

In accordance with Section 854 of the Companies Act 2006

# **AR01**

#### **Annual Return**

(For returns made up to a date on or after 1 October 2011)



Companies House

A fee is payable with this form Please see 'How to pay' on the last page

You can use the WebFil Please go to www.compa

What this form is for

You may use this form to confirm that the company information is correct as at the date of this return You must file an Annual Return at

X What this form is NOT You cannot use this form notice of changes to the officers, registered office a

16/12/2014 **COMPANIES HOUSE** 

\*A3KQQGLT\*

		once			r	iii at		ng to the company re	A33	15/11/2014 #3 COMPANIES HOUSE
Part 1	Company details									
	The section must be completed by all companies							Filling in this form     Please complete in typescript or in bold black capitals.     All fields are mandatory unless		
A1	Company details						specified or indicated by *			
Company number	0	5	8	2	5 2	7	8			① Company name change
		1	1		1	<u> </u>				If your company has recently
Company name in full •	Evo	lutioi		nsui ——	tancy S	ervices	Limited			changed its name, please provide the company name as at the date of this return
A2	Ret	urn (	date							
Down full and a	Please give the annual return made up date The return date must not be a future date The annual return must be delivered within 28 days of the date given below  If you would like the company's made up date to be earlier than 1 October 2011, please complete the AR01 appropriate for earlier made up dates  Teturn   4 2 4 3					ren below	O Date of this return Your company's return date is usually the anniversary of incorporation or the anniversary of the last annual return filed at Companies House You may choose an earlier return date but it must n			
Date of this return <b>®</b>	1			<sup>™</sup> 0	<sup>m</sup> 5	_   _	y 0   y 1	<sup>y</sup> 4		be a later date
A3	Prin	cipa	al bu	ısine	ess act	ıvity				
	Please show the trade classification code number(s) for the principal activity or activities •							Principal business activity You must provide a trade classification code (SIC code 2007)		
Classification code 1	6	2	0	2	0					or a description of your company's main business in this section
Classification code 2			$\Box$							A full list of the trade classification
Classification code 3										codes are available on our website www.companieshouse.gov.uk
Classification code 4				$\bigcap$						www.componicsnouse.gov.uk
	If you cannot determine a code, please give a brief description of your business activity below									
Principal activity description										
					_					

#### AR01 Annual Return (For returns made up to a date on or after 1 October 2011) **A4** Company type • **O** Company type Please confirm your company type by ticking the appropriate box below (only If you are unsure of your company one box must be ticked) type, please check your latest Public limited company certificate of incorporation or our Private company limited by shares website www companieshouse gov uk Private company limited by guarantee Private company limited by shares exempt under section 60 Private company limited by guarantee exempt under section 60 Private unlimited company with share capital Private unlimited company without share capital **A5** Registered office address @ Building name/number 90 Liverpool Road O Change of registered office This must agree with the address Street that is held on the Companies House record at the date of this return If the registered office address has changed, you should complete form Watford Post town AD01 and submit it together with County/Region Hertfordshire this annual return D 1 Postcode Single alternative inspection location (SAIL) of the A6 company records (if applicable) • Building name/number This must agree with the address Street that is held on the Companies House record at the date of this return If the address has changed, you should complete form AD02 and Post town submit it together with this annual County/Region return Postcode Α7 Location of company records 6 Location of company records Please tick the appropriate box to indicate which records are kept at the SAIL If the company records are held at address in Section A6 the registered office address, do not Register of members tick any of the boxes in this section Register of directors Certain records must be kept by Directors' service contracts every company while other records Directors' indemnities. are only kept by certain company types where appropriate Register of secretaries Records of resolutions etc If the records are not kept at the SAIL address, they must be available Contracts relating to purchase of own shares at the registered office Documents relating to redemption or purchase of own share out of capital by private company If any of the company records have moved from the registered office Register of debenture holders to the address in Section A6 since Report to members of outcome of investigation by public company into the last annual return, you must interests in its shares complete form AD03 and submit it Register of interests in shares disclosed to public company together with this annual return Instruments creating charges and register of charges England and Wales or Northern Ireland Instruments creating charges and register of charges Scotland

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Annual Return
(For returns made up to a date on or after 1 October 2011)

Full forename(s)  Surname  Former name(s)  Surname  Former name(s)  Former name(s)  Former name(s)  Former name(s)  Secretary details All details must agree with those previously notified to Companies House If you have made change since the last annual return and have not notified us, please complete form CH03  Former name(s)  Pesse provide any previous name which have been used for busine purposes during the period of this return Married women do not need to give former names unless previously used for busine purposes.  Building name/number  Street  Street  Post town  Former name(s)  Service address If you have previously used for busine purposes.  Post town  Former name(s)  Pesservice address If you have previously used for busine quiposes.  Former name(s)  Pesservice address If you have previously notified Companies House that the service address is at "The Company's Registered Office', please state "I Company's Registered Of	Part 2	Officers of the company	
For a secretary who is an individual, go to Section B1 For a corporate secretary, go to Section C1 For a director who is an individual, go to Section D1 For a corporate director, go to Section E1  Secretary  B1 Secretary's details •  Please use this section to list all the secretaries of the company For a corporate secretary, complete Section C1-C4  Please use this section to list all the secretaries of the company For a corporate secretary, complete Section C1-C4  Full forename(s)  Surname Former name(s)  Corporate details Please use Section C1-C4 to ent corporate secretary details.  Secretary details All details must agree with those previously notified to Companies from APO3 and which have been used for busine purposes during the period of this return Married women do not need to give former names unless previously used for busine purposes.  B2 Secretary's service address •  Building name/number  Street  OService address If you have previously notified Companies Notified to Companies for Street Companies Notified to Companies during the period of this return Married women do not need to give former names unless previously used for busine purposes.  B2 Secretary's service address •  B3  Secretary's service address •  B4  OService address If you have previously notified Companies Not			Please use a continuation page
Secretary's details   Please use this section to list all the secretaries of the company For a corporate secretary, complete Section C1-C4		<ul> <li>→ For a corporate secretary, go to Section C1</li> <li>→ For a director who is an individual, go to Section D1</li> </ul>	
Please use this section to list all the secretaries of the company For a corporate secretary, complete Section C1-C4  Title*  Full forename(s)  Surname  Former name(s)  Surname  Former name(s)  Surname  Former name(s)  Secretary details  All details must agree with those previously notified to Companies since the last annual return and have not notified us, please complete form CHO3  Former name(s)  Former name(s)  Secretary details  All details must agree with those previously notified to Companies since the last annual return and have not notified us, please complete form CHO3  Former name(s)  Please provide any previous nam which have been used for busine purposes during the period of this return Married women do not need to give former names unless previously used for busine purposes.  B2  Secretary's service address  Street  Street  Secretary's service address  Floulding name/number  Street  Secretary's service address  Floulding name/number  This information will appear on the company's Registered Office' in address.  This information will appear on the company's Registered Office' in address.	Secretary		
For a corporate secretary, complete Section C1-C4  You may not use this form to appoint a secretary to do this, please complete form APO3 and submit it together with this annu return  Corporate details Please use Section C1-C4 to ent corporate secretary details.  All details must agree with those previously notified to Companies House If you have made change since the last annual return and have not notified us, please complete form CHO3  Former name(s)  Former name(s)  Former name(s)  Former name(s)  Please provide any previous nam which have been used for busine purposes during the period of this return Married women do not need to give former names unless previously used for busine purposes.  B2  Secretary's service address  Building name/number  Street  Street  Service address If you have previously notified Companies House that the service address is at "The Company's Registered Office' in lease state" Company's Registered Office' in address. This information will appear on the service address.  This	B1	Secretary's details ®	
Full forename(s)  Surname  Former name(s)   Surname  Former name(s)   Former name(s)    Secretary details  All details must agree with those previously notified to Companies since the last annual return and have not notified us, please complete form CH03  Former name(s)  Former name(s)  Former name(s)  Please provide any previous nam which have been used for busine purposes during the period of this return Married women do not need to give former names unless previously used for busine purposes.  Building name/number  Street  Secretary's service address  OService address  If you have previously notified Companies House that the service address is at The Company's Registered Office', please state for Company's Registered Office', please state for Company's Registered Office', please state for Company's Registered Office' please state for Company's Registered Office' in address.  This information will appear on the company's Registered Office' in address.  This information will appear on the company's Registered Office' in address.			You may not use this form to appoint a secretary To do this,
Corporate details Please use Section C1-C4 to ent corporate secretary details. All details must agree with those previously notified to Companies House If you have made change since the last annual return and have not notified us, please complete form CH03  Former name(s) Please provide any previous nam which have been used for busine purposes during the period of this return Married women do not need to give former names unless previously used for busine purposes.  Building name/number  Street  Secretary's service address  Fyou have previously notified Companies House that the service address is at The Company's Registered Office', please state 'T Company's Registered Office', please state 'T Company's Registered Office' in address.  This information will appear on the	Title*		please complete form AP03 and submit it together with this annual
Please use Section C1-C4 to ent corporate secretary details.  Secretary details All details must agree with those previously notified to Companies since the last annual return and have not notified us, please complete form CH03  Former name(s) Please provide any previous name which have been used for busine purposes during the period of this return Married women do not need to give former names unless previously used for busine purposes.  Secretary's service address  Building name/number  Street  Street  Service address If you have previously notified Companies House that the service address is at 'The Company's Registered Office', please state 'I Company's Registered Office' in address.  This information will appear on the company's manual papear on the company's Registered Office' in address.  This information will appear on the company's Registered Office' in address.	Full forename(s)		
Secretary details All details must agree with those previously notified to Companies House If you have made change since the last annual return and have not notified us, please complete form CH03  Former name(s) Please provide any previous nam which have been used for busine purposes during the period of this return Married women do not need to give former names unless previously used for busine purposes.  Secretary's service address  Building name/number  Street  Street  Service address If you have previously notified Companies House that the servic address is at 'The Company's Registered Office', please state 'I Company's Registered Office', please state 'I Company's Registered Office', please state 'I Company's Registered Office' in address.  This information will appear on the state of the state	Surname		Corporate details Please use Section C1-C4 to enter
All details must agree with those previously notified to Companies House If you have made change since the last annual return and have not notified us, please complete form CH03  Former name(s) Please provide any previous nam which have been used for busine purposes during the period of this return Married women do not need to give former names unless previously used for busine purposes.  Building name/number  Street  Street  Secretary's service address  If you have previously notified Companies House that the service address is at "the Company's Registered Office', please state "I Company's Registered Office', p	Former name(s) •		, ,
Please provide any previous name which have been used for busine purposes during the period of this return. Married women do not need to give former names unless previously used for busine purposes.  Building name/number  Street  Street  Street  Post town  County/Region  Please provide any previous name which have been used for busine purposes.  Secretary's service address  If you have previously notified Companies House that the service address is at 'The Company's Registered Office', please state 'To Company's Registered Office' in address.  This information will appear on the service address.  This information will appear on the service address.			previously notified to Companies House If you have made changes since the last annual return and have not notified us, please
Building name/number  Street  Street  Street  Street  Street  Post town  County/Region  Service address If you have previously notified Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in address.  This information will appear on the service address.			Please provide any previous names which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business.
If you have previously notified Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in address.  Post town County/Region This information will appear on the state of the state	B2	Secretary's service address <sup>©</sup>	
Street  Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in address.  County/Region  This information will appear on the service address.	Building name/number		
Post town address.  County/Region This information will appear on t	Street		Companies House that the service address is at 'The Company's Registered Office', please state 'The
	Post town		
	County/Region		This information will appear on the
Postcode	Postcode		public record
Country	Country		-

Annual Return (For returns made up to a date on or after 1 October 2011)

#### **Corporate secretary**

C1	Corporate secretary's details •	
	Please use this section to list all the corporate secretaries of the company	O Corporate secretary appointments You cannot use this form to appoint
Corporate body/firm name		a corporate secretary To do this, please complete form APO4 and submit it together with this annual return
Building name/number		Corporate secretary details
Street		All details must agree with those previously notified to Companies House If you have made changes since the last annual return and have
Post town		not notified us, please complete form CH04
County/Region		This information will appear on the
Postcode		public record
Country		
C2	Location of the registry of the corporate body or firm	
_	Is the corporate secretary registered within the European Economic Area (EEA)?  → Yes Complete Section C3 only  → No Complete Section C4 only	
C3	EEA companies ❷	•
	Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register	● EEA  A full list of countries of the EEA can be found in our guidance www.companieshouse.gov.uk
Where the company/ firm is registered <b>©</b>		This is the register mentioned in Article 3 of the First Company Law
Registration number		Directive (68/151/EEC)
C4	Non-EEA companies	
_	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	Non-EEA Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in
Legal form of the corporate body or firm		that register
Governing law		
If applicable, where the company/firm is registered •		
If applicable, the registration number		

#### **AR01 Annual Return** (For returns made up to a date on or after 1 October 2011) Director D1 Director's details 0 O Director appointments Please use this section to list all the directors of the company You cannot use this form to For a corporate director, complete Section E1-E4 appoint a director To do this, please complete form APO1 and submit it Title\* Mr together with this annual return Lloyd Full forename(s) Corporate details Please use Section E1-E4 to enter Guthrie Surname corporate director details. **Director details** Former name(s) @ All details must agree with those previously notified to Companies House If you have made changes Country/State of since the last annual return and United Kingdom residence have not notified us, please complete form CH01 British Nationality Pormer name(s) ٥٥ **"9** Date of birth Please provide any previous names which have been used for business **Business occupation** purposes during the period of (if any) this return. Married women do not need to give former names unless previously used for business purposes. D2 Director's service address® Building name/number 90 Liverpool Road Service address If you have previously notified

Street

Post town

Postcode

Country

County/Region

Watford

Hertfordshire

United Kingdom

1

D

D

Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the

This information will appear on the

address

public record

Annual Return
(For returns made up to a date on or after 1 October 2011)

#### Director

D1	Director's details •	
	Please use this section to list all the directors of the company For a corporate director, complete Section E1-E4	O Director appointments You cannot use this form to appoint a director To do this, please
Title*		complete form AP01 and submit it together with this annual return
Full forename(s)		Corporate details Please use Section E1-E4 to enter
Surname		corporate director details.
Former name(s) •		Director details  All details must agree with those previously notified to Companies  House If you have made changes
Country/State of residence		since the last annual return and have not notified us, please
Nationality		complete form CH01
Date of birth	d d m y y y	Please provide any previous names
Business occupation (if any)		which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes.
D2	Director's service address®	
Building name/number		Service address  If you have previously notified
Street		Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the
Post town		address.
County/Region		This information will appear on the public record
Postcode		pa-114 14412
Country		

Annual Return
(For returns made up to a date on or after 1 October 2011)

#### **Corporate director**

E1	Corporate director's details •	
	Please use this section to list all the corporate director's of the company	• Corporate director appointments You cannot use this form to appoint a corporate director. To do this,
Corporate body/firm name		please complete form APO2 and submit it together with this annual return
Building name/number		Corporate director details All details must agree with those
Street		previously notified to Companies House If you have made changes since the last annual return and have not notified us, please complete
Post town		form CH02
County/Region		This information will appear on the public record
Postcode		
Country		
E2	Location of the registry of the corporate body or firm	
	Is the corporate director registered within the European Economic Area (EEA)?  → Yes Complete Section E3 only  → No Complete Section E4 only	
E3	EEA companies ®	
	Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register	● EEA  A full list of countries of the EEA can be found in our guidance www.companieshouse.gov.uk
Where the company/ firm is registered <b>©</b>		This is the register mentioned in Article 3 of the First Company Law
Registration number		Directive (68/151/EEC)
E4	Non-EEA companies	<u> </u>
	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	◆ Non-EEA  Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in
Legal form of the corporate body or firm		that register
Governing law		
If applicable, where the company/firm is registered •		
If applicable, the registration number		

AR01
Annual Return
(For returns made up to a date on or after 1 October 2011)

Part 3	Statement of capital o						
	→ Yes Com	any have share capital? Complete the sections below and the following Part 4 Go to Part 5 (Signature).				• This should reflect the company's capital status at the made up date of this annual return	
F1	Share capital in pound sterling (£)						
Please complete the ta If all your issued capita			ld in pound sterling and then go to Section F4				
Class of shares (E g Ordinary/Preference etc.)		Amount paid up on each share ②	Amount (if any) unpaid on each share ②	Number of shares		Aggregate nominal value 4	
Ordinary		1	0	1		£ 1	
						£	
						£	
						£	
		•	Totals	1		£ 1	
F2	Share capital in	other currencies					
Please complete the ta Please complete a sepa			d in other currencies				
Currency							
Class of shares (E.g. Ordinary/Preference etc.)		Amount paid up on each share Amount (if any) unpaid on each share		Number of shar	es 🚯	Aggregate nominal value 4	
		<u> </u>	Totals				
Currency							
Class of shares (E g Ordinary/Preference etc	)	Amount paid up on each share	Amount (if any) unpaid on each share	Number of shar	res 😈	Aggregate nominal value	
	<del></del> -						
			Totals				
B	Totals						
	Please give the total number of shares and total aggregate nominal value of issued share capital  One of the total number of shares and total aggregate nominal value of the share capital of the total aggregate value of the total aggregate value of the total number of shares and total aggregate nominal value of the total number of shares and total aggregate nominal value of the total number of shares and total aggregate nominal value of the total number of shares and total aggregate nominal value of the total number of shares and total aggregate nominal value of the total number of shares and total aggregate nominal value of the total number of shares and total aggregate nominal value of the total number of shares and total aggregate nominal value of the total number of shares and total aggregate nominal value of the total number of shares and total aggregate nominal value of the total number of shares and nu					st total aggregate values in	
Total number of shares						t currencies separately For £100 + €100 + \$10 etc	
Total aggregate nominal value 🏵							
Including both the noming share premium     Total number of issued significant.	-	Number of shares issue nominal value of each	share Plea	ntinuation Pagi ase use a Statem e if necessary		al continuation	

ARO1
Annual Return
(For returns made up to a date on or after 1 October 2011)

F4	Statement of capital (Voting rights)				
	Please give the prescribed particulars of rights attached to shares for each class of share shown in the statement of capital share tables in Sections F1 and F2				
Class of share					
Voting rights	All shares hold equal voting rights Dividends will be distributed in accordance with the shareholding, and any capital distribution upon sale/cessation of the company will also be apportioned in accordance with the shareholding				
Voting rights					
Class of share					
Voting rights					
Class of share					
Voting rights					

	ARO1 Annual Return (For returns made up to a date on or <b>after 1 October 2011</b> )	
Part 4	Shareholders	
	Does your company have share capital?  → Yes go to Section G1 'Companies with share capital'  → No Go to Part 5 (Signature)	
G1	Companies with share capital	
Question 1	Were any of the company's shares admitted to trading on a market at any time during this return period? Please tick the appropriate box below ●  No go to Section G2 'Past and present shareholders'  Yes go to Question 2.	A market is one established under the rules of a UK recognised investment exchange or any other regulated markets in or outside of the UK, or any other market outside
Question 2	Please only refer to Question 2 below if you have answered 'Yes' to Question 1 If you answered 'No', please go to Section G2 'Past and present shareholders'	of the UK The current UK recognized investment exchanges and regulated markets can be found at www.fsa.gov.uk/register/exchanges.do
	Did the company, throughout the return period, have any shares admitted to trading on a relevant market and was it, throughout the return period, an issuer to which DTR5 applies? Please tick the appropriate box below   No go to Section G4 'Shareholders who hold at least 5% of any class of shares of the company as at the made up date of the return'  Yes go to Part 5 'Signature'	DTR5 refers to the Vote Holder and Issuer Notification Rules contained in Chapter 5 of the Disclosure and Transparency Rules source book issued by the Financial Services Authority Notification is required when the percentage acquisition of a shareholder in the company has reached a certain threshold (starting at 3%)
G2	List of past and present shareholders ®	1
	The company is required to provide a full list of past and present shareholders if one was not included with either of the last two returns. Please tick the appropriate box below  There were no shareholder changes in this period. Go to Part 5 (Signature)  A full list of shareholders is enclosed.  How is the list of shareholders enclosed. Please tick the appropriate box below.  The list of shareholders is enclosed on paper. Go to Section G3. 'List of past and present shareholders.'  The list of shareholders is enclosed in another format. Go to Part 5 (Signature).	This section only applies to companies answering 'No' in Section G1

#### **Annual Return**

(For returns made up to a date on or after 1 October 2011)

G3

#### List of past and present shareholders o

Changes during this period to shareholders' particulars or details of the amount of stock or shares transferred must be completed each year

You must provide a 'full list' of all company shareholders on

- The company's first annual return following incorporation,
- Every third annual return after a full list has been provided

 Please list the company shareholders in alphabetical order

Joint shareholders should be listed consecutively

Further shareholders

Please use a 'List of past and present shareholders' continuation page if necessary

This section only applies to companies answering 'No' to Question 1 in Section G1

I		Shares or stock currently held	Shares or stock transferred (if appropriate)			
Shareholder's Name (Address not required)	Class of share	Number of shares or amount of stock	Number of shares or amount of stock	Date of registration of transfer		
Mr Lloyd Guthne	Ordinary	1		1 1		
				1 1		
				1 1		
				/ /		
				1 1		
				1 1		
				1 1		
				1 1		
				1 1		
				, ,		
				1 1		
				, ,		

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#### **Annual Return**

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G4

#### Shareholders who hold at least 5% of any class of share(s) of the company as at the made up date of this return

This section should show only the shareholders that hold at least 5% of any class of share(s) of the company at the date of this return

It should only be completed by companies that have answered 'Yes' to Question 1 in Section G1, and 'No' to Question 2 in Section G1

If there were no shareholders holding at least 5% of any class of share(s) at the date of this return, this section may be left blank

→ Go to Part 5 (Signature)

This section only applies to companies answering 'No' to Question 2 in Section G1

Please list the company shareholders in alphabetical order

Joint shareholders should be listed consecutively

#### **Further shareholders**

Please use a 'Shareholders who hold at least 5% of any class of share(s) of the company as at the made up date of this return' continuation page if necessary

		Shares or stock currently held			
Shareholder's name	Shareholder's address	Class of share	Number of shares or amount of stock		
		-			

**Annual Return** 

(For returns made up to a date on or after 1 October 2011)

## Part 5 Signature

This must be completed by all companies.

I am signing this form on behalf of the company

Signature

Signature

This form may be signed by

Director  $oldsymbol{0}$ , Secretary, Person authorised  $oldsymbol{0}$ , Charity commission receiver and manager, CIC manager, Judicial factor

**⊙** Societas Europaea

If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership

Person authorised

X

Under either section 270 or 274 of the Companies Act 2006

#### Annual Return

(For returns made up to a date on or after 1 October 2011)

# You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be

visible to searchers of the public record

Contact name David Garratt

Company name SJD Accountancy

Address Plaza 8

KD Tower

Cotterells

Post town Hemel Hempstead

County/Region Hertfordshire

Postcode H P 1 1 F W

Country United Kingdom

Dx

Telephone 01442 232 700

### ✓ Checklist

We may return forms completed incorrectly or with information missing

## Please make sure you have remembered the following:

- □ That if the made up date of the return is any earlier than 1 October 2011, you must complete the appropriate form AR01
- ☐ The company name and number match the information held on the public Register
- ☐ You have completed your principal business activity
- You have not used this form to make changes to the registered office address.
- You have not used this form to make changes to secretary and director details
- You have fully completed the Statement of capital (if applicable)
- ☐ You have signed the form
- $\hfill \square$  You have enclosed the correct fee

#### Important information

Please note that all information on this form will appear on the public record

#### £ How to pay

A fee of £40 is payable to Companies House in respect of an Annual Return

Make cheques or postal orders payable to 'Companies House'

#### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1

#### Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk