

THE OLD DAIRY MANAGEMENT COMPANY (KEMSING) LIMITED

REPORT AND ACCOUNTS 2004



Registered Office:

Willow Cottage
1 Stable Yard
Kemsing
Sevenoaks
Kent TN15 6NZ

Registered Number 3422074

THE OLD DAIRY MANAGEMENT COMPANY (KEMSING) LIMITED

DIRECTORS REPORT

Directors and Officers

Directors:

James David Emmett
Jacqueline Hawkins

Secretary:

Jacqueline Hawkins

Financial Statements

The Directors present their report and accounts for the period from 1st September 2003 to 31st August 2004.

Principal Activity

The Company is used as a mechanism for allocating various shared costs to the owners of five houses on the residential development named The Old Dairy at Kemsing.

The house owners reimburse the Company with their relevant portion of the shared expenditure so that the Company does not show a profit or loss.

Directors' Responsibilities

Company law requires the directors to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the company and of the profit and loss for that period. In preparing those financial statements, the Directors are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

THE OLD DAIRY MANAGEMENT COMPANY (KEMSING) LIMITED

Directors' Interests in Shares

Ordinary shares of £1.00 each
31st August 2004

James David Emmett	One
Jacqueline Hawkins	One

Mr James David Emmett and Mrs Jacqueline Hawkins were both appointed Directors of the Company on 24th September 1998.

This report was approved by the Board on 21st April 2005

J. Hawkins

J Hawkins

Director/Secretary

THE OLD DAIRY MANAGEMENT COMPANY (KEMSING) LIMITED

BALANCE SHEET

As at 31st August 2004

	2004 £'s
Current Assets (Please see attached break-down)	£273.37
Called up share capital	5

The Directors have:

- a) taken advantage of the Companies Act 1985 in not having these accounts audited under Section 249A(1)
- b) confirmed that no notice has been deposited under Section 249B(2) of the Companies Act 1985
- c) Acknowledged their responsibilities for ensuring that the Company keeps accounting records which comply with Section 221 of the Companies Act 1985
- d) Acknowledged their responsibilities for preparing accounts which give a true and fair view of the company and its nil profit for the period ended 31st August 2004 in accordance with the requirements of Section 226 of the Companies Act 1985 and which otherwise comply with the requirements of this Act relating to accounts, so far as is applicable to this Company
- e) i. taken advantage of exemptions conferred by Part III of Schedule 8 of the Companies Act 1985 and
ii. in their opinion the Company is entitled to those exemptions on the basis that it qualifies as a small company.

The financial statements were approved by the Board on 21st April 2005

J Hawkins

Director

THE OLD DAIRY MANAGEMENT COMPANY (KEMSING) LIMITED

BALANCE SHEET AS AT 31ST AUGUST 2004

	<u>OUT</u>	<u>IN</u>	<u>BALANCE</u>
Balance carried forward August 2003			£300.12
INCOME			
08-Sep-03 Garden Sacks (for use on communal garden)	£12.00		
21-Sept 03 - 20-Aug 04 Net Interest		£0.25	
25-Aug-04 Annual Return Fee	£15.00		
	<u>£27.00</u>	<u>£0.25</u>	<u>£273.37</u>