Registered number: 07035903 Charity number: 1133293

EVENING CHRONICLE SUNSHINE FUND

(A company limited by guarantee)

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2012

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CONTENTS

	Page
Reference and administrative details of the charity, its trustees and advisers	1
Trustees' report	2 - 5
Independent examiner's report	6 - 7
Statement of financial activities	8
Balance sheet	9
Notes to the financial statements	10 - 15

EVENING CHRONICLE SUNSHINE FUND

(A company limited by guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITABLE COMPANY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 30 JUNE 2012

Trustees

Mr D F Clarke
Mr J D Douglas
Mrs B J Gubbins (resigned 19 September 2012)
Mr C Jobe
Mr B Latham
Mr P Robertson (resigned 13 September 2011)
Mr R M Soloman, Chair
Mr D Thwaites (appointed 13 September 2011)

Company registered number

07035903

Charity registered number

1133293

Registered office

ncjMedia Limited Groat Market Newcastle upon Tyne NE1 1ED

Company secretary

J S Waters

Accountants

Ryecroft Glenton Chartered Accountants 32 Portland Terrace Newcastle upon Tyne NE2 1QP

Bankers

HSBC Bank plc Kingsway Team Valley Trading Estate Tyne and Wear NE11 0JT

TRUSTEES' REPORT FOR THE YEAR ENDED 30 JUNE 2012

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the financial statements of Evening Chronicle Sunshine Fund (the charitable company) for the year ended 30 June 2012. The Trustees confirm that the Annual Report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

STRUCTURE, GOVERNANCE AND MANAGEMENT

CONSTITUTION

The charitable company is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association on 1 October 2009

The charitable company is constituted under a Memorandum of Association dated 01/10/09 and is a registered charity number 1133293

The principal object of the charitable company is to benefit sick or disabled young people up to and including the age of 18 years living in the English counties of Northumberland, Tyne and Wear, Durham and Cleveland with an emphasis on assisting those located in the circulation area of the Evening Chronicle

METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES

The management of the charitable company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association

In accordance with the company's Articles of Association, Mr R M Soloman, MR C Jobe and Mr B Latham resigned by rotation and were re elected and Mr D Thwaites, who was appointed during the year, resigned and was re elected

POLICIES ADOPTED FOR THE INDUCTION AND TRAINING OF TRUSTEES

All Trustees complete a skills matrix to enable the Charity to obtain a mix of skills and gender. New Trustees will enjoy a full induction programme including time in the office with staff experiencing the organisation first hand and thereafter be assigned an area of responsibility depending on their expertise. All procedures are in line with the Charity Commission guidelines.

• ORGANISATIONAL STRUCTURE AND DECISION MAKING

The Trustees manage the business of the charity as per Articles 23 of the Articles of Association together with the Fund Director

RISK MANAGEMENT

The Trustees have assessed the major risks to which the charitable company is exposed, in particular those related to the operations and finances of the charitable company, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 30 JUNE 2012

OBJECTIVES AND ACTIVITIES

POLICIES AND OBJECTIVES

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit

The charity's objects are to benefit sick or disabled young people up to and including the age of 18 years living in the English counties of Northumberland, Tyne and Wear, Durham and Cleveland, with an emphasis on assisting those located in the circulation area of the Evening Chronicle, including but not limited to

- a) provision of funds or paying for items, services or facilities that they or those with responsibility for them could not otherwise afford.
- b) providing recreational and leisure time activities in the interest of social welfare with a view to improving their conditions of life, and
- c) providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals

The Trustees have approved an application to the Charity Commission to amend section a of the objects to read "Provision of funds for, or paying for, specialist equipment items for beneficiaries where they or those with responsibility for them could not otherwise afford those items and where those items are not provided by the NHS, Local Authorities or other similar public service". It is anticipated that the amendment will take place in 2013.

ACTIVITIES FOR ACHIEVING OBJECTIVES

We raise awareness in the North East of England in relation to the charity's work in giving out specialised equipment to local children with disabilities together with the need for the charity to raise income to enable this to happen

We raise funds through a combination of

- Organising our own events
- Supporting the events of others
- Applying to Trusts and Foundations
- Community fundraising through physical and box collections
- Contacting schools and organisations for support
- Encouraging the making of legacies to benefit the charity
- Corporate Fundraising

EQUIPMENT APPLICATION POLICIES

We invite applications from individuals and organisations from the North East of England to apply for specialist equipment for North East Children up to and including18 years with an emphasis on assisting those located in the circulation area of the Evening Chronicle

The charity's application form must be completed and accompanied by 2 supporting letters from professionals who know the child and who can explain how they will be helped by receiving the equipment. We also require 2 quotes for the equipment where possible. This will then be assessed by the Committee on a quarterly basis who are made up of some of the Trustees together with experienced professionals with expertise in children's disability.

When successful a cheque is sent to the applicant made payable to the supplier of the equipment

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 30 JUNE 2012

ACHIEVEMENTS AND PERFORMANCE

GOING CONCERN

After making appropriate enquiries, the trustees believe that the charitable company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

REVIEW OF ACTIVITIES

Our Trust & Foundations strategy continued to grow and proved very successful

We worked with our corporate partners to organise an evening at a local pantomime for 10 of our beneficiary families, which was hugely successful with both children and families. We hope to build more of these project's in 2012/2013.

Successful fundraising events undertaken this year include events
The Annual Fund Sunshine Fun Run
Great North Swim
Real Radio BBQ
Ant & Dec Appeal Launch
Great North Run
Sunflower Ball
Celebrity Question of Sport
Santa Challenge
Zumbathon

The Evening Chronicle has a unique bond with the charity and offers continuous support through gift in kind overheads and articles in the newspaper on the charity's fundraising activities and providing specialised equipment to children with disabilities

FINANCIAL REVIEW

RESERVES POLICY

The Fund aims to maintain a reserve of £50k so as to comply with the Charity Commission guidelines of three to six months running costs. This will be monitored closely by the Trustees at monthly meetings

PLANS FOR THE FUTURE

FUTURE DEVELOPMENTS

Due to the current economic climate growth plans are on hold although we are diversifying our fundraising activities to suit customer requirements whilst maximising income during the challenging economic climate. This includes introducing legacy and payroll strategies plus, encouraging and supporting individuals to organise their own events. We are also putting more resources into our Trust and Foundation fundraising.

We also plan to review our application procedure as we have seen a 30% increase in applications in the last 12 months without a corresponding increase in income. For the first time ever the charity has a waiting list and is therefore introducing revised application guidelines.

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 30 JUNE 2012

TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees (who are also directors of Evening Chronicle Sunshine Fund for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charities SORP,

1. Solowa

- make judgments and accounting estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In preparing this report, the Trustees have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006

This report was approved by the Trustees on 18 December 2012 and signed on their behalf by

Mr R M Soloman

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 30 JUNE 2012

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF EVENING CHRONICLE SUNSHINE FUND

I report on the financial statements of the charitable company for the year ended 30 June 2012 which are set out on pages 8 to 15

This report is made solely to the charitable company's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the charitable company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charitable company and the charitable company's Trustees as a body, for my work or for this report

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The Trustees, who are also the directors of the company for the purposes of company law, are responsible for the preparation of the financial statements. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed

Having satisfied myself that the charitable company is not subject to audit under charity or company law and is eligible for independent examination, it is my responsibility to

- examine the financial statements under section 145 of the Act.
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act, and
- state whether particular matters have come to my attention

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission An examination includes a review of the accounting records kept by the charitable company and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S REPORT (continued) FOR THE YEAR ENDED 30 JUNE 2012

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 386 of the Companies Act 2006, and
 - to prepare financial statements which accord with the accounting records and comply with the
 accounting requirements of section 396 of the Companies Act 2006 and with the methods and
 principles of the Statement of Recommended Practice Accounting and Reporting by Charities

have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached

Signed

Dated 18 December 2012

Detley Anderson Chartered Accountant

Rober Adean

RYECROFT GLENTON

Chartered Accountants

32 Portland Terrace Newcastle upon Tyne NE2 1QP

STATEMENT OF FINANCIAL ACTIVITIES (incorporating income and expenditure account) FOR THE YEAR ENDED 30 JUNE 2012

	Note	funds 2012	Unrestricted funds 2012 £	Total funds 2012	Total funds 2011
INCOMING RESOURCES	Note	£	Ł	£	£
Incoming resources from generated funds	2				04.746
Community Foundation Other donations	2 2	36,691	- 22,426	- 59,117	94,716 60,119
Other voluntary income	2	30,031	5,599	5,599	37,973
Activities for generating funds	3	-	143,731	143,731	139,519
TOTAL INCOMING RESOURCES		36,691	171,756	208,447	332,327
RESOURCES EXPENDED					
Costs of generating funds					
Fundraising expenses and other costs	3	-	101,334	101,334	129,016
Charitable activities	5	36,691	45,975	82,666	143,820
Governance costs	9	•	33,086	33,086	39,267
TOTAL RESOURCES EXPENDED	4	36,691	180,395	217,086	312,103
MOVEMENT IN TOTAL FUNDS FOR THE YEAR - NET INCOME/(EXPENDITURE) FOR THE YEAR			(8,639)	(8,639)	20,224
			(0,000)	(0,000)	20,22.1
Total funds at 1 July 2011			20,224	20,224	
TOTAL FUNDS AT 30 JUNE 2012			11,585 ————	11,585	20,224

The notes on pages 10 to 15 form part of these financial statements

EVENING CHRONICLE SUNSHINE FUND

(A company limited by guarantee) REGISTERED NUMBER: 07035903

BALANCE SHEET AS AT 30 JUNE 2012

		2012		2011
Note	£	£	£	£
12	4,751		17,957	
	11,515		31,242	
-	16,266	•	49,199	
13	(4,681)		(28,975)	
_		11,585		20,224
	-	11,585		20,224
	=			
14	_	11,585		20,224
		11,585		20,224
	12 - 13 -	12 4,751 11,515 16,266 13 (4,681)	Note £ £ 12 4,751	Note £ £ £ £ 12 4,751

The Trustees consider that the charitable company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the charitable company to obtain an audit for the year in question in accordance with section 476 of the Act

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and for preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at 30 June 2012 and of its net resources expended for the year in accordance with the requirements of sections 394 and 395 of the Act and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company

The financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved by the Trustees on 18 December 2012 and signed on their behalf, by

Mr R M Soloman

The notes on pages 10 to 15 form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2012

1. ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), 'Accounting and Reporting by Charities' published in March 2005, applicable accounting standards and the Companies Act 2006

1.2 Company status

The charitable company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the charitable company being wound up, the liability in respect of the guarantee is limited to £10 per member of the charitable company.

1.3 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charitable company and which have not been designated for other purposes

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors which have been raised by the charitable company for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.4 Incoming resources

All incoming resources are included in the Statement of financial activities when the charitable company is legally entitled to the income and the amount can be quantified with reasonable accuracy. For legacies, entitlement is the earlier of the charitable company being notified of an impending distribution or the legacy being received.

Donated services or facilities, which comprise donated services, are included in income at a valuation which is an estimate of the financial cost borne by the donor where such a cost is quantifiable and measurable. No income is recognised where there is no financial cost borne by a third party.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2012

1. ACCOUNTING POLICIES (continued)

15 Resources expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the charitable company and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the charitable company, and compliance with constitutional and statutory requirements.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

1.6 Pensions

The charitable company contributes to a personal pension plan on behalf of employees and the pension charge represents the amounts payable by the charitable company to the plan during the period

2. VOLUNTARY INCOME

	Restricted funds 2012	Unrestricted funds 2012 £	Total funds 2012 £	Total funds 2011 £
Community Foundation Other donations	- 36,691	- 22,426	- 59,117	94,716 60,119
Total donations	36,691	22,426	59,117	154,835
Legacies Community Foundation endowment grants	-	- 5,599	- 5,599	32,459 5,514
	-	5,599	5,599	37,973
Voluntary income	36,691	28,025	64,716	192,808

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2012

3.	ACTIVITIES	FOR GEN	ERATING FUNDS
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3.	ACTIVITIES FOR GENERATING FUNDS	Restricted funds 2012 £	Unrestricted funds 2012	Total funds 2012 £	Total funds 2011 £
	FUNDRAISING INCOME	-	~	~	4
	Fundraising events	-	143,731	143,731	139,519
	FUNDRAISING EXPENSES			·	
	Activity events direct costs Support costs - Fundraising		48,924 52,410	48,924 52,410	70,103 58,913
		-	101,334	101,334	129,016
	Net income from activities for generating funds	-	42,397	42,397	10,503
4.	ANALYSIS OF RESOURCES EXPENDED	BY EXPENDIT	URE TYPE		
		Staff costs 2012 £	Other costs 2012 £	Total 2012 £	Total 2011 £
	Fundraising expenses	-	101,334	101,334	129,016
	Costs of generating funds	-	101,334	101,334	129,016
	Direct costs - Grant giving Governance	24,151 27,051	58,515 6,035	82,666 33,086	143,820 39,267
		51,202	165,884	217,086	312,103
5.	ANALYSIS OF RESOURCES EXPENDED	BY ACTIVITIES	S		
		Grant funding of activities	Support costs	Total	Total
		activities.			10107
		2012	2012	2012	2011
	Direct costs - Grant giving		2012 £ 27,882	2012 £ 82,666	
	Direct costs - Grant giving	2012 £	£	£	2011 £
6.	Direct costs - Grant giving GRANTS TO INDIVIDUALS	2012 £	£ 27,882	£	2011 £ 143,820
6.		2012 £	£	£	2011 £
6.		2012 £	£ 27,882	£	2011 £ 143,820 ————

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2012

7 GRANTS TO INSTITUTIONS

	Restricted funds 2012 £	Unrestricted funds 2012 £	Total funds 2012 £	Total funds 2011 £
Grants to institutions	-	7,500	7,500	-

The grant to Hadrian School was to help 113 children with disabilities

8. SUPPORT COSTS

	Basis of					
	Allocation -			Direct costs	Total	Total
	time spent	Fundraising	Governance	- Grant	2012	2011
	-	£	£	£	£	£
Insurance		1,271	758	678	2,707	3,824
Printing, postage						
and stationery		578	344	307	1,229	3,903
Consultancy fees	;	3,446	2,053	1,832	7,331	8,599
Telephone		524	312	278	1,114	277
Advertising		-	-	-		463
Computer costs		-	-	_	-	2,250
Staff training		89	53	48	190	1,759
Legal and						.,
professional		_	-	-	•	1,023
Subscriptions		179	107	95	381	512
Bank charges		115	69	61	245	145
Sundries		616	367	332	1,315	817
Staff travel &		010	307	332	1,515	011
subsistence,		407	442	100	399	
meeting costs		187	112	100	399	-
Wages and		40.054	04.000	04.404	05.054	00.420
salaries		40,351	24,039	21,464	85,854	90,438
National						0.700
Insurance		3,922	2,337	2,086	8,345	8,780
Pension cost		1,132	675	601	2,408	2,557
		52,410	31,226	27,882	111,518	125,347

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2012

9.	GO	VFRN#	NCF	COSTS
v.	\sim	* - \ \	1110	00010

	Restricted funds 2012 £	Unrestricted funds 2012 £	Total funds 2012 £	Total funds 2011 £
Legal and professional Accountancy Support costs - Governance Wages and salaries		1,860 4,175 27,051	- 1,860 4,175 27,051	2,370 1,800 6,601 28,496
	-	33,086	33,086	39,267

10. NET INCOME / (EXPENDITURE)

This is stated after charging

2012	2011
£	£
2,408	2,557
	£

During the year, no Trustees received any remuneration (2011 - £NIL)

During the year, no Trustees received any benefits in kind (2011 - £NIL)

During the year, no Trustees received any reimbursement of expenses (2011 - £NIL)

11. STAFF COSTS

Staff costs were as follows

	2012	2011
	£	£
Wages and salaries	85,854	90,438
Social security costs	8,345	8,780
Other pension costs	2,408	2,557
	96,607	101,775
The average monthly number of employees during	the year was as follows	

The average monthly number of employees during the year was as follows

2012	2011
No.	No
4	4

No employee received remuneration amounting to more than £60,000 in either year

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2012

12.	DEBTORS	
1/	DEBILIKS	

2012 £	2011 £
1,416	15,250
947	<i>345</i>
2,388 '	2,362
4,751	17,957
2012 £	2011 £
705	3,639
	7,355
1,861	17,981
4,681	28,975
	£ 1,416 947 2,388 4,751 2012 £ 705 2,115 1,861

14. SUMMARY OF FUNDS

	Brought Forward £	Incoming resources	Resources Expended £	Carried Forward £
General funds Restricted funds	20,224	171,756 36,691	(180,395) (36,691)	11,585 -
	20,224	208,447	(217,086)	11,585

15. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Restricted funds 2012 £	Unrestricted funds 2012 £	Total funds 2012 £	Total funds 2011 £
Current assets Creditors due within one year	- -	16,266 (4,681)	16,266 (4,681)	49,199 (28,975)
	-	11,585	11,585	20,224

16. PENSION COMMITMENTS

The charitable company contributes to personal pension plans and the pension charge represents the amounts payable by the charitable company to the plans during the period which amounted to £2,408