

Company registration number: 06706212

Charity registration number: 1135828

# The Friendship Circle (UK)

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 December 2019

Gordon Levy BA, FCA  
Chartered Accountant  
Gordon Levy Limited  
Arthur House  
Chorlton Street  
Manchester  
M1 3FH

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# **The Friendship Circle (UK)**

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## **The Friendship Circle (UK)**

### **Reference and Administrative Details**

<b>Trustees</b>	Rabbi Anthony Joel Jaffe Rabbi David Jaffe Mr Philip Pink Mr Timothy Dempsey (appointed 15 June 2020)
<b>Secretary</b>	Mrs Mireille Lyons
<b>Principal Office</b>	49 Singleton Road Manchester M7 4NA
<b>Company Registration Number</b>	06706212
<b>Charity Registration Number</b>	1135828
<b>Bankers</b>	Royal Bank of Scotland ALTRINCHAM Bolton Customer Service Centre PO Box 2027 Parklands De Havilland Way Horwich BL6 4YU
<b>Independent Examiner</b>	Gordon Levy BA, FCA Chartered Accountant Gordon Levy Limited Arthur House Chorlton Street Manchester M1 3FH

## **The Friendship Circle (UK)**

### **Trustees' Report**

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 December 2019.

#### **Trustees**

Rabbi Anthony Joel Jaffe

Rabbi David Jaffe

Mr Philip Pink

Mr Timothy Dempsey (appointed 15 June 2020)

#### **Structure, governance and management**

##### ***Nature of governing document***

Governing document: Memorandum and Articles of Association incorporated 24 September 2008 as amended by special resolution registered at Companies House on 12 February 2012.

##### ***Recruitment and appointment of trustees***

Appointment by Trustees

##### ***Organisational structure***

Company limited by guarantee

#### **Objectives and activities**

##### ***Objects and aims***

Summary of the Objects of the Charity as set out in the governing document:

##### **Object 1**

To promote, for the benefit of the inhabitants of Greater Manchester and the surrounding area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.

##### **Object 2**

To promote general charitable purposes for the benefit of the community of Greater Manchester and the surrounding area, and to provide relief from financial hardship and social and/or economic disadvantage and to advance the education of its residents of all ages and in particular to provide opportunities for the aforementioned residents to participate fully in the life of the their community in ways which address and alleviate social and economic disadvantage.

## **The Friendship Circle (UK)**

### **Trustees' Report**

#### ***Objectives, strategies and activities***

Summary of the main activities in relation to these objects:

The Friendship Circle provides recreational programmes and activities for people who are isolated from the community due to their infirmity and disablement. We work closely with the residential care organisations in the Greater Manchester area to fill any gaps they may have from a social and cultural perspective, as well as supporting families in the community.

Our portfolio of 10 programmes include community meals, parties, social days and nights out, trips to theme parks, bowling and so on. We also have a wide of clubs such as singing, dance, art, discussion groups where members gain confidence, learn new skills as well as make new friends and have fun. We are continually diversifying these clubs to suit different tastes and interests.

Our buddy programme that matches our users to community volunteers is continuing to grow and for our users who may not be comfortable in a group setting this is a lifeline. We have also introduced a teen club which is growing in popularity.

As a charity, we continue to be far reaching in our mission and as well as seeking to better assimilate people with learning disabilities into the community we are also striving to build a more accepting and inclusive community. Our disability education in schools programme is key to this which aims to quash negative perceptions and fears surrounding disability among school children.

This year we also started to roll out a programme which encourages greater inclusivity and accessibility in the local synagogues.

#### ***Summary of the main achievements of the charity***

2019 was a very positive year for The Friendship Circle and we are continuing to gain our respect and secure our place in the community. The inclusive Shabbat programme was received incredibly well and based on its success we plan to roll the programme out to other synagogues in the Manchester area.

As well as linking up with more and more people in the Jewish community we are also forging links with interfaith community and have done a number of joint initiatives with Muslim and Sikh communal charitable organisations.

Our membership is growing and we are managing to access extremely vulnerable people "lost" in the community, who receive little or no support, from elsewhere and are making a huge difference to the quality of their lives. The confidence and benefit gained from our longstanding members is also growing as a result of being a part of our special community.

Given the continued growth of the charity the management team spent considerable time on SWOT analysis to understand the strengths and weaknesses of all areas in order to carve out a clear vision for the future. Work has also begun on shaping The Friendship Circles people strategy in order to improve productivity and streamline the culture in line with our values.

From a fundraising perspective the focus has been on harnessing the relationships with existing donors to build on their commitment to the charity. The launch of our patron scheme at the end of 2018 has been a success and numbers are steadily increasing and an increased focus on securing standing orders has given the charity increased security for the future.

## **The Friendship Circle (UK)**

### **Trustees' Report**

#### ***Public benefit***

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

#### ***Policy on reserves***

We aim ideally to hold in reserve our general funds to cover six months expenditure. The reason for this is that in the current economic climate fundraising success can be erratic and by having this level of funds in the bank we can ensure that we are able to continue with the provision of our regular weekly programmes and cover our staffing and volunteer expenses and office costs.

#### **Statement of Trustees' Responsibilities**

The trustees (who are also the directors of The Friendship Circle (UK) for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

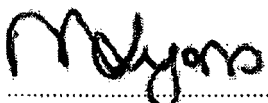
- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Reappointment of independent examiner**

Gordon Levy, Chartered Accountant has been re-appointed as independent examiner for the ensuing year.

The annual report was approved by the trustees of the charity on 28 January 2021 and signed on its behalf by:



Mrs Mireille Lyons  
Company Secretary

## **The Friendship Circle (UK)**

### **Independent Examiner's Report to the trustees of The Friendship Circle (UK)**

I report on the accounts of the charity for the year ended 31 December 2019 which are set out on pages 6 to 14 .

#### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

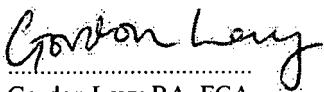
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Gordon Levy BA, FCA  
Chartered Accountant  
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28 January 2021

## The Friendship Circle (UK)

### Statement of Financial Activities for the Year Ended 31 December 2019 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Total 2019 £
<b>Income and Endowments from:</b>			
Donations and legacies	3	232,579	232,579
Investment income	4	15	15
Total Income		<u>232,594</u>	<u>232,594</u>
<b>Expenditure on:</b>			
Charitable activities	5	<u>(229,551)</u>	<u>(229,551)</u>
Total Expenditure		<u>(229,551)</u>	<u>(229,551)</u>
Net income		<u>3,043</u>	<u>3,043</u>
Net movement in funds		3,043	3,043
<b>Reconciliation of funds</b>			
Total funds brought forward		<u>52,716</u>	<u>52,716</u>
Total funds carried forward	9	<u>55,759</u>	<u>55,759</u>
	Note	Unrestricted funds £	Total 2018 £
<b>Income and Endowments from:</b>			
Donations and legacies	3	210,536	210,536
Investment income	4	6	6
Total Income		<u>210,542</u>	<u>210,542</u>
<b>Expenditure on:</b>			
Charitable activities	5	<u>(170,347)</u>	<u>(170,347)</u>
Total Expenditure		<u>(170,347)</u>	<u>(170,347)</u>
Net income		<u>40,195</u>	<u>40,195</u>
Net movement in funds		40,195	40,195
<b>Reconciliation of funds</b>			
Total funds brought forward		<u>12,521</u>	<u>12,521</u>
Total funds carried forward	9	<u>52,716</u>	<u>52,716</u>

All of the charity's activities derive from continuing operations during the above two periods.  
The funds breakdown for 2018 is shown in note 9.



## The Friendship Circle (UK)

(Registration number: 06706212)  
Balance Sheet as at 31 December 2019

	Note	2019 £	2018 £
<b>Current assets</b>			
Cash at bank and in hand		<u>55,759</u>	<u>52,716</u>
<b>Funds of the charity:</b>			
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>55,759</u>	<u>52,716</u>
<b>Total funds</b>	9	<u>55,759</u>	<u>52,716</u>

For the financial year ending 31 December 2019 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

### Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 6 to 14 were approved by the trustees, and authorised for issue on 28 January 2021 and signed on their behalf by:



.....  
Rabbi David Jaffe  
Trustee

## **The Friendship Circle (UK)**

### **Notes to the Financial Statements for the Year Ended 31 December 2019**

#### **1 Charity status**

The charity is a charity limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

#### **2 Accounting policies**

##### **Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

##### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

##### **Basis of preparation**

The Friendship Circle (UK) meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### **Going concern**

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

##### **Exemption from preparing a cash flow statement**

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

##### **Income and endowments**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

##### **Donations and legacies**

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

##### **Investment income**

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

## **The Friendship Circle (UK)**

### **Notes to the Financial Statements for the Year Ended 31 December 2019**

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### **Charitable activities**

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### **Borrowings**

Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the Statement of Financial Activities over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the charity has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

#### **Fund structure**

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

## **The Friendship Circle (UK)**

### **Notes to the Financial Statements for the Year Ended 31 December 2019**

#### **Financial instruments**

##### ***Classification***

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

##### ***Recognition and measurement***

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

## **The Friendship Circle (UK)**

### **Notes to the Financial Statements for the Year Ended 31 December 2019**

#### ***Debt instruments***

Debt instruments which meet the following conditions are subsequently measured at amortised cost using the effective interest method:

(a) The contractual return to the holder is (i) a fixed amount; (ii) a positive fixed rate or a positive variable rate; or (iii) a combination of a positive or a negative fixed rate and a positive variable rate.

(b) The contract may provide for repayments of the principal or the return to the holder (but not both) to be linked to a single relevant observable index of general price inflation of the currency in which the debt instrument is denominated, provided such links are not leveraged.

(c) The contract may provide for a determinable variation of the return to the holder during the life of the instrument, provided that (i) the new rate satisfies condition (a) and the variation is not contingent on future events other than (1) a change of a contractual variable rate; (2) to protect the holder against credit deterioration of the issuer; (3) changes in levies applied by a central bank or arising from changes in relevant taxation or law; or (ii) the new rate is a market rate of interest and satisfies condition (a).

(d) There is no contractual provision that could, by its terms, result in the holder losing the principal amount or any interest attributable to the current period or prior periods.

(e) Contractual provisions that permit the issuer to prepay a debt instrument or permit the holder to put it back to the issuer before maturity are not contingent on future events, other than to protect the holder against the credit deterioration of the issuer or a change in control of the issuer, or to protect the holder or issuer against changes in levies applied by a central bank or arising from changes in relevant taxation or law.

(f) Contractual provisions may permit the extension of the term of the debt instrument, provided that the return to the holder and any other contractual provisions applicable during the extended term satisfy the conditions of paragraphs (a) to (c).

Debt instruments that are classified as payable or receivable within one year on initial recognition and which meet the above conditions are measured at the undiscounted amount of the cash or other consideration expected to be paid or received, net of impairment.

With the exception of some hedging instruments, other debt instruments not meeting these conditions are measured at fair value through profit or loss.

Commitments to make and receive loans which meet the conditions mentioned above are measured at cost (which may be nil) less impairment.

#### ***Investments***

Investments in non-convertible preference shares and non-puttable ordinary or preference shares (where shares are publicly traded or their fair value is reliably measurable) are measured at fair value through profit or loss. Where fair value cannot be measured reliably, investments are measured at cost less impairment.

Investments in subsidiaries and associates are measured at cost less impairment. For investments in subsidiaries acquired for consideration including the issue of shares qualifying for merger relief, cost is measured by reference to the nominal value of the shares issued plus fair value of other consideration. Any premium is ignored.

## The Friendship Circle (UK)

### Notes to the Financial Statements for the Year Ended 31 December 2019

#### *Derivative financial instruments*

The charity uses derivative financial instruments to reduce exposure to foreign exchange risk and interest rate movements. The charity does not hold or issue derivative financial instruments for speculative purposes.

Derivatives are initially recognised at fair value at the date a derivative contract is entered into and are subsequently remeasured to their fair value at each reporting date. The resulting gain or loss is recognised in statement of financial activities immediately unless the derivative is designated and effective as a hedging instrument, in which event the timing of the recognition in statement of financial activities depends on the nature of the hedge relationship.

#### *Fair value measurement*

The best evidence of fair value is a quoted price for an identical asset in an active market. When quoted prices are unavailable, the price of a recent transaction for an identical asset provides evidence of fair value as long as there has not been a significant change in economic circumstances or a significant lapse of time since the transaction took place. If the market is not active and recent transactions of an identical asset on their own are not a good estimate of fair value, the fair value is estimated by using a valuation technique.

### 3 Income from donations and legacies

	Unrestricted funds		
	General £	Total 2019 £	Total 2018 £
Donations and legacies;			
Donations	232,579	232,579	210,536
	<u>232,579</u>	<u>232,579</u>	<u>210,536</u>

### 4 Investment income

	Unrestricted funds		
	General £	Total 2019 £	Total 2018 £
Interest receivable and similar income;			
Interest receivable on bank deposits	15	15	6
	<u>15</u>	<u>15</u>	<u>6</u>

# The Friendship Circle (UK)

## Notes to the Financial Statements for the Year Ended 31 December 2019

### 5 Expenditure on charitable activities

Note	Unrestricted funds	Total 2019	Total 2018
	General		
	£	£	£
	<u>229,551</u>	<u>229,551</u>	<u>170,347</u>

### 6 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

### 7 Staff costs

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

	2019 No	2018 No
Total employees	<u>7</u>	<u>7</u>

No employee received emoluments of more than £60,000 during the year.

### 8 Creditors: amounts falling due within one year

2019  
£

### 9 Funds

	Balance at 1 January 2019 £	Incoming resources £	Resources expended £	Balance at 31 December 2019 £
<b>Unrestricted funds</b>				
General	<u>(52,716)</u>	<u>(232,594)</u>	<u>229,551</u>	<u>(55,759)</u>
	Balance at 1 January 2018 £	Incoming resources £	Resources expended £	Balance at 31 December 2018 £
<b>Unrestricted funds</b>				
General	<u>(12,521)</u>	<u>(210,542)</u>	<u>170,347</u>	<u>(52,716)</u>

## The Friendship Circle (UK)

### Notes to the Financial Statements for the Year Ended 31 December 2019

#### 10 Analysis of net assets between funds

	Unrestricted funds General £	Total funds £
Current assets	<u>55,759</u>	<u>55,759</u>

#### 11 Analysis of net funds

	At 1 January 2019 £	Cash flow £	At 31 December 2019 £
Cash at bank and in hand	52,716	3,043	55,759
Net debt	<u>52,716</u>	<u>3,043</u>	<u>55,759</u>