

SURVIVORS OF TRAUMA LIMITED REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2004

DEPARTMENT OF ENTERPRISE
TRADE & INVESTMENT

3 1 MAY 2005

POST RECEIVED COMPANIES REGISTRY

SURVIVORS OF TRAUMA LIMITED REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2004

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SURVIVORS OF TRAUMA LIMITED LIST OF DIRECTORS AND ADVISERS, AND STATUTORY INFORMATION AT 31 DECEMBER 2004

Directors

Irene Largey Mary Bradford Lillian Sharkey Chairperson Treasurer Secretary

Mealda Hall Roisin Devlin Brendan Bradley

resigned 2/11/04resigned 2/11/04

Paul Maguire

Registered Office

St Silas Church 151 Cliftonville Road Belfast BT14 6JR

Registered Charity Number

XR 22911

Auditors

Lynn, Drake & Co Chartered Accountants and Registered Auditors 40 Main Street Moira Co Armagh BT67 0LQ

Bankers

First Trust Bank Royal Avenue Belfast

Governing Document and Constitution

Memorandum and Articles of Association Company Limited by Guarantee Company Reg No: NI 33133

SURVIVORS OF TRAUMA LIMITED REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2004 DIRECTORS' REPORT

The Directors present their Report and the Financial Statements for the year ended 31 December 2004.

Objects of Charity

Survivors of Traumas' main objective are to offer a support network to all those people who have been affected both directly and indirectly as a result of the 'Troubles'. Our centre is catalyst on their journey towards healing. Through mutual understanding, friendship, education and therapy treatments, users of the centre empower themselves to reintegrate back into society.

Results

The Statement of financial activities is shown on page 5.

Fixed Assets

Fixed assets are shown in note 10 to the Accounts.

Directors and their Interests

The directors of the company were those listed on page 1.

Share Capital

The company is Limited by Guarantee and has no Share Capital.

Charitable Status

The company is a charity recognised by the Inland Revenue. Charity number XR 22911.

Reserves Policy

The charity's policy is to retain a level of free reserves, which matches the needs of the organisation both at the current time and in the foreseeable future. The charity has developed a plan to establish and maintain this agreed level of free reserves. The charity will continue to monitor compliance with this policy on a regular basis and the Board will review the appropriateness of the policy annually.

Governance of the Charity

During the period under review the directors met monthly. Trustees/directors are appointed by nominations made in writing by any existing director. At the General Meeting nominated directors are appointed by election.

Risk Management

The directors have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that the systems are in place to mitigate any exposure to the major risks.

Auditors

Lynn, Drake & Co were appointed as auditors for the year to 31 December 2004. Auditors for the incoming year are appointed annually at the annual general meeting.

By Order of the Board

Irene Largey Director

31 March 2005

3 SURVIVORS OF TRAUMA LIMITED STATEMENT OF DIRECTORS' RESPONSIBILITIES IN RESPECT OF THE ACCOUNTS

Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of the company and of the profit or loss of the company for that period. In preparing those accounts, the directors are required to:

- * select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- * prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies (Northern Ireland) Order 1986. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Auditors' report to the members of Survivors of Trauma

We have audited the financial statements, which comprise the statement of financial activities, the balance sheet and the related notes.

Respective responsibilities of Directors and Auditors

The directors' responsibilities for preparing the annual report and the financial statements in accordance with applicable Northern Ireland law and United Kingdom accounting standards are set out in the statement of directors' responsibilities.

Our responsibility is to audit the financial statements in accordance with the relevant legal and regulatory requirements and United Kingdom Auditing Standards issued by the Auditing Practices Board. This report, including the opinion, has been prepared for and only for the company's members as a body in accordance with Article 243 of the Companies (Northern Ireland) Order 1986 and for no other purpose. We do not, in giving this opinion, accept or assume responsibility for any other purpose or to any other person to whom this report is shown or in to whose hands it may come save where expressly agreed by our prior consent in writing.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies (Northern Ireland) Order 1986. We also report to you if, in our opinion, the directors' report is not consistent with the financial statements, if the company has not kept proper accounting records and if we have not received all the information and explanations we require for our audit.

Basis of audit opinion

We conducted our audit in accordance with auditing standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs at 31 December 2004 and of its net outgoing resources for the year then ended and have been properly prepared in accordance with the Companies (Northern Ireland) Order 1986.

Lynn, Drake & Co

Chartered Accountants and Registered Auditors

40 Main Street

Moira

BT67 0LQ

31 March 2005

SURVIVORS OF TRAUMA LIMITED
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED
31 DECEMBER 2004

Income and Expenditure Incoming Resources	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2004 £	Total Funds 2003 £
Grants Receivable Investment Income Other Income Donations	4 5 6	178 20,621 8,557	102,803	102,803 178 20,621 8,557	127,305 198 16,011 7,599
Total Incoming Resources		29,356	102,803	132,159	151,113
Resources Expended					
Direct Charitable Expenditure Fundraising and Publicity Management and Administration	7 8	12,208 -	120,741 -	132,949 -	140,460 1,900
of the Charity Transfer to Capital Grant Reserve	9	6,887 -	8,894	6,887 8,894	6,599 33,687
Total Resources Expended		19,095	129,635	148,730	182,646
Net (Outgoing)/Incoming Resources Before Transfers		10,261	(26,832)	(16,571)	(31,533)
Transfer between Funds		-	-		<u>-</u>
Net Incoming (Outgoing) Resources for	or the Yea	ar 10,261	(26,832)	(16,571)	(31,533)
Funds Balance brought forward at 31 December 2003		27,709	34,738	62,447	93,980
Net Movement in Funds in Year to 31 December 2004		10,261	(26,832)	(16,571)	(31,533)
Fund Balance carried forward at 31 December 2004		37,970	7,906	45,876	62,447

There were no recognised gains or losses other than those included in the statement of financial activities above.

The notes on page 6 to 12 form part of the Accounts.

BALANCE SHEET AS AT 31 DECEMBER 2004

	Notes	2004 £	2003 £
Fixed Assets	10	668,703	696,166
Current Assets Bank Accounts Grants Due Prepayments	11	22,508 2,143	46,473 1,000 725
		24,651	48,198
Current Liabilities Bank Loan Accruals		13,489 3,887	17,961 6,391
		17,376	24,352
Net Current Assets		7,275	23,846
Capital Grant Reserve	12	(630,102)	(657,565)
		45,876	62,447
Accumulated Funds Restricted Unrestricted	13 17	7,906 37,970	34,738 27,709
		45,876	62,447

Approved by the Directors on 31 March 2005 and signed on its behalf by;

Tree P. Lergey
IRENE LARGEY

MARY BRADFÓRD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2004

1 Accounting Policies

These Financial Statements are prepared in accordance with the Statement of Recommended Practice "Accounting by Charities" and applicable Accounting standards.

1.1 Tangible Fixed Assets and Depreciation

Fixed Assets are stated at cost less depreciation. Depreciation is provided at the following rates estimated to write off the cost of each asset over the term of its expected useful life as follows:

Office Equipment

Buildings

25% Straight Line 4% Written Down Value

Basis of Accounting

The financial statements are prepared in accordance with the historical cost convention.

2 Income

i) Grants

Grants represented all amounts received and receivable during the year. Grants that relate to specific capital expenditure are treated as restricted income which is credited to the Statement of Financial Activities. Revenue grants are credited to the Statement of Financial Activities in the same year as the related expenditure is incurred.

ii) Donations

This comprises amounts received during the year.

iii) Other Income

This includes all other income received and receivable during the year.

Expenditure

i) <u>Direct Charitable Expenditure</u>

This represents all expenditure directly attributable to charitable causes.

ii) Fundraising and Publicity

This includes all direct expenditure incurred on advertising and publicity as well as fundraising activities.

iii) Management and Administration

This includes all other expenditure not directly allocated above and a proportion of the overheads costs attributable to the management and administration of the company.

iv) Overhead Costs

Overhead costs arising centrally which are directly attributable to other activities of the organisation have been apportioned to those activities on appropriate bases. These bases include allocations by number of staff, by value of assets and by number of projects.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2004 Contd

3 Fund Accounting

The Charity has various types of funds for which it is responsible, and which require separate disclosure. These are as follows:

Restricted Funds

Grants or donations received, which are earmarked by the donor for specific purposes within the overall aims of the organisation.

Unrestricted Funds

Funds which are expendable at the discretion of the Directors in furtherance of the objects of the charity. Such funds may be held in order to finance capital investment and working capital

_	_	_
A	Crant.	Income
-	GIAIL	HILOHIE

Craft moone	Jnrestricted Funds £	Restricted Funds £	Total 2004 £	Total 2003 £
CFNI				
 Victims Core Funding 	-	-	-	14,402
- Health Project	-	-	-	1,000
- SEUPB/Peace II	_	47,015	47,015	63,428
 Project 1002096 	-	6,720	6,720	-
NI Community Relations Counc	il			
- Core Funding	-	41,053	41,053	27,076
 Diploma in Healing 	-	-	-	4,150
 Stain me Colour Project 	-	1,325	1,325	-
- Frame it Project	-	2,140	2,140	-
S & E Belfast H & SS Trust	-	-	-	7,500
NOF				
 Out of School Learning 	-	1,505	1,505	7,949
N & W Trust	-	1,695	1,695	-
Ardoyne Community Health Car	'e -	1,350	1,350	-
Ardoyne / Shankhill Health				
Partnership	***	-	-	1,800
	-	102,803	102,803	127,305
				· ·

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2004

		Unrestricted Funds £	Restric Fu	cted nds £	Total 2004 £	Total 2003
5	Other Income					
	Room Hire	7,564		-	7,564	6,914
	Fundraising Activities	13,057		-	13,057	9,097
		20,621		-	20,621	16,011
6	Donations	8,557		<u> </u>	8,557	7,599
	Resources Expended	Un	restricted <u>Funds</u>	Restricted Funds	Total Funds <u>2004</u>	Total Funds <u>2003</u>
			£	£	£	£
7	Direct Charitable Expenditure					
	Salaries and NIC		-	58,502	58,502	55,832
	Volunteers and Travel		3,240	-	3,240	4,850
	Heat and Light			5,211	5,211	5,982
	Telephone and Fax		-	1,637	1,637	2,442
	Repairs and Cleaning		_	7,861	7,861	4,320
	Insurance		1,473	4,830	6,303	5,170
	Stationery and Photocopying		-	1,776	1,776	2,616
	Depreciation		_	36,357	36,357	44,033
	Capital Grant Release		_	(36,357)		(44,033)
	Educational Resources and Progr	rammes	1,745	35,229	36,974	34,083
	NOF Direct Costs		, <u>-</u>	1,460	1,460	8,411
	Staff Training		_	3,987	3,987	4,414
	Creche Expenses		. <u>.</u>	-	_	397
	Consultancy Fees		_	_	_	6,100
	Donegal Property Contribution		5,750	_	5,750	5,843
	Water Rates		-	248	248	-
			12,208	120,741	132,949	140,460
			12,208	120,741	132,949	14

1,900

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Fundraising and Publicity

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9	Resources Expended (Contd)	Unrestricted <u>Funds</u> £	Restricted <u>Funds</u> £	Total Funds 2004 £	Total Funds <u>2003</u> £
	Management and Administration of the	Charity			
	Audit Bank Fees and Loan Interest General Expenses Affiliation and Membership Fees Hospitality and Cleaning	1,175 1,858 301 364 3,189	- - - -	1,175 1,858 301 364 3,189	940 3,917 517 181 1,044
		6,887	-	6,887	6,599
10	Fixed Assets	Premises	Equipment		Total
	Cost At 1 January 2004 Additions Disposals	796,997 - -	48,616 8,894		845,613 8,894 -
	At 31 December 2004	796,997	57,510		854,507
	<u>Depreciation</u> At 1 January 2004	109,845	39,602		149,447
	Charge for Year Disposals	31,880 -	4,477 -		36,357 -
	At 31 December 2004	141,725	44,079		185,804
	Net Book Value At 31 December 2003	687,152	9,014		696,166
	At 31 December 2004	655,272	13,431		668,703

11 Grants Due

At 31 December 2004 the following Grants were due to the Group.

	2004 £	2003 £
CFNI	-	1,000

This income related to expenditure incurred before the year end.

12	Capital Grant Reserve	£
	Balance at 31 December 2003 Additions in Year Released to SOFA	657,565 8,894 (36,357)
	Balance at 31 December 2004	630,102

The Capital Grant Reserve is a fund made up of grants from funders towards capital expenditure. The Grant is released to the statement of financial activities in line with the depreciation charge of the asset.

The funders of the capital grant additions during the year are detailed in note 13 to the accounts.

13 Restricted Funds

В	alance at 31 Dec 2003 £	Incoming Resources £	Outgoing Resources £	Capital Expenditure £	Balance at 31 Dec 2004 £
CFNI					
 SEUPB / Peace II 	4,771	47,015	51,786	-	-
- Project 1002096	-	6,720	2,062		4,658
Irish Government	25,357	_	16,463	8,894	-
NOF	344	1,505	1,810	-	39
N I Community Relations Counc	il				
- Core Funding	4,266	41,053	42,110	-	3,209
- Stain me colour Project	-	1,325	1,325	-	-
- Frame it Project	-	2,140	2,140	-	-
N & W Trust	-	1,695	1,695	•	-
Ardoyne Community Healthcare	-	1,350	1,350		-
- -	34,738	102,803	(120,741)	(8,894)	7,906

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2004

Contd...

14 Charitable Status

Survivors of Trauma is a charity registered with the Inland Revenue. The charity number is XR 22911.

15 Contingent Liabilities

A contingent liability exists to repay grants received should certain conditions not be fulfilled by the charity.

16 Staff Salaries

Stari Salaries	2004	2003
Ave No Employed	4	4
	£	£
Salaries	53,869	51,366
Social Security Costs	4,633	4,466
	58,502	55,832
	Charles of the Control of the Contro	

17 Unrestricted Fund

	Free Reserve £	Fixed Asset Reserve £	Total £
Balance at 1 January 2004	7,069	20,640	27,709
Incoming Resources	5,789	4,472	10,261
Balance at 31 December 2004	12,858	25,112	37,970