

**Deloitte
Haskins + Sells**

1430090

ST GILES HOSPICE

31 MARCH 1987



ST GILES HOSPICE

PATRON

The Countess of Lichfield

COUNCIL OF MANAGEMENT

ER Monypenny FRCS - Chairman
H Cliff OBE - Deputy Chairman
AC Lindop - Treasurer
RA Alderson
P Brown OBE
Dr JM Butler
Mrs BC Constable
WJ Davies
MB Johnson
J Jones
AG Ward CBE
Mrs RA Weatherhogg
KR Williams

SECRETARY

RA Alderson

MANAGEMENT TEAM

Medical Director	-	JH Taylor FRCS
Director of Nursing	-	Mrs MP Ballard
Bursar	-	Mrs AR Newton

REGISTERED OFFICE

St Giles Hospice
Fisherwick Road
Whittington
Lichfield
Staffordshire WS14 9LH

Telephone 0543 432031
0543 432538 (Appeal Office)

ST GILES HOSPICE

REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 1987

CONTENTS

	<u>Pages</u>
Chairman's Report	1
Council of Management's Report	6
Auditors' Report	8
Consolidated Income and Expenditure Account	9
Balance Sheets	10
Consolidated Statement of Source and Application of Funds	11
Notes to the Financial Statements	12
Statistical Information	<u>Appendices</u>
Home Care Service	I
In-Patient Care Service	II
Day Care Service	III

CHAIRMAN'S REPORT

This, my fifth and last report, covers the period from 1 April 1986 to my retirement as Chairman.

Membership of the Association

Council considered the need for wider representation on the Association and resolved that a cross section of interested groups in the Community would add to the support of and involvement in the Hospice by those for whom it was created to serve. An enlarged Association will be invited to attend the Annual General Meeting to be held on 28 October 1987.

Membership of Council

Two of the original inspirational members of St Giles Hospice, Reverend Canon Paul Brothwell and Mrs Val Kirton, retired from Council at the Annual General Meeting on 12 November 1986. It was, as a result of their foresight, determination and enthusiasm to provide a Hospice in the southern half of Staffordshire, that St Giles Hospice became a reality. Both were deeply committed to and involved in its development and the Community which it serves and those who are privileged to serve at St Giles owe much to them. They both continue to help in the development of the Hospice service in many ways. Paul's recent illness caused deep distress to all of us and his continuing recovery is a source of great relief and gratitude and we look forward to his resumption of his invaluable work as Anglican Chaplain to the Hospice. Miss Margaret Newman and Mr Cyril Williams, both of whom have contributed so much to the Hospice and especially as members of the commissioning panel which met weekly at Margaret's house and Cyril as the first Bursar, felt the need to resign from Council. Their resignations were accepted with deep regret as was that of Mrs Margaret Stanhope, whose duties as Chairman of South East Staffordshire Health Authority prevented her from attending meetings of the Council, though her interest in and support for St Giles continues. On his retirement from practice Dr Greville Hoyle ceased to represent South East Staffordshire Health Authority as a member of Council and was replaced by Mrs B Constable. Dr Jim Butler, Mr John Davies and Mr John Jones, all of whom have given invaluable service as members of the Appeal Sub-Committee have been elected to Council. To all new members of Council I extend a very warm welcome and, to those who have left, my sincere thanks for their invaluable contribution. To Mr Brian Belleini, whose resignation, because of pressure of work, as Secretary of the Association and Council was accepted with great regret by Council, our most sincere and grateful thanks for his quiet, efficient and effective work, not only as Secretary of the Association and Council, but also for his earlier contribution as Secretary of the Steering, Fabric and General Purposes committees.

CHAIRMAN'S REPORT (continued)

Mr Richard Alderson has accepted the appointment of Secretary to the Association and Council. Through the generosity of the Staffordshire County Council, the servicing of the meetings of the Association and Council are undertaken by Mr Don McBain and we are most grateful to the County Council and Mr McBain for this valuable service.

Mr Arnold Ward and Mr Tony Lindop asked to be relieved of their commitment as vice-chairmen of Council. Council elected Mr Harry Cliff as Deputy Chairman to succeed as Chairman on the completion of my term of office.

The Work of the Council

The Council has met on 11 occasions during the period under review: Two meetings were allocated for consideration of subjects of special interest to Council in determining the policy of the Hospice. The first meeting in June 1986 was addressed by a number of members of staff representing the various aspects of the work of the Hospice. Council were greatly impressed by the presentations, indicating the high degree of knowledge, skill and devotion to the maintenance of the high standards of care provided by the staff of the Hospice, what was currently being done at the Hospice, and the demands being placed on the staff.

Council proceeded to review the aims of the Hospice and resolved:

- (a) that the aims of the Hospice as specified by the Council of Management on 22 July 1981 and as contained within the Memorandum and Articles of Association be confirmed.
- (b) that the priority for appointments be initially staff for Day Care and thereafter staff for Home Care.
- (c) that the staffing of the Hospice be further reviewed when additional funds are available.
- (d) that a full report on the specific building requirements for the Hospice be submitted to Council.

The second meeting was held in June 1987 when Dr Jennifer Sorrell, District Medical Officer to South East Staffordshire Health Authority, presented a detailed account of the spread of AIDS and the requirements to deal with this new problem.

The Education, Research and Information Sub-Committee continued its assessment of the needs for teaching and was able to present enough evidence to convince Council to approve the aim to make St Giles a Teaching Hospice.

CHAIRMAN'S REPORT (continued)

A joint submission with South East Staffordshire School of Nursing for authority to provide ENB Course 931 - The Care of the Dying Patient and the Family, has been approved for a period of five years and the first course, lasting six weeks, will commence in February 1988.

The post of Nurse Tutor to St Giles has been funded by Cancer Relief Macmillan Fund for a period of three years. Mrs Ann Thompson, a Sister at St Giles almost from the beginning will shortly be taking this post, having obtained her Certificate of Education during the past year. We are delighted to have her back in this new capacity.

Through the generosity of Cancer Relief Macmillan Fund a Senior Lectureship in Palliative Care has been established at the University of Birmingham with a clinical commitment at St Giles. We welcome Dr Robin Hull recently appointed to the Senior Lectureship and as an Honorary Consultant. A training post in the grade of Senior House Officer also funded by Cancer Relief will soon be appointed to work at St Giles.

With the generous help of the Lichfield and District Cinematographic Society a video of the work at St Giles is being prepared and will be used to give a deeper insight into the functioning of the Hospice to a larger audience than is possible by visits.

The Maintenance and Accommodation Sub-Committee in response to the Regional Health Authority's request for an overall development plan for St Giles, submitted its recommendation to Council in August 1986 as a phased development.

Phase A: Kitchen and staff changing facilities, which Council agreed should proceed, in view of the promise of grants by the Hornton Trust, the Wolfson Foundation and the Baron Davenport Trust.

This phase is now almost complete and will be officially opened by the Countess of Lichfield, Patron of St Giles Hospice, on 30 September 1987. The alterations have caused very considerable inconvenience to all the staff and their forbearance under such conditions is greatly appreciated. Particular thanks are due to the catering staff who have continued to provide an excellent service, even from the temporary kitchen in the Dyott School.

Phase B: Additional day care facilities using existing in-patient accommodation; replacement of the lost in-patient accommodation; additional home care and administrative accommodation and a teaching unit.

CHAIRMAN'S REPORT (continued)

Early in 1987 Council were informed that the Regional Health Authority were, at present, unable to promise any financial support for the extensions. A critical review of the scheme was undertaken and modified proposals were accepted by Council.

The Appeal Sub-Committee has waited patiently for Council to decide what was essential and have now accepted the challenge of a further capital appeal in addition to continuing to raise the necessary annual revenue.

The Management Team

Council considered the management structure and, whilst continuing the use of a Management Team, all of whose members would continue to attend meetings of Council, resolved to appoint the Medical Director as the Senior Manager.

The members of the team have worked exceedingly hard not only in their professional capacity but in evolving policies for consideration by Council and taking a leading part in the planning process of the future developments.

The Staff

There have been changes in the staff during the period under review, some having left to take up other posts and some because of family commitments elsewhere. They all take with them our most grateful thanks for the service they have so unstintingly given to the Hospice. We welcome all the new members of staff.

Volunteers

The constant help in supporting so many functions of the Hospice by volunteers is an essential part of the community involvement and it is a great tribute to their loyalty to the Hospice that they continue to provide their time and effort with such responsibility and ability. We are most grateful to them.

Finance

The income from voluntary sources has continued to give great encouragement to the Council in agreeing to additions to the staff. The generosity of so many people in continuing to support the Hospice is very gratifying and Council are highly appreciative of it.

The Hospice Shop under the enthusiastic guidance of Mrs Frances Lang continues to provide an increasing revenue for the Hospice. To her and all her helpers, Council is most grateful.

CHAIRMAN'S REPORT (continued)

The increasing number of groups of Friends under the stimulus of the hard-working co-ordinator, Mrs Rosemary Weatherhogg, continue individually and as a group to raise money for the Hospice and again their efforts are greatly appreciated.

Council is very appreciative of the support of the Cancer Relief Macmillan Fund in helping with the finances of the Hospice.

The support of Local Authorities, their Mayors', Chairmen and Officers for St Giles is further encouragement to expand this valuable work and I have personally enjoyed showing them the work of St Giles and receiving their support.

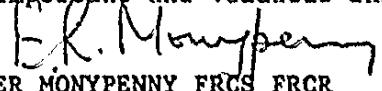
The contributions from the five Health Authorities for whom we provide services has not increased as much as we would have liked and the absence of such an increase has limited the development of the service which St Giles should be able to provide to the population of those districts. It has been possible to arrange a meeting of the District General Managers to discuss the development of hospice services and how these can be achieved. Though the finances remain difficult the personal appreciation of these officers for the work of St Giles and their willingness to help is encouraging and such meetings will be held on a regular basis.

Conclusion

The statistics attached to this report show the geographical extent and variety of services provided by the Hospice in the four years since it opened. On a very personal note, it has been a great honour and privilege to have been entrusted with the Chairmanship of the Council during these formative years.

I have made many friends amongst the Council and Sub-Committee members, the Staff, the volunteers and the Friends in addition to the members and officers of local authorities and health authorities and for their support and kindness I extend to them my gratitude and thanks. I am sure that my successor and friend, Harry Cliff, will receive the same support.

I wish you all and St Giles Hospice well and will continue to support this important and valuable institution.


ER MONYPENNY FRCS FRCR
Chairman
Council of Management

4 September 1987

COUNCIL OF MANAGEMENT'S REPORT

The Council of Management present their report and the financial statements for the year ended 31 March 1987.

ACTIVITIES

The principal activity continues to be the development and maintenance of a continuing care service for those for whom the acute hospital services can no longer offer hope of a cure. The emphasis is on Home Care, with Day Care and In-Patient Care as essential components in the support of the patient and their families in their own homes.

Council welcomes the discussion with and co-operation of District Health Authorities which it is hoped will lead to the provision of a total care service to the patients and families within the health districts served by the Hospice.

The Hospice is a registered charity (number 509014) and its activities are undertaken through a company limited by guarantee.

EDUCATION

The importance of the educational role of St Giles has been recognised by the authorisation of the Hospice to provide the English National Board Course 931: The Care of the Dying Patient and Family, and by the appointment, by the University of Birmingham of a Senior Lecturer in Palliative Care, who will have a teaching, research and clinical commitment at St Giles.

FINANCIAL REVIEW

The financial position and details of the activities during the year are contained in the attached financial statements. It is still of concern to the Council that the current level of funding from the District Health Authorities again precludes the appointment of much needed professional staff.

FIXED ASSETS

Details of expenditure during the year are contained in Note 6 to the financial statements.

COUNCIL OF MANAGEMENT'S REPORT (continued)

COUNCIL MEMBERS

ER Monypenny
H Cliff
RA Alderson
Rev PD Brothwell (retired 12 November 1986)
P Brown
Dr JM Butler (appointed 12 November 1986)
Mrs BL Constable (appointed 12 November 1986)
WJ Davies (appointed 15 December 1986)
Dr G Hoyle (resigned 12 November 1986)
MB Johnson
J Jones (appointed 12 November 1986)
Mrs TE Kirton (retired 12 November 1986)
AC Lindop
Miss M Newman (resigned 15 December 1986)
Mrs M Stanhope (resigned 12 November 1986)
AG Ward
Mrs RA Weatherhogg
C Williams (resigned 15 December 1986)
KR Williams

FUTURE DEVELOPMENTS

Council have approved proposals for extensions to provide additional Day Care facilities and support services. An appeal is to be launched in the near future for funds to finance this extension.

AUDITORS

Deloitte Haskins & Sells have indicated their willingness to be re-appointed as auditors in accordance with Section 384(1) Companies Act 1985.

BY ORDER OF THE COUNCIL OF MANAGEMENT

RA ALDERSON
Secretary

Whittington, Lichfield

4 September 1987

AUDITORS' REPORT TO THE COUNCIL
OF MANAGEMENT OF ST GILES HOSPICE

We have audited the financial statements on pages 9 to 18 in accordance with approved Auditing Standards.

In our opinion the financial statements give a true and fair view of the state of affairs of the Association and the group at 31 March 1987 and of the deficit and source and application of funds of the group for the year then ended and comply with the Companies Act 1985.

Deloitte Haskins & Sells

DELOITTE HASKINS & SELLS

Chartered Accountants
Birmingham

4 September 1987

CONSOLIDATED INCOME AND EXPENDITURE ACCOUNT
YEAR ENDED 31 MARCH 1987

	<u>Notes</u>	<u>1987</u>	<u>1986</u>
Donations	4	329,184	305,436
Covenants		33,026	28,452
Appeal costs	5	(18,624)	(17,781)
		<hr/>	<hr/>
		343,586	316,107
Contributions and fees from District Health Authorities			
South-East Staffordshire		119,994	110,836
Mid-Staffordshire		25,000	40,000
Walsall		30,483	31,735
North Warwickshire		31,350	30,000
North Birmingham		15,000	-
Contributions by National Society for Cancer Relief and Help the Hospices		28,952	7,873
Interest receivable		34,585	36,255
		<hr/>	<hr/>
		628,950	572,806
Operating costs	2	(661,694)	(509,722)
		<hr/>	<hr/>
Operating (Deficit)/Surplus		(32,744)	63,084
Contributions from District Health Authorities relating to earlier years:			
Walsall		4,097	-
South-East Staffordshire 1984/5		-	4,613
North Warwickshire 1983/4/5		-	15,000
North Birmingham 1984/5		-	12,000
		<hr/>	<hr/>
Amount Transferred (from)/to Accumulated Fund	12	(28,647)	194,697
		<hr/>	<hr/>

BALANCE SHEETS - 31 MARCH 1987

	<u>Notes</u>	<u>1987</u>		<u>1986</u>	
		<u>Group</u>	<u>Company</u>	<u>Group</u>	<u>Company</u>
FIXED ASSETS					
Tangible assets	6	695,099	689,637	705,157	699,343
Investment	7	<u>—</u>	<u>2</u>	<u>—</u>	<u>2</u>
		695,099	689,639	705,157	699,345
The Farmers & Butchers Endowment Fund					
Cash at bank		<u>28,287</u>	<u>28,287</u>	<u>—</u>	<u>—</u>
CURRENT ASSETS					
Debtors	8	40,624	40,018	42,937	50,195
Stocks for resale		609	—	—	—
Cash at bank and in hand		<u>317,357</u>	<u>314,133</u>	<u>384,729</u>	<u>381,029</u>
		358,590	354,151	427,666	431,224
Creditors (amounts falling due within one year)	9	<u>(78,439)</u>	<u>(67,551)</u>	<u>(156,949)</u>	<u>(154,724)</u>
NET CURRENT ASSETS		<u>280,151</u>	<u>286,600</u>	<u>270,717</u>	<u>276,500</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>£1,003,537</u>	<u>£1,004,526</u>	<u>£975,874</u>	<u>£975,845</u>
Financed by:					
Creditors (amounts falling due after more than one year)					
	10	2,000	2,000	3,000	3,000
The Farmers & Butchers Endowment Fund					
	11	28,287	28,287	—	—
Accumulated Fund	12	<u>973,250</u>	<u>974,239</u>	<u>972,874</u>	<u>972,845</u>
		<u>£1,003,537</u>	<u>£1,004,526</u>	<u>£975,874</u>	<u>£975,845</u>

Approved by the Council of Management
on 4 September 1987 and signed on
its behalf by



ER Monypenny - Chairman



AG Lindop - Treasurer

CONSOLIDATED STATEMENT OF SOURCE AND APPLICATION OF FUNDS
YEAR ENDED 31 MARCH 1987

	<u>1987</u>	<u>1986</u>
SOURCE OF FUNDS		
(Deficit)/surplus from income and expenditure account	(28,647)	94,697
Adjustment for item not involving the movement of funds:		
Depreciation	43,097	41,521
Legacies received	29,023	16,994
Farmers & Butchers fund raising	28,287	-
Loan from West Midlands Regional Health Authority - waived	-	90,000
	<u>71,760</u>	<u>243,212</u>
APPLICATION OF FUNDS		
Purchase of tangible assets (net)	33,039	15,375
Loan repayments	2,000	-
The Farmers & Butchers Endowment Fund	28,287	-
	<u>£8,434</u>	<u>£227,837</u>
Net Source of Funds		
Movement In Working Capital		
(Decrease)/Increase in debtors	(2,313)	9,413
Increase in stocks	609	-
Decrease/(Increase) in creditors (excluding loan movements)	77,510	100,435
	<u>75,806</u>	<u>109,848</u>
(Decrease)/Increase in cash and bank balances	(67,372)	117,989
Increase in Working Capital	<u>£8,434</u>	<u>£227,837</u>

NOTES TO THE FINANCIAL STATEMENTS 1987

1 ACCOUNTING POLICIES

(a) Basis of Accounting

The financial statements have been prepared on the historical cost basis of accounting. The group accounts consolidate the accounts of St Giles Hospice and its subsidiary, St Giles Hospice Shops Limited, whose accounts are also made up to 31 March.

(b) Depreciation

Depreciation is calculated to write off the tangible fixed assets by equal annual instalments over their estimated useful lives. The principal rates in use are:

Freehold buildings	2% of cost
Short leasehold properties	Over life of lease
Fixtures, fittings and equipment	20% of cost

(c) Donations

Donations are credited to income and expenditure account in the year in which they are received.

(d) Covenants

Income receivable under Covenant, together with the associated income tax recovery, is credited to income and expenditure account over the term of the Covenant.

(e) Contributions and fees from District Health Authorities

Contributions and fees from District Health Authorities are credited to income and expenditure account, to the extent that the amount payable has been confirmed, in the period to which they relate.

(f) Capital Grants and Legacies

Capital grants and legacies received are credited direct to reserves.

(g) Stocks

Stocks are stated at the lower of cost and estimated net realisable value.

NOTES TO THE FINANCIAL STATEMENTS 1987 (CONTINUED)

	<u>%</u>	<u>1987</u>	<u>%</u>	<u>1986</u>
2 OPERATING COSTS				
Staffing costs				
Wages and salaries		441,685		348,547
Social security costs		33,113		25,536
Other pension costs		<u>14,913</u>		<u>9,144</u>
		489,711		383,227
Agency nurses		7,672		940
Recruitment advertising		1,736		1,354
Uniforms		3,028		2,476
Books and training		<u>9,369</u>		<u>4,061</u>
	77.3	<u>511,516</u>	76.9	<u>392,058</u>
Establishment costs				
Electricity		5,138		5,547
Gas		9,771		8,844
Water		1,158		1,487
Maintenance of equipment and buildings		7,333		4,261
Architects fees		-		3,060
Depreciation of equipment and buildings		<u>42,793</u>		<u>41,217</u>
	10.0	<u>66,193</u>	12.6	<u>64,416</u>
Domestic costs				
Provisions		20,893		13,416
Bedding and linen		1,903		1,618
Laundry		5,493		4,140
Cleaning materials and refuse disposal		3,694		1,398
Hardware and crockery		<u>1,496</u>		<u>1,257</u>
	5.1	<u>33,479</u>	4.3	<u>21,829</u>
Medical and surgical requisites				
Drugs and dressings		9,070		1,308
Medical and surgical equipment		2,189		2,391
Patient clothing and requisites		1,966		879
Occupational therapy materials		<u>633</u>		<u>1,256</u>
	2.1	<u>13,858</u>	1.2	<u>5,834</u>
Forward	94.5	<u>625,046</u>	95.0	<u>484,137</u>

25/188

NOTES TO THE FINANCIAL STATEMENTS 1987 (CONTINUED)

2	OPERATING COSTS (Continued)	<u>%</u>	<u>1987</u>	<u>%</u>	<u>1986</u>
	Forward	94.5	625,046	95.0	484,137
	Administration costs				
	Payroll administration charge from SE Staffs Health Authority		1,200		1,200
	Telephone		7,939		3,869
	Printing, stationery, postages and photocopying		4,324		4,256
	Travelling expenses (see note below)		18,514		11,845
	Insurance		1,682		1,644
	Bank interest payable		485		247
	Auditors' remuneration		700		650
	Miscellaneous		<u>1,804</u>		<u>1,874</u>
		5.5	36,648	5.0	25,585
		<u>100.0</u>	<u>£661,694</u>	<u>100.0</u>	<u>£509,722</u>

Note

The increase in travelling expenses arises principally from the expansion of the Home Care and Day Care services.

3	EMPLOYEES AND VOLUNTEERS	1987		1986	
		<u>Wholetime equivalent</u>	<u>Average number</u>	<u>Wholetime equivalent</u>	<u>Average number</u>
(1)	Employees				
	The average number of persons employed by the Hospice during the year (including part-time but excluding volunteers)				
	Medical, nursing and ancillary	45.8	64	45.1	59
	Administrative	5.5	6	3.9	6
	Appeal	<u>1.8</u>	<u>2</u>	<u>1.8</u>	<u>2</u>
		<u>53.1</u>	<u>72</u>	<u>50.8</u>	<u>67</u>

- (2) **Volunteers**
During the year the Hospice has benefited substantially from the regular services of over 220 (1986 190) volunteers. Additionally, volunteers working in the Hospice Shop and its associated warehouse number approximately 75 (1986 50).
- (3) No member of the Council of Management, or director of St Giles Hospice Shops Limited, received any emoluments during the year (1986 nil).

NOTES TO THE FINANCIAL STATEMENTS 1987 (CONTINUED)

4

DONATIONS

Donations includes net income from shop trading through St Giles Hospice Shops Limited after charging

	1987	1986
	£	£
Depreciation and amortisation	304	304
Auditors' remuneration	200	200
Bank interest payable	33	2

5

APPEAL COSTS

	1987	1986
Salaries	10,072	9,283
Social security costs	797	855
Professional fees	5,349	5,072
Publicity material	730	785
Printing, stationery, telephone and sundry expenses	1,676	1,786
	<u>£18,624</u>	<u>£17,781</u>

6

TANGIBLE ASSETS

Group	Freehold land and buildings	Short leasehold properties	Fixtures fittings and equipment	Total
Cost				
At 1 April 1986	680,501	5,750	139,107	825,358
Additions	<u>23,729</u>	<u>-</u>	<u>9,310</u>	<u>33,039</u>
At 31 March 1987	<u>704,230</u>	<u>5,750</u>	<u>148,417</u>	<u>858,397</u>
Depreciation				
At 1 April 1986	39,330	230	80,641	120,201
Charge for the year	<u>13,110</u>	<u>250</u>	<u>29,737</u>	<u>43,097</u>
At 31 March 1987	<u>52,440</u>	<u>480</u>	<u>110,378</u>	<u>163,298</u>
Net Book Amount				
At 31 March 1987	<u>£651,790</u>	<u>£5,270</u>	<u>£38,039</u>	<u>£695,099</u>
At 31 March 1986	<u>£641,171</u>	<u>£5,520</u>	<u>£58,466</u>	<u>£705,157</u>

NOTES TO THE FINANCIAL STATEMENTS 1987 (CONTINUED)

6 TANGIBLE ASSETS (continued)

<u>Company</u>	<u>Freehold land and buildings</u>	<u>Fixtures fittings and equipment</u>	<u>Total</u>
Cost			
At 1 April 1986	680,501	138,739	819,240
Additions	<u>23,729</u>	<u>9,358</u>	<u>33,087</u>
At 31 March 1987	<u>704,230</u>	<u>148,097</u>	<u>852,327</u>
Depreciation			
At 1 April 1986	39,330	80,567	119,897
Charge for the year	<u>13,110</u>	<u>29,683</u>	<u>42,793</u>
At 31 March 1987	<u>52,440</u>	<u>110,250</u>	<u>162,690</u>
Net Book Amount			
At 31 March 1987	<u>£651,790</u>	<u>£37,847</u>	<u>£689,637</u>
At 31 March 1986	<u>£641,171</u>	<u>£58,172</u>	<u>£699,343</u>
<u>Capital commitments</u>		<u>Group and Company</u>	<u>Group and Company</u>
		<u>31 March 1987</u>	<u>31 March 1986</u>
Authorised but not contracted		£-	£2,000
Contracted not provided		<u>£150,000</u>	<u>£-</u>

7	INVESTMENT	<u>31 March 1987</u>	<u>31 March 1986</u>
	Shares in group company at cost	<u>£2</u>	<u>£2</u>

The company owns the whole of the issued share capital, in the form of ordinary shares, in St Giles Hospice Shops Limited, a company incorporated in England.

NOTES TO THE FINANCIAL STATEMENTS 1987 (CONTINUED)

8	DEBTORS	31 March 1987		31 March 1986	
		Group	Company	Group	Company
	Contributions receivable from				
	SE Staffs Health Authority	9,994	9,994	-	-
	N B'ham Health Authority	-	-	12,000	12,000
	Fees receivable from Walsall				
	District Health Authority	-	-	9,405	9,405
	Amount owed by St Giles				
	Hospice Shops Limited	-	1,614	-	8,391
	Other debtors	23,896	23,896	17,868	17,917
	Prepayments and accrued				
	income	6,734	4,514	3,664	2,482
		<u>£40,624</u>	<u>£40,018</u>	<u>£42,937</u>	<u>£50,195</u>
9	CREDITORS (amounts falling due within one year)				
	West Midlands Regional Health Authority				
	Interest free loan				
	repaid April 1986 (secured)	-	-	90,000	90,000
	South Staffs District Council				
	Interest free loan	1,000	1,000	2,000	2,000
	Trade creditors	13,942	13,942	12,665	12,665
	Capital expenditure	-	-	421	421
	Taxation and social security	22,057	12,128	21,681	20,108
	Superannuation contributions	26,808	26,808	18,819	18,819
	Accruals and deferred income	14,632	13,673	11,363	10,711
		<u>£78,439</u>	<u>£67,551</u>	<u>£156,949</u>	<u>£154,724</u>
10	CREDITORS (amounts falling due after more than one year)				
	South Staffs District Council				
	Interest free loan	<u>£2,000</u>	<u>£2,000</u>	<u>£3,000</u>	<u>£3,000</u>

NOTES TO THE FINANCIAL STATEMENTS 1987 (CONTINUED)

11 THE FARMERS & BUTCHERS ENDOWMENT FUND

In accordance with the wishes of the Farmers and Butchers monies donated by them have been credited to an endowment fund. Income from the fund is included in interest receivable.

12	ACCUMULATED FUND	<u>Group</u>	<u>Company</u>
	Balance at 31 March 1986	972,874	972,845
	Legacies received	29,023	29,023
	Income and expenditure account	(28,647)	(27,629)
		<hr/>	<hr/>
	Balance at 31 March 1987	<u>£973,250</u>	<u>£974,239</u>

St Giles Hospice has not presented its own income and expenditure account as permitted by Section 228 of the Companies Act 1985.

13 PENSIONS

Staff previously employed by the National Health Service are, by concession and subject to certain conditions, eligible for membership of the National Health Service superannuation scheme.

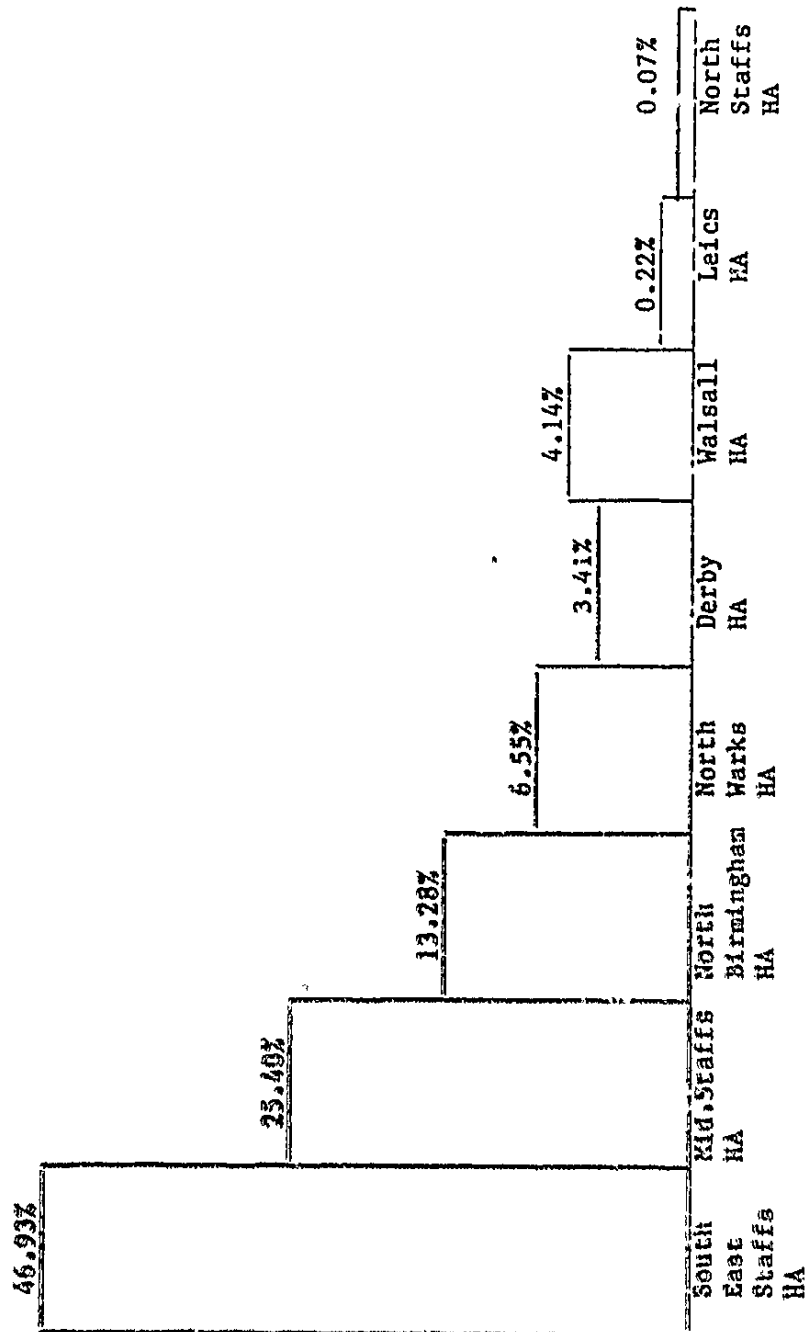
ST GILES HOSPICE

APPENDIX I

HOME CARE SERVICE

DISTRIBUTION OF VISITS MADE TO PATIENTS BY THE HOME CARE TEAM IN HEALTH DISTRICTS - TOTAL VISITS: 2,749

1 APRIL 1980 31 MARCH 1987



APPENDIX I CONT

ST GILES HOSPICE

Home Care Service - 1 April 1986 to 31 March 1987

DISTRICT : SOUTH EAST STAFFS HA

Home Area	No.Visits Medical Director	No.Visits Home Care Nurses	Total Visits	No. Patients
Amington	1	9	10	
Alrewas	4	21	25	
Armitage	1	54	55	
Barton under Needwood	2	3	5	
Branston	4	21	25	
Burntwood	7	104	111	
Burton on Trent	28	278	306	
Cannock Wood		11	11	
Chase Terrace	3	14	17	
Chasetown	5	34	39	
Drayton Bassett	1	2	3	
Fazeley	3	18	21	
Fradley	1	3	4	
Glascote		25	25	
Hammerwich	7	20	27	
Handacre	2	10	12	
Hockley	2	14	16	
Lichfield	23	128	151	
Newborough		1	1	
Shenstone	6	29	35	
Stapenhill	6	7	13	
Stonall	3	30	33	
Stratton	2	18	20	
Tamworth	26	140	166	
Uttoxeter	8	73	81	
Walton on Trent	4	47	51	
Whittington	2	2	4	
Wilnecote	7	3	5	
Winhill	5	8	13	
Yoxall		5	5	
TOTALS	158	1132	1290	259

ST GILES HOSPICE

APPENDIX I CONT

Home Care Service - 1 April 1986 to 31 March 1987

DISTRICT: SOUTH EAST STAFFS HA continued

Home Area	No. Visits Medical Director	No. Visits Home Care Nurses
-----------	-----------------------------------	-----------------------------------

The following Hospital Visits are included above.

Alrewas	1	1	Burton Hospital
Burton on Trent	10	3	Burton Hospital
Lichfield	1	1	Good Hope Hospital
Lichfield	1	1	Priory Hospital
Shenstone		1	Good Hope Hospital
Shenstone		1	Birmingham Accident Hospital
Shenstone		1	East Birmingham Hospital
Tamworth		1	Victoria Hospital
Tamworth		10	Tamworth General Hospital
Burntwood	1		Queen Elizabeth Hospital
Burton	1		Queen Elizabeth Hospital
Burton	1		Victoria Hospital
Cannock Wood	1		Good Hope Hospital
Chasetown	1		Good Hope Hospital
Chase Terrace	1		Walnall General Hospital
Lichfield	2		Burton General Hospital
Lichfield	3		Victoria Hospital
Shenstone	3		Fosterley Hall
Stapenhill	1		Burton General Hospital
Stapenhill	1		Queen Elizabeth Hospital
Stapenhill	1		Good Hope Hospital
Tamworth	2		Queen Elizabeth Hospital
Uttoxeter	3		Burton General Hospital
Walton on Trent	1		Burton General Hospital
Yoxall	2		Burton General Hospital
Yoxall	1		Victoria Hospital
Yoxall	1		Mavesyn Ridware House

ST GILES HOSPICE

Home Care Service - 1 April 1986 to 31 March 1987

APPENDIX I CONT

DISTRICT: MID STAFFS HA

Home Area	No Visits Medical Director	No Visits Home Care Nurses	Total Visits	No Patients
Cannock	26	261	287	
Chadsmoor	3	1	4	
Cheslyn Hay	6	33	39	
Great Wyrley		10	10	
Heath Hayes	2	6	8	
Hednesford	13	65	78	
Hill Ridware		12	12	
Little Haywood	3	16	19	
Longdon	3	17	20	
Norton Cannos	3	65	68	
Rugeley	14	113	127	
Stafford	7	19	26	
TOTAL	80	618	698	149

The following Hospital Visits are included above.

Cannock	1	Stafford Hospital
Rugeley	1	Rugeley Hospital
Stafford	3	Stafford Hospital
Cheslyn Hay	1	Stafford Hospital
Little Haywood	1	" "
Norton Cannos	1	Queen Elizabeth Hospital
Hednesford	1	N.S.R.I.
Rugeley	1	N.S.R.I.
Hednesford	1	S.D.C.H.

ST GILES HOSPICE
Home Care Service - 1 April 1986 to 31 March 1987

APPENDIX 1 CONT

DISTRICT: NORTH BIRMINGHAM HA

Home Area	No.Visits Medical Director	No.Visits Home Care Nurses	Total Visits	No. Patients
Boldmere		11	11	
Castle Vale		2	2	
Erdington	1	1	2	
Four Oaks	7	30	37	
Great Barr	2	5	7	
Kingstanding		7	7	
Little Aston	3	14	17	
Mere Green		65	65	
Minworth		2	2	
Perry Barr		3	3	
Sutton Coldfield	23	107	130	
Walmley		72	72	
Wylde Green	1	9	10	
TOTAL	37	328	365	64

The following Hospital Visits are included above.

Great Barr	1	Good Hope Hospital
Great Barr	1	Birmingham Gen. Hospital
Mere Green	2	Good Hope Hospital
Sutton Coldfield	1	Good Hope Hospital
Sutton Coldfield	1	Burton Gen. Hospital
Walmley	1	Queen Elizabeth Hospital
Erdington	1	B'ham Gen. Hospital
Four Oaks	1	Good Hope Hospital
Sutton Coldfield	1	Queen Elizabeth Hospital
Erdington	1	Good Hope Hospital
Four Oaks	1	B'ham Gen. Hospital
Sutton Coldfield	1	Queen Elizabeth Hospital
Sutton Coldfield	1	" " "

ST GILES HOSPICE

Home Care Service - 1 April 1986 to 31 March 1987

APPENDIX 1 CONT

DISTRICT: WALSALL HA

Home Area	No.Visits Medical Director	No.Visits Home Care Nurses	Total Visits	No. Patients
Aldridge	14	10	24	
Brownhills	6	26	32	
Streetly	9	7	16	
Walsall	33	9	42	
TOTAL	62	52	114	57

The following Hospital Visits are included above

Aldridge		1	Walsall Gen. Hospital
Brownhills		1	Goscote Hospital
Walsall	2	3	Manor Hospital
Walsall		1	Aston Hospital
Streetly	1		Good Hope Hospital
Walsall	1		Good Hope Hospital
Walsall	1		St Chad's Hospital
Walsall	1		Queen Elizabeth Hospital
Aldridge	1		" " "
Walsall	1		Godsite Hospital
Walsall	1		Sandwell D.G.H.
Streetly	1		Good Hope Hospital
Aldridge	1		" " "
Brownhills	1		Walsall Manor

2
5
1
8
8

ST GILES HOSPICE
Home Care Service - 1 April 1986 to 31 March 1987

APPENDIX 1 CONT

DISTRICT: NORTH WARWICKSHIRE HA

Home Area	No.Visits Medical Director	No.Vists Home Care Nurses	Total Visits	No.Patients
Atherstone	5	25	30	
Baddesley		1	1	
Canwell		22	22	
Coleshill		2	2	
Dordon	3	11	14	
Kingsbury		2	2	
Mancetter	2	2	4	
Nuneaton	11	26	37	
Polesworth	3	38	41	
Shustoke		1	1	
Water Orton	4	21	25	
Woodend		1	1	
TOTAL	28	152	180	41

The following Hospital Visits are included above.

Atherstone	4	George Elliott
Nuneaton	8	" "
Water Orton	5	Queen Elizabeth
Dordon	1	George Elliott
Polesworth	1	George Elliott

DISTRICT: LEICESTERSHIRE HA

Home Area	No.Visits Medical Director	No.Visits Home Care Nurses	Total Visits	No.Patients
Sheepy Magna	1	5	6	2

DISTRICT: NORTH STAFFS HA

Home Area	No.Visits Medical Director	No.Visits Home Care Nurses	Total Visits	No.Patients
Stoke on Trent	1	1	2	1

ST GILES HOSPICE

Home Care Service - 1 April 1986 to 31 March 1987

APPENDIX 1 CONT

DISTRICT: DERBY HA

Home Area	No.Visits Medical Director	No.Visits Home Care Nurses	Total Visits	No. Patients
Blackfordby	2	11	13	
Castle Gresley	1	4	5	
Derby	1	1	2	
Hartshorne	1	9	10	
Newhall	-	11	11	
Newton Solney	1	9	10	
Overseal	-	9	9	
Rocester	1	1	2	
Linton	2	4	6	
Swadlincote	2	11	13	
Woodville	2	11	13	
TOTAL	13	81	94	8

The followi 7 Hospital Visits are included above

Castle Gresley	1	Barton Cottage Hospital
Swadlincote	1	Burton Hospital
Linton	1	" "
Overseal	1	" "

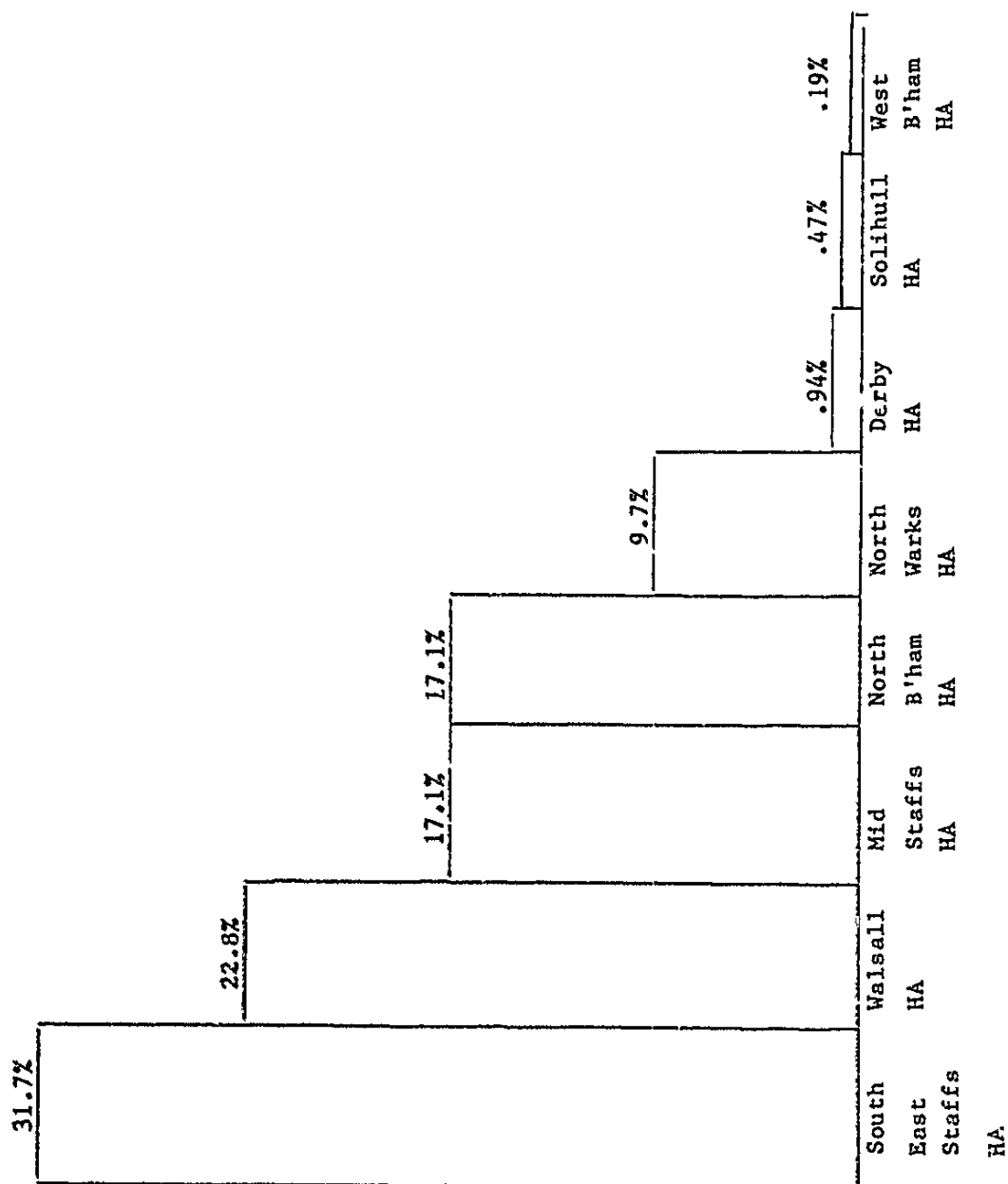
ST GILES HOSPICE
IN-PATIENT SERVICE

APPENDIX II

DISTRIBUTION OF USE OF IN-PATIENT FACILITIES BY HEALTH AUTHORITIES

TOTAL NUMBER OF IN-PATIENT DAYS 4514

1 APRIL 1986 - 31 MARCH 1987



APPENDIX II CONT

ST GILES HOSPICE

IN-PATIENT SERVICE

1st April 1986 to 31 March 1987

New admissions	196
Re-admissions	61
Total number of admissions	257
Total number of in-patient days	4,514
Number of deaths	162
Number of discharges	93 (13 patients in residence at midnight on 31 March 1987)
Average daily bed occupancy	12.40 over 365 days
% average daily bed occupancy	83.02%
Average length of stay	16.88 days

(11 patients in residence at midnight on 31.3.86, brought forward to 1986/87).

ST GILES HOSPICE

APPENDIX II CONT

IN-PATIENT HOME AREAS AND LENGTH OF STAY - 1 April 1986 to 31 March 1987

<u>SOUTH EAST STAFFS HA</u>	<u>NUMBER OF PATIENTS</u>	<u>NUMBER OF DAYS</u>
Tamworth	28	349
Burton on Trent	26	446
Amington	1	8
Walton on Trent	2	22
Stapenhill	5	74
Barton under Needwood	1	12
Rocester	1	1
Lichfield	12	218
Uttoxeter	3	29
Shenstone	3	27
Alrewas	3	15
Whittington/Fisherwick	1	27
Armitage	2	7
Burntwood	4	55
Hammerwich	1	4
Drayton Bassett	1	13
Chasetown	4	80
Clifton Campville	1	2
Boney Hay	1	23
Yoxall	2	17
Dunstall	1	2
	<u>103</u>	<u>1,431</u>

ST GILES HOSPICE

APPENDIX II CONT

IN-PATIENT HOME AREAS AND LENGTH OF STAY - 1 April 1986 to 31 March 1987

<u>WALSALL HA</u>	<u>NUMBER OF PATIENTS</u>	<u>NUMBER OF DAYS</u>
Brownhills	6	113
Walsall	14	401
Aldridge	6	313
Blakenhall	1	5
Pelsall	4	82
Walsall Wood	4	87
Bloxwich	1	30
	<u>36</u>	<u>1,031</u>

MID STAFFS HA

Rugeley	15	198
Chadsmoor	7	140
Hednesford	11	158
Great Wyrley	1	6
Cannock	18	171
Cannock Wood	2	36
Stafford	3	35
Norton Canes	1	3
Heath Hayes	2	15
Cheslyn Hay	1	8
	<u>61</u>	<u>772</u>

ST GILES HOSPICE

APPENDIX II CONT

IN-PATIENT HOME AREAS AND LENGTH OF STAY - 1 April 1986 to 31 March 1987

<u>NORTH BIRMINGHAM HA</u>	<u>NUMBER OF PATIENTS</u>	<u>NUMBER OF DAYS</u>
Streetly	3	110
Castle Vale	1	22
Four Oaks	5	67
Erdington	1	47
Canwell	1	27
Sutton Coldfield	21	455
Mere Green	1	7
Kingstanding	1	2
Little Aston	<u>3</u> <u>37</u>	<u>35</u> <u>772</u>

NORTH WARWICKSHIRE HA

Grendon	-	37
Atherstone	8	185
Nuneaton	3	101
Water Orton	1	53
Dordon	1	32
Wishaw	1	14
Polesworth	<u>1</u> <u>13</u>	<u>15</u> <u>437</u>

WEST BIRMINGHAM HA

Great Barr	1	8
------------	---	---

SOLIHULL HA

Solihull Lodge	1	21
----------------	---	----

SOUTH DERBYSHIRE HA

Church Gresley	3	42
----------------	---	----

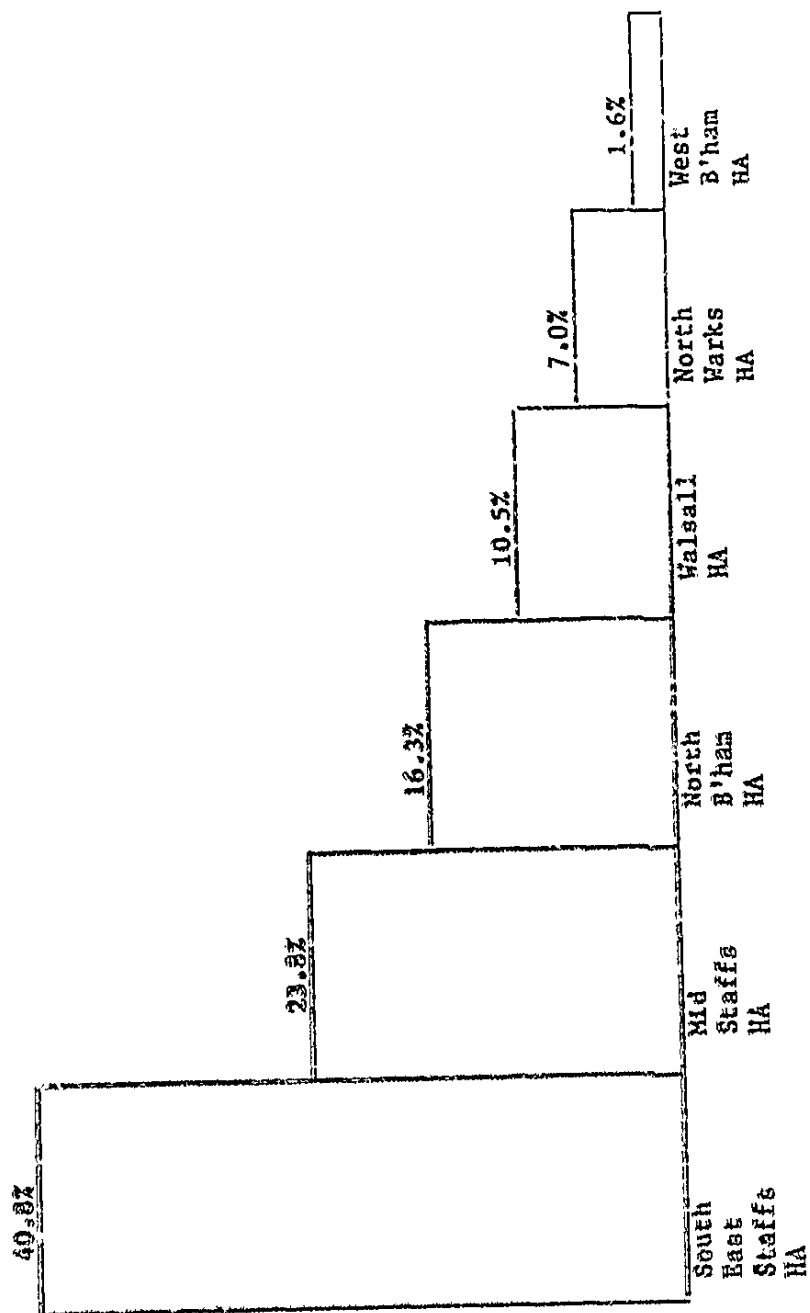
ST GILES HOSPICE
DAY CARE SERVICE

APPENDIX III

DISTRIBUTION OF USE OF DAY CARE FACILITIES BY HEALTH AUTHORITIES

TOTAL NUMBER OF DAY VISITS 1324

1 APRIL 1986 - 31 MARCH 1987



ST GILES HOSPICE

DAY CARE PATIENT SERVICE

1 April 1986 to 31 March 1987

SUMMARY OF YEARLY DAY CENTRE STATISTICS

Number of patients brought forward April 1986	19
Total number of patients attending April 1986-March 1987	107
	<hr/>
	126
	<hr/>
Total number of attendances April 1986-March 1987	1,324
Number of patients carried forward April 1987	34

ST GILES HOSPICE

APPENDIX III CONT

DAY CENTRE PATIENTS AND NO OF ATTENDANCES - 1 April 1986 to 31 March 1987

<u>SOUTH EAST STAFFS HA</u>	<u>BROUGHT FORWARD FROM 85/86</u>	<u>NUMBER OF PATIENTS</u>	<u>NUMBER OF DAYS</u>
Tamworth	2	18	123
Burton on Trent	3	20	127
Sheepy Magna	1	1	9
Yoxall	1	-	57
Lichfield		8	141
Uttoxeter		1	10
Burntwood		1	4
Shenstone		2	10
Elford		1	20
Clifton Campville		1	8
Chasetown		2	31
		<hr/>	<hr/>
		55	540
		<hr/>	<hr/>

MID STAFFS HA

Rugley	2	5	157
Hednesford	1	3	15
Heath Hayes	-	1	9
Cannock	1	9	102
Norton Canes	1	1	2
Cannock Wood	-	2	31
		<hr/>	<hr/>
		21	316
		<hr/>	<hr/>

ST GILES HOSPICE

APPENDIX III CONT

DAY CENTRE PATIENTS AND NO OF ATTENDANCES - 1 April 1986 to 31 March 1987

<u>NORTH BIRMINGHAM</u>	<u>BROUGHT FORWARD FROM 85/86</u>	<u>NUMBER OF PATIENTS</u>	<u>NUMBER OF DAYS</u>
Wishaw		1	29
Kingstanding		1	1
Little Aston		1	1
Four Oaks	1	1	47
Erdington		1	7
Coleshill		1	7
Sutton Coldfield	1	7	121
Mere Green		1	3
		—	—
		14	216
		—	—
<hr/>			
<u>WALSALL</u>			
Walsall	3	3	19
Aldridge	1	4	65
Walsall Wood	1	"	55
		—	—
		7	139
		—	—
<hr/>			
<u>NORTH WARWICKSHIRE</u>			
Polesworth		1	6
Atherstone		3	64
Nuneaton		2	11
Water Orton		2	11
		—	—
		8	92
		—	—
<hr/>			
<u>WEST BIRMINGHAM</u>			
Great Barr		2	21
<hr/>			