

**THE OXFORD AMNESTY LECTURES LIMITED**

**Report and Accounts**

**for the year ended**  
**31-Aug-11**

**Company registration number 2607875**

**Registered charity number 1010785**

MONDAY



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**THE OXFORD AMNESTY LECTURES LIMITED**

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**Trustees' Annual Report for the year ended 31 August 2011**

The Trustees present their report and accounts for the year ended 31 August 2011 and confirm that the accounts comply with current statutory requirements and with the requirements of the charity's memorandum and articles of association which is its governing document

The company is a registered charity The charity registration number is 1010785

The company registration number is 2607875 This is a company registered by guarantee and does not have a share capital The liability of the members in the event of a winding up is limited to £1 each

The registered office of the charity is  
6 Parker Street, Oxford, OX4 1TD

The Trustees of the charity are selected by election  
The Trustees/Directors who have acted during the course of the financial year are  
F E Pagnier (Co Secretary & Treasurer)  
N Owen  
K Tunstall  
R Scholar

The objects of the company continue to be education of the public in the field of human rights, in particular by provision of lectures, and the support of Amnesty International

During the year ended 31 August 2011 the charity took a sabbatical and did not hold a lecture series A previous lecture series 'Religion and Rights' was in preparation to be published as a book by Manchester University Press

The company had net assets of £10798 brought forward from the previous financial year It received income from royalties totalling £657, and made payments totalling £530  
This resulted in an operating surplus of £127. It also received bank interest of £19  
Net assets carried forward as at 31 8 11 amounted to £10944

The charity's policy on reserves is to retain however much is needed to fund the following year's lecture series and to donate the balance to Amnesty International

The organisation work of the company was, as last year, undertaken primarily by its directors, who are also charitable trustees There is no paid member of staff  
The trustees are reimbursed for their expenses necessarily incurred as per note 3 to the accounts  
A payment was made to Kay V Strawson, Chartered Accountant, who acts as the company's independent examining accountant  
The company holds no assets fixed or movable, and occupies no premises of its own

A statement of directors' responsibilities is attached

The above report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006

Signed on behalf of the board of directors on 10 May 2012



N Owen

Trustee

**Statement of Directors' Responsibilities**  
**for the year ended 31 August 2011**

The directors are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss for that period. In preparing those financial statements, the directors are required to

select suitable accounting policies and then apply them consistently,

make judgements and estimates that are reasonable and prudent,

prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the accounts comply with the Companies Act 2006

They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

**Chartered Accountant's report to the Board of Directors  
on the unaudited accounts of The Oxford Amnesty Lectures Limited**

In accordance with my engagement letter dated 29 July 1997, and in order to assist you to fulfil your duties under the Companies Act 2006, I have compiled the financial statements of the company which comprise the Profit & Loss Account and the Balance Sheet and the related notes, from the accounting records and information and explanations you have given to me

This report is made to the Company's Board of Directors, as a body, in accordance with the terms of my engagement. My work has been undertaken so that I might compile the financial statements that I have been engaged to compile, report to the company's Board of Directors that I have done so, and state those matters that I have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Company and the Company's Board of Directors, as a body, for my work or for this report

I have carried out this engagement in accordance with the technical guidance issued by the Institute of Chartered Accountants in England and Wales and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements

You have acknowledged on the balance sheet for the year ended 31 August 2011 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 2006. You consider that the company is exempt from the statutory requirement for an audit for the year.

I have not been instructed to carry out an audit of the financial statements and I do not, therefore, express any opinion on them



.....  
Kay V Strawson & Co Ltd  
Chartered Accountant  
Red Cottage  
Moor Road  
Walesby  
Market Rasen  
Lincolnshire

**THE OXFORD AMNESTY LECTURES LIMITED**

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**Summary Income & Expenditure Account for the year ended 31 August 2011**

	<u>Year ended</u> <u>31 8 11</u>		<u>Year ended</u> <u>31 8 10</u>	
	£	£	£	£
<b><u>GROSS INCOME</u></b>				
Ticket sales		-		3393
Advances from publishers, book sales & royalties		657		890
		<u>657</u>		<u>4283</u>
Fund-raising costs	200		3119	
Administration expenses	330		340	
Charity activities	<u>-</u>		<u>-</u>	
		<u>530</u>		<u>3459</u>
<b><u>OPERATING SURPLUS</u></b>		127		824
Interest receivable		19		19
<b><u>SURPLUS ON ORDINARY</u></b>				
<b><u>ACTIVITIES FOR THE YEAR</u></b>		<u>146</u>		<u>843</u>
Unrestricted accumulated fund b/fwd		10798		9955
Unrestricted accumulated fund c/fwd		<u>£10,944</u>		<u>£10,798</u>

**Total recognised gains & losses**

The charity has no recognised gains or losses other than the results for the above two financial years

The notes on page 6 form part of these accounts

Company no 2607875

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**Balance Sheet as at 31 August 2011**

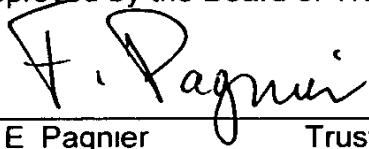
	<u>notes</u>	<u>31 8 11</u> £	<u>31 8 10</u> £
<b><u>CURRENT ASSETS</u></b>			
Cash at bank & in hand		<u>11184</u> 11184	<u>11273</u> 11273
<b><u>CREDITORS :</u></b>			
Amounts falling due within one year	4	240	475
<b><u>NET CURRENT ASSETS</u></b>		<u>£10,944</u>	<u>£10,798</u>
<b><u>RESERVES</u></b>			
Unrestricted accumulated fund		<u>£10,944</u>	<u>£10,798</u>

For the year ended 31 August 2011 the company was entitled to exemption from audit under section 477 of the Companies Act 2006, and no notice has been deposited under section 476 in relation to the accounts for the financial year

The directors acknowledge their responsibility for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the year and of its profit or loss for the financial year in accordance with the requirements of sections 394 & 395 of the Act and which otherwise comply with the requirements of this Act relating to accounts so far as applicable to the company

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006

Approved by the Board of Trustees on . 10 May 2012 and signed on its behalf by

  
F E Pagnier Trustee

  
N Owen Trustee

The notes on page 6 form part of these accounts

**Notes to the accounts for the year ended 31 August 2011**

**1) COMPANY STATUS AND MEMBERS' LIABILITY**

The company is a private company limited by guarantee and not having a share capital. The extent of the liability of each member of the company on a winding up is limited to a maximum of £1.

**2) ACCOUNTING POLICIES**

**Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with The Statement of Recommended Practice - Accounting & Reporting by Charities (SORP 2005) issued in March 2005, applicable UK Accounting Standards and the Companies Act 2006.

**Gross income**

Gross Income comprises all income receivable from ticket sales, publishers' advances and related sources.

**3) TRUSTEES' EXPENSES**

No expenses were paid to the trustees during the year.

**4) CREDITORS : amounts falling due within one year**

	<u>2011</u>	<u>2010</u>
Accruals	240	475
	<u>£240</u>	<u>£475</u>

**THE OXFORD AMNESTY LECTURES LIMITED**

**Statement of Financial Activities for the Year ended 31 August 2011**

**Unrestricted General Fund**

	<b><u>2011</u></b>	<b><u>2010</u></b>
	<b>£</b>	<b>£</b>
<b><u>Incoming Resources</u></b>		
- Incoming resources from generated funds		
Ticket sales	-	3393
Advances from publishers & royalties	657	890
Donations & sponsorship	-	-
Bank interest receivable	19	19
<b><u>Total Incoming Resources</u></b>	<b><u>676</u></b>	<b><u>4302</u></b>
<b><u>Resources Expended</u></b>		
<b>Direct charitable expenditure :</b>		
Donations to Amnesty International	-	-
<b>Other expenditure :</b>		
- Costs of generating funds		
Hire of venues & recording expenses	-	-
Lecturers' expenses	-	2372
Printing & publicity	-	747
Typing & indexing	200	-
- Governance costs		
Accountancy fees	240	240
Travel & subsistence expenses	-	-
Bank charges	4	21
Website costs	86	79
<b><u>Total Resources Expended</u></b>	<b><u>530</u></b>	<b><u>3459</u></b>
<b><u>Net Incoming Resources for the Year</u></b>	<b>146</b>	<b>843</b>
Unrestricted accumulated fund b/fwd at 1 9 10	10798	9955
Unrestricted accumulated fund c/fwd at 31 8 11	<b><u>£10,944</u></b>	<b><u>£10,798</u></b>

**Note**

This schedule is provided for the information of the trustees and for the Charity Commissioners and does not form part of the Statutory Accounts for the Registrar of Companies