

REGISTERED COMPANY NUMBER: 01528576 (England and Wales)  
REGISTERED CHARITY NUMBER: 5110000



Report of the Trustees and  
Unaudited Financial Statements  
for the Year Ended 31 December 2019  
for  
The Conquest Theatre Trust Ltd

Thorne Widgery Accountancy Ltd  
Chartered Accountants  
2 Wyevale Business Park  
Kings Acre  
Hereford  
Herefordshire  
HR4 7BS

The Conquest Theatre Trust Ltd

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for the Year Ended 31 December 2019

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Report of the Trustees  
for the Year Ended 31 December 2019

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The primary object for which the Trust was established is the promotion, maintenance, improvement and advancement of education, particularly by the production of educational plays and the encouragement of the arts, including the arts of drama, mime, dance, singing and music, literature, poetry, painting, sculpture, photography, cinema and all other graphic arts and the fine arts.

As the main ancillary, The Trust presents, promotes, organises, provides, manages and produces plays, dramas, comedies, operas, operettas, burlesques, films, radio and television broadcasts, concerts, musical pieces, puppet shows, ballet, and national, folk and classical dancing, entertainments and exhibitions and performances.

The Trust's objects are all of a charitable nature.

**Public benefit**

From 2008, The Trustees' Annual Report of a Charity has had to include a statement or statements of public benefit, demonstrating that the Charity Commission's principles have been adhered to. The statements may be diffused within the body of the Report rather than explicit; the following, however, shows how the guidance refers to Conquest Theatre step by step.

The two Principles of Public benefit are:

- 1) There must be an identifiable benefit or benefits.
  - a) It must be clear what the benefits are.
  - b) The benefits must be related to the aims.
  - c) Benefits must be balanced against any detriment or harm.
- 2) Benefit must be to the public, or a section of the public.
  - a) The beneficiaries must be appropriate to the aims.
  - b) Where benefit is to a section of the public, the opportunity to benefit must not be unreasonably restricted by geographical or other restrictions.
  - c) People in poverty must not be excluded from the opportunity to benefit.
  - d) Any private benefits must be incidental.

**1.a) What benefits do we offer?**

The Conquest Theatre offers opportunities for attending and participating in a wide variety of artistic production, particularly drama, but including cinema, live streaming, music and graphic arts, among others. Its Youth Section is an important and thriving section of its activities. We also offer a gathering space for cultural societies such as Local History, Art History and Flower-Arranging. The theatre is fully equipped with lighting, sound, projection, changing and refreshment facilities. The nearest equivalent venues for a similar range of activities are half an hour or more's drive away.

**1.b) How do the benefits relate to the aims?**

The Charitable Objects of the Conquest Theatre Trust are currently stated to be:

"to promote, maintain, improve and advance education, particularly by the production of educational plays and the encouragement of the arts, including arts of drama, mime, dance, singing and music, literature, poetry, painting, sculpture, photography and all other graphic arts and the fine arts, and to formulate, prepare and establish schemes therefore."

The opportunities offered by the theatre clearly relate directly to these aims. Although it may be said that involvement in almost any artistic activity is educational, this aim is specifically addressed by the Youth Theatre, and the opportunity for adults to improve their acting, backstage or front-of-house ability by experience and the Drama club which meets regularly for just this purpose.

**1.c) Is any detriment or harm attributable to the theatre?**

In a word, no. The theatre does not detract from any other local activity which might be enhanced by its closure, and causes no more disruption to the environment than would ensue were it closed or replaced by something else.

**2.a) Our beneficiaries.**

The variety of activities carried out at the Conquest Theatre means that all members of the public are potential beneficiaries of the education in and encouragement of the arts offered by the Charity. Membership of the Theatre is open to anybody, and within the membership, everybody has the opportunity to become a member of the Management Committee.

## **OBJECTIVES AND ACTIVITIES**

### **Public benefit**

Geographically, the population of Bromyard (about 5000) is within ten minutes walk. Although there is no longer a lack of theatres in Leominster and Tenbury playgoers from those areas also patronise the Conquest, and various reasons bring people in from the Kidderminster, Worcester, Malvern, Ledbury and Hereford areas as well. In terms of artistic interest, opportunities are offered as spectators, participants (as performers, technicians, stage designers, costume designers or in direction and management of a show), or as part of a leisure facility management team. The range of activities include those of particular appeal to a wide range of ages (from pre-primary school to wartime sing-alongs and meetings for the Herefordshire Carers organisation) and artistic tastes.

### **2.b) Restrictions.**

Obviously, any particular activity of the theatre may be of interest only to a minority of the public, but the range of activities offered over a year means that nobody of any artistic enthusiasm is excluded. For those who have difficulty attending evening performances matinées are offered for popular shows in the afternoon, and special events (such as film showings) for people who may have mobility problems are also arranged during the day. The Conquest Theatre is fully accessible to wheelchairs, and a hearing loop system is installed. Being in the centre of town, and surrounded by a car park, the Conquest Theatre is convenient to all its patrons. Occasionally, where appropriate, vehicular transfer is arranged for particular groups.

### **2.c) The ability to pay.**

The Conquest Theatre costs about £10,000 a year to maintain, a staggeringly small sum thanks to its charitable status and the enormous contribution of its volunteers. Nevertheless, without any maintenance grant, almost the full cost must be met by ticket sales. A normal full-price ticket is about £10, which is cheaper than the equivalent at any other theatre within a very wide radius, and concessions are offered for those on pensions, students and the unwaged. Being a local theatre, most of the audience has a minimal travel cost. The cost of hire of the theatre by local schools and societies is negotiable and reflects the income of the organisation, so that lack of funds is, as far as possible, not an obstacle to the use of the theatre.

### **2.d) Private benefits.**

The 'private benefits' provided by the Conquest Theatre consist of fees payable to professional shows brought in, payments for services relating to the upkeep of the theatre, and minor incidental costs also directly relating to the aims of the Charity.

## **ACHIEVEMENT AND PERFORMANCE**

### **Charitable activities**

Welcome to the Chairman's report for the Conquest Theatre for 2019. I am delighted to report that this year has been a successful one for us and we have made a very healthy surplus to add to our funds.

Once again, we have offered our patrons a broad range of entertainment which has attracted audiences from across the Three Counties and beyond. Event Cinema continues to be extremely popular and gives us a good proportion of our income, offering patrons the chance to see 'live on screen' productions from across the globe including offerings from the New York Met and the ever popular Andre Rieu in Vienna. The huge variety of productions available to us in this medium means that we are literally able to offer something for everyone, whether it be Shakespeare or rock bands, art on screen or opera. As always, we continue to offer a range of live events, with Folk in the Foyer remaining popular, alongside productions from visiting companies and individuals, among others, Our Star Theatre, who gave us their versions of The 39 Steps and Rebecca, and local 'celebrity' Chris Barltrop with The Audacious Mr. Astley. One interesting event this year started with a surprise phone call from America. Dean Friedman, a legendary singer-songwriter from the 1970s, rang us himself to offer 'An Evening with Dean Friedman', which gave us visiting fans from across the country and a very entertaining evening.

Our own performers continue to surprise us with their talent! Our first production was a modern and colourful version of Beauty and the Beast directed by Nikki Ive, with a young, vibrant cast and crew, which delighted audiences who participated eagerly. Later in the year we staged a production from local writer Paul Murray portraying events in the lives of the Canary Girls who during the war worked in the munitions factory at Rotherwas in Hereford. Charlotte Barltrop directed an interesting and enlightening production, as many of our audience members were unaware of the work these brave women did, and we were honoured to have a visit from a former Canary Girl who is resident in Bromyard. In complete contrast to Canary Girls, Martin Goddard directed Ben Travers zany farce, Thark, an off beat play first published in 1927, which gave our actors a chance to shine in a very different genre of theatre. Our final offering of the year was spectacular, and stretched the talents of our group beyond what we thought was possible. Chicago was directed by Becky Cook, whose expertise in choreography came to the fore in this stunning production. Staged in honour of the late Sylvia Silver, who had planned to direct this for us, Chicago was a triumph of ingenuity and engineering, with a set kindly provided by Bromyard Scaffolding, and was received to great critical acclaim by audiences whose generosity meant that the retiring 'bucket collection' towards funds generated substantial sums from every performance.

## **ACHIEVEMENT AND PERFORMANCE**

### **Charitable activities**

The Youth Theatre, run by Becky Cook in conjunction with The Courtyard Theatre, continues to thrive, offering young people a chance to learn new and important life skills and express themselves in so many ways. Bromyard is also fortunate that Ludwig Theatre Arts uses the Conquest as a venue for Musical Theatre and Street Dance classes for young people, which are very popular.

Other groups continue to hire our venue and bring a wide variety of events of interest to our community. The Art History Group remains popular, as do events offered by the Local History Society amongst others. As in previous years our coffee mornings are well supported, with local Councillors still in attendance and there are many networking opportunities on offer as well as - just a great opportunity to chat with friends. This is of huge benefit to so many people who might otherwise not have an opportunity to socialise in an informal, friendly setting.

Our plans for expansion continue, but the current difficult financial environment where so many groups and societies, professional and amateur, are seeking help from fund giving bodies, means that sourcing large charitable donations is proving difficult. However, we continue to raise money whenever and however we can, and this year we have been lucky enough to have benefitted from Bryan James, one of our members, celebrating his 70th birthday. Bryan generously decided not only to give us the donations from his birthday bash, but to undertake a sponsored '70 dances' in aid of our funds. Both events were hugely successful and raised much more than Bryan had anticipated. Perhaps one of our most successful fundraising ideas was a 'Wheelbarrow of Alcohol' draw, with the contents and the wheelbarrow donated by local businesses and patrons. We set out to raise between £800 and £1000, and finally sold £3164 worth of tickets! We are fortunate though that the Co-op have chosen us to be one of the recipients of their Community Fund. For a year starting in October, we will receive a percentage of the money from sales in our local Co-op stores which we will use towards the enhancement of our foyer and its facilities.

In all sections of the theatre we are supported by a strong body of people who freely give their time to keep the Conquest alive and thriving for our community. Thanks, as always, are due to each of you for the work you do. Every one of you is an invaluable asset and we could not run without you.

I am so pleased that I am able to write such a positive report this year. Whilst we have not yet achieved all of our recent aims, we enter 2020 with funds in the bank and an optimistic outlook. Long may the Conquest Theatre and the arts in general flourish in our lovely town!

## **FINANCIAL REVIEW**

### **Financial position**

Details of the financial position of the Charity are set out in the following accounts, and the following paragraphs are, the "highlights".

All the figures below are rounded to the nearest thousand pounds.

Our Total Income from all sources was £123,000 (2018 was £100,000). The increase was principally because;

- Income from our own shows increased by £5,000. We had 4 Big Shows - a Pantomime, a Musical and 2 Dramas - and my expectation in the report last year that we would not equal 2018's high level of income was completely wrong! Moreover we achieved this higher income on a lower show expenditure.

- Income from Films decreased by £5,000. This was a complete reversal of 2018 when income increased by £6,000, but 2018 was out of line with the general trend of the previous several years.

- Income from Streaming (although not everything in this category was actually Streamed, much of it being more properly termed "Event Cinema") increased by £9,000.

- Bar Sales again increased (by £4,000 vs £2,000 in 2018). In a reversal of last year the Coffee Bar sales also increased - by £2,500.

Not only did our income increase, but our expenses, again, did not increase in proportion. This has resulted in a surplus for the year of £34,000.

Capital Expenditure was lower than for several years, but any member who has seen the refurbished downstairs Dressing Room will know that the Koffee Klub continued to be very busy! Had the refurbishment been carried out by a Contractor expenditure would have been thousands of pounds more.

Although Bar Sales increased, this was accompanied by a decrease in our margin. This suggests that we need to again review our pricing. On the other hand Coffee Bar sales showed an improved margin

Gas, Water and Electricity returned to their upward trend of the last few years, but not by a significant amount (only 4% more than 2017).

I described 2018's surplus of £29,000 as "a stunningly good Financial result" and I cautioned that the outturn for 2019 was "much more likely to return to a figure of about £13,000". How wrong I was!

### **Reserves and Investment policies**

The current Guidance from the Charity Commission starts from the assumption that all Charities should spend their income as soon as possible and need to explain why they are retaining some of that income.

In the first instance the Theatre has a general policy of retaining about £5,000 in its Current account to cover day to day expenses. Amounts above this will generally be transferred to a savings account such as that with the C&C Bank.

## The Conquest Theatre Trust Ltd

### Report of the Trustees for the Year Ended 31 December 2019

#### **FINANCIAL REVIEW**

##### **Reserves and Investment policies**

Further details on why we are continuing to increase our Cash Assets are dealt with below.

##### **Going Concern**

The trustees have considered the impact of the current COVID19 pandemic on the future finances of the charity and believe that since the charity is sitting on over £150,000 of cash, has no ongoing staffing costs and has received a £10k Hospitality and Leisure Grant, the charity can continue to operate as a going concern.

#### **FUTURE PLANS**

Reports in previous years have made reference the large Capital Expenditure project to enlarge the Foyer and to create a separate performance and rehearsal space.

During 2019 we continued to work with Nicky Jones, our Fundraising Consultant, but none of the many applications for Funding were successful. There was some optimism that both the Garfield Weston Foundation and the Foyle Foundation advised that they would keep our applications open for a period of time and that they would reconsider those applications if we could show that we had raised more funds.

Moreover during 2019 we learnt that Clive Richards, or, more properly, his foundation was unlikely to be able to provide the funds that they had previously indicated would be available. Towards the end of 2019 Nicky and ourselves concluded that there was little further that she could help us with and we stopped employing her and we returned the unspent grant to The Backstage Trust.

Following the rejections from Garfield Weston and Foyles we had started on various Fundraising ideas, which raised nearly £4,000. We had expected to continue with this in 2020 but 'certain events' precluded this.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

##### **Charity constitution**

The Conquest Theatre Trust Limited was incorporated in 1980 and is currently constituted under revised Memorandum and Articles of Association adopted in 1990.

##### **Organisational structure**

The business of the Trust is technically governed by the C of M who may exercise all the powers of the Trust. The names of these people are set out in the report of the trustees. In 2017, we reported that Organisations were now converting from Charities to Charitable Incorporated Organisations, which had been the aspiration of the Theatre for several years. We also reported that we would need to research this process further in 2018. This research was started and we concluded that there were several reasons not to progress to Conversion.

Consequently we will need to continue with our arrangements of the last few years whereby we follow the pattern set out in the Constitution that was drafted for our CIO status. This constitution allows for there to be between 5 and 15 Trustees. These Trustees are responsible for ultimate strategic decisions and they exercise financial control through regular financial reports. They will usually serve for about 3 years with one third retiring each year. Notice that replacements are sought, and nomination forms, are sent to members annually with notification of the AGM.

As we no longer intend to convert to a CIO we have started to revise our separate legal documents as a Charity and a Company Limited by Guarantee into a single co-ordinated document, with the intention of submitting the revision to a General Meeting as soon as this is completed.

##### **Induction and training of new trustees**

New trustees will be given induction and training by a mentor appointed by the management board, who will show them their legal obligations under Charity and Company law, the Charity commission guidance on public benefit, the content of the Theatre's memorandum and articles of association, all of which are available online, instruct them in the processes of the board and give them copies of recent financial statements.

##### **Related parties**

No contracts were undertaken during the year which involved any member of the C of M or their families. Routine reimbursement of expenditure (e.g the purchase of supplies for the Bar and Coffee Bar) is not considered a contract in this sense.

##### **Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Conquest Theatre Trust Ltd

Report of the Trustees  
for the Year Ended 31 December 2019

**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

01528576 (England and Wales)

**Registered Charity number**

5110000

**Registered office**

1 Rowberry Street  
Bromyard  
Herefordshire  
HR7 4DU

**Trustees**

T Smith  
H M S Farey  
V G Shortland  
Mrs S J E Handley  
Mrs P R Rimell

The trustees are also directors of the charitable company for the purposes of Company law.

**Company Secretary**

H M S Farey

**Independent Examiner**

Mrs Lisa Weaver  
FCCA (Senior Statutory Auditor)  
Thorne Widgery Accountancy Ltd  
Chartered Accountants  
2 Wyevale Business Park  
Kings Acre  
Hereford  
Herefordshire  
HR4 7BS

**Solicitors**

Lanyon Bowdler  
44 High Street  
Bromyard  
HR7 4AE

**Bankers**

Lloyds Bank PLC  
13 Broad Street  
Bromyard  
Herefordshire  
HR7 4BS

Cambridge & Counties Bank  
New Walk  
Leicester  
LE1 6TE

Redwood Bank  
The Nexus Bldg  
Broadway  
Letchworth Garden City  
SG6 3TA

The Conquest Theatre Trust Ltd

Report of the Trustees  
for the Year Ended 31 December 2019

**Members of the Council of Management Elected (C of M)**

Sarah Handley (from 2011)  
Patricia Rimell (from 2011)  
Graham Shortland (Retired August 2019)  
Trevor Smith (from 2011)  
Sally Handley (from 2012)  
Mike Hewitt (from 2014)  
Sue Thomas (from 2015)  
Amanda Perkins (Retired August 2019)  
Kyla Davies (nee Henry) (from 2015)  
Margaret Dallow (from 2016)  
Phil Davies (from May 2018)  
Gill Evans (from May 2018)

Approved by order of the board of trustees on 22nd September 2020 and signed on its behalf by:



.....  
H M S Farey - Secretary



Independent Examiner's Report to the Trustees of  
The Conquest Theatre Trust Ltd

**Independent examiner's report to the trustees of The Conquest Theatre Trust Ltd ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2019.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mrs Lisa Weaver  
FCCA (Senior Statutory Auditor)  
Thorne Widgery Accountancy Ltd  
Chartered Accountants  
2 Wyevale Business Park  
Kings Acre  
Hereford  
Herefordshire  
HR4 7BS

Date: 22/9/2020.....

The Conquest Theatre Trust Ltd

Statement of Financial Activities  
(Incorporating an Income and Expenditure Account)  
for the Year Ended 31 December 2019

	Notes	Unrestricted fund £	Restricted fund £	31.12.19 Total funds £	31.12.18 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	4,524	-	4,524	13,241
Other trading activities	3	126,740	1,053	127,793	101,461
Investment income	4	<u>1,068</u>	<u>-</u>	<u>1,068</u>	<u>632</u>
<b>Total</b>		<b>132,332</b>	<b>1,053</b>	<b>133,385</b>	<b>115,334</b>
<b>EXPENDITURE ON</b>					
Raising funds		10,032	-	10,032	7,305
Charitable activities	5				
Theatrical Costs		64,061	-	64,061	56,965
Other		<u>21,810</u>	<u>3,075</u>	<u>24,885</u>	<u>21,726</u>
<b>Total</b>		<b>95,903</b>	<b>3,075</b>	<b>98,978</b>	<b>85,996</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>36,429</b>	<b>(2,022)</b>	<b>34,407</b>	<b>29,338</b>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<b>318,721</b>	<b>3,150</b>	<b>321,871</b>	<b>292,533</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b><u>355,150</u></b>	<b><u>1,128</u></b>	<b><u>356,278</u></b>	<b><u>321,871</u></b>

The notes form part of these financial statements

**Balance Sheet**  
31 December 2019

	Notes	Unrestricted fund £	Restricted fund £	31.12.19 Total funds £	31.12.18 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	9	219,483	-	219,483	222,555
<b>CURRENT ASSETS</b>					
Stocks	10	1,180	-	1,180	1,138
Debtors	11	2,157	-	2,157	377
Cash at bank and in hand		<u>135,607</u>	<u>7,128</u>	<u>142,735</u>	<u>105,447</u>
		138,944	7,128	146,072	106,962
<b>CREDITORS</b>					
Amounts falling due within one year	12	(3,277)	(6,000)	(9,277)	(7,646)
<b>NET CURRENT ASSETS</b>		<u>135,667</u>	<u>1,128</u>	<u>136,795</u>	<u>99,316</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>355,150</u>	<u>1,128</u>	<u>356,278</u>	<u>321,871</u>
<b>NET ASSETS</b>		<u>355,150</u>	<u>1,128</u>	<u>356,278</u>	<u>321,871</u>
<b>FUNDS</b>	13				
Unrestricted funds				355,150	318,721
Restricted funds				<u>1,128</u>	<u>3,150</u>
<b>TOTAL FUNDS</b>				<u>356,278</u>	<u>321,871</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2019.

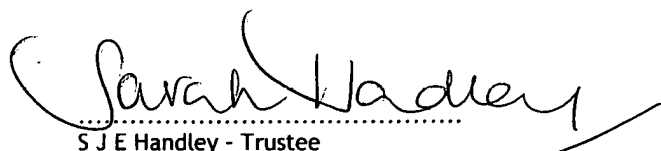
The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2019 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on ~~22nd September 2020~~ and were signed on its behalf by:

  
S J E Handley - Trustee

## 1. ACCOUNTING POLICIES

### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

### **Going Concern and COVID 19**

Due to the outbreak of the virus in the UK earlier this year, the Theatre has had to close for several months and the future is still uncertain, so the trustees have considered whether the Theatre is financially viable for the foreseeable future and make the following observations:

We are sitting on c.£150,000 of cash, we have no ongoing staffing costs, so our monthly costs are utilities and insurance. Monthly expenses are less than £1,000 per month plus we have received the £10k Hospitality and Leisure Grant.

The trustees consider that the Theatre could survive several years of lockdown and is therefore a going concern.

### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

### **Debtors**

Trade and other debtors are recognised at the settlement amount due.

### **Cash at Bank**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of opening of the deposit or similar account.

### **Creditors**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

### **Fixed Assets and Depreciation**

Depreciation is calculated to write off the cost of all fixed assets over their estimated useful lives.

The rates in use are as follows:

Freehold land	Nil
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Notes to the Financial Statements - continued  
for the Year Ended 31 December 2019

**1. ACCOUNTING POLICIES - continued**

Theatre buildings	1% straight line
Installed Plant	5% straight line
Fixtures and fittings	10% straight line
Plant and Equipment (Including Theatre Equipment)	20% straight line

**Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**2. DONATIONS AND LEGACIES**

	31.12.19	31.12.18
	£	£
Donations	1,014	607
Gift aid	900	-
Grants	-	10,500
Members subscriptions	<u>2,610</u>	<u>2,134</u>
	<u>4,524</u>	<u>13,241</u>

Grants received, included in the above, are as follows:

	31.12.19	31.12.18
	£	£
Backstage Trust	-	6,000
The Wye Theatre Players	-	1,000
Rowlands Trust	-	2,500
Bromyard and Winslow Council	<u>-</u>	<u>1,000</u>
	<u>-</u>	<u>10,500</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2019

**3. OTHER TRADING ACTIVITIES**

	31.12.19	31.12.18
	£	£
Fundraising	6,205	1,274
Box Office	86,034	71,568
Bar sales	16,915	12,675
Coffee, sweets and icecream	8,497	5,948
Hire	5,651	4,096
Sundry receipts	185	171
Advertising	282	465
Youth rent	2,210	3,450
NPower feed in tariff	1,814	1,814
	<u>127,793</u>	<u>101,461</u>

**4. INVESTMENT INCOME**

	31.12.19	31.12.18
	£	£
Deposit account interest	<u>1,068</u>	<u>632</u>

**5. CHARITABLE ACTIVITIES COSTS**

	Direct Costs £
Theatrical Costs	<u>64,061</u>

**6. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	31.12.19	31.12.18
	£	£
Independent examination	2,106	2,340
Depreciation - owned assets	9,297	9,056
Deficit on disposal of fixed assets	<u>-</u>	<u>123</u>

**7. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 December 2019 nor for the year ended 31 December 2018.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 December 2019 nor for the year ended 31 December 2018.

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2019

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	7,241	6,000	13,241
Other trading activities	101,461	-	101,461
Investment income	<u>632</u>	<u>-</u>	<u>632</u>
<b>Total</b>	<b>109,334</b>	<b>6,000</b>	<b>115,334</b>
 <b>EXPENDITURE ON</b>			
Raising funds	7,305	-	7,305
<b>Charitable activities</b>			
Theatrical Costs	56,965	-	56,965
Other	<u>18,876</u>	<u>2,850</u>	<u>21,726</u>
<b>Total</b>	<b>83,146</b>	<b>2,850</b>	<b>85,996</b>
 <b>NET INCOME</b>	<b>26,188</b>	<b>3,150</b>	<b>29,338</b>
 <b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	292,533	-	292,533
 <b>TOTAL FUNDS CARRIED FORWARD</b>	<b><u>318,721</u></b>	<b><u>3,150</u></b>	<b><u>321,871</u></b>

9. TANGIBLE FIXED ASSETS

	Installed Plant £	Theatre Buildings £	Plant and equipment £	Fixtures and fittings £	Totals £
<b>COST</b>					
At 1 January 2019	92,540	198,822	71,856	13,713	376,931
Additions	2,946	-	1,682	1,597	6,225
Disposals	<u>(1,319)</u>	<u>-</u>	<u>(15,295)</u>	<u>-</u>	<u>(16,614)</u>
At 31 December 2019	<u>94,167</u>	<u>198,822</u>	<u>58,243</u>	<u>15,310</u>	<u>366,542</u>
 <b>DEPRECIATION</b>					
At 1 January 2019	32,440	44,553	67,551	9,832	154,376
Charge for year	3,825	1,785	2,957	730	9,297
Eliminated on disposal	<u>(1,319)</u>	<u>-</u>	<u>(15,295)</u>	<u>-</u>	<u>(16,614)</u>
At 31 December 2019	<u>34,946</u>	<u>46,338</u>	<u>55,213</u>	<u>10,562</u>	<u>147,059</u>
 <b>NET BOOK VALUE</b>					
At 31 December 2019	<u>59,221</u>	<u>152,484</u>	<u>3,030</u>	<u>4,748</u>	<u>219,483</u>
At 31 December 2018	<u>60,100</u>	<u>154,269</u>	<u>4,305</u>	<u>3,881</u>	<u>222,555</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2019

9. TANGIBLE FIXED ASSETS - continued

Included in cost or valuation of Theatre Buildings is freehold land of £20,333 which is not depreciated.

10. STOCKS

	31.12.19	31.12.18
	£	£
Stocks	<u>1,180</u>	<u>1,138</u>

11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.19	31.12.18
	£	£
Other debtors	260	260
Prepayments and accrued income	<u>1,897</u>	<u>117</u>
	<u>2,157</u>	<u>377</u>

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.19	31.12.18
	£	£
Trade creditors	852	240
Accruals and deferred income	<u>8,425</u>	<u>7,406</u>
	<u>9,277</u>	<u>7,646</u>

13. MOVEMENT IN FUNDS

	At 1.1.19	Net movement in funds	At 31.12.19
	£	£	£
<b>Unrestricted funds</b>			
General fund	318,721	36,429	355,150
<b>Restricted funds</b>			
Restricted fund	3,150	(2,022)	1,128
<b>TOTAL FUNDS</b>	<u>321,871</u>	<u>34,407</u>	<u>356,278</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	132,332	(95,903)	36,429
<b>Restricted funds</b>			
Restricted fund	1,053	(3,075)	(2,022)
<b>TOTAL FUNDS</b>	<u>133,385</u>	<u>(98,978)</u>	<u>34,407</u>



Notes to the Financial Statements - continued  
for the Year Ended 31 December 2019

13. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.18 £	Net movement in funds £	At 31.12.18 £
<b>Unrestricted funds</b>			
General fund	292,533	26,188	318,721
<b>Restricted funds</b>			
Restricted fund	-	3,150	3,150
<b>TOTAL FUNDS</b>	<u>292,533</u>	<u>29,338</u>	<u>321,871</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	109,334	(83,146)	26,188
<b>Restricted funds</b>			
Restricted fund	6,000	(2,850)	3,150
<b>TOTAL FUNDS</b>	<u>115,334</u>	<u>(85,996)</u>	<u>29,338</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.18 £	Net movement in funds £	At 31.12.19 £
<b>Unrestricted funds</b>			
General fund	292,533	62,617	355,150
<b>Restricted funds</b>			
Restricted fund	-	1,128	1,128
<b>TOTAL FUNDS</b>	<u>292,533</u>	<u>63,745</u>	<u>356,278</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2019

**13. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	241,666	(179,049)	62,617
<b>Restricted funds</b>			
Restricted fund	7,053	(5,925)	1,128
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>248,719</u>	<u>(184,974)</u>	<u>63,745</u>

**14. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 December 2019.

**15. POST BALANCE SHEET EVENT**

Due to the outbreak of COVID19, in the UK during March 2020, the charity has assessed the impact of the virus on its activities. We would like to draw your attention to the accounting policies note for further details.