appeals  |      | (1,766,184)        | ····              |
| Net (Expenditure)/Income for the Year before gain on disposal of fixed asset investments |      | (1,520,371)        | 197,746           |
|  |      | (1,320,311)        | 157,170           |
| Gain on disposal of fixed asset investments  |      | 28,004             | 38,075            |
| Net (Expenditure)/Income for the Year  |      | (1,492,367)        | 235,821           |

# CONSOLIDATED BALANCE SHEET AS AT 31ST MARCH 1999

|                            |      | 199       | 1999             |             | 8           |
|----------------------------|------|-----------|------------------|-------------|-------------|
|                            | Note | Group     | Company          | Group       | Company     |
|                            |      | £         | £                | £           | £           |
| Fixed Assets               | •    |           |                  |             |             |
| Tangible Assets            | 10   | 2,451,245 | 2,448,558        | 1,949,242   | 1,947,557   |
| Investments                | 11   |           | 4                |             | 4           |
|                            |      | 2,451,245 | 2,448,562        | 1,949,242   | 1,947,561   |
| Fund Deposits              |      |           |                  |             |             |
| The Farmers and Butchers   |      |           |                  |             |             |
| Endowment Fund             |      | 30,451    | 30,451           | 121,952     | 121,952     |
| Endowment fund             |      | 653,678   | 653,678          | 1,051,950   | 1,051,950   |
| Z/Idom/folic faile         |      | 684,129   | 684,129          | 1,173,902   | 1,173,902   |
| Current Assets             |      |           |                  | <del></del> | <del></del> |
| Stock                      |      | 51,522    | 40,001           | 34,566      | 22,106      |
| Debtors                    | 15   | 223,566   | 342,945          | 113,141     | 251,683     |
| Building Society Deposits  |      | 128,932   | 128,932          | 468,599     | 351,056     |
| Cash at Bank & in Hand     |      | 1,219,531 | 947,788          | 525,220     | 383,888     |
|                            |      | 1,623,551 | 1,459,666        | 1,141,526   | 1,008,733   |
| Creditors (Amounts falling |      |           |                  |             |             |
| due within one year)       | 16   | (345,246) | (178,090)        | (306,858)   | (177,418)   |
| dae willian one yeary      | 10   | (040,240) | (170,000)        | (000,000)   | (177,710)   |
| Net Current Assets         |      | 1,278,305 | 1,281,576        | 834,668     | 831,315     |
| Total Net Assets           |      | 4,413,679 | 4,414,267        | 3,957,812   | 3,952,778   |
| Total Net Assets           |      | 4,415,079 | 4,414,207        | 3,937,012   | 3,932,770   |
|                            |      | -         |                  |             |             |
| Financed By:-              |      |           |                  |             |             |
| The Farmers and Butchers   |      |           |                  |             |             |
| Endowment Fund             | 12   | 30,451    | 30,451           | 121,952     | 121,952     |
| Endowment Fund             | 12   | 653,678   | 653,678          | 1,051,950   | 1,051,950   |
| Capital Appeal Fund        | 13   | 2,493,161 | 2,493,161        | 37,150      | 37,150      |
| Other Restricted Funds     |      | 10,000    | 10,000           |             |             |
| Accumulated Fund           | 17   | 1,226,389 | 1,226,977        | 2,746,760   | 2,741,726   |
|                            |      | 4,413,679 | <u>4,414,267</u> | 3,957,812   | 3,952,778   |

Approved by the Council of Management on 5th August 1999. Signed on its behalf by:-

R.M. Horton - Deputy Chairman

D .Platt - Treasurer

### CONSOLIDATED CASH FLOW STATEMENT FOR THE YEAR ENDED 31ST MARCH 1999

|   | Note  | 1999                                     |           | 1998            |           |
|---|-------|--|-----------|-----------------|-----------|
|   | •     | £  | £         | £               | £         |
| Net Cash Inflow from Operating Activities Investing Activities:- Payments to acquire tangible fixed assets less disposals   | (i)   | 549,012                                  | 181,786   | (210,933)       | 311,140   |
| Net Cash Outflow from Investing Activities:-  |       | •  | (549,012) | -               | (210,933) |
| Net Cash (Outflow)/inflow before financing  |       |  | (367,226) |                 | 100,207   |
| Financing: (Decrease)/Increase in Farmers and Butchers Endowment Fund Increase in Capital Appeal Fund Increase in Other Restricted Funds Transfer from Endowment Fund | t     | (91,501)<br>178,327<br>10,000<br>533,543 | _         | 8,500<br>12,150 |           |
| Net Cash Inflow from Financing  |       | -  | 630,369   |                 | 20,650    |
| Increase in Cash and Cash<br>Equivalents  | (iii) | =  | 263,143   | s               | 120,857   |

## NOTES TO THE CONSOLIDATED CASH FLOW STATEMENT FOR THE YEAR ENDED 31ST MARCH 1999

|   |            |           | 1999      | 1998      |
|---|------------|-----------|-----------|-----------|
|   |            |           | £         | £         |
| (i) Reconciliation of Operating Surplus to Net  |            |           |           |           |
| Cash Inflow from Operating Activities           |            |           |           |           |
| Operating Surplus                               |            |           | 223,770   | 197,746   |
| Depreciation Charges                            |            |           | 47,009    | 79,762    |
| (Increase) in Stocks                            |            |           | (16,956)  | (6,213)   |
| (Increase) in Debtors                           |            |           | (110,425) | (25,697)  |
| Increase in Creditors                           |            |           | 38,388    | 65,542    |
|   |            | _         | 181,786   | 311,140   |
|   |            | =         |           |           |
|   |            |           |           |           |
| (ii) Analysis of Changes in Cash and Cash       |            |           |           |           |
| Equivalents During the Year                     |            |           |           |           |
| Balance as at 1st April 1998                    |            |           | 1,115,771 | 994,914   |
| Net Cash Inflow                                 |            |           | 263,143   | 120,857   |
| Balance as at 31st March 1999                   |            | -         | 1,378,914 | 1,115,771 |
|   |            | =         |           |           |
|   |            |           |           |           |
| (iii) Analysis of the Balances of Cash and Cash |            |           |           |           |
| Equivalents as Shown in the Balance Sheet       |            |           |           |           |
|   |            |           | Change    |           |
|   | 1999       | 1998      | in Year   | 1998      |
|   | £          | £         | £         | £         |
| Cash at Bank and In Hand                        | 1,219,531  | 525,220   | 694,311   | 243,792   |
| Building Society Deposits                       | 128,932    | 468,599   | (339,667) | (131,435) |
| Farmers and Butchers Account                    | 30,451     | 121,952   | (91,501)  | 8,500     |
|   | 1,378,914  | 1,115,771 | 263,143   | 120,857   |
|   | .,,-,-,-,- | .,        |           | ,         |
|   |            |           |           |           |

# (iv) Analysis of Changes in Financing During the Year

|                           | 19            | 1999                |          | 98        |
|---------------------------|---------------|---------------------|----------|-----------|
|                           | Farmers &     | Farmers & Endowment |          | Endowment |
|                           | Butchers Fund |                     | Butchers | Fund      |
|                           | £             | £                   | £        | £         |
| Balance at 1st April 1998 | 121,952       | 1,051,950           | 113,452  | 985,662   |
| Net Cash Inflow/(Outflow) | (91,501)      | (398,272)           | 8,500    | 66,288    |
|                           | 30,451        | 653,678             | 121,952  | 1,051,950 |

#### 1. FORMAT OF ACCOUNTS

The accounts have been prepared in accordance with the requirements of the Companies Act 1985 and the recommendations of the Statement of Recommended Practice for Accounting by Charities published in October 1995.

#### 2. ACCOUNTING POLICIES

#### (a)Basis of Accounting

The Financial Statements have been prepared on the historical cost basis of accounting. The group accounts consolidate the accounts of St. Giles Hospice and its subsidiaries, St. Giles Hospice Shops Limited and St. Giles Hospice Promotions limited, whose accounts are also made up to 31st March.

#### (b)Depreciation

Depreciation is calculated to write-off the tangible assets by equal instalments over their estimated useful lives. The principal rates in use are:

Freehold Buildings not depreciated
Short Leasehold Properties Over life of lease
Fixtures, Fittings and Equipment 20% of cost
Computer Equipment 20% of cost
Motor Vehicles 20% of cost

#### (c)Donations

Donations are credited to income and expenditure accounts in the year in which they are received.

#### (d)Covenants

Income receivable under Covenant, together with the associated income tax recovery, is credited to income and expenditure over the term of the Covenant in equal annual instalments.

### (e)Capital Grants and Legacies

Capital grants and legacies received are credited to the income and expenditure account in the year in which they are received.

#### (f)Contributions and Fees from District Health Authorities

Contributions and Fees from District Health Authorities are credited to income and expenditure, to the extent that the amount payable has been confirmed, in the period in which they relate.

#### (g)Stock

Stock is stated at the lower of cost and estimated net realisable value.

#### (h)Pension Costs

Pension Costs for the Group Money Purchase Scheme are charged against income when paid.

#### 3. NET INCOME FROM TRADING ACTIVITIES OF SUBSIDIARIES

The charity has two wholly owned trading subsidiaries which are incorporated in the UK. St. Giles Hospice Shops Limited acts as and agent for St. Giles Hospice for the sale or other disposal of donated goods and also sells other goods which form its trading activities. St. Giles Hospice Promotions Limited has been formed to run a lottery. Both companies covenant their taxable profits to St. Giles Hospice. A summary of their trading results is shown in the profit and loss account, set out below:-

# 3. NET INCOME FROM TRADING ACTIVITIES OF SUBSIDIARIES - continued

### **PROFIT AND LOSS ACCOUNTS**

|                                       | St. Giles<br>Hospice<br>Shops | St. Giles<br>Hospice<br>Promotions |         |
|---------------------------------------|-------------------------------|------------------------------------|---------|
|                                       | Limited                       | Limited                            | Total   |
|                                       | £                             | £                                  | £       |
| Turnover                              | 134,071                       | 525,584                            | 659,655 |
| Cost of Sales/Prizes                  | 64,750                        | 237,366                            | 302,116 |
| Gross Profit                          | 69,321                        | 288,218                            | 357,539 |
|                                       |                               |                                    |         |
| Employee Expenses                     | 9,783                         | 51,576                             | 61,359  |
| Other Expenses                        | 2,203                         | 47,413                             | 49,616  |
| Depreciation                          |                               | 2,161                              | 2,161   |
|                                       | 11,986                        | 101,150                            | 113,136 |
|                                       |                               |                                    |         |
| Operating Profit                      | 57,335                        | 187,068                            | 244,403 |
| Interest Received                     | 6,179                         | 9,522                              | 15,701  |
|                                       |                               | - · <del>-</del>                   |         |
| Profit for the Year                   | 63,514                        | 196,590                            | 260,104 |
|                                       |                               |                                    |         |
| Amount Covenanted to St Giles Hospice | 68,917                        | 196,809                            | 265,726 |
|                                       |                               |                                    | (F AA)  |
| Retained in Subsidiary                | (5,403)                       | (219)                              | (5,622) |
|                                       |                               |                                    |         |
| . At-1 A1-1/1 '-1-1/14' \             | _                             | (500)                              | (EO.4)  |
| Net Assets/(Liabilities)              | 2                             | (586)                              | (584)   |

# 4. DIRECT CHARITABLE EXPENDITURE

|  | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Endowment<br>Funds<br>£ | Total<br>£      | Total<br>1998<br>£ |
|--|----------------------------|--------------------------|-------------------------|-----------------|--------------------|
| In-Patient Unit and Other Direct Charitable Services | 1,945,959                  | 65,616                   |                         | 2,011,575       | 1,916,664          |
| Support Costs:<br>Education and Training<br>Chapel   | 69,594<br>4,228            |                          |                         | 69,594<br>4,246 | 61,125<br>152      |
| Simpor   | 2,019,781                  |                          |                         | 2,085,415       | 1,977,941          |

### 5. FUNDRAISING AND PUBLICITY

|                         | , ,,,,,, | icted Endowment<br>nds Funds<br>£ £ | Total<br>£ | Total<br>1998<br>£ |
|-------------------------|----------|-------------------------------------|------------|--------------------|
| Appeals                 | 109,181  |                                     | 109,181    | 94,969             |
| St. Giles Hospice Shops | 408,229  |                                     | 408,229    | 350,000            |
|                         | 517,410  |                                     | 517,410    | 444,969            |

# 6. MANAGEMENT AND ADMINISTRATION

|                 | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Endowment<br>Funds<br>£ | Total<br>£ | Total<br>1998 |
|-----------------|----------------------------|--------------------------|-------------------------|------------|---------------|
| Staff Costs     | 193,747                    |                          |                         | 193,747    | 169,609       |
| Office Expenses | 84,353                     |                          | 5,117                   | 89,470     | 60,073        |
| Depreciation    | 2,833                      |                          |                         | 2,833      | 5,029         |
| Audit Fees      | 4,700                      |                          |                         | 4,700      | 4,700         |
|                 | 285,633                    |                          | 5,117                   | 290,750    | 239,411       |

#### 7. TOTAL RESOURCES EXPENDED

| •  | Staff<br>Costs<br>£  | Depreciation<br>£ | Other<br>Costs<br>£ | Total<br>£           |
|--|----------------------|-------------------|---------------------|----------------------|
| Direct Charitable Expenditure In-Patient Unit and Other Direct Charitable Services | 1,504,132            | 39,229            | 468,232             | 2,011,593            |
| Support Costs:<br>Education and Training<br>Chapel                                 | 65,385<br>3,998      |                   | 4,209<br>230        | 69,594<br>4,228      |
| Fundraising and Publicity Appeals St. Giles Hospice Shops                          | 68,224<br>180,465    | 1,525<br>1,262    | 39,432<br>226,502   | 109,181<br>408,229   |
| Management & Administration  | 193,747<br>2,015,951 | 2,833<br>44,849   | 94170<br>832,775    | 290,750<br>2,893,575 |

#### 8. EMPLOYEES AND VOLUNTEERS

(a) Employees- The average number of persons employed during the year (including part-time but excluding volunteers)

|                               | 1999                    | 9 .               | 1998                    |                   |  |
|-------------------------------|-------------------------|-------------------|-------------------------|-------------------|--|
|                               | Wholetime<br>Equivalent | Average<br>Number | Wholetime<br>Equivalent | Average<br>Number |  |
| Hospice                       | Equitation              | 110/11001         | _4                      |                   |  |
| Hospice Services              | 74.92                   | 100               | 73.32                   | 99                |  |
| Fundraising and Publicity     | 4.11                    | 5                 | 3.37                    | 4                 |  |
| Management and Administration | 14.27                   | 19                | 13.83                   | 19                |  |
|                               | 93.30                   | 124               | 90.52                   | 122               |  |
| Hospice Shops                 | 18.00                   | 28                | 15.60                   | 23                |  |
| Hospice Promotions            | 6                       | 6                 | 3                       | 3                 |  |

#### (b) Volunteers

During the year the hospice has benefited substantially from the regular services of over 458 (1998: 450) volunteers.

Additionally, volunteers working in the Hospice Shops and its associated warehouse number approximately 325 (1998: 310).

Hospice promotions have also received the assistance of 7 (1998: 5) volunteers during the year.

- (c) One employee earned between £50,000 £60,000 (1998: £40,000 £50000) and one employee earned between £70,000 £80,000 (1998: £70,000 £80,000).
- (d) No member of the Council of Management or Director of St. Giles Hospice Shops Limited or St. Giles Promotions Limited, received any emoluments during the year (1998: £NIL).

# 9. CHANGES IN RESOURCES AVAILABLE FOR CHARITY USE

| •  | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£     | Endowment<br>Funds<br>£    | Total<br>£                         | Total<br>1998<br>£                     |
|--|----------------------------|------------------------------|----------------------------|------------------------------------|--|
| Net movement in retained funds for the year  | (2,022,374)                | 2,466,011                    | (489,772)                  | (46,135)                           | 153,513                                |
| Net increase in tangible fixed assets: for direct charitable purposes for other purposes | 502,003                    |                              |                            | 502,003                            | 130,508<br>663                         |
| Net Movement in Funds available for Future Activities                                    | (1,520,371)                | 2,466,011                    | (489,772)                  | 455,868                            | 284,684                                |
| 10. TANGIBLE FIXED ASSETS  | Freehold                   |                              | Short                      | Fixtures,                          |  |
|  | Land &<br>Buildings<br>£   | Motor<br>Vehicles<br>£       | Leasehold<br>Property<br>£ | Fittings,<br>Equipment<br>£        | Total<br>£                             |
| Cost at 1st April 1998<br>Additions<br>Disposals   | 2,299,807<br>458,597       | •                            | 15,250                     | 487,085<br>90,415<br>(200)         | 2,826,516<br>549,012<br>(200)          |
| Disposais  | 2,758,404                  | 24,374                       | 15,250                     | 577,300                            | 3,375,328                              |
| Depreciation Accumulated at 1st April 1998 Charge for the Year                           | 418,682                    | 24,374                       | 15,250                     | 418,968<br>47,009                  | 877,274<br>47,009                      |
| Adjustment on disposals  | 418,682                    | 24,374                       | 15,250                     | (200)<br>465,777                   | (200 <u>)</u><br>924,083               |
| Net Book Value<br>At 31st March 1999   | 2,339,722                  |                              |                            | 111,523                            | 2,451,245                              |
| At 31st March 1998   | 1,881,125                  |                              |                            | 68,117                             | 1,949,242                              |
| Direct Charitable Purposes In-Patient Unit and Other Direct Other Purposes               | 2,167,381                  |                              |                            | 95,659                             | 2,263,040                              |
| Appeals  | 60,319                     |                              |                            | 3,720                              | 64,039                                 |
| St.Giles Hospice Shops St.Giles Hospice Promotions Management and Administration         | 112,022<br>2,339,722       |                              |                            | 2,549<br>2,687<br>6,908<br>111,523 | 2,549<br>2,687<br>118,930<br>2,451,245 |
| Capital Commitments  |                            |                              |                            |                                    |  |
| Capital Communication  |                            | Group and<br>Company<br>1999 |                            | Group and<br>Company<br>1998       |  |
| Contracted not provided  |                            | 80,000                       | :                          | 500,000                            |  |

#### 11. INVESTMENT

|                                   | 1999 | 1998 |
|-----------------------------------|------|------|
| Shares in Group Companies at Cost | £4   | £4   |

The company owns the whole of the issued share capital, in the form of ordinary shares, in St. Giles Hospice Shops Limited and St. Giles Hospice Promotions Limited.

#### 12. ENDOWMENT FUNDS

#### (i) The Farmers and Butchers Endowment Fund

|                                  | 1999          |           | 1998    |         |
|----------------------------------|---------------|-----------|---------|---------|
|                                  | Group Company |           | Group   | Company |
|                                  | £             | £         | £       | £       |
| Balance at 1st April 1998        | 121,952       | 121,952   | 113,452 | 113,452 |
| Income from Donations & Interest | 16,133        | 16,133    | 14,550  | 14,550  |
| Transfers of Interest Earned     | (7,634)       | (7,634)   | (6,050) | (6,050) |
| Transfer to Capital Appeal       | (100,000)     | (100,000) |         |         |
| Balance at 1st April 1999        | 30,451        | 30,451    | 121,952 | 182,854 |

In accordance with the wishes of the Farmers and Butchers, monies donated by them have been credited to an Endowment fund. Income from the fund forms part of the unrestricted income of the charity. During the year authority was given to transfer £100,000 to the capital appeal fund.

#### (ii)Endowment Fund

| (1) = 11111 1111111111111111111111111111 |           |           |           |           |
|--|-----------|-----------|-----------|-----------|
|  | 19        | 1999      |           | 98        |
|  | Group     | Company   | Group     | Company   |
|  | £         | £         | £         | £         |
| Balance at 1st April 1998                | 1,051,950 | 1,051,950 | 985,662   | 985,662   |
| Income and Profits on Sale               |           |           |           | -         |
| of Shares                                | 54,481    | 54,481    | 84,258    | 84,258    |
| Increase/(Decrease) in Market            |           |           |           |           |
| Value of Investments                     | (26,843)  | (26,843)  | 58,342    | 58,342    |
| Transfer to accumulated fund             | (14,410)  | (14,410)  | (76,312)  | (76,312)  |
| Transfer to Capital Appeal Fund          | (411,500) | (411,500) | •         |           |
| Balance at 31st March 1999               | 653,678   | 653,678   | 1,051,950 | 1,051,950 |
|  |           |           |           |           |

During 1993 the Council of Management decided to create an endowment fund, the principal to be invested the interest to be used to contribute to meeting and running costs of the Hospice if required.

#### 13. RESTRICTED FUNDS

|                                | Capital Appeal Funds |           | Other Restri | cted Funds |
|--------------------------------|----------------------|-----------|--------------|------------|
|                                | Group                | Company   | Group        | Company    |
|                                | £                    | £         | £            | £          |
| Balance at 1st April 1998      | 37,150               | 37,150    |              |            |
| Incoming Resources             | 178,327              | 178,327   | 10,000       | 10,000     |
| Transfer from Accumulated Fund | 1,766,184            | 1,766,184 |              |            |
| Transfer from Endowment Funds  | 511,500              | 511,500   |              |            |
| Total Net Assets               | 2,493,161            | 2,493,161 | 10,000       | 10,000     |

## 14. ANALYSIS OF GROUP NET ASSETS BETWEEN FUNDS

| •  | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Endowment<br>Funds<br>£ | Total<br>Funds<br>£ |
|--|----------------------------|--------------------------|-------------------------|---------------------|
| Fund Balances at 31st March 1999 are represented by: |                            |                          |                         |                     |
| Tangible fixed assets                                | 111,523                    | 2,339,722                |                         | 2,451,245           |
| Investments  |                            |                          | 551,711                 | 551,711             |
| Current assets                                       | 1,460,112                  | 163,439                  | 132,418                 | 1,755,969           |
| Current Liabilities                                  | (345,246)                  |                          |                         | (345,246)           |
| Total Net Assets                                     | 1,226,389                  | 2,503,161                | 684,129                 | 4,413,679           |

#### 15. DEBTORS

|                          | 1999    |                         | 1998    |         |
|--------------------------|---------|-------------------------|---------|---------|
|                          | Group   | p Company Group Company | Company |         |
|                          | £       | £                       | £       | £       |
| Amounts owed by St.Giles |         |                         |         |         |
| Hospice Shops Limited    |         | 130,191                 |         | 149,965 |
| Other Debtors            | 80,326  | 74,430                  | 33,596  | 31,072  |
| Prepayments and          |         |                         |         |         |
| Accrued Income           | 143,270 | 138,324                 | 79,545  | 70,646  |
|                          | 223,596 | 342,945                 | 113,141 | 251,683 |
|                          |         |                         |         |         |

## 16. CREDITORS (AMOUNTS FALLING DUE WITHIN ONE YEAR)

|                              | 1999    |               | 19      | 98      |
|------------------------------|---------|---------------|---------|---------|
|                              | Group   | Group Company |         | Company |
|                              | £       | £             | £       | £       |
| Trade Creditors              | 35,945  | 25,757        | 38,766  | 28,718  |
| Taxation and Social Security | 42,300  | 42,300        | 52,084  | 39,678  |
| Superannuation Contributions | 9,021   | 9,021         | 15,837  | 15,837  |
| Accruals and Deferred Income | 257,980 | 101,012       | 200,171 | 93,185  |
|                              | 345,246 | 178,090       | 306,858 | 177,418 |

#### 17. ACCUMULATED FUND

| 1999          |   | 1998  |   |
|---------------|---|---|---|
| Group Company |   | Group Cor   | Company   |
| £             | £   | £   | £   |
| 2,746,760     | 2,741,726   | 2,549,014   | 2,572,213   |
| 223,770       | 229,392   | 115,384   | 87,151  |
| 22,043        | 22,043  | 82,362  | 82,362  |
| _ (1,766,184) | (1,766,184)   |   |   |
| 1,226,389     | 1,226,977   | 2,746,760   | 2,741,726   |
|               | Group<br>£<br>2,746,760<br>223,770<br>22,043<br>(1,766,184) | Group Company £ £ 2,746,760 2,741,726 223,770 229,392 22,043 22,043 (1,766,184) (1,766,184) | Group Company Group<br>£ £ £<br>2,746,760 2,741,726 2,549,014<br>223,770 229,392 115,384<br>22,043 22,043 82,362<br>(1,766,184) (1,766,184) |

#### 18. PENSIONS

Staff previously employed by the National Health Service were, by concession and subject to certain conditions, eligible for membership of the National Health Service Superannuation Scheme. This concession has now been withdrawn for anyone who is not already a member, but as from January 1995 St. Giles Hospice introduced its own group money purchase scheme.

#### 19. STATUS

The company is limited by guarantee and has no share capital. The liability of each member under his or her guarantee does not exceed £1. The guarantee remains in force for one year after cessation of his or her membership of the company.