## REGISTERED COMPANY NUMBER: NI 033133 (Northern Ireland) REGISTERED CHARITY NUMBER: NIC 100565

Report of the Trustees and
Financial Statements for the Year Ended 31 December 2018

for
Survivors of Trauma Limited
(A Company Limited by Guarantee)

TUESDAY

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Lynn Drake & Co Ltd Chartered Accountants 1st Floor 34 B-D Main Street Moira Co. Armagh BT67 0LE

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## Reference and Administrative Details for the Year Ended 31 December 2018

**TRUSTEES** 

Paul Maguire

Ann Rowan (Treasurer)

Patrick Murphy

Joe Stewart (Chairperson)

Margaret Brown

**COMPANY SECRETARY** 

Patrick Murphy

**REGISTERED OFFICE** 

St Silas Church 151 Cliftonville Road

Belfast BT14 6JR

REGISTERED COMPANY NUMBER

NI 033133 (Northern Ireland)

REGISTERED CHARITY

NUMBER

NIC 100565

INDEPENDENT EXAMINER

Lynn Drake & Co Ltd Chartered Accountants

1st Floor

34 B-D Main Street

Moira Co. Armagh BT67 0LE

**BANKERS** 

First Trust Bank

11-15 Donegall Sq North

Belfast BT1 5GB

## Report of the Trustees for the Year Ended 31 December 2018

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2018. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

#### **OBJECTIVES AND ACTIVITIES**

### Objectives and aims

Survivors of Trauma's main objectives are to offer a support network to all those people who have been affected both directly and indirectly as a result of the 'Troubles'. Our centre acts as a catalyst for victims and survivors to continue on their journey towards healing. Through mutual understanding, friendship, education and therapy treatments, users of the centre empower themselves to reintegrate back into society.

#### Public benefit

Survivors of Trauma provide services for victims and Survivors of the NI 'troubles' as defined under the Victims and Survivors (Northern Ireland) Order 2006.

- (a) someone who has been physically or psychologically injured as a result of or in consequence of a conflict related incident.
- (b) someone who provides a substantial amount of care on a regular basis for an individual mentioned above.
- (c) someone who has been bereaved as a result of or in consequence of a conflict related incident.

The relief of those in need - The direct benefits that flow from this purpose include: improved quality of life amongst victims and survivors of trauma living in the BT14 area through greater access to high quality services that meets identified needs.

The advancement of health - The direct benefits that flow from this purpose include: reduced levels of stress and anxiety, increased level of wellbeing for victims and survivors dealing with trauma.

The advancement of education - The direct benefits that flow from this purpose include: enhanced interpersonal skills, personal and professional development and improved employability.

Providing recreational facilities in the interests of social welfare - The direct benefits that flow from this purpose include:

greater sense of connectedness,

social inclusion and accessibility to high quality services for victims and survivors.

These benefits are demonstrated through consistent monitoring and evaluation against quality standard framework, beneficiary feedback and project evaluations. Benefits are demonstrated through feedback, assessments and evaluations of services by healthcare professionals.

## Report of the Trustees for the Year Ended 31 December 2018

#### ACHIEVEMENT AND PERFORMANCE

### Chairperson's Report

Our three-year VSS funding programme has assisted us with facilitating longer term goals over a three -year period of which we have now completed our second. This has allowed to introduce new activities and foster partnerships with other organisations to deliver additional services.

2018 has been a busy year which has seen continued delivery of trauma counselling, a comprehensive complementary therapy service as well as trauma workshops. Social support activities including painting and yoga classes, respite helping to promote participation and break down barriers to inclusion and of course our annual remembrance event. In delivering these services we aim to improve the health and well-being of victims and survivors consequently enhancing their overall quality of life.

### FINANCIAL REVIEW

The company had net outgoing resources for the year of £15,301 (2016: net outgoing resources of £20,645), which reflected the completion of a number of projects during the year. Unrestricted funds decreased by £799, while restricted funds also decreased by £14,502

### **FUTURE PLANS**

As we enter the final year of our VSS funded programme we remain positive that funding for the victims and survivor's sector will be protected once again from sectoral cuts. Demand for our services remains at a consistently high level and we aim to ensure that this need is met through continued delivery of services to the victims and survivors of north Belfast. We are mindful that The Executives Office 2009 Victims and Survivors 10-year strategy will soon come to an end and it is therefore critical that an Executive is in place to take things forward in the shape of a new strategy for victims and survivors. The early stages of consultation on this important work has begun which is promising and will offer sustainability to the sector moving forward.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

### **Charitable Status and Registration**

Survivors of Trauma Limited was registered with the Charity Commission for Northern Ireland on 19th August 2014. Its Charity number is NIC 100565.

## Report of the Trustees for the Year Ended 31 December 2018

### STRUCTURE, GOVERNANCE AND MANAGEMENT

### Risk management

The principles of good governance are embedded within all aspects of Survivors of Trauma Limited operations with management and staff being keenly aware of the Boards responsibility of ensuring that the organisation protects itself from financial exposure and reputational damage, A close working relationship is maintained between the Board and management to ensure that operationally staff are aware of the standards required of them by the Board and the Board are always in a position to provide guidance and support to management in the discharge of their duties. This two-way relationship is the key feature of Survivors of Trauma Limited governance arrangements and is a key strength in the company.

A conscientious approach to ensuring that contractual project requirements are achieved has been maintained at all times both in the accounting period being reported on and since Survivors of Trauma Limited establishment. Very tight financial controls on expenditure and all financial commitments are maintained at all times and project staff have been trained and have become experienced in budgetary controls. In, both these areas ie Project delivery and financial controls management all staff have established close working relationships with funding organisations to ensure all mandatory standards are consistently achieved. Board representatives also actively engage with funding bodies.

The Board, management and staff are fully aware that the nature of the work in which Survivors of Trauma Limited is involved can bring with it a high level of scrutiny to ensure that all activities are fully compliant with funding requirements and, therefore, beyond reproach. The Board of Survivors of Trauma Limited is, therefore, greatly reassured of the company's compliance with the highest of standards of governance on the basis that all monitoring and evaluation of project delivery demonstrates achievement of all funders objectives and that funders' audits and vouching of financial expenditure and the Independent Examiners Report confirm compliance with both probity and regularity in the use of monies received.

### EVENTS SINCE THE END OF THE YEAR

Information relating to events since the end of the year is given in the notes to the financial statements.

#### STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of Survivors of Trauma Limited for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## Report of the Trustees for the Year Ended 31 December 2018

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 28 February 2019 and signed on its behalf by:

Joe Stewart (Chairperson) - Trustee

## <u>Independent Examiner's Report to the Trustees of Survivors of Trauma Limited</u>

I report on the accounts of the company for the year ended 31 December 2018, which are set out on pages seven to twenty- one.

### Respective responsibilities of charity trustees and examiner

As the charity's trustees (and also the directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under Section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

### Basis of the independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act. The examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

- 1. That accounting records were not kept in accordance with section 386 of the Companies Act 2006
- 2. That the accounts do not accord with those accounting records
- 3. That the accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland
- 4. That there is further information needed for a proper understanding of the accounts to be reached.

### **Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Lynn Drake & Co Ltd Chartered Accountants 1st Floor 34 B-D Main Street Moira Co. Armagh BT67 0LE

28 February 2019

## Statement of Financial Activities for the Year Ended 31 December 2018

				31.12.18	31.12.17
		Unrestricted	Restricted	Total funds	Total funds
		fund	funds		_
	Not	£	£	£	£
	es				
INCOME AND ENDOWMENTS FROM Donations and legacies	2	4,184	_	4,184	5,435
Charitable activities	4	4,104	_	7,107	5,755
Grants Receivable	•	-	115,075	115,075	107,489
C-14			,	,-	,
Other trading activities	3	2,928	<del>_</del>	2,928	<u>3,585</u>
			<del></del>		
Total		7,112	115,075	122,187	116,509
EXPENDITURE ON					
Charitable activities	5				
Charitable Activities  Charitable Activities	J	7,377	128,152	135,529	135,178
Governance		534	1,425	1,959	1,978
Total		7,911	129,577	137,488	137,156
NET INCOME/(EXPENDITURE)		(799)	(14,502)	(15,301)	(20,647)
Transfers between funds	15				265.050
ransiers between lunds	13			<del>_</del>	365,059
Net movement in funds		(799)	(14,502)	(15,301)	344,412
		` ,	` , ,	` , ,	•
RECONCILIATION OF FUNDS					
Total funds brought forward		89,072	351,918	440,990	96,579
Total lunus brought for ward		07,072	331,310	770,220	70,373
				<del></del>	<del> </del>
TOTAL FUNDS CARRIED FORWARD		88,273	337,416	425,689	440,991

## Statement of Financial Position At 31 December 2018

DIVIDD A CODTO	Not es	31.12.18 £	31.12.17 £
FIXED ASSETS Tangible assets	11	355,931	368,670
CURRENT ASSETS Debtors Cash at bank	12	1,500 	1,500 
		72,910	73,337
CREDITORS Amounts falling due within one year	13	(3,158)	(3,016)
NET CURRENT ASSETS/(LIABILITIES)		69,758	72,321
TOTAL ASSETS LESS CURRENT LIABILITIES		425,689	440,991
NET ASSETS		425,689	440,991
FUNDS Unrestricted funds Restricted funds	15	88,273 337,416	89,073 351,918
TOTAL FUNDS		425,689	440,991

## Statement of Financial Position - continued At 31 December 2018

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2018.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2018 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on 28 February 2019 and were signed on its behalf by:

Joe Stewart (Chairperson)-Trustee

Ann Rowan (Treasurer)-Trustee

## Notes to the Financial Statements for the Year Ended 31 December 2018

#### 1. ACCOUNTING POLICIES

## Basis of preparing the financial statements (a) General information and basis of preparation

Survivors of Trauma Limited is constituted as a company limited by guarantee incorporated in Northern Ireland (NI033133). In the event of the charity being would up, the liability in respect of the guarantee is limited to £1 per member of the charity.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act (Northern Ireland) 2013, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

The charity adopted SORP (FRS 102) in the year ending 31 December 2016.

### (b) Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund are set out in the notes to the financial statements.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

### (c) Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably, and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained, then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled. Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities (SoFA) when receivable. Income received from collections is recognised when received.

## Notes to the Financial Statements - continued for the Year Ended 31 December 2018

### 1. ACCOUNTING POLICIES - continued

### Basis of preparing the financial statements

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably, and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example, the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102). Further detail is given in the Trustees' Annual Report.

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

The charity receives government grants which are detailed within the notes to these financial statements. Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received, and the amount can be measured reliably. If entitlement is not met, then these amounts are deferred.

### (D) Expenditiure recognition

All expenditure is accounted for on an accruals basis inclusive of VAT which cannot be recovered and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required, and the amount of the obligation can be measured reliably. It is categorised under the following headings:

Costs of raising funds includes the costs associated with attracting voluntary incomes; Expenditure on charitable activities includes those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them; and Other expenditure represents those items not falling into the categories above.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

Grants payable to third parties are within the charitable objectives. Where unconditional grants are offered, this is accrued as soon as the recipient is notified of the grant, as this gives rise to a reasonable expectation that the recipient will receive the grants. Where grants are conditional relating to performance then the grant is only accrued when any unfulfilled conditions are outside of the control of the charity.

## Notes to the Financial Statements - continued for the Year Ended 31 December 2018

#### 1. ACCOUNTING POLICIES - continued

### Basis of preparing the financial statements

### (e) Support costs allocation

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs, administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Where support costs cannot be directly attributed to particular headings, they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources. Premises overheads have been allocated on an insert detail basis and other overheads have been allocated on a basis consistent with the use of resources.

Fund-raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

### (f) Tangible fixed assets

Tangible fixed assets are stated at cost less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Freehold Property - 4% Reducing Balance Fixtures and Fittings - 10% Straight Line Computer Equipment - 25% Straight Line

### (g) Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

### (h) Impairment

Assets not measured at fair value are reviewed for any indication that the asset may be impaired at each balance sheet date. If such indication exists, the recoverable amount of the asset, or the asset's cash generating unit, is estimated and compared to the carrying amount. Where the carrying amount exceeds its recoverable amount, an impairment loss is recognised in profit or loss unless the asset is carried at a revalued amount where the impairment loss is a revaluation decrease.

### (i) Provisions

Provisions are recognised when the charity has an obligation at the balance sheet date as a result of a past event, it is probable that an outflow of economic benefits will be required in settlement and the amount can be reliably estimated.

### (j) Leases

Assets acquired under finance leases are capitalised and depreciated over the shorter of the lease term and the expected useful life of the asset. Minimum lease payments are apportioned between the finance charge and the reduction of the outstanding lease liability using the effective interest method. The related obligations, net of future finance charges, are included in creditors.

## Notes to the Financial Statements - continued for the Year Ended 31 December 2018

### 1. ACCOUNTING POLICIES - continued

### Basis of preparing the financial statements

Rentals payable and receivable under operating leases are charged to the SoFA on a straight line basis over the period of the lease.

### (k) Tax

No provision is required for taxation as the company is defined as a charity for taxation purposes. The charity is a registered charity and so such is entitled to certain tax exemptions on income and profits from investments and surpluses on any trading activities carried on in furtherance of the charity's primary objectives, if these profits and surpluses are applied solely for charitable purposes.

### (l) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure are sufficient with the level of reserves for the charity to be able to continue as a going concern.

### (m) Judgements estimates

The following judgements including those involving estimates that have been made in the process of applying the above accounting policies that have had the most significant effect on the amounts recognised in the financial statements and that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year:

### (i) depreciation method and asset useful lives

The estimates and assumptions are reviewed on an ongoing basis considering the current and future market conditions.

### Financial reporting standard 102 - reduced disclosure exemptions

The charity has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

### Taxation '

The company is a registered charity and so such is entitled to certain tax exemptions on income and profits from investments and surpluses on any trading activities carried on in furtherance of the charity's primary objectives, if these profits and surpluses are applied solely for charitable purposes.

## Notes to the Financial Statements - continued for the Year Ended 31 December 2018

### 1. ACCOUNTING POLICIES - continued

### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

### Cash flow statement

The charity has taken advantage of the exemption in the SORP from the requirement to produce a cash flow because it is a small charity.

### 2. DONATIONS AND LEGACIES

			31.12.18	31.12.17
			£	£
	Gifts ·		2,688	2,295
	Donations		700	1,116
	Gain/Losses - Foreign Exchar	nge	<u>796</u>	2,024
			4,184	5,435
3.	OTHER TRADING ACTIV	TTIFS	·	
٥.	OTHER TRADING ACTIV	·		
			31.12.18 £	31.12.17 £
	Room Hire		2,928	3,585
4.	INCOME FROM CHARITA	ABLE ACTIVITIES		
	·		31.12.18	31.12.17
		Activity	£	£
	Grants	Grants Receivable	115,075	107,489
-	Currents uncertained in abundant in th	ha aharia ana aa fallarrar		
	Grants received, included in the	ne above, are as follows:	31.12.18	31.12.17
			£	£
	Victims & Survivors Service		111,925	107,489
	Victims & Survivors Service -	- (Capital)	3,150	-
		()		
			115,075	107,489

## Notes to the Financial Statements - continued for the Year Ended 31 December 2018

### 5. CHARITABLE ACTIVITIES COSTS

	Direct costs	Support costs (See note 6)	Totals
	£	£	£
Charitable Activities	135,529	-	135,529
Governance		1,959	1,959
	135,529	1,959	137,488

### 6. SUPPORT COSTS

	Governance
	costs
	£
Governance	<u>1,959</u>

Support costs, included in the above, are as follows:

	31.12.18	31.12.17
		Total
	Governance	activities
	£	£
Accountancy Fee	1,500	1,500
Bank Charges	459	478
	1,959	1,978

### 7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.12.18	31.12.17
	£	£
Accountancy Fee	1,500	1,500
Depreciation - owned assets	15,901	17,779

### 8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2018 nor for the year ended 31 December 2017.

### Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2018 nor for the year ended 31 December 2017.

# Notes to the Financial Statements - continued for the Year Ended 31 December 2018

### 9. STAFF COSTS

Wages and salaries Social security costs Other pension costs	31.12.18 £ 68,098 3,075 <u>876</u> 72.049	31.12.17 £ 67,007 2,547 427 69,981
The average monthly number of employees during the year was as follows:  Management & Administration		31.12.17

No employees received emoluments in excess of £60,000.

### 10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund	Restricted funds	Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	5,435	-	5,435
Charitable activities		107 400	107 400
Grants Receivable	₹	107,489	107,489
Other trading activities	3,585		3,585
Total	9,020	107,489	116,509
EXPENDITURE ON			
Charitable activities	7.050	100 100	126 170
Charitable Activities Governance	7,058	128,120	135,178
Governance	<u>478</u>	<u>1,500</u>	<u>1,978</u>
Total	7,536	129,620	137,156
		·	
NET INCOME/(EXPENDITURE)	1,484	(22,131)	(20,647)
Transfers between funds		365,059	365,059
	·		<del></del>
Net movement in funds	1,484	342,928	344,412

# Notes to the Financial Statements - continued for the Year Ended 31 December 2018

10.	COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued				
			Unrestricted	Restricted	Total funds
			fund	funds	
			£	£	£
	RECONCILIATION OF FUNDS		•		
	Total funds brought forward		87,589	8,990	96,579
	TOTAL FUNDS CARRIED FORWARD		89,073	351,918	440,991
11.	TANGIBLE FIXED ASSETS				
	,	Freehold property £	Fixtures and fittings	Computer equipment £	Totals £
•	COST		~	~	~
	At 1 January 2018 Additions	778,382	97,471 3,162	9,536	885,389 3,162
	At 31 December 2018	778,382	100,633	9,536	888,551
	DEPRECIATION				
	At 1 January 2018	410,955	97,471	8,293	516,719
	Charge for year	14,697	<u>790</u>	414	15,901
	At 31 December 2018	425,652	98,261	8,707	532,620
	NET BOOK VALUE	-			
	At 31 December 2018	352,730	2,372	<u>829</u>	355,931
	At 31 December 2017	367,427		1,243	368,670
12.	DEBTORS: AMOUNTS FALLING DUE	WITHIN O	NE YEAR		
				31.12.18 £	31.12.17 £
	Victims & Survivors Service			1,500	1,500

# Notes to the Financial Statements - continued for the Year Ended 31 December 2018

### 13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Social security and other taxes			31.12.18 £ 1,475	31.12.17 £ 1,516
	Accrued expenses			1,683	1,500
				2.160	2.016
			•	3,158	3,016
14.	ANALYSIS OF NET ASSETS BETW	EEN FUNDS			
				21.12.12	21.12.15
		Unrestricted	Restricted	31.12.18 Total funds	31.12.17 Total funds
		fund	funds		
		£	£	£	£
	Fixed assets	354,700	1,231	355,931	368,670
2	Current assets Current liabilities	(266,427)	339,343 (3,158)	72,916 (3,158)	75,337 (3,016)
	Current natifices		(3,136)	(3,138)	_(3,010)
		88,273	337,416	425,689	440,991
15.	MOVEMENT IN FUNDS				
				Net	
				movement in	
			At 1/1/18	funds	At 31/12/18
	TT		£	£	£
	Unrestricted funds General fund		89,072	(799)	88,273
	General fund		69,072	(799)	00,273
	Restricted funds				
	Capital Grant Release		349,750	(14,697)	335,053
	Victims & Survivors Service		2,168	(2,168)	
	Victims & Survivors Service - (Capital)			2,363	2,363
			351,918	(14,502)	337,416
					·
	TOTAL FUNDS		440,990	(15,301)	425,689
				<u> </u>	

# Notes to the Financial Statements - continued for the Year Ended 31 December 2018

## 15. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

		Incoming resources	Resources expended £	Movement in funds £
Unrestricted funds General fund		7,112	(7,911)	(799)
Restricted funds Victims & Survivors Service Victims & Survivors Service - (Capital) Capital Grant Release		111,925 3,150	(114,093) (787) (14,697)	(2,168) 2,363 (14,697)
· •		115,075	(129,577)	(14,502)
TOTAL FUNDS		122,187	<u>(137,488</u> )	(15,301)
Comparatives for movement in funds	At 1/1/17	Net movement in funds	Transfers between funds	At 31/12/17
	£	£	£	£
Unrestricted Funds General fund	87,589	1,484	-	89,073
Restricted Funds Big Lottery - Awards for All Capital Grant Release	3,057	(3,057) (15,309)	- 365,059	- 349,750
Halifax Foundation for Northern Ireland	984	(984)	-	2.169
Victims & Survivors Service Victims & Survivors Service - (Capital)	2,893 2,056	(725) (2,056)	<u> </u>	2,168 
	8,990	(22,131)	365,059	351,918
TOTAL FUNDS	96,579	(20,647)	365,059	440,991

# Notes to the Financial Statements - continued for the Year Ended 31 December 2018

### 15. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds
Unrestricted funds			
General fund	9,020	(7,536)	1,484
Restricted funds			
Big Lottery - Awards for All	-	(3,057)	(3,057)
Halifax Foundation for Northern Ireland	-	(984)	(984)
Victims & Survivors Service	107,489	(108,214)	(725)
Capital Grant Release	-	(15,309)	(15,309)
Victims & Survivors Service - (Capital)	<del>-</del>	(2,056)	(2,056)
	107,489	(129,620)	(22,131)
TOTAL FUNDS	116,509	<u>(137,156</u> )	(20,647)

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/1/17	Net movement in funds £	Transfers between funds	At 31/12/18
Unrestricted funds			2	
General fund	87,589	685	-	88,274
Restricted funds				
Big Lottery - Awards for All	3,057	(3,057)	-	-
Capital Grant Release	_	(30,006)	365,059	335,053
Halifax Foundation for Northern Ireland	984	(984)	-	· •
Victims & Survivors Service	2,893	(2,893)	-	-
Victims & Survivors Service - (Capital)	2,056	<u>307</u>		2,363
	8,990	(36,633)	365,059	337,416
TOTAL FUNDS	96,579	(35,948)	365,059	425,690

## Notes to the Financial Statements - continued for the Year Ended 31 December 2018

#### 15. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	16,132	(15,447)	685
Restricted funds			
Victims & Survivors Service	219,414	(222,307)	(2,893)
Victims & Survivors Service - (Capital)	3,150	(2,843)	307
Big Lottery - Awards for All	-	(3,057)	(3,057)
Capital Grant Release	-	(30,006)	(30,006)
Halifax Foundation for Northern Ireland	<del></del>	(984)	(984)
	222,564	(259,197)	(36,633)
TOTAL FUNDS	238,696	<u>(274,644</u> )	(35,948)

### 16. CONTINGENT LIABILITIES

A contingent liability exists at the year end to repay grants received should certain conditions not be fulfilled by the charity.

### 17. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2018.

### 18. POST BALANCE SHEET EVENTS

There were no events after the reporting period therefore no material issues need disclosed.

### 19. WINDING UP

Every member of the Company undertakes to contribute to the assets of the Company, in the event of the same being wound up while it is a member, or within one year after it ceases to be a member, for payment of the debts and liabilities of the Company contracted before it ceases to be a member, and of the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributor's among themselves, such amount as may be required not exceeding one pound.

### 20. SHARE CAPITAL

The Company is Limited by Guarantee and has no Share Capital

## <u>Detailed Statement of Financial Activities</u> <u>for the Year Ended 31 December 2018</u>

	31.12.18 £	31.12.17 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Gifts	2,688	2,295
Donations	700	1,116
Gain/Losses - Foreign Exchange	<u>796</u>	2,024
	4,184	5,435
Other trading activities		
Room Hire	2,928	3,585
Charitable activities		
Grants	115,075	107,489
Total incoming resources	122,187	116,509
EXPENDITURE		
Charitable activities		
Gross Salaries	68,098	67,007
ER's NIC	3,075	2,547
Pensions	876	427
Rates & Water	276	240
Light & Heat	5,513	5,005
Telephone & Internet	1,023	1,039
Postage Stationery & photocopy Tutor costs	1,527	2,416
Staff training	5,631	198
Repairs & Renewals	2,206	4,584
Cleaning expenses	739	1,658
Insurance	2,814	3,022
Programme Costs	2,006	8,700
Travel	161	218
Residentials / Respite	5,683	2,727
Counselling	3,600	3,510
Therapies	16,360	14,100
Affiliation Fees	40	-
Depreciation - Freehold property	14,697	15,309
Depreciation – Fixtures & Fittings	790	2,056
Depreciation - Computer equipment	414	415
	135,529	135,178

**Support costs** 

## <u>Detailed Statement of Financial Activities</u> <u>for the Year Ended 31 December 2018</u>

	31.12.18 £	31.12.17 £
Governance costs Accountancy Fee Bank Charges	1,500 459	1,500 478
	1,959	1,978
Total resources expended	137,488	137,156
Net expenditure	(15,301)	(20,647)