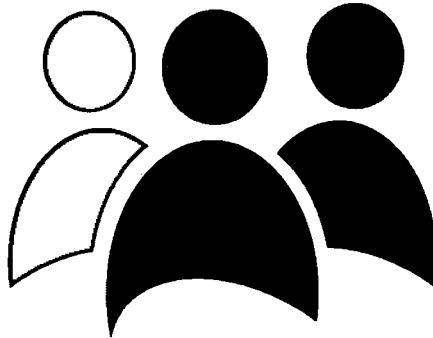


AMENDING

4088772 (ENGLAND AND WALES)

REGISTERED CHARITY NUMBER: 1093189



DOROTHYPARKES

Community Centre

**THE DOROTHY PARKES CENTRE
DIRECTORS AND TRUSTEES' REPORT AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018**

WEDNESDAY



A10 *A7H9R5PN* #270
24/10/2018
COMPANIES HOUSE

AMENDING

THE DOROTHY PARKES CENTRE LEGAL AND ADMINISTRATIVE INFORMATION

| | |
|-----------------------------------|---|
| COMPANY NUMBER: | 4088772 (England and Wales) |
| REGISTERED CHARITY NUMBER: | 1093189 |
| CHAIR: | Rev'd Debra Buckley |
| DIRECTORS AND TRUSTEES: | Mr D E Eynon Mr D R Ingram Miss J K Jones Ms G Gould Mr S Williets Ms J McKirdy Mr P Martin |
| COMPANY SECRETARY: | Mr David Ingram |
| REGISTERED OFFICE: | The Dorothy Parkes Centre Church Road Smethwick West Midlands B67 6EH |
| BANKERS: | HSBC 148, High Street Harborne Birmingham B17 9PN |
| INDEPENDENT EXAMINER: | Ms A Madden Curo Chartered Accountants |

AMENDING

THE DOROTHY PARKES CENTRE

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2018

The Board present their annual report and financial statements of the charity for the year ended 31 March 2018. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

TRUSTEES

The trustees are responsible for the administration and management of the centre and are directors for the purposes of company law and trustees for the purposes of charity law. The trustees who served during the period are set out above in the legal and administrative information and are collectively known as the Board of Directors.

Members of the charitable Company guarantee to contribute to the amount not exceeding £1 each to the assets of the company in the event of winding up. The total number of such guarantees as at 31st March 2018 was 16.

Rev'd Deb Buckley was elected as chair in October 2014 and has served during the year under review. The Parochial Church Council (PCC) of Smethwick Old Church has the power, under the Memorandum and Articles of Association of the Centre, to appoint up to five other directors. The trustees of the Chapelry of Smethwick may nominate one member. Up to five other directors may be elected by members of the Company and up to three members may be co-opted by a decision of the Board.

No remuneration was paid to any trustee.

PRINCIPAL ACTIVITIES AND OBJECTS OF THE CHARITY

The company was formed to oversee the charitable activities taking place in The Dorothy Parkes Centre and is governed by a Memorandum and Articles of Association.

The principal object of the company is to promote the benefit of the inhabitants of Smethwick, Sandwell and the neighbourhood by associating together the said inhabitants and the local authorities and health authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for advancement, recreation and leisure time occupation with the object of improving the conditions and quality of life.

The Centre organises its own activities as well as providing space for activities organised by outside organisations.

AMENDING

ACTIVITIES DURING THE PERIOD

REGULAR ACTIVITIES

We have a wide range of activities which take place at the Centre. A number of these activities are run independently and some of the activities are run by the Centre thanks to grant funding. In 2017/18 we were, at one stage, hosting more than 50 activities per week and on average, seeing over 600 people visit the Centre each week.

Regular activities include:

| | | |
|-------------------------|---------------------------|---------------------------|
| Sew Together | Special Olympics | Macmillan Benefits Advice |
| Knitting & Crochet | Mytime Active | Reflexology |
| Agewell Yoga | Baby Ballet | WeightWatchers |
| Art Works for Wellbeing | SCVO Surgeries | Gentle Exercise |
| Adult Literacy | Taekwondo | Pawmasters |
| Slimming World | Jewellery Group | Yoga |
| Steps to Work | Cooking Skills | Guitar Club |
| Go Play Smethwick | @Youth Smethwick | CMJ Dance |
| Ladies Exercise | Good Afternoon Club | Community Tutoring |
| Youth Club | Kids Cool Business School | Succeed Tutoring |
| GKR Karate | Mini Muslims | Freestyle Karate |
| Zumba | Health for Living | Basic English |
| NHS Give Blood | Polling Station | Monthly Police Surgeries |

The Centre maintained the regular activities offered in 2016/17 and has introduced some new ones. These new activities focus on physical activities for children, the elderly & ladies, advice & support, weight management, cooking & youth. These new activities include:

1. Special Olympics

Stay & play for parents & children pre-school age.

2. Macmillan Benefits Advice

A benefits advice service for people affected by cancer.

3. Reflexology

Therapy for a variety of conditions.

4. Agewell Yoga

Yoga for the over 60's.

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5. WeightWatchers

National weight management programme.

6. SCVO Surgeries

Sandwell Council of Voluntary Organisations drop in surgery to support local voluntary organisations with funding & governance.

7. Cooking Skills

Run in partnership with the Black Country Partnership NHS Foundation Trust, this activity provides cooking lessons for people experiencing mental health issues.

8. Go Play & @Youth Smethwick

Run in partnership with the Albion Foundation, these Thursday evening sessions provide activities for children aged 6 – 10 and 10 – 17.

9. Ladies Exercise

Exercise group for ladies.

10. Community & Succeed Tutoring

Tutoring services focusing on GCSE's, SAT's and 11+.

11. Freestyle Karate

Karate class available for adults & children.

12. Zumba

Fun and physical exercise class for all ages and abilities.

CENTRE DEVELOPMENTS

The Centre has raised its profile within the local community and gained its own identity through a re-brand which has included a new logo and new social media handles which are updated regularly. A seasonal newsletter has been launched and is distributed to all stakeholders and the display screen in the foyer is now on a loop which advertises what goes on at the Centre, special events and room hire.

The Chief Executive Officer (CEO) has made new links locally and regionally via a series of networking events and forums with examples being links to the local primary school and their Friends group and bronze membership of the Sandwell Early Help Partnership. The Centre has been in the local press when promoting the Co-op Local Community Fund and when the CEO was invited onto the School for Social Entrepreneurs.

The kitchen is a facility and a resource which has been practically redundant since December. The ambition is to secure funding for a kitchen re-fit to make it fit for purpose and a facility to provide healthy meals for the local community via a community café. We would also use this facility to provide cooking and healthy eating workshops.

The Youth Club re-opened in August and has operated every Friday evening with 56 registered members. The aim is to expand our youth provisions and an application has been

AMENDING

submitted to Children in Need for funding for a three year youth programme.

The nursery re-opened in December and is run independently by Conifers Day Nursery. This facility provides childcare for 2 – 5 year olds and it is currently at full capacity. The revenue from this occupancy has helped increase our room hire income. The board approved the implementation of a Practical Quality Assurance System (PQASSO) and we are currently in the process of self assessing which can take up to 18 months. The completion of this would ensure that the Centre is complying with the quality standards for third sector organisations.

MAINTENANCE OF THE BUILDING

During this year we have continued to lower our operating costs to make the most of the funding we receive from grants and money we earn from room hire.

The maintenance programme is ongoing but 2017/18 has seen some substantial maintenance work take place to improve the Centre visually. The hall has had a brand new floor laid following on from damp issues through leaking radiators. As a result, all radiators had new valves fitted and new beading was installed so now all Centre users benefit from a new floor & the damp issues no longer exist. The hall windows have all had new vertical blinds installed, replacing the old blinds which were dated & ripped. The doors throughout the Centre have been painted for a more uniformed look & the Meeting Rooms have been painted by the Albion Foundation. Significant work has taken place on the heating system which has included new pipework which is now above floor level. The annual moveable walls service, PAT testing, emergency lighting & periodic installation checks have all taken place.

VOLUNTEERS

We have recruited a number of new volunteers in 2017/18 which has supported the growth of the Centre. The new volunteers have joined existing volunteers Andrew Johnson (General) and Vanessa Baker (Group Facilitating). The new volunteers recruited are Gail Stanton (Admin), Christine Tanner (Cleaning), Sanjaya Grero (Consultancy) & Derek Fletcher (Funding).

The Board of Directors extend their grateful thanks to all the volunteers who support the staff team to deliver the service seven days a week from 8.00am until 9.00pm each weekday.

STAFFING

Fran Nelson and Donald Payne left their roles as Centre Manager & Fundraiser respectively in April 2017. Tonia Flannagan supported the management of the Centre on an interim basis until Robert Bruce was appointed as Chief Executive Officer in July 2017. Robert is supported by a staff team consisting of Jennifer Tyler-Stevens (Administrator), Tessa Taylor (Bookkeeper), Derek Few & Vince Nelson (Caretakers), Nicola Nolan & Christine Dirnhofer (Cleaners), Karl Blick (Senior Youth Worker), Zach Skeldon & Demarnay Graham (Youth Workers).

The Board of Directors would like to thank the staff team for their continued commitment to providing a service to the local community.

AMENDING

FINANCIAL REPORT

Charitable Trust Funding

None of the work carried out at the Dorothy Parkes Centre would be possible without the generous support of the following grant-making Charitable Trusts:

| | |
|--------------------------------------|---|
| W.A Cadbury Charitable Trust | Heart of England (Birmingham & Black Country) |
| The Jarman Trust | The Ratcliffe Foundation |
| The Rowlands Trust | The C.B. & H.H. Taylor Trust |
| The G.J.W Turner Trust | Co-op Local Community Fund |
| CHK Charities Ltd | The George Henry Collins Trust |
| The Limoges Trust | The Owen Family Trust |
| The Eric Vincent Trust | Sandwell MBC – Youth Offer |
| The Saintbury Trust | The Roughley Charitable Trust |
| The Cole Charitable Trust | School for Social Entrepreneurs |
| The Lord Austin Trust | The Roger & Douglas Turner Trust |
| Heart of England (Harry Payne Trust) | Heart of England (Young at Heart) |
| Sir John Sumner's Trust | The Eveson Charitable Trust |
| Harborne Parish Lands Charity | The Grantham Yorke Trust |
| The Geoff Hill Charitable Trust | The Transform Foundation |
| W.E Dunn Trust | Richard Cadbury Charitable Trust |
| The Grimmitt Trust | 29 th May 1961 Charitable Trust |
| Smethwick Old Church PCC | |

The financial position at the end of 2017/18 was a deficit of £19,821.

Charitable Trust fundraising was targeted at particular projects and this opened up opportunities for the Chief Executive Officer to approach new grant-making organisations as well as continuing to secure core funding. The Centre secured new grants from the Co-op Local Community Fund, Sandwell MBC Youth Offer, School for Social Entrepreneurs, and the Geoff Hill Charitable Trust. £73,391 was secured during this financial year.

£47,971 of this funding was for core centre costs and £25,420 was for restricted funding.

Income gained from room hire was £54,147 – an increase on last year and a good result due to the hard work of the Centre Manager, Cleaner, Receptionist and Caretakers. We gained a further £1,652, from the activities in the kitchen and through buffets and conferences we catered for during the year.

Reserves Policy

The charity has no guaranteed source of long-term income and hence aims to maintain reserves at the level required to fund one year's operations without additional charitable income. The merit of this policy has been seen in the past and we are attempting to rebuild our reserves to the desired level over the next three years. The balance held in unrestricted funds at 31st March 2018 was £14,667. A further £14,156 was held in restricted funds.

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ORGANISATION

The charity is governed by a Board of Directors, which delegates certain decisions to particular directors, groups of directors or employees. Members who are not Directors may attend the Annual General Meeting and may vote on matters discussed at the meeting.

The Company employs a Chief Executive Officer who has delegated authority to take day-to-day decisions on the running and management of the Company and to act as manager of other employees of the Centre. The Chief Executive Officer reports to the Board at each board meeting.

Risk Management

The trustees have reviewed the major risks to which the charity is exposed and have established systems intended to mitigate those risks. These include:

- The operation of a scheme of delegation of decision-making between the Board, any sub groups of the Board set up for specific purposes and the Chief Executive Officer.
- The monitoring and review of operational decisions at Board meetings, which take place six times a year, now supported by a regular report.
- The monitoring and review of monthly management accounts by the Board.
- The maintenance of policies and procedures governing the key areas of activity and financial decision-making, which were updated in during 2011 based on advice from Wolverhampton City Council.
- The requirement for two named signatories, neither employees of the Centre, to sign cheques on behalf of the Centre.
- The existence of contracts and service level agreements to govern working arrangements with our most significant partner organisations.

PLANS FOR THE FUTURE

We want to continue to raise our profile locally and ensure that local people know who we are, where we are and what services we provide. New external signage will be installed and staff and volunteers will have branded workwear. The new website, funded by the Transform Foundation and built by Raising IT, will be launched and will be up-to-date with detailed information and images; it will be user friendly and allow visitors to make online enquiries. There are plans to have the Centre decorated pending funding from Tesco Bags of Help scheme and install more efficient and modern heating and cooling systems in order to be more energy efficient.

Our aim continues to be to populate the weekly agenda with activities which will benefit all of the local community in an area which is classed as diverse and deprived. We will continue to consult with the local authority, local community and other local voluntary sector organisations.

AMENDING

THE DOROTHY PARKES CENTRE

DIRECTORS AND TRUSTEES REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2018

STATEMENT OF BOARD RESPONSIBILITIES

The trustees are required to prepare financial statements for each financial year, which give a true and fair view of the financial activities of the charity and of its financial position at the end of that year. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are responsible and prudent;
- State whether the policies adopted are in accordance with the Companies Act 2006 and with applicable accounting standards and statements of recommended practice, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for the safeguarding of the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Board of Directors on September 27th 2018, following approval of the annual accounts by the Board of Directors and trustees on September 27th 2018, and signed on its behalf by;

D. Buckley.....

Date October 2nd 2018

Rev'd Debra Buckley (Chair)

AMENDING

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE DOROTHY PARKES CENTRE FOR THE YEAR ENDED 31 MARCH 2018

I report on the accounts of the charity for the year ended 31 March 2018 which are set out on pages 11 to 17.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: Anna Madden

Relevant professional qualification or body: FCA

Address: Curo Chartered Accountants, Curo House, Greenbox, Westenhall Road, Stoke Prior, Bromsgrove, Worcestershire, B60 4AL

Date 5/10/18

AMENDING

THE DOROTHY PARKES CENTRE

INCOME & EXPENDITURE ACCOUNT AND STATEMENT OF FINANCIAL ACTIVITIES, TO 31.03.2018

| INCOMING RESOURCES | | 2017/18 | | | 2016/17 |
|-----------------------------------|-------|--------------|------------|----------|----------|
| | Notes | Unrestricted | Restricted | Total | Total |
| Voluntary income | | 47,971 | 25,420 | 73,391 | 88,875 |
| Income from charitable activities | 8 | 56,212 | 0 | 56,212 | 52,029 |
| Bank interest | 4 | 160 | 0 | 160 | 64 |
| Total incoming resources | | 104,343 | 25,420 | 129,763 | 140,968 |
| EXPENDITURE | | | | | |
| Cost of generating funds | | 0 | 0 | 0 | 2,118 |
| Charitable activities | | 117,907 | 31,127 | 149,034 | 153,440 |
| Governance costs | | 550 | 0 | 550 | 550 |
| Total expenditure | | 118,457 | 31,127 | 149,584 | 156,108 |
| Surplus/(deficit) for year | | (14,114) | (5,707) | (19,821) | (15,140) |
| Gross transfers between funds | | 0 | 0 | 0 | 0 |
| RECONCILIATION OF FUNDS | | | | | |
| Total funds brought forward | | 28,781 | 19,863 | 48,644 | 63,784 |
| Add surplus/(deficit) | | (14,114) | (5,707) | (19,821) | (15,140) |
| Total funds carried forward | 11 | 14,667 | 14,156 | 28,823 | 48,644 |

Details of incoming resources and resources used are given in the Notes to the financial Statements.

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THE DOROTHY PARKES CENTRE BALANCE SHEET As at 31.03.2018

| | Notes | Unrestricted Funds | Restricted Funds | Total funds 2018 | Prior year 2017 |
|--|-------|-----------------------|---------------------|---------------------|--------------------|
| FIXED ASSETS | | | | | |
| Tangible assets | 5 | 789 | 0 | 789 | 1,658 |
| CURRENT ASSETS | | | | | |
| Debtors | 6 | 6,520 | 0 | 6,520 | 5,324 |
| Cash at bank & in hand | 10 | 13,639 | 14,156 | 27,795 | 49,140 |
| Total current assets | | 20,159 | 14,156 | 34,315 | 54,464 |
| LIABILITIES | | | | | |
| Creditors – amounts falling Due within one year | 7 | 6,281 | 0 | 6,281 | 7,478 |
| Total net current assets | | 13,878 | 14,156 | 28,034 | 46,986 |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | | | | |
| NET ASSETS | | 14,667 | 14,156 | 28,823 | 48,644 |
| Reserves | | | | | |
| Unrestricted | | | | 14,667 | 28,781 |
| Restricted | 11 | | | 14,156 | 19,863 |
| TOTAL CHARITY FUNDS | | | | 28,823 | 48,644 |

For the year ending 31st March 2018, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the Trustees of the Dorothy Parkes Centre on September 27th 2018,
and signed on behalf of the board:-



Revd. Debra Buckley (Chair)

Date: October 2nd 2018

AMENDING

THE DOROTHY PARKES CENTRE

Notes to the financial statements for the year ending 31st March 2018.

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income and Expenditure Account

The Statement of Financial Activities (SoFA) on page 11 of these accounts is also the Income and expenditure account. The company has no unrealised gains or losses and consequently the net income and expenditure for the year is the same as the net movements of funds as shown in the SoFA.

Incoming resources

All incoming resources are included in the SoFA on an accruals basis when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Where restrictions are placed on incoming resources by the donor these are placed in restricted funds.

Since the charitable purposes of the Centre are based on running a community centre at the Dorothy Parkes Centre to promote activities promoting healthy living in mind, body and spirit, it has been decided that income generated from the use of the Centre for such activities should be classified as incoming resources from charitable activities and that this represents the most appropriate accounting policy.

Voluntary income consists of grants received or receivable. Grant applications are made to a wide range of funding bodies by the Chief Executive Officer.

Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they are allocated to activities on a basis consistent with the use of the resources.

As the charitable objects of the Dorothy Parkes Centre include managing and administering the Centre, we consider that the majority of our costs, other than those which fall specifically under other expenditure categories under SORP (FRS 102), should be categorised as costs of charitable activities. These include the costs of maintaining the Centre and the salary costs of Centre staff as well as the costs of pursuing particular projects at the Centre. It is considered that this represents the most appropriate accounting policy for the disclosure of these transactions.

Governance costs include legal costs, the costs of preparing our annual accounts, the cost of independent examination and the costs of board and committee meetings. Although it is no longer a requirement under SORP (FRS 102) to show governance costs separately they have been shown in the SoFA as a matter of transparency and for the benefit of funders.

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Tangible fixed assets and depreciation

Tangible fixed assets are stated at historical cost less depreciation. Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets less their estimated residual value, over their expected useful lives, at the following rates:-

| | |
|------------------------|------------------------|
| Computer equipment | 33% p/a of cost |
| Office equipment | 25% - 100% p/a of cost |
| Leasehold improvements | 14.3% p/a of cost |

Equipment purchased for a specific project is depreciated over the planned or expected life of the project.

Depreciation is charged from the year in which the asset is acquired. See Note 5.

Debtors

Grants receivable are recognised when the Centre has met the conditions required to receive the grant but have not yet received the associated cash at the end of the financial year.

Creditors

Customer security bonds represent amounts paid by those hiring rooms at the Centre. These amounts are repayable if the customer adheres to the agreed conditions of their room hire.

Deferred income represents amounts of cash received by the Centre in relation to grants awarded to the Centre for activities in future years.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in accordance with the charitable objects of the charity.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for specific purposes. The costs of raising and administering such funds are charged against the specific restricted fund. The aim and use of each material restricted fund is set out in Note 11, detailed analysis of movement of funds.

Funds are transferred from restricted to unrestricted funds to reflect the cost of tangible fixed assets purchased in full or in part from unrestricted funds. The net book value of the tangible fixed assets is held within the unrestricted funds. No such transfers have been made in the current year.

The charity has no endowment funds.

2. TURNOVER

Turnover is attributable solely to continuing operations and derives from one activity, that of charitable activity within the Dorothy Parkes Centre.

AMENDING

3. OPERATING SURPLUS

This is stated after charging depreciation on owned assets of £869 in 2017/18. (£949 in 2016/17).

4. INVESTMENT INCOME

£160 investment income was earned in 2017/18, £64 in the preceding year.

5. TANGIBLE FIXED ASSETS (Equipment)

Cost

| | |
|---------------------------------|----------------|
| At 1 st .April 2017 | £37,964 |
| Additions | £0 |
| Disposals | <u>£0</u> |
| At 31 st .March 2018 | <u>£37,964</u> |

Accumulated depreciation

| | |
|---|----------------|
| At 1 st .April 2017 | £36,306 |
| Charge for the year | £869 |
| Disposals | <u>£0</u> |
| At 31 st March 2018 | <u>£37,175</u> |
| Net book value at 31 st March 2017 | <u>£1,658</u> |
| Net book value at 31 st March 2018 | <u>£789</u> |

6. DEBTORS

31st March 2018

31st March 2017

Amounts falling due within one year

| | | |
|--------------------------------|---------------|---------------|
| Trade debtors | £4,966 | £3,886 |
| Grants receivable | £0 | £0 |
| Taxation | £0 | £0 |
| Prepayments and accrued income | <u>£1,554</u> | <u>£1,438</u> |
| | <u>£6,520</u> | <u>£5,324</u> |

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| 7. CREDITORS | 31 st March 2018 | 31 st March 2017 |
|-------------------------------------|-----------------------------|-----------------------------|
| Amounts falling due within one year | | |
| Customer security bonds | £0 | £300 |
| Taxation and social security | £1,540 | £859 |
| Trade creditors | £2,966 | £3,934 |
| Deferred income | £0 | £0 |
| Receipts in advance | <u>£1,775</u> | <u>£2,385</u> |
| | <u>£6,281</u> | <u>£7,478</u> |

8. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

| | 2017/18 | 2016/17 |
|------------------|----------------|----------------|
| Kitchen sales | £1,652 | £2,782 |
| Room hire | £54,147 | £48,001 |
| Sundry recharges | <u>£413</u> | <u>£1,246</u> |
| | <u>£56,212</u> | <u>£52,029</u> |

9. RESOURCES EXPENDED

Resources expended include the following:-

| | | |
|---|---------|---------|
| Independent examiner's fee | £550 | £550 |
| Staff costs, including both salaried and agency staff:- | | |
| Gross wages and salaries | £66,124 | £66,037 |
| Employers' National Insurance contributions | £3,414 | £3,346 |
| Employers' pension contributions | £256 | £165 |

The average number of employees during 2017/18 was 1 full-time and 9 part-time employees, including agency staff. Staffing levels varied through the year.

10. CASH HELD ON BEHALF OF THIRD PARTIES

The Centre currently holds balances in its bank accounts on behalf of one community group. The amount held at 31st March 2018 was £900 (£1,818 at 31st March 2017).

AMENDING

11. RESTRICTED FUNDS

Detailed analysis of movement of funds for the year ended 31st March 2018

| Fund | Opening balance | Income | Expenditure | Closing balance |
|--------------------|-----------------|----------------|------------------|-----------------|
| Youth Work | £12,959 | £11,920 | (£12,808) | £12,071 |
| Art & Sew Together | £0 | £4,500 | (£4,500) | £0 |
| Near Neighbours | £450 | £0 | (£250) | £200 |
| Elderly Projects | £0 | £6,000 | (£6,000) | £0 |
| Equipment Fund | £0 | £500 | £0 | £500 |
| Maintenance Fund | <u>£6,454</u> | <u>£2,500</u> | <u>(£7,569)</u> | <u>£1,385</u> |
| | <u>£19,863</u> | <u>£25,420</u> | <u>(£31,127)</u> | <u>£14,156</u> |

There were no transfers between funds.